

Chairman Manna called the meeting to order at 7:00 p.m.

Commissioners Present: Burton, Cragin, Goosman Jossick, Manna and Nezvesky

Absent: Descheneaux

Marshal's Present: Halstead and Ober

Chairman's Comments:

Recognition of guests: Jeff Capeci, Neil Chaudhary, Maureen Will, Director of NECC

Minutes

MOTION: Burton moved that the minutes of March 24, 2014, be accepted as presented.

Seconded: Goosman

Motion passed unanimously

Correspondence to the BOFC:

<u>Date</u>	<u>From/To</u>	<u>Subject</u>
4/28/14	Schreiner/Manna	FOI Class May 20 th 6-9 p.m. Sandy Hook Vol.
4/28/14	Ciaccia/BOFC	Botsford Fire and Rescue Removal of Capital Items from Preapproved List
April 2014	MES/BOFC	Scott SCBA Service Offer

Correspondence from the BOFC:

4/28/14	Manna/Tait	Request to send out Bid Awards
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Public Participation

Corbo stated two new radios were stolen and were found at a pawn shop in Waterbury. The police are in the process of getting out an arrest warrant to recover \$8K worth of radios for the fire departments. Corbo thanked Sandy Hook fire personnel for finding the stolen radios on the internet.

It was reported that radio #403 was stolen to be on the lookout for its whereabouts.

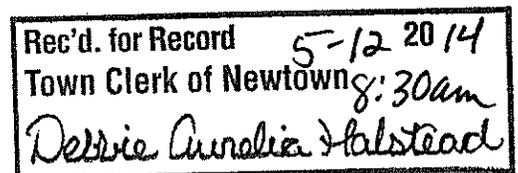
Marshal's Report for the Month of March 2014

- Halstead reported there were 97 calls, 379 hours worked, and 494 incidents.
 - Site review of 67 Church Hill Road
 - 24 At. Park Lane regarding insurance information
 - School design security meeting at new Sandy Hook School
 - Knox Box – 46 Church Hill Road
 - Building inspections
- Ryan Clark asked for approval to purchase two gift cards from the school supply store for the Poster Contest winners.

MOTION: Burton moved to purchase two gift cards in the amount of \$100.00 each.

Seconded: Nezvesky

Motion passed unanimously.



Combined Chiefs

Halstead advised that a meeting will be scheduled. There was difficulty in getting the Chiefs together due to scheduling conflicts.

Budget

BOFC budget has passed.

Truck

Jossick reported:

- Dodgingtown Command Vehicle is complete other than graphics and bed liner. It will be inspected by the Truck Committee and then put into service.
- Atlantic Detroit has completed the bi-annual transmission service.
- Received quote on rust inhibitor \$550 single and \$650 tandem axle trucks. This would need to be done annually and would include a power-washing. Will meet with the Budget Committee to consider.
- Annual town fluid service will begin within a week or two.
- Would like Truck Committee members to attend Harrisburg event to review tankers.
- Tanker Class is scheduled for May 17th and 18th. Burton would like each department to bring their own town-owned tankers. Burton asked Chiefs present if this was okay. They said yes. Dinner is available for those who might attend the tanker class.

Policy and Procedures – no report

Newtown Sandy Hook Community Foundation

Cragin reported there will be a community event scheduled for May 31st. A full program/agenda will be released to the media in the near future. The news release will give information about guests and speakers who will be in attendance to support the community.

The Foundation asks the fire departments to “save the date” if schedules allow and are comfortable attending.

Hydrant

Halstead reported a few hydrants need repair.

Purchasing

Please see attached report from Burton.

Burton read letter from Ray Corbo dated April 28, 2014, requesting reimbursement for FEMA Grant in the amount of \$5,899.55 (5%). This reimbursement was previously decided upon and agreed to the BOFC.

Manna commented on Ciaccia’s letter and apologized for the circumstances, and the BOFC will work more closely with the Budget Committee to avoid these types of incidents in the future.

NUSAR – McCarthy reported that the annual fund drive is currently taking place. McCarthy offered to all five districts a show and tell showing NUSAR’s equipment and services. If interested, please contact McCarthy.

