

**Commission on Aging
Minutes of Regular Meeting
Monday, June 16, 2014 @ 5:00 pm**

MINUTES ARE SUBJECT TO APPROVAL BY THE COMMISSION ON AGING

The Commission on Aging held a regular meeting on Monday, June 16, 2014 at the Senior Center, 14 Riverside Road, Sandy Hook, Connecticut. Chairman Curt Symes called the meeting to order at 5:07 pm.

Members Present: Karen Aurelia, John Boccuzzi, LeReine Frampton, Joan Plouffe, Anne Rothstein, Curt Symes (Chair), Sheila Torres (Co Vice-Chair), Anna Wiedemann; **Support & Advisory Present:** Ann Piccini, Municipal Agent for the Elderly; **Excused:** JoAnne Albanesi, Joanne Davis (Co-Vice Chair), Margaret Imbro, and Marilyn Place, Director of Senior Services.

Comments during the Public Participation will be limited to the Newtown three (3) minute rule at the beginning of the meeting but the public may have more time at the end to speak, if requested.

PUBLIC PARTICIPATION: Rose West suggested that the survey be placed on the Senior Center website. She asked about the bulletin board, Mr. Symes will be installing it, as soon as Ms. Place returns.

APPROVAL OF MINUTES: Ms. Plouffe motioned to approve the minutes of 5/19/14. Ms. Rothstein seconded the motion and all were in favor. The minutes were approved as written.

CHAIRMAN'S REPORT (Attachment A): Mr. Symes noted that Larry Schneider has resigned from the commission. Everyone wishes him well. The Senior Center needs volunteers to help during lunch time while Ms. Place is on vacation. He noted that September is National Senior Center month. He met with the Senior Action Committee twice this past month and has had a great exchange of information. There is continued cross communications with other town CoAs, Senior Centers, etc. The Senior Center Men's Breakfast Meeting was very successful and well received. There were 18 participants at this renewed event. It was also noted that there is now discussion regarding the opportunity for Senior "Enrichment & Learning" Seminars. This will be investigated further in future meetings.

UNFINISHED BUSINESS

New Community Center – Senior Center Q & A #2: Mr. Symes distributed and discussed the Q & A put together by the First Selectman's Office, the GE Team and the Study Group which Symes, Torres and Place participate in on an ongoing basis. This is now on the Town of Newtown website - Home page under New/Recent News. It is downloadable in .pdf format for printing.

Newtown-wide Senior Survey & Senior Center Survey Updates: Ms. Torres had distributed the draft of the Newtown-wide survey. The commission reviewed the draft and provided suggestions. Ms. Torres will make appropriate updates and forward to Ms. Place and the CoA. Members again requested a summary review of the results of the Senior Center survey findings by Ms. Place.

CoA Senior Services Gift Fund Motion for Grants Researcher: Ms. Rothstein motioned to establish a \$500 fund to be drawn upon for a Grants Researcher to search for funding opportunities for the Senior Center as determined by the Grants Team and the Commission on Aging. Ms. Wiedemann seconded the motion. The motion was carried unanimously.

CoA Senior Services Gift Fund Motion for Community Relations & Outreach Marketing Materials: Mr. Symes said there was a \$1,000 donation to the Gift Fund for marketing materials for community

outreach. After discussion, Ms. Rothstein motioned to establish a \$500 fund to be drawn upon for marketing materials, such as a Banner, Badges, etc. to be used for CoA publicity as determined by the Community Relations and Outreach Team with input from the CoA. Ms. Frampton seconded the motion which was unanimously approved.

TREASURER’S REPORT – (Attachment B) Mr. Symes distributed the Treasurer’s Report. It was noted that a receipt for the flowers for the senior center should be submitted to the CoA and there were questions regarding May expenditures from the fund. Approval of the report was tabled until the July meeting.

DIRECTOR OF SENIOR SERVICES REPORT – Nothing to report.

MUNICIPAL AGENT FOR THE ELDERY REPORT – Ms. Piccini discussed some residents/seniors that she has helped throughout this past month. The lack of funding to help people in need was discussed. It was also noted by Mr. Symes that a Newtown Social Worker is greatly needed to assist both the Senior Services and Social Services/Municipal Agent for the Elderly departments with both existing and emerging needs in the wake of 12/14.

PUBLIC PARTICIPATION – No further questions or discussion were brought forward.

