

Board of Fire Commissioners
Regular Monthly Meeting of March 24, 2014
Dodgingtown Fire Department

Chairman Manna called the meeting to order at 7:00 p.m.

Commissioners Present: Burton, Cragin, Descheneaux, Goosman Jossick, Manna and Nezvesky
Marshal's Present: Frampton, Clark and Halstead

Chairman's Comments: None

Minutes

Corrections:

Under Marshal's Report –

- Change to complaint on Huntingtown Road.
- Change fireworks looking to be donated to the town of Newtown.
- Change letter to Ross to Increase \$ amount for Ober not Frampton.
- Change under Capital Bid List – *When called on, Chief Corbo commented that **New Haven** (not Hartford) Fire had them (titanium halogens) in service and was critical in saying they were too light.*

- Change in the December 2013 minutes: it should state that the 2014/2015 fiscal year budget was approved not the 2013/2014 budget.

MOTION: *Goosman moved that the minutes of February 24, 2014, be accepted as corrected.*

Seconded: Descheneaux

Motion passed unanimously

Correspondence to the BOFC:

<u>Date</u>	<u>From/To</u>	<u>Subject</u>
2/25/14	Burton/Manna	Purchasing Agent Position

Correspondence from the BOFC:

3/4/14	Cragin/Jacob	Civilian Fire Commissioner appointment change to be considered by the Charter Revision Commission
3/17/14	Manna/Ross	\$1 an hour increase for Ober and Clark
3/24/14	Manna/Chief Halstead for the combined chiefs	Purchasing Agent Compensation

Manna commented that he believes the BOFC supports the changes to the purchasing agent position in order to insure that the job gets done properly. The compensation for this position has been increased due to the amount of hours necessary to complete the work.

Burton stated that he would step down if the board feels it necessary. He would hope that the entire board stands behind him. No fire commissioners expressed any issues with Burton continuing as purchasing agent. All fire commissioners were present at this meeting and had the opportunity to speak on this subject matter.

Halstead thanked Manna for the letter and clarification in the matter.

Public Participation – none

Marshal's Report for the Month of February

- Halstead reported there were 62 calls, 363 hours worked, and 417 incidents.
- Halstead received a letter from the state informing him that they are doing some painting on I-84 in June which will affect the respective fire departments (Sandy Hook, NH&L and Hawleyville).

Combined Chiefs

Halstead received a call from Hurley and Stocker regarding the houses at FFH. The houses for training will be turned over to the fire departments around the middle of April.

Budget

Descheneaux reported:

- Manna and Descheneaux met with the Board of Finance, and have not heard back from them yet.
- \$12K short in fire hose account. Account transfers will be made to cover the shortage.

MOTION: *Descheneaux made a motion to purchase two iPads (along with vehicle mounts, ipads cases and chargers) for Botsford Fire and Rescue in the amount of \$1623.50 for #51 and their command vehicle.*

Second: Burton

Motion passed unanimously.

Botsford to purchase product and then be reimbursed by the Board.

Truck

Jossick reported:

- DOT and Pump testing has been completed except for command vehicles which will be inspected in-house. Botsford's company owned trucks are completing the process.
- Dodgingtown command truck fit-up awarded to Stobes and More of Westerly Rhode Island. The amount was \$6,450 which did not include graphics.
- Atlantic-Detroit's biannual transmission service has started. Hawleyville and NH&L are complete. Sandy Hook or Dodgingtown will begin later this week.
- Jossick has not received a written quote from Gowans and Knight on full chassis service which includes the rust inhibitor application.

Radio and Hydrant – no report

Policy

Cragin sent out correspondence to Mary Ann Jacob, Chairman of the Newtown Legislative Council, on March 4th. The subject matter regarded possible changes to be considered in the upcoming Charter Revision. Manna requested Cragin to respond to Jacob on the upcoming Charter Revision prior to the due date of March 15th.

The change would benefit the BOFC in future appointments of the civilian fire commissioner.

Because Cragin only had a couple of days before leaving town for a week, he responded to Jacob, and informed the members of the Policies and Procedures Committee.

MOTION: *Burton made a motion to support the Policies and Procedures Committee on the suggested change to the town charter regarding the election of the civilian fire commissioner.*

Seconded: Goosman

Nay – Nezvesky

Yays – Burton, Cragin, Descheneaux, Goosman, Jossick and Manna

Motion passed

Hydrant - Burton reported that the Aquarian Water Company gave him a list of all Newtown's hydrants. Some hydrants in Sandy Hook Center are not listed. Tait asked Burton to investigate further to avoid any late payment penalties that might be imposed on the town.

Newtown Sandy Hook Foundation – Cragin informed the BOFC that a meeting will take place on March 25, 2014.

Purchasing

Please see attached report from Burton.

NUSAR

McCarthy reported that there have been instances of the Dispatch Center issuing a tone, but no audio following.

Old Business – None

New Business

Training Funds:

MOTION: Jossick moved to approve Hawleyville's training request in the amount of \$2,297.44 for FDIC training (and related expenses), Incident Safety Officer Fire Suppression, Preparation for Initial Company Operations and Incident Command System for Structural Collapse.

Seconded: Goosman

Motion passed unanimously

MOTION: Nezvesky moved to approve Botsford Fire and Rescue's training request in the amount of \$2,032.29 for FDIC hotel rooms.

Seconded: Goosman

Motion passed unanimously

MOTION: Nezvesky moved to approve Botsford Fire and Rescue's training request in the amount of \$280 for Ice Rescue Class.

Seconded: Jossick

Motion passed unanimously

Burton asked that all invoices be submitted to him in advance to be sure there is funding.

There being no further business the meeting adjourned at 7:48 p.m.

Respectfully submitted,



Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

March 2014

For month of February:

- 42 Hours worked
- 62 Emails were received
- 28 Emails were sent
- 28 Purchase Orders were issued
- 100 + Phone calls/texts from departments & vendors

All hose that was ordered has come in and has been delivered to the respective stations. I am still waiting for some forestry hose for Hawleyville to come in.

McKenney performed additional repairs to the heating systems at Hook & Ladder, Sandy Hook Main Station, and Botsford.

The two gear washing machines were delivered to their respective stations

The majority of the Capital items have been ordered and are starting to come in.

Dave Kirkwood, who has been Firematic's sales rep for us for the last 10 years, has moved on. He has been replaced by Brian Finch, a longtime employee of the company.