

TOWN OF NEWTOWN
NEWTOWN, CONN.



**BOARD OF FIRE
COMMISSIONERS**

NEWTOWN BOARD OF FIRE COMMISSIONERS

Regular Monthly Meeting
Botsford Fire and Rescue
April 27, 2015

Commissioners Present: Bolmer, Cragin, Goosman, Jossick, Manna, Nezvesky and Whelan
Marshals Present: Clark, Frampton, Halstead and Ober
Chiefs Present: Ciaccia, Halstead and Murphy

Chairman Manna called the meeting to order at 7:00 p.m.

Chairman's Comments:

Manna thanked the commissioners and chiefs for showing their support by attending the NH&L groundbreaking event.

Minutes:

MOTION: Goosman moved that the minutes of March 23, 2015 be accepted as presented.
Seconded: Bolmer
Motion passed unanimously

Correspondence to BOFC

Date	From/To	Subject
4/14/15	DAS/Manna	Advisement of Jason Frank passing Fire Investigator Examination
4/6/15	Tait/Manna	Advisement that Training Funds are not to be used for Capital items.
4/26/15	Chief Murphy/BOFC	Dodg. seeking reimbursement of their 5% cost share for air packs.
4/26/15	Chief Murphy/BOFC	Dodg. seeking reimbursement for replacing one Hurst hose in the amount of \$562 as recommended by Firematic.

Correspondence from BOFC

Date	From/To	Subject
None		

Public Participation – Newtown Lions' Club, Project Treasurer, Kevin Corey, presented five checks for each department in the amount of \$200 each.

Marshal's Report for the month of March:

FM Halstead reported there were 70 calls, 501 incidents, and 386 hours. Fees collected \$75.00.

Halstead:

- Insurance info requests
 - Plan Review – Church Hill Road
 - SHES – door numbering system
 - Security Design Meeting
 - Public Health Call-down Drill
 - Complaint at Hilario's
 - Programming Knox System
 - Evacuation Plan – 31 Peck's Lane
 - Church Hill Road – Special Exception – Pump Station
-

Frampton:

- CAC Fire Drill

As additional requests were being made by the fire chiefs, Fire Marshal Halstead informed the Commission that his office can only request that contractors do work that is required by code only. They have no authority to ask for anything above and beyond the codes. If a contractor refuses, the Fire Marshal's office cannot take any additional steps.

Halstead thanked the BOFC members for the presentation of his gift at the last meeting.

MOTION: Goosman made a motion to appoint Jason Frank as fire investigator as he passed the Fire Investigator examination.

Seconded: Jossick

Motion passed.

Manna will advise the Town Clerk who will coordinate a swearing in date.

Committee Reports

Combined Chiefs –no report.

Truck – Jossick reported:

- The Hawleyville Command Truck was delivered. Specifications were met 100%.
- Three prices are needed for the fit up and must be approved by the Truck Committee, Chairman and Purchasing Agent.
- Fluid services to be performed in May/June by the town Highway Department.
- Knox box program almost ready to go. A few more trucks need to be completed.
- After July 1st tires can be purchased per Whelan.

Hydrant – Whelan reported that they dry hydrants on Serene Way, North Ridge and Butternut Ridge have been repaired.

Budget – Nezvesky stated no report. Waiting for town to approve budget.

Policies and Procedures – no report.

Radio – no report

Purchasing Agent Report:

(See attached report)

MOTION: Goosman moved that the \$10K from the *Sandy Hook Fund* be put into the Truck Maintenance Account.

Seconded: Jossick

Motion passed unanimously

Burton requested that all training requests be sent to him in advance of the monthly meeting - via email.

Nezvesky advised the Board that on 4/27/15, he spoke with the Town Finance Director, Bob Tait, to discuss leftover training funds as he felt it was a budget question. Tait said it is the opinion of the Commission as to whether they feel an item falls under the category of Capital. However, in his email of 4/6 to Chairman Manna, Tait did state that he feels training funds should not be used for capital item purchases.

Commissioner Cragin stated that Nezvesky should not have had this conversation with Tait as it was already stated that Manna will resolve this issue. As well, it does not show cohesiveness within the Board and it implies lack of trust and negativity.

Old Business:

Tanker Replacement Committee – no report. Jossick will report at next month's meeting.

New Business

Training Requests:

MOTION: Jossick moved that Hawleyville's request in the amount of \$6,508.04 for rental fee for the burn building, Strategy and Tactics Fundamental Class, Roundtrip airfare to Indianapolis for FDIC, Hotel rooms for FDIC and OHD Fit test (OSHA required) be accepted.

Jossick/Goosman

Motion passed unanimously

MOTION: Nezvesky moved that Botsford Fire and Rescue's request in the amount of \$650 for one member EMT Class be accepted.

Seconded: Goosman

Motion passed unanimously

MOTION: Whelan moved that Sandy Hook's request in the amount of \$1,127.13 for HazMat Refresher, Classroom and Practical for 47 FF, and breakfast for 4/12 and 5/3 training be accepted.

Seconded: Jossick

Motion passed unanimously

MOTION: Whelan moved that NH&L's request in the amount of \$850 for EMT Class be accepted.

Seconded: Jossick

Motion passed unanimously

There being no further business, the meeting adjourned at 7:40 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Terry Hennessey". The signature is written in a cursive style with a large, looped initial "T".

Terry Hennessey
Secretary

NEWTOWN BOARD OF FIRE COMMISSIONERS

PURCHASING AGENT REPORT

April 2015

For month of March

- 41 Hours worked
- 60 Emails were received
- 31 Emails were sent
- 32 Purchase Orders were issued
- 96 Phone calls/texts from departments & vendors

Sandy Hook's Insurance carrier picked up the labor for the boiler repair, with the exception of the deductible.

All hand lines have been order with the exception of 3 lengths that Sandy Hook's Chief offered to forego this year to help out the cause. The pricing on the LDH came in a little less than expected so we will not need to take the length that was offered by Dodgingtown.

Hurst testing has been completed for all 5 companies. Two out of service repairs were completed for Botsford. I am waiting to see if any other non essential repairs have been recommended by Firematic.

The 3rd quarter RIP has been processed and delivered

Gowans Knight has made note of several large ticket truck repair items that will have to be addressed next year. I will get a list together for the Board with price estimates

Bob Tait contacted me to let the Board know we have a little over 10K in an account from the Sandy Hook Fund to be used for Fire Dept. operations. He would prefer to transfer it into one of our accounts

Reminder to the Chiefs to email me requests for training prior to the meeting. Only two Chiefs have been doing this regularly, and it has caused delays in getting checks cut, particularly on the meeting that I cannot attend