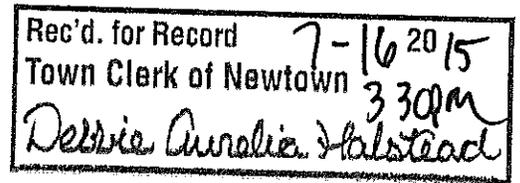


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TOWN OF NEWTOWN
LEGISLATIVE COUNCIL



**TOWN OF NEWTOWN LEGISLATIVE COUNCIL MEETING
WEDNESDAY, JULY 15, 2015
NEWTOWN MUNICIPAL CENTER, NEWTOWN, CT**

PRESENT: George Ferguson, Eva Bermudez, Paul Lundquist, Ryan Knapp, Mary Ann Jacob, Dan Amaral, Tony Filiato, Phil Carroll, Dan Honan.

ABSENT: Joe Girgasky, Bob Merola, Neil Chaudhary

ALSO PRESENT: First Selectman Pat Llodra, Finance Director Bob Tait, Director of Planning George Benson, Economic Development Coordinator Betsy Paynter, Grants Coordinator Christal Preszler, FHA Chair Tom Connor, Deputy Director of Planning Rob Sibley, 2 Press.

CALL TO ORDER: Ms. Jacob called the meeting to order at 8:15 with the Pledge of Allegiance.

VOTER COMMENT: None

MINUTES: MR. KNAPP MOTIONED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF JULY 1, 2015. MOTION SECOND BY MR. FERGUSON. APPROVED. Mr. Filiato abstained.

COMMUNICATIONS: Ms. Jacob submitted her comments to tonight's Charter Revision Commission Public Hearing. *Attached*

COMMITTEE REPORTS: None

FIRST SELECTMAN'S REPORT: Mrs. Llodra reported we received a grant for a solar farm at the Transfer station. The next step is to secure a larger grant to fund the development of the solar farm. Mrs. Llodra shared other municipal solar installations. *Attached*

NEW BUSINESS

Annual Update on Fairfield Hills: Mrs. Preszler and Mrs. Paynter presented the update and a Vision Statement, Uses and Potential Themes. Mr. Connors shared the Authorities planning endorsements. *Attached* He stated they want to improve the look of the campus for safety and making it more attractive to business. They are focusing on demolition and remediation with Canaan and Kent houses are their first two choices. The Authority was leaning toward Kent House to be first because Parks & Rec was looking to have a clear piece of property running from Wasserman Way to the NYA for events. With the opportunity of the Community Center, they are recommending Canaan come down. If there were an open space for events, and we provided infrastructure, it could generate revenue. They would like to hire an expert to do a fair market value analysis. On a few occasions there have been issues with leases because they could not agree on the fair market value of the property.

Mr. Connor stated the focus of the FHA is development on Campus and supporting town plans. Mr. Connors stated the town is fortunate to have Mrs. Paynter, Mrs. Preszler and Mr. Benson. The FHA supports their work and he is pleased to be working with them. One question to consider is whether the Campus will house more municipal buildings, such as a police station, which the FHA would support. They have been in communication with Municipal Space Needs Commission. Mr. Connor stated they recently had a development firm from NYC express interest. They walked the Campus and have ideas. Unique about this group is they would like to save the buildings because of the historical elements. The NYC group believes mixed use is the most viable use of the property and most able to receive funding. Mr. Connor noted mixed use is not a popular idea with the community. Maintenance is a focus of FHA. Mr. Connor noted FHA is no longer a line item in the budget; much of the work is done by Public Works and Parks & Rec. Their limited funds, roughly \$200,000, are from Campus charges. Tenants pay 42 cents per square foot campus charge; this covers services such as plowing. Plymouth Hall sits above a stream and the basement often floods. Public Works is going to install electricity for pumps. Mr. Connor would like to see water fountains, for people and pets, along the trails. Mr. Connors stated the FHA voted against an electric car charging station on the Campus it does not fit the Master Plan and they believe there may be other areas in town where it would make more sense. Regarding Healthvest, Mr. Ferguson believes the Campus is a good location for several reasons including the history of the Campus, current security, the proximity to the ambulance garage and the police station and does not believe it should be in a residential area. Mr. Connor noted the demise of the proposal is premature. He stated security is a major concern and Healthvest appeared before the FHA and the Board of Selectmen. Knowing there may be some resistance to locating the hospital on the Campus, they thought it appropriate to look at other locations so Dr. Kresch is aware of options, and the town doesn't lose the economic development opportunity. Mr. Benson stated it is complicated process developing on Campus and the FHA was "lukewarm" on the idea of the hospital. The other property shown to Dr. Kresch is 10 acres adjoining Hollandia on Rte. 6. This area is being looked at for rezoning for business. It is a retail center on a main road with water, sewer and gas. There are other medical buildings there. Mrs. Llodra stated the Board of Selectmen had the public discussion with Dr. Kresch because of the volume of concerns they received regarding public safety, including proximity to the Reed School and Campus trails. The Selectmen supports the programs and services provided by Healthvest and see a place for them Newtown. The Board of Selectmen made no decision on the proposal. Mr. Connor stated the only formal action taken was the FHA accepting a letter of intent which starts the process for negotiating a lease. Dr. Kresch is willing to have a public meeting to answer questions. Mr. Lundquist stated the topic of mixed use comes up regularly and could be positive. If buildings were to be saved perhaps the public might reconsider if they knew what the intent was. He asked if the NYC developers have articulated their vision and is the opportunity is still alive. Mr. Connors stated in general they want to focus on mixed use for Veterans or seniors. Mr. Benson noted the idea cannot move forward without Planning & Zoning changes. Mr. Knapp stated Healthvest is a needed service and would welcome it in our community. He clarified that a hospital is an approved use for FFH and it would employ about 100 people. He noted Dr. Kresch stated this would be a locked facility. His impression was many concerns were with the facility being voluntary and its discharge procedures. Mr. Connors stated Dr. Kresch said as part of a discharge there would be an exit interview. No one walks out of the facility without a plan. Mrs. Llodra noted the main concerns were protocols for discharge; what happens when people walk out the front door, and people coming and going for day treatment/sessions. These concerns have been raised in other locations. Mr. Knapp noted when the Bee article regarding Healthvest was shared on social media, many people supported the idea of the facility on Campus. Mr. Connor noted there would be a perimeter wall around the facility. Mr. Benson noted regarding open space, they will continue to

hay it as it maintains the meadow and controls invasive plants.

Parcels recommended for acquisition and revision: MR. KNAPP MOTIONED TO APPROVE THE PARCELS RECOMMENDED FOR ACQUISITION AND REVISION. SECOND BY MR. FERGUSON. Mr. Sibley stated there are three open space parcels and three lot revisions. The open space properties, Echo Valley, Walnut Tree Hill and Laurel Trail, are donated and abut open space. There are 3 parcels on Laurel Trail. The Laurel trail area has been actively pursued for open space because it has thin soil layer is a fragile area. It also acts a sound buffer to Rte. 84. This creates a larger continuous area. Mr. Sibley stated the Lot Line program takes property that is no longer needed or unusable and revert it to private ownership to create more conforming lots. This helps property owners with better septic systems and wells. The property on Sweetbrier is an old abandoned road that will be divided between adjacent owners. Lot revision surveys are paid for by the property owners. Increasing the properties will increase the taxes a minimal amount. APPROVED. Attachment

Firearms Ordinance: MR. KNAPP MOTIONED TO APPROVE SUSPENDING CONSIDERATION OF MODIFICATION TO THE FIREARMS ORDINANCE AS CHARGED TO THE ORDINANCE COMMITTEE ON FEBRUARY 15, 2015. SECOND BY MR. FERGUSON. Mr. Knapp stated they took information given to them from legal, did research, spoke with Chief Kehoe and held several meetings. The committee voted 5 to 1 to not pursue. They believe the current ordinance addresses safety and is effective. Changes being proposed are not settled in the legal world. There are only a few towns with that type ordinance. Ms. Bermudez stated that people she spoke with were in favor of further regulations for municipal buildings, which are why she voted in favor of making changes. Mr. Knapp stated the Chief said current laws allow police to address any issues that might arise. APPROVED. ONE NAY, MS. BERMUDEZ.

