

**AGENDA FOR NOVEMBER 12, 2013  
9:30-11:00 AM  
NEWTOWN DONATIONS COORDINATION TEAM**

**NEWTOWN MUNICIPAL CENTER, CONFERENCE ROOM 1  
3 PRIMROSE STREET, NEWTOWN, CT**

Review prior meeting Action Items

- . Report on remaining AidMatrix items for various Town Depts.  
Update status on BOE items, IT, P&R, Health, Cultural Arts, Library.
- . Report on any donations in Wufoo.
- . Determine next date/time/place for meeting.

Responsibility: \_\_\_\_\_ Action Item: \_\_\_\_\_

Group	Review outstanding action items and update status.
Group	Ongoing discussion of Wufoo system.
Lea E.	Report on status of all Town Depts. re remaining items in AidMatrix and disposition.
Kathy H.	Will report on new form for donating through Town web site and offer suggestions.
Group	Will discuss any current items for Team consideration.
Joni	Will report on any decision delays or problems at BOE so that we might assist.

*If you plan to attend this meeting and require assisted hearing devices, please contact the Office of The First Selectman at 270-4201 at least 48 hours prior to the meeting.*