ADJOURNMENT – Ms. Frampton motioned to adjourn the meeting, which was seconded by Ms. Rothstein. All were in favor. The meeting adjourned at 6:40 pm.

Respectfully Submitted by Tammy Hazen, Clerk

Attachment A
6/16/14

Newtown Commission on Aging (CoA) – Chairman Report – 06/16/14 Meeting

Welcome to our June monthly CoA Meeting and the beginning of preparations for the celebration of National Senior Center Month and the Newtown Arts Festival in September.

Commissioner Larry Schneider has stepped down from the CoA and we are in the process of confirming an alternate as a regular member with an open position now being announced. As Larry was also our Treasurer, I am now in the process of determining how we will backfill his position and I will provide coverage in the interim.

These have been very busy weeks for the CoA, Senior Center and Senior Action Committee, as well as, Newtown overall, regarding progress on the New Community Center comprised of both the Senior Center and Aquatic Center.

We continue to have cross-communications with the Brookfield, New Fairfield and Sherman CoAs, relative to their interests in many of our Newtown CoA initiatives.

Over the course of the past month I have met with both the CoA Strategic Planning Team (SPT) and the Senior Action Committee (SAC) to ensure effective communications on a variety of critical issues that we are all focused on across 2014 and in preparation for the New Senior Center in 2016.

The Newtown-wide Senior Survey, Grants work and Community Relations work are progressing and we will be discussing Motions, regarding funding of these last two (2) efforts from the CoA Gift Fund.

The new Senior Center Men's Breakfast Meeting was very successful and well received and we are now researching with the SAC the concept of "Enrichment Seminars" similar to what has been done in Danbury over the past 10 yrs. With the additional space that the New Senior Center will afford down the road we will be able to embark on Programs of both physical exercises & well-being, as well as, mental exercises, learning & well-being.

Respectfully submitted,

Curt Symes

Chair, Newtown CoA

6/17/2014

SENIOR SERVICES GIFT FUND

DATE	RECEIPTS/DISBURSEMENTS	C/R	C/D	FRANK KNOTTS TRUST FUND	BALANCE
7/1/13	Beginning Balance				36,954.36
8/7/13	Cash Receipts			579.25	37,533.61
8/5/13	Ck. #10258 Holiday Hill		(261.00)		37,272.61
8/6/13	Ck. #10283 Getaway Tours		(675.00)		36,597.61
8/6/13	Ck. #10314 Marilyn Place - driver tip		(92.00)		36,505.61
8/9/13	Cash Receipts - Junior Women	50.00			36,555.61
9/26/13	Cash Receipts - Mary Hanlon	10.00			36,565.61
9/26/13	Cash Receipts - Art Gottlieb	10.00			36,575.61
10/31/13	Cash Receipts			579.25	37,154.86
10/31/13	Ck. #11423 Image One		(510.00)		36,644.86
11/14/13	Cash Receipts - Bazaar - for holiday party	2,171.25			38,816.11
11/20/13	Cash Receipts - Ann Marie Macey - for activities	1,000.00			39,816.11
11/22/13	Cash Receipts - Bazaar - for holiday party	40.00			39,856.11
11/27/13	Ck. #11726 Capellaro's		(1,095.00)		38,761.11
12/4/13	Cash Receipts - anonymous - for activities	45.00			38,806.11
12/4/13	Cash Receipts - Bazaar	70.00			38,876.11
12/16/13	Cash Receipts - holiday party raffle	159.00			39,035.11
1/4/14	P-card		(212.70)		38,822.41
1/8/14	Cash Receipts - Archdeacon Family Foundation	1,000.00			39,822.41
1/22/14	Donation in memory of Frank Furze	125.00			39,947.41
1/22/14	Trust Distribution			609.76	40,557.17
3/14/14	Donation - CS Consulting - Cultural Arts Festival	100.00			40,657.17
3/20/14	Ck. xxxxx - Newtown Arts Festival - Registration		(100.00)		40,557.17
3/26/14	T-42059 Cash Receipts - Taunton Press	300.00			40,857.17
4/22/14	Trust Distribution			609.76	41,466.93
5/4/14	P-card - program supplies		(286.30)		41,180.63
5/28/14	T-51225 Donor not noted on voucher	1,000.00			42,180.63
		6,080.25	(3,232.00)	2,378.02	42,180.63

Attachment 3

6/16/14