2014-2015 Year end Transfer Request: MR. KNAPP MOTIONED TO APPROVE THE 2014-2015 YEAR END TRANSFER REQUEST USING DOLLAR AMOUNTS AND ACCOUNTS LISTED IN THE DOCUMENT TITLED 2014-2015 YEAR END TRANSFER REQUEST THAT WILL BE PART OF THE MINUTES OF THIS MEETING. SECOND BY MR. FERGUSON. Mr. Tait stated there is a correction to Debt Service, the actual savings was \$4,000 was more. Small amounts of money left from bonded projects must be transferred to the Debt Service Fund to offset future debt payments. Mr. Tait noted the amount for Probate is estimated because the Probate Court is now regional and he does not receive the bill until the end of the year. APPROVED. Attachment

2014-2015 Year end Re-appropriation Request: MR. KNAPP MOTIONED TO APPROVE THE 2014-2015 YEAR END RE-APPROPRIATION REQUESTS USING THE DOLLAR AMOUNTS AND ACCOUNTS LISTED IN THE DOCUMENT TITLED YEAR END RE-APPROPRIATION REQUESTS THAT WILL BE PART OF THE MINUTES OF THIS MEETING. SECOND BY MR. FERGUSON. Mr. Tait stated these are budget amounts authorized for a specific purpose that was not spent. The money is being requested to bring forward to next year. APPROVED. Attached

Transfer: MR. KNAPP MOTIONED TO APPROVE THE TRANSFER OF \$91,077 FROM CONTINGENCY (1-101-24-5899-0000) TO SALARIES & WAGES-FULL TIME (1-101-12-310-510-0000) \$84,604 AND SOCIAL SECURITY CONTRIBUTIONS (1-101-12-310-5220-0000) \$6,473. SECOND BY MR. FERGUSON. APPROVED. Attached

Terms limits on Sustainable Energy Commission: MR. KNAPP MOTIONED TO REFER THE MATTER OF TERM LIMITS ON THE SUSTAINABLE ENERGY COMMISSION TO THE ORDINANCE COMMITTEE WITH THE CHARGE OF MAKING A RECOMMENDATION TO THE COUNCIL REGARDING THE INCREASING, DECREASING OR ELIMINATING THE TERM LIMITS FOR THE SUSTAINABLE ENERGY COMMISSION. SECOND BY MR. FERGUSON. Mrs. Llodra stated it takes a long time to develop a project and bring it to fruition. One of the barriers is term limits which is causing us to loose leadership. Term limits will affect the current leadership. The current chair has been driving force behind much of the solar projects and grants. Her situation was brought to attention of the EDC who made a recommendation to the Board of Selectmen. Mrs. Llodra can find no documented reason for the term limits. APPROVED. *Attached*

Resolution regarding the four questions in the Cohen-Reznick fraud questionnaire.

MR. KNAPP MOTIONED THE FOLLOWING RESOLUTION FOR APPROVAL:

Whereas The Newtown Legislative Council supports the efforts of the Town auditors in their effort to assess the risks of material misstatement due to errors or fraud;

Whereas the membership of the Legislative Council has read and contemplated each of the four questions in the Cohen-Reznick fraud questionnaire;

Whereas no Legislative Council member has any knowledge of fraud in town, no member suspects fraud or has received communications from employees, former employees, regulators, residents or others alleging fraud and no member has observed changes in employee or management behavior that would lead to a suspicion that fraud is occurring within the Town;

I move to direct the Chairman of the Legislative Council to answer, in the negative, on all four questions with respect to fraud on the questionnaire and return it to the auditors.

SECOND BY MR. FERGUSON. APPROVED. *Attached*

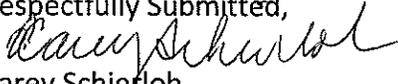
Toddy Hill Road Bridge Grant: MR. KNAPP MOTIONED TO APPROVE A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION FOR \$2,596,000 FOR TODDY HILL ROAD IMPROVEMENTS TO BE FUNDED FROM A \$2,596,000 LOCAL TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM GRANT AWARDED BY THE STATE OF CONNECTICUT, DEPARTMENT OF TRANSPORTATION. SECOND MR. FERGUSON. MR. KNAPP MOTIONED TO WAIVE THE READING OF THE ENTIRE RESOLUTION. SECOND BY MR. FERGUSON. APPROVED. Mrs. Llodra noted we were fortunate to receive this HEVCO grant. Another community was ahead of us, but they were not ready and Newtown was. The project requires taking some property from Walsh Mulch. APPROVED. MR. KNAPP MOVED TO AUTHORIZE AND DIRECT THE BOARD OF SELECTMEN TO CALL A SPECIAL TOWN MEETING TO CONSIDER AND ACT UPON A RESOLUTION, JUST APPROVED, RELATED TO THE SPECIAL APPROPRIATION IN THE AMOUNT OF \$2,596,000 FOR TODDY HILL ROAD IMPROVEMENTS. SECOND BY MRE. FERGUSON. APPROVED. Mrs. Llodra noted she does not believe a town meeting is needed as there is no bonding involved.

VOTER COMMENT: None

ANNOUNCEMENTS: Ms. Jacob is going to add Charter Revision to the next meeting. The draft revision of the Charter is online in the CRC minutes. Mrs. Llodra stated the increase in legal fees was partially due to the numerous FOI requests, and subsequent commission hearings, by Wolfgang Halbig. The commission concluded the town met all FOI requirements. Halbig has 25 days to appeal to a higher court.

ADJOURNMENT: There being no further business, the meeting was adjourned at 10:20pm.

Respectfully Submitted,


Carey Schierloh
Clerk

Attachments: Comments, Municipal Solar Installations, Fairfield Hills Update, Land Acquisitions and Revisions, Transfers, Term Limits, Resolutions, Questionnaire, Toddy Hill Road Project

These are draft minutes and as such are subject to correction by the Legislative Council at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.

Good Evening, Mary Ann Jacob, 65 Mohawk Trail, Sandy Hook

First, I'd like to thank all of you for the extraordinary effort you have put into this process over the last year. By my count you have held 55 commission or committee meeting since July 1st of last year.

I understand you are at the point where you are ready for final feedback and getting ready to present a draft document to the council. When you were charged, we asked you to report back to us this month so that we could present the charter revision vote on the November 2015 ballot. Given the immensity of the work you have done, and the need to make sure we have properly dotted all our I's and crossed all our t's, at this time I'd like to ask you to consider using the rest of the time allotted to you by state statute to finalize the process.

It's important our legal counsel be given time to make sure all cross references and changes makes sense with each other. Each of the effected departments, boards and commissions should have one final opportunity to review your recommendations and speak up if there is something they take issue with. We also should use the time left to ensure the public has weighed in on the recommendations and the balance of the process.

In the past when making charter changes we have inserted new sections into the existing document, sometimes making the end result have conflicts or inconsistencies. I'd encourage you to step back and review the changes you've made and compare them to the charge you were given last year. Is the charter more readable? Can the average citizen, without legal counsel understand how our government process works? Have we updated the processes outlined to reflect current, best financial practices?

While taking this extra time to make sure we have understood and reviewed all proposed changes will mean a delay in being able to vote on these changes till November 2016, I think it's worth the delay for a number of additional reasons. Using the next 3 months to finalize the document will allow for more review and feedback on a section by section basis. Then, as a community, we have another year to communicate to the voters what changes we are asking them to vote on and accept. Finally, having the vote the same year as a presidential election will ensure the highest voter turnout possible.

Personally, I'd like to see you consider some final changes in several very specific areas. Please remember the following comments do not reflect the position of the legislative council but my own personal thoughts...

1. While upholding the bare majority language in the charter meets the letter of the charge, does it serve our communities best interest? Does a 5 person majority of one party on the Board of Education change the way we do business, or just cause bad feeling? In my experience, party affiliation does

not play into the voting records of our BOE members, so do we need to concern ourselves with drawing a line in the sand on this particular issue? My personal preference would be to strike down the bare majority language in favor of a 4-3 majority for the BOE.

