

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

March 2015

For month of February

- 40 Hours worked
- 58 Emails were received
- 34 Emails were sent
- 27 Purchase Orders were issued
- 90 Phone calls/texts from departments & vendors

Facilitated 2 separate repairs to the heating system at Hook & Ladder

The repairs to Sandy Hook's boiler have been completed. We are looking into the possibility of being able to claim the repair through Sandy Hook's insurance policy. If that holds true, Sandy Hook will only ask the Board to pick up the deductible.

Hawleyville's new OIC truck is in and is waiting inspection at Tasca Ford. I had several conversations with them and we are set to pick up the truck pending inspection.

Priced out all the requests for hand line replacement as well as new orders. Pricing came in higher than anticipated, mainly due to the increasing costs and increasing requests for colored hose. If we order everything as requested, we will be approximately \$1000 over our budget.

At the Board's request, I looked into the discrepancies with the heating oil pricing. I corresponded with East River, met with Bob Tait, and had further discussions with Highway through Bob Tait. It turns out the Fire Departments were on the original contract and we were mistakenly billed rack price. East River is still claiming the additional \$6344.95

The supply of both structural firefighting and extrication gloves is getting low. There have been many requests in the past to try different styles. This would be a good time to come up with a different spec if that is what the departments would like to do.

I am going to try and keep the purchasing of supplies to a bare minimum for the remainder of the year. Please only request what you will need for the short term until July 1.