Old Business

None

New Business

Regionalization of Emergency Dispatch Center:

Jeff Capeci stated that he and Mr. Neil Chaudhary are not present as part of the Legislative Council, but present at the request of First Selectman Llodra to hear the concerns of the BOFC and fire departments regarding the proposal to move the town’s NECC (Newtown Emergency Communications Center) to the Northwest Connecticut Public Safety Communications Center in Prospect, CT. Mr. Capeci encouraged Manna to visit Northwest CT Public Safety Communications Center, Inc. Jeff and Neil would like to do some fact finding and within the next couple of months give recommendations to the First Selectman regarding the quality of service.

Manna asked Will to address the group. Ms. Will stated:

- She would prefer to work with Northwest Connecticut.
- Current Newtown dispatchers would have the opportunity to apply for positions at NCPSCC.
- Regionalization of communities will happen
- The staff at NCPSCC knows our community and the town will receive the same quality of service.

Cragin asked if Mr. Capeci knew the timetable of the state to move forward with this regional dispatch center.

Goosman concerns:

- Worried about out the competency of the dispatchers.
- If there is failure in the regionalization, can we go back to town dispatching? - Yes

Manna concerns:

- Are they non-union staffing. - Yes
- Can town dispatchers look into working there? - Yes
- Are equivalent compensation and benefits available? – Yes
- Town equipment would be transferred to Northwest? - Yes. However, antennas would remain.
- Is the town still at the mercy of AT&T communication lines during storm events? - Yes

Halstead concerns:

- Does the service have to go to public bid? - No
- Will there be any mandates from the state in the future? Jeff stated he does not have any knowledge related to that. Halstead suggested we pick where we would like to be dispatched from.
- Is there any chance Northwest could move closer to us? If we regionalize, Newtown could have a possible influence on location per Will.
- Halstead asked Will for a list of fire departments who are with Northwest as he would like to call them to discuss their satisfaction with regionalization.

Corbo concerns:

- Are there enough regional centers in the state to handle this initiative? Yes, trying to reduce the number of 106 down.
- Can we become a regional center? Will stated we could wait, but there would be risks.
- Mr. Capeci could facilitate a visit to North West. Manna will send an email to see who is interested in a visit to the facility in Prospect.

Burton asked what type of savings the town would see. Jeff did not have the most accurate information available put suspects a savings of about \$350K per year, but it needs to be ironed out further.

Training Requests

MOTION: Burton moved that training request for Sandy Hook in the amount of \$3,324.56 be accepted.

Seconded: Goosman

Motion passed unanimously

Burton requested that the BOFC give Sandy Hook consideration to help us with the expense of the tanker shuttle class as the training funds are almost depleted.

MOTION: Jossick moved to accept NH&L's training request in the amount of \$700.

Seconded: Goosman

Motion passed unanimously

MOTION: Jossick moved to accept Hawleyville's training request in the amount of \$722.98.

Seconded: Goosman

Motion passed unanimously

There being no further business the meeting adjourned at 7:56 p.m.

Respectfully submitted,

Terry Hennessey

Terry Hennessey

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

April 2014

For month of March:

- 34 Hours worked
- 84 Emails were received
- 61 Emails were sent
- 39 Purchase Orders were issued
- 100 + Phone calls/texts from departments & vendors

The Response Improvement Program for the 3rd quarter has been processed and the checks have been cut. Note to Chiefs: Please try and include to submit information for any new eligible members. This will help streamline the process.

All of the Capital items have been ordered and the majority of them are in.

Expenditures have been made in the Sandy Hook Special Fund for one set of gear for Sandy Hook and for partial payment of Botsford's new breathing air compressor.

Expenditures have been made in our reappropriation account for Botsford's breathing air compressor and Hook & Ladder's gear washer and dryer.

The generator installation is proceeding at Sandy Hook's Substation

Hook & Ladder has submitted a request for reimbursement for the 5% share of the grant that they have paid. This was in lieu of Capital items.

Training balances as of right now:

Hook & Ladder- \$ 8,129

Sandy Hook- \$ 3,671

Botsford- \$ 2,615

Hawleyville- \$ 1,795

Dodgingtown- \$ 7,135

Insurance Balances as of right now:

Hook & Ladder- \$12,000

Sandy Hook- \$ 4,983

Botsford- \$ - 518

Hawleyville- \$ 6,000

Dodgingtown- 0