2. After reading the Acquisition of Real property section I have concerns about it being too detailed and not user friendly. The charter by definition is a document outlining the conditions under which a corporation, colony, city, or other corporate body is organized, and defining its rights and privileges. It is not meant to detail every single instance and situation that may occur. Perhaps that level of detail is better left to an Ordinance that can be written under the rules set out in the charter. Can the ordinary citizen, without legal counsel, understand what is outlined in this section? Frankly, I'm not sure I understand what you're trying to accomplish.
3. Eliminating the Town meeting format as a means to approve large capital spending reflects the 2015 reality of the town of 27,000 people we have become. Multiple town meetings each year that a small handful of people, or sometimes no one at all show up for is not a way to govern in 2015. So, I am all for the changes you have made to eliminate that form of vote in favor of a referendum for large capital items. However, moving from what was a \$10mm threshold for a referendum down to \$500,000 may also prove to be unmanageable. When the voters go to the polls to approve the budget each April, we want them to be able to weigh in on specific large items of spending on a line by line basis. What should that threshold be? Perhaps considering moving it to 1.5 million as an example would be a good compromise. Smaller items could be approved by the legislative bodies the voters have elected.
4. I'm very pleased with the rewording of the advisory questions and think they will address voter concerns about what we are trying to ask and how those answers will be use.

Again, please know that I am very grateful for all the hard work you have done. We are close to the finish line and you all should be very proud of your contributions.

NEWTOWN MUNICIPAL SOLAR INSTALLATIONS

NEWTOWN MIDDLE SCHOOL – QUEEN ST.



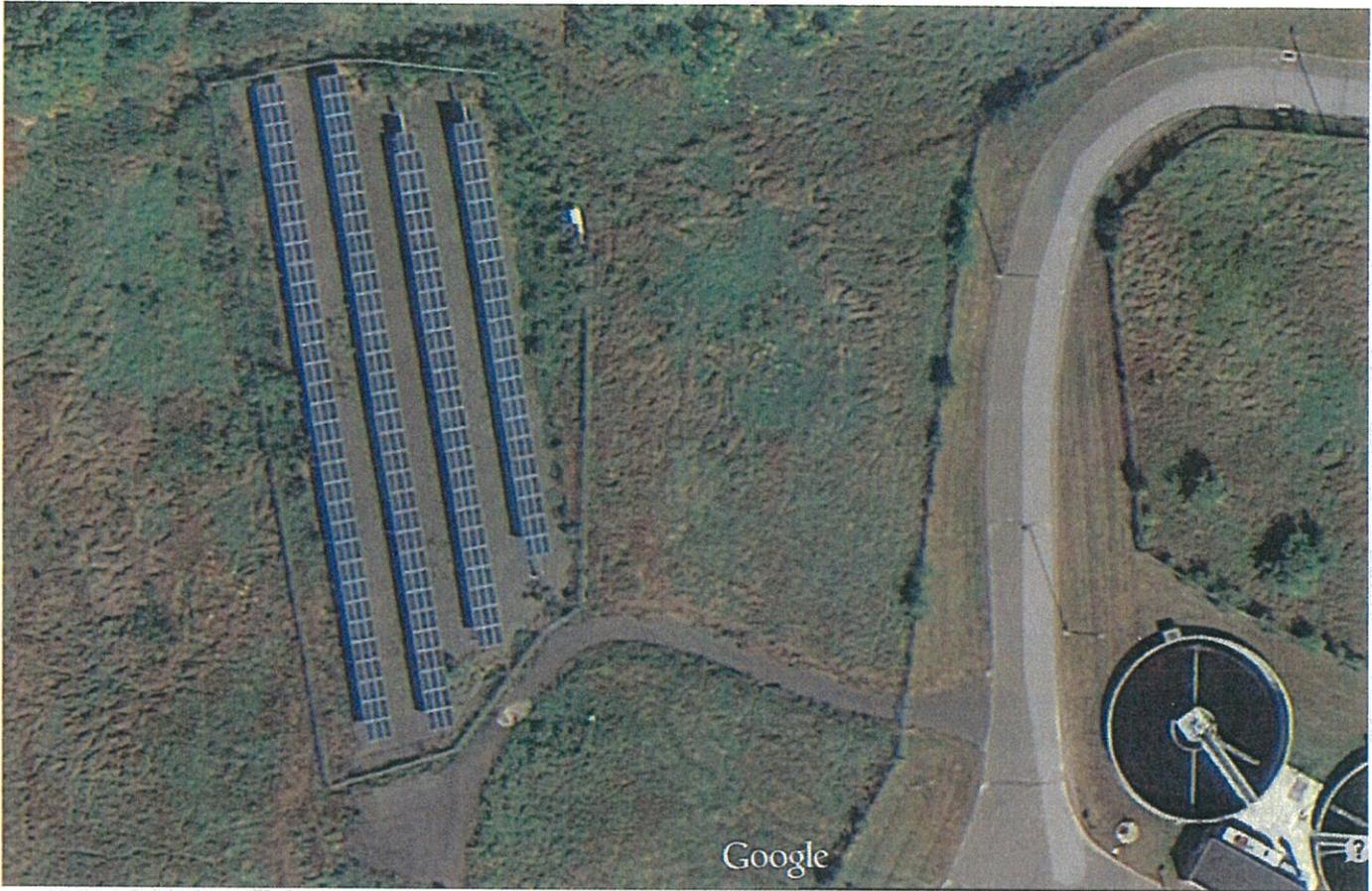
Launch date: May 2013 Size: 179kW, Annual Power Production: 204,948 kWh

Installed by Sound Solar Systems and financed through a Power Purchase Agreement with Altus Power Management.

When it was decided that the Middle School was going to need a new roof, members of the Sustainable Energy Commission requested that it be designed to support solar panels in the future and this was agreed to by the Public Building and Site Committee.

System supplies approximately 33% of the power used by the school.

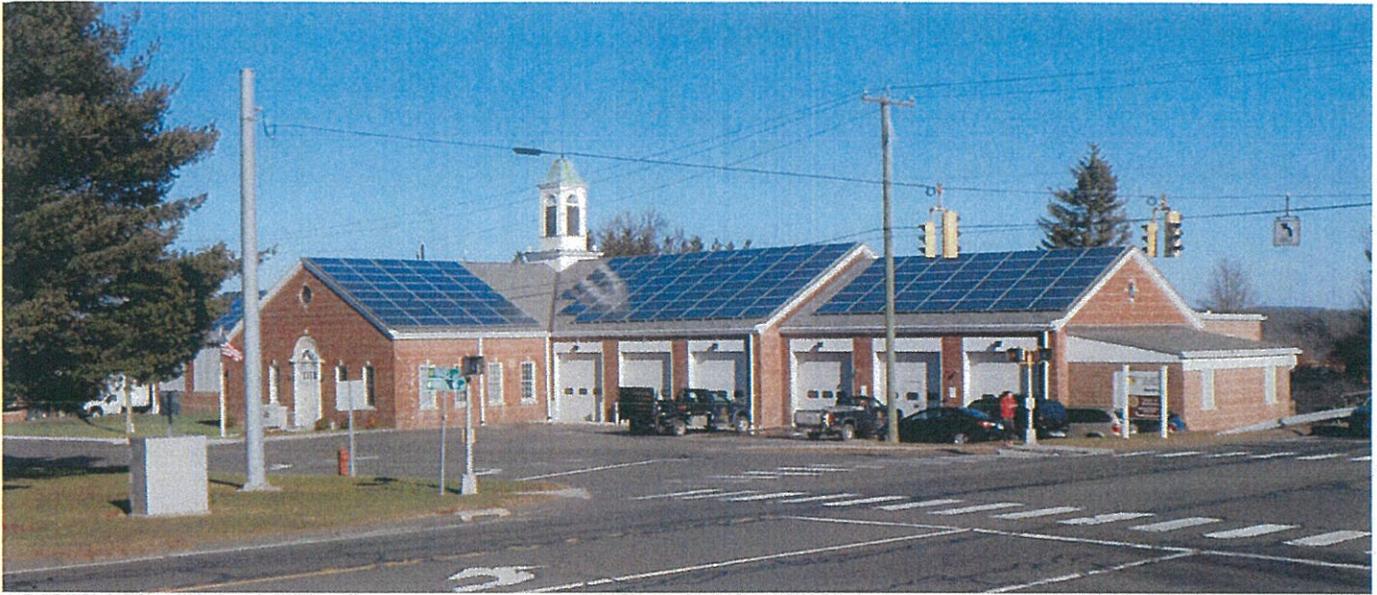
WASTE WATER TREATMENT PLANT – COMMERCE RD.



