



Edmond Town Hall Board of Managers

Regular Meeting Minutes

Tuesday February 13, 2024 - 6:30 P. M.

Edmond Town Hall, Mary Hawley Room 45 Main Street, Newtown, CT held via zoom due to weather (was posted on agenda)

The minutes are subject to approval at the next meeting.

Ms Guman called the meeting to order at 6:31pm.

Present: Jennifer Guman, Margot Hall, Betsy Paynter, Herb Rosenthal, and Armel Kouassi

Absent: Marie Smith

Also Present: Lauren DiMartino and Anthony Sartori

No public

Operations Manager Report attached

28 of the cameras are installed only 2 more need to come online. They are very good quality. Mr Santori is waiting on the door.

Business Manager/Theater Report attached.

Discussion on the additional part time staffing duties in upcoming budget. Ms DiMartino is looking into a work/study program with West Conn. Discussion on signatures for tenant contracts. One board member will sign the contract plus one staff instead of two board members. Add to contracts that tenant will return space to the original condition. Ms Hall requested town attorney to go over wording.

Unfinished Business:

New Business:

Solar Panels – Electric is very high and they have changed to LED lighting. Mr Sartori would like to inquire about solar panels in the back of the building where it is flat and will not be noticed. There is a lot of funding for solar and most town buildings have been benefitting from solar. Mr Sartori will talk to Fred and bring information back to the Board.

Satellite download system –

Large theaters have already switched to this system of showing movies. There is an automatic feed and no shipping hassles or cost. It is a small satellite dish on the backside which is done at no cost to Edmond Town Hall. This will save \$40 per film. In the next couple of years it will be the only way to get films.

Mary Hawley Floors –

The Alexandria Room is getting the floor redone and doing the small Mary Hawley floor done at the same time will save money. The project is tentative for August when the bookings will allow.

Mr Rosenthal moved to spend up to \$2500 from fund balance to cover the cost of the Mary Hawley floor. Ms Hall 2nd. – approved

Door Repair –

Mr Sartori explained that the main entrance door needs to be repaired. The push bar currently on the door is the old style which breaks. The new style looks the same minus the rod and has a latch to lock. The newer style is about half the price and easier to open. Mr Sartori will send pictures and estimates for the next meeting.

By Laws –

2020 draft which was dropped due to COVID should be finished up. Insert job change to Operations Manager and Business Manager. This will be corrected and sent out for the March meeting.

Comments – none

Ms Paynter made a motion to move into Executive Session at 7:28 with regard to a tenant/lease discussion and to include Ms DiMartino and Mr Sartori. Ms Hall seconded the motion – Approved.

The Board returned to public session at 8:40. Mr Kouassi moved to authorize Mr Rosenthal to present the lease options for a tenant as discussed in executive session. Ms Paynter seconded the motion – approved

Returned to public session at 8:00pm.

Mr Rosenthal moved to set an agreement as discussed in executive session with the tenant. Mr Kouassi 2nd. approved

Ms Paynter moved to adjourn the meeting.

Ms Guman adjourned the meeting at 8:01pm.

Respectfully submitted,

LeReine Frampton, Clerk