Launch Date: Sept. 2012, Size: 95 kW, Annual Power Production: 134,000 kWh

Installed by OPEL Solar Inc., of Shelton. System is owned by the town and the \$480,000 cost was mostly covered by a \$325,000 grant from the Connecticut Clean Energy Fund. The proposal for the grant was “the best of the best submitted for grant funding” according to a representative of the Clean Energy Finance and Investment Authority. Power produced by the system covers approximately 33% of the total energy used at this location.

NEWTOWN PARKS AND RECREATION GARAGE – TRADES LANE



Launch Date: Dec. 2014, Size: 100 kW, Annual Power Production 117,700 kWh

NEWTOWN ANIMAL SHELTER – OLD FARM RD.



Launch Date: Dec. 2014 Size: 14 kW, Annual Power Production: 17,281 kWh

Installed by Sound Solar Systems and financed through a Power Purchase Agreement with Star Power, LLC

JOHN REED INTERMEDIATE SCHOOL – TRADES LANE



5 kW June 2009 & 5kW Sept. 2013 Annual Power Production est. 12,000 kWh

This was the first municipal solar installation in Newtown. The panels were earned through the Clean Energy Options program managed by what was then the Connecticut Clean Energy Fund. Points were earned when residents signed up to purchase clean energy on their electric bills and when enough points were earned the town became eligible for the free panels. Although this system now seems small compared to what has been installed since then – it will always be special since it was our first milestone.

I. Vision Statement, Uses, and Potential Themes

Vision Statement

We envision the Fairfield Hills campus as a vibrant sustainable destination where all members of the community can go to enjoy recreational, social, cultural, and indoor and outdoor activities. The campus would provide a home for some municipal services and a gathering place for a variety of town-wide events. Small retail stores, restaurants, and professional offices would be nestled harmoniously within a core section of the campus. The well-designed campus would connect the history of the site with its future, with the town maintaining overall control of the property and preserving the campus environment and architectural style.

Supported Uses

Community Culture and Arts: A rich assortment of cultural and artistic events would await residents visiting the campus. These events may include both indoor and outdoor exhibits and performances, as well as arts education classes tailored to diverse age groups and a garden commemorating the facility's history, staff, and patients.

Community Recreation: Indoor and outdoor recreation and sports would provide year-round entertainment. Athletic fields would support local teams and leagues as well as the occasional non-team event, for example pet walks, auto shows, etc. An expanded Parks & Recreation facility would house the department staff, pools, teen meeting zone, etc. During summer, trails and open spaces would provide opportunities for walking, hiking, and bird watching while winter would provide the outdoor enthusiast with opportunities for cross country skiing, sledding, and snow shoeing.

Town and Community Services: A portion of the campus would provide for community needs, such as social services, emergency services and a town green.

Open Land: The open feeling of the campus results from much undeveloped land between buildings on the core campus as well as larger designated Open Space areas such as the High Meadow and the East Meadow. Areas on the core campus would be available for community initiated use such as community gardens, playing fields and community events. The designated Open Space land would be left undeveloped in perpetuity and available only for passive recreational use under the jurisdiction of the Conservation Commission.

Commercial / Economic: Limited retail / restaurant businesses would be available to serve the needs of those participating in activities on the campus. In addition, a few buildings would house small-businesses and professional offices, creating a rich entrepreneurial environment for the Newtown community. Such use could potentially provide a small revenue stream to help the town reduce the overall financial burden of the campus.

To help make such limited commercial development more viable, proposals that provide for mixed use including rental housing on upper floors of selected buildings should be allowed for site review and public input. Should the proposal pass such review, then such rental housing can

be added as a commercial use. The overall scope of rental housing should be limited and should in no way impact the use of the overall property. No standalone or non-rental housing would be allowed.

Potential Cohesive Themes

The uses above reinforce one another when viewed more holistically as elements of an overall theme for the property. Three distinctive themes emerge from the broad vision above that have the potential to inspire the town and galvanize resources for development. These themes surfaced during the public participation sessions held by the Fairfield Hills Master Plan Review Committee and were highly supported by its survey results. The themes below are not intended to be mutually exclusive. Rather, they could be designed to complement one another, thus the long term development of the property may be a blend.

A Community Culture and Arts Destination: This theme enhances the cultural opportunities available to visitors by expanding the number and extent of arts venues and educational experiences. It also could grow to include an art school, museums, galleries, and a space for artists' studios, along with retail businesses that cater to artists and their customers.

A Community Recreation Destination: This theme extends the recreational opportunities by working with the private sector to provide a wider range of passive recreational and educational activities.

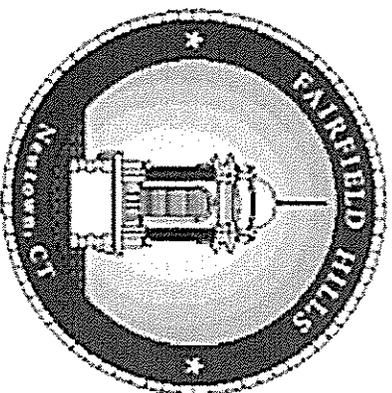
Agricultural Activity and Destination: In conjunction with the general uses for recreation, culture and arts, and community services, the campus could support a range of activities connected to the sustainable agriculture movement.

II. Background and Process for Creating and Amending the Master Plan

At the June 2001 Town Meeting, the voters of Newtown approved the bonding for the purchase of a 186-acre southerly portion of the Fairfield Hills Hospital site containing the main campus at its core, a significant amount of undeveloped property, and a small two acre parcel on the north side of Wasserman Way containing the fire station and machine shop. The larger balance totaling 336 acres of the original Fairfield Hills Hospital property has been retained by the State of Connecticut for the Governor's Horse Guard and related uses; transferred to the CT Department of Agriculture for permanent open space; proposed for permanent open space to protect Deep Brook; and proposed for sale to the Town for expansion of the Commerce Road Business Park. In addition, 19.2 acres is the site of the John Reed Intermediate School. Figure 1 shows the various parcels comprising the bulk of the original Fairfield Hills Hospital property.

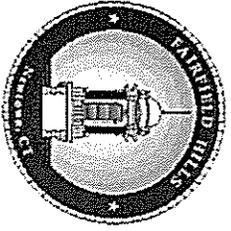
Fairfield Hills Campus Update to Legislative Council

July 15, 2015



Fairfield Hills aerial video

7/15/2015

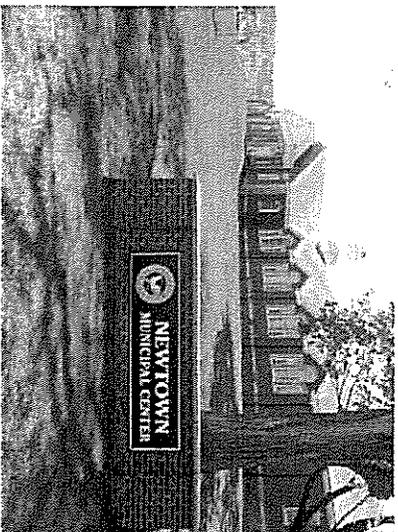


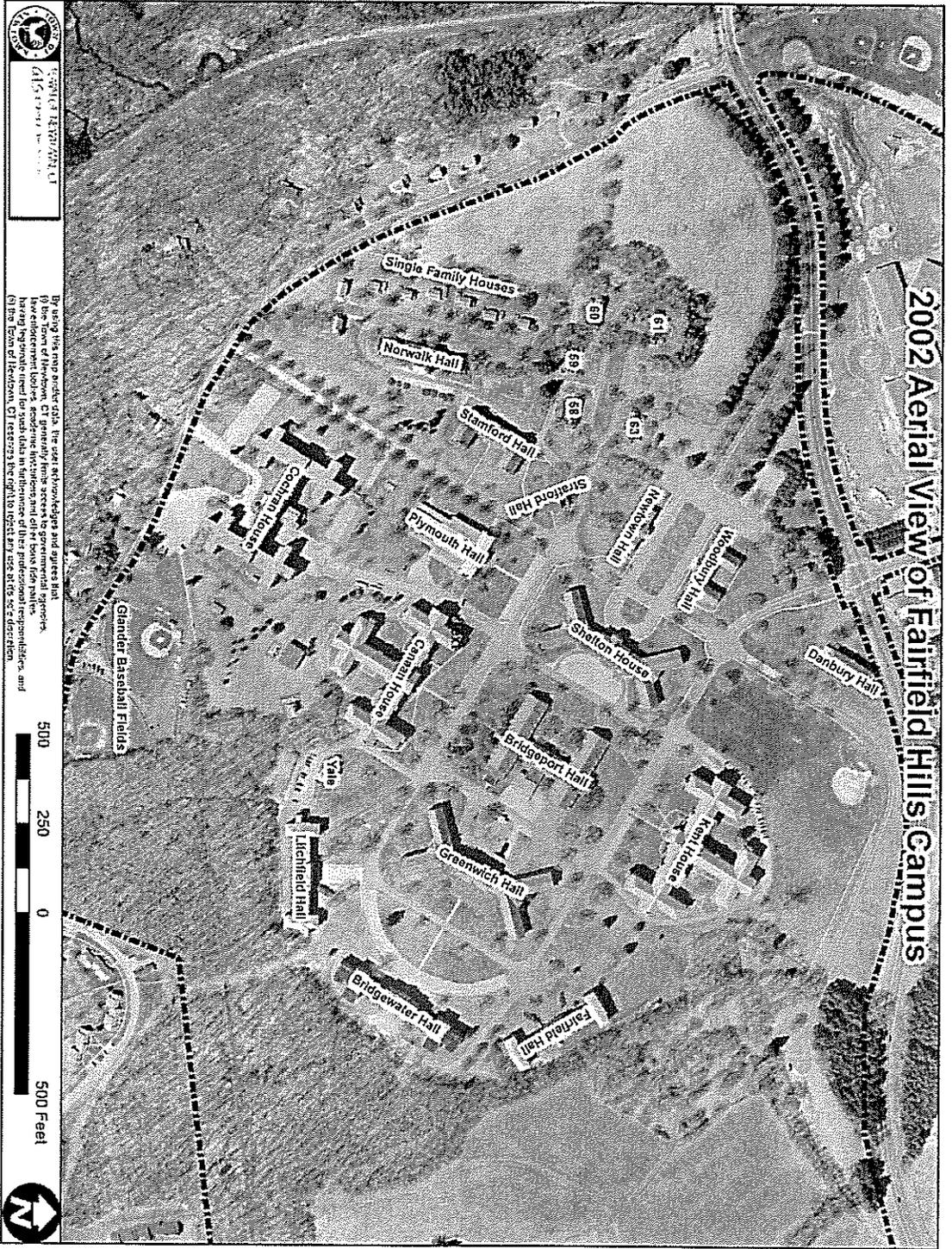
Fairfield Hills Campus History



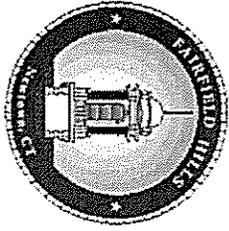
History

- Built beginning in the 1930s
- 185 acres
- Purchased by the Town of Newtown in 2004
- 31 buildings existed





7/15/2015

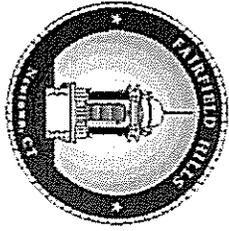


Fairfield Hills Campus Master Plan / Vision



Master Plan Update 2013

- Created a vision for the Fairfield Hills campus, “as a *vibrant sustainable destination* where all members of the community can go to *enjoy recreational, social, cultural*, and indoor and outdoor activities. The campus would provide a home for *some municipal services* and a *gathering place for a variety of town-wide events. Small retail stores, restaurants, and professional offices* would be nestled harmoniously within a core section of the campus. The well-designed campus would connect the history of the site with its future”.



Fairfield Hills Campus Buildings

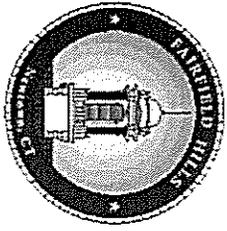


Demolished

- Greenwich House
- Litchfield House
- Bridgewater House
- Fairfield House
- Yale Lab
- Danbury Hall
- Watertown Hall

Renovated

- Bridgeport Hall – Newtown Municipal Center
- Engineer's House – Newtown Resiliency and Recovery Team

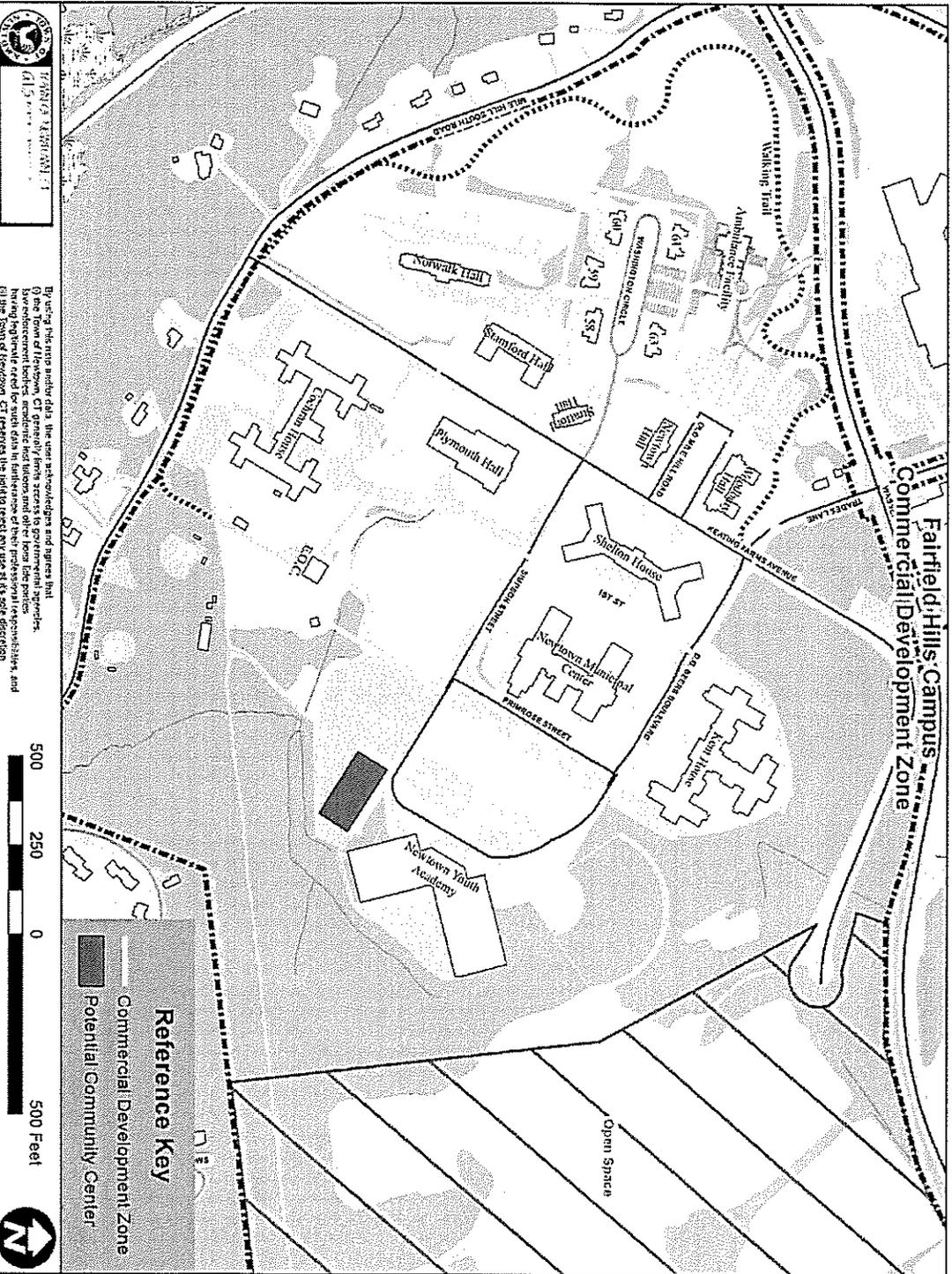


Fairfield Hills Campus Buildings

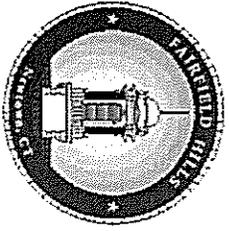


Built

- Newtown Youth Academy
- Newtown Volunteer Ambulance
- Emergency Operations Center



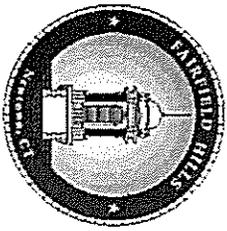
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Fairfield Hills Campus Master Plan - Approved Uses



-
- Recreational or sport facilities and fields, indoor/outdoor
 - Museums, art galleries, cultural arts centers
 - Performing arts theaters
 - Public library
 - Senior Center
 - Teen Center
 - Municipal town Hall complex
 - Educational facility
 - Shops and stores for retail sales, limited to no more than 10,000 sq. ft
 - Shops for personal services: beauty, tailoring, day spa, copy center, etc.
 - Restaurants
 - Banks, financial services
 - Medical/dental office
 - Research and development facilities for testing products
 - Corporate headquarters
 - Publishing establishments
 - Hospitals
 - Conference Center/meetings halls
 - Child daycare facilities
 - Elderly day care centers
 - Nursery green house
 - Crop farming in open space
 - Structured parking to support permitted uses
 - Farmer's Market
 - Special Events – fairs/concerts

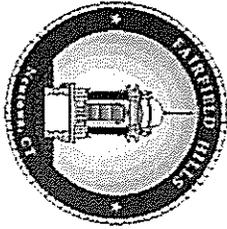


Fairfield Hills Campus
Economic Development
Buildings/Locations Poised for Development



- Bridgewater house – NYA location
- Canaan House - remove building
- Duplexes (5) ** - Parent Connection
- Greenwich House (parking)
- Newtown Hall **
- Woodbury Hall **
- Plymouth Hall - auditorium
- Shelton House
- Stamford Hall
- Stratford Hall ** - ideal location for restaurant

** buildings deemed most salvageable for reuse If economically feasible



Fairfield Hills Campus Economic Development Opportunities & Obstacles

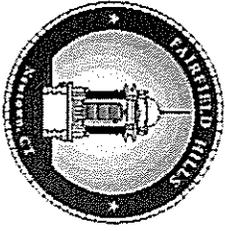


Opportunities:

- Ideal location – between I-84 & RT. 25
- Campus Site is attractive
- Architecturally pleasing
- Infrastructure exists on the campus – sewers, electric, gas
- Many planned projects for campus improvements
- Development interest exists for at Fairfield Hills Campus

Obstacles:

- Costs to construct or renovate are significantly vs. building on green site
- Business to be located near abandoned and rapidly deteriorating buildings
- 1 million square feet of abandoned structures exist on campus

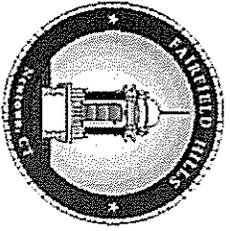


Fairfield Hills Campus Chairman Annual Update Planning Endorsements



- Demolition/Remediation
 - Canaan/Kent
 - Single Family Homes
 - Duplexes
 - Greenhouses
- Streetscape/Landscape
 - Entryway – Lighting/Sidewalks
 - Infrastructure
- Proactive Marketing
 - Restaurant
- Revenue Opportunities
 - Venue
- Fair Market Value Analysis

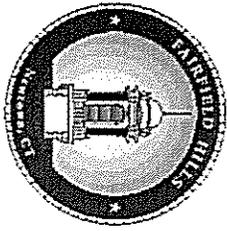
7/15/2015



Fairfield Hills Campus
Chairman Annual Update
Development

- Support Town
- Campus Visits
Healthvest
NYC Development Firm
Mixed Use

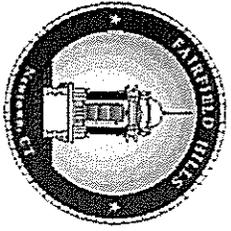




Fairfield Hills Campus Chairman Annual Update Community Support



- Events
 - Infrastructure and Planning Support
 - Site Visits
 - Parks & Recreation
- Non-Profit
 - Recovery & Resiliency Center \$18,000
 - Parent Connection \$175,000 CIP funds



Fairfield Hills Campus Chairman Annual Update Campus Maintenance



- Trees: \$30k pruning/removal/planting
- Landscape/Streetscape: \$40k for entryway
- Drainage: Entrance
\$10k Plymouth Hall
- Trails: Water Fountains
- Utility Infrastructure: Electricity – Farmers Market
- Safety/Demolition: Benches
Danbury Hall \$20k

3 Primrose Street
Newtown, CT 06470
203-270-4351
Fax: 203-270-4278
rob.sibley@newtown-ct.gov



Robert Sibley
Deputy Director
Planning and Land Use

TOWN OF NEWTOWN

From: Rob Sibley, Land Use Deputy Director

Date: July 15, 2015

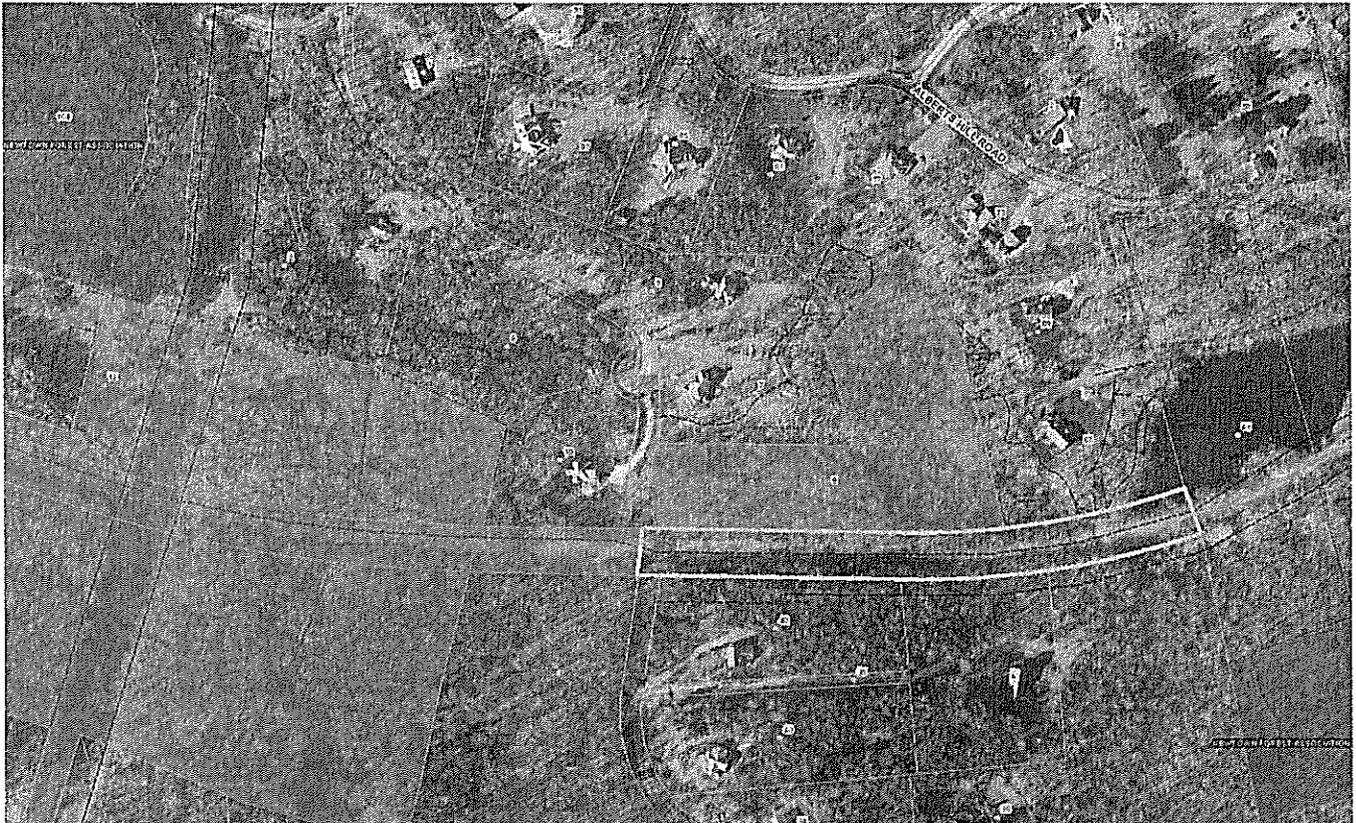
RE: **Parcels recommended for acquisition and revision**

Echo Valley Road OS#14-02:

Total Acres – 2.98±

Location –Valley Field Road

This parcel links, and abuts, current town-owned open space. It would create a 56+ acre contiguous preserve with public access from Alberts Hill Road, Valley Field Road North, Concord Ridge Road and Winter Ridge Road. The parcel has been rated and recommended by the CC, BOS, BOF and P&Z, with emphasis on the protection of passive recreation and linkage to other protected lands. The land is to be donated.

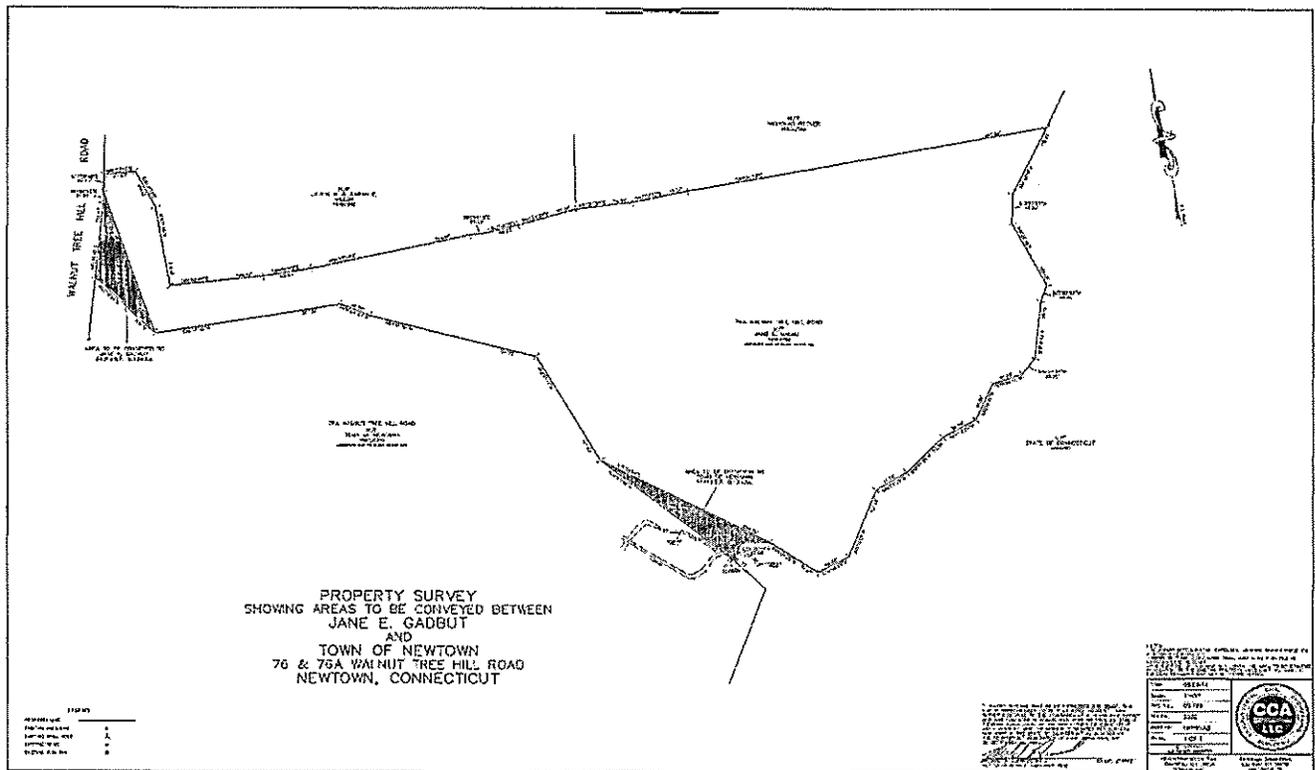


Walnut Tree Hill Road – OS Lot-line revision:

Acres – 0.13±

Location – Walnut Tree Hill Road

This parcel links, and abuts, current town-owned open space. The parcel has been a focus of the Conservation Commission for over a decade. It is a critical link for the continuation of Al's Trail. The parcel has been rated and recommended by the CC, BOS, BOF and P&Z with emphasis on the protection of passive recreation and linkage to other protected lands. This is an equal swap of land.



Laurel Trail OS#15-01:

Total Acres – 0.291 ±

Location –Laurel Trail

These parcels link, and abut, current town-owned open space. It would add to a 100+ acre contiguous preserve with public access from Laurel Trail, Oak Trail and Hemlock Trail. The parcel has been rated and recommended by CC, BOS, BOF, and P&Z with emphasis on the protection of passive recreation and linkage to other protected lands. These parcels are to be donated.

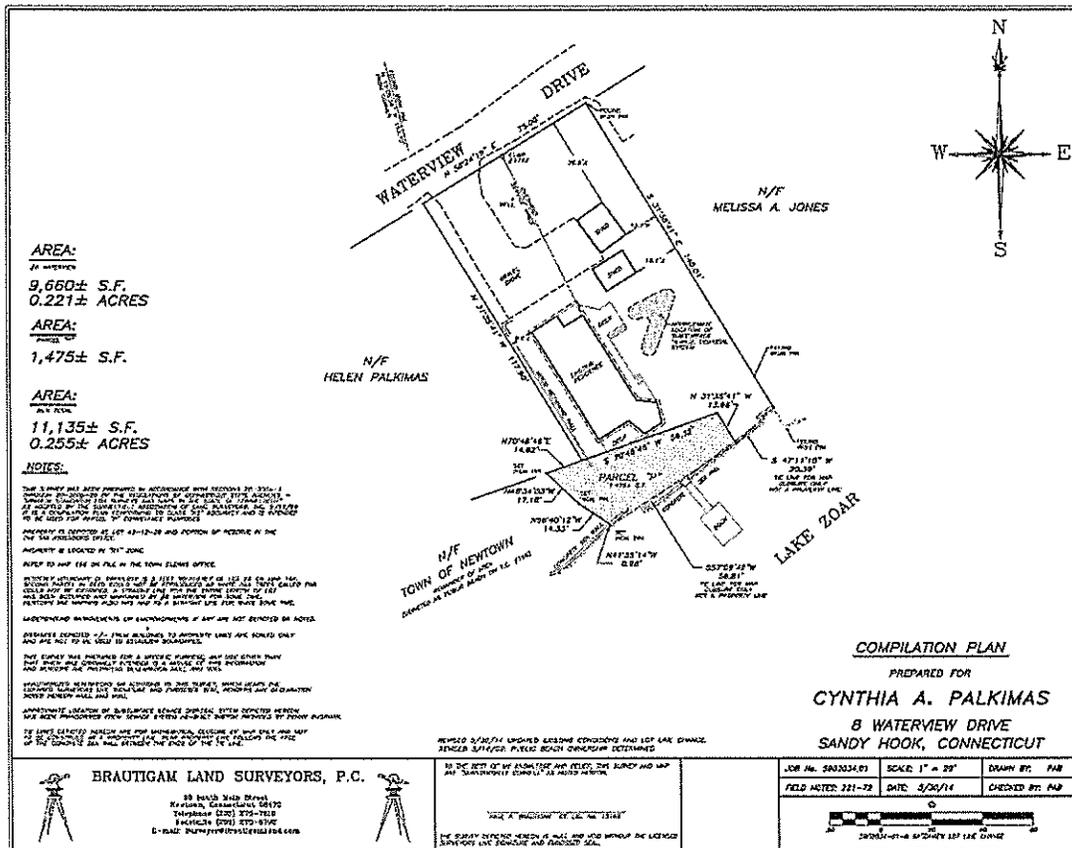


8 Waterview Drive – Lot-line revision:

Total - 1,475 SqFt±

Location – 8 Waterview Drive

This parcel is part of a program to revert selective areas to private or town-owned use. This area is currently owned by the TON and is adjacent to pre-existing non-conforming zoned lot. This lot-line revision would create a more conforming zoned residential parcel. The parcel has been recommended by the BOS, BOF and P&Z. Town agency staff has endorsed this revision.

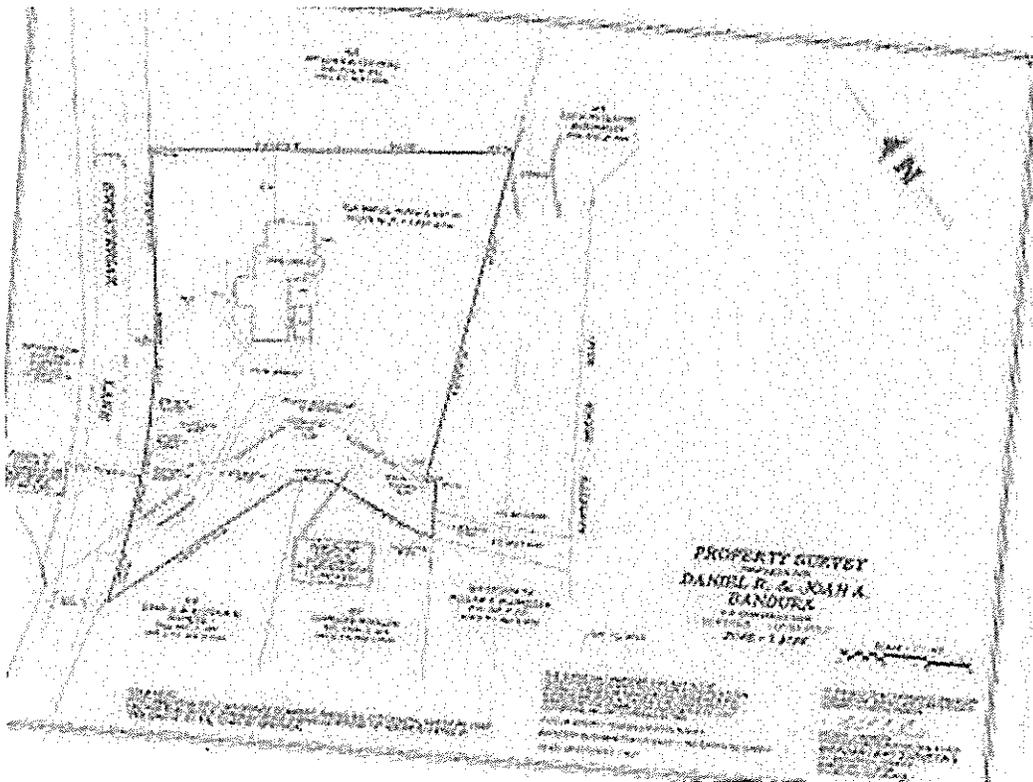


8 Sweetbriar Lane – Lot-line revision:

Acres – 0.234±

Location – 2 Sweetbriar Lane

This parcel is part of a program to revert selective areas to private or town-owned use. This area is currently owned by the TON and is adjacent to pre-existing non-conforming zoned lot. This lot-line revision would create a more conforming zoned residential parcel. The parcel has been recommended by the BOS, BOF and P&Z. Town agency staff has endorsed this revision.



2014-2015 YEAR END TRANSFER REQUEST:

TRANSFERS FROM (AMOUNTS AVAILABLE):

DEBT SERVICE

1-101-18-580-5861-0000 BOND INTEREST 36,722
Amount available due to refunding savings.

POLICE

1-101-12-310-5110-0000 SALARIES & WAGES – FULL TIME 27,288
A few positions were vacant during the year (resulting in more overtime)

1-101-12-310-5117-0000 SALARIES & WAGES – SEASONAL 3,061
Savings in traffic guards account

1-101-12-310-5220-0000 SOCIAL SECURITY CONTRIBUTIONS 3,856
Social security savings due to lower total payroll amount

HIGHWAY

1-101-13-500-5110-0000 SOCIAL SECURITY CONTRIBUTIONS 12,855
Social security savings due to lower total payroll amount

1-101-13-500-5749-0000 CAPITAL 7,670
Savings in capital purchases

SELECTMEN - OTHER

1-101-11-105-5611-0000 OFFICE SUPPLIES 4,381
Office supplies lower than projected. Double sided printing has resulted in savings.

REGISTRARS

1-101-11-180-5580-0000 DUES, TRAVEL & EDUCATION 2,800
Dues, travel & education lower than projected

UNEMPLOYMENT

1-101-11-240-5250-0000 UNEMPLOYMENT COMPENSATION 7,000
Favorable experience in unemployment account

ECONOMIC DEVELOPMENT

1-101-11-740-5210-0000 GROUP INSURANCE 2,551
Savings in medical insurance

1-101-11-740-5220-0000 SOCIAL SECURITY CONTRIBUTIONS 1,874
Social security savings due to a lower total payroll amount

PARKS & RECREATION

1-101-16-550-5749-0000 GROUP CAPITAL 2,430
Savings in capital purchases

FIRE

1-101-12-320-5580-0000 DUES, TRAVEL & EDUCATION 14,000
Account closed to help offset overages in other accounts

TOTAL TRANSFER FROM 126,488

TRANSFERS TO (AMOUNTS REQUIRED):**SELECTMEN**

1-101-11-100-5220-0000 SOCIAL SECURITY CONTRIBUTIONS 440

Additional amount needed due to authorized OT in town hall account

SELECTMEN- OTHER

1-101-11-105-5590-0000 MEETING CLERKS 3,000

Additional amount needed due to meeting clerk activity

REGISTRARS

1-101-11-180-5360-0000 PROFESSIONAL SERVICES - ELECTION 8,581

Additional amount needed due to November elections.

ECONOMIC DEVELOPMENT

1-101-11-740-5301-0000 FEES & PROFESSIONAL SERVICES 1,500

Additional amount needed due to web site redesign

EMERGENCY COMMUNICATIONS

1-101-12-300-5110-0000 SALARIES & WAGES – FULL TIME 8,996

Additional amounts needed due to over estimating a transfer out during the year.

1-101-12-300-5130-0000 SALARIES & WAGES – OVER TIME 1,808

Additional amount needed due to open positions (covered by overtime).

POLICE

1-101-12-310-5130-0000 SALARIES & WAGES – OVER TIME 21,618

Additional amount needed due to additional overtime due to open positions.

LAKE AUTHORITIES

1-101-12-360-5501-0000 OTHER PURCHASED SERVICES 1,272

Additional amount needed due to receiving budget request late.

PUBLIC WORKS - HIGHWAY

1-101-13-500-5110-0000 SALARIES & WAGES – FULL TIME 9,183

Additional amounts needed due to over estimating a transfer out during the year.

1-101-13-500-5130-0000 SALARIES & WAGES – OVER TIME 921

Additional amount needed due to underestimating last transfer.

1-101-13-500-5625-0000 ENERGY – GASOLINE 29,671

Additional amount needed due to underestimating.

PARKS & RECREATION

1-101-13-650-5220-0000 SOCIAL SECURITY CONTRIBUTIONS 2,488

Additional amount needed due to additional winter overtime.

LAND USE

1-101-15-490-5350-0000 PROFESSIONAL SVS – LEGAL 15,000

Additional amount needed due to increase in legal activity.

1-101-15-490-5505-0000 CONTRACTUAL SERVICES 6,634

Additional amount needed due to Payments to the U.S. Geological Survey.

Final payment has been made.

PROBATE COURT

1-101-11-255-5310-0000 PROFESSIONAL SVS 1,376

Probate court bill is an estimate. Bill does not come till the end of the fiscal year.

TRANSFERS TO (AMOUNTS REQUIRED): - CONTINUED

FIRE

1-101-12-320-5622-0000 ENERGY – ELECTRICITY 12,177

Additional amount needed due to underestimate.

1-101-12-320-5745-0000 FIRE EQUIPMENT 1,376

Additional amount needed due to Payments to the U.S. Geological Survey.

Final payment has been made.

TOTAL TRANSFER TO 126,488



TOWN OF NEWTOWN
OFFICE OF THE FINANCE DIRECTOR

YEAR END RE-APPROPRIATION REQUESTS (carrying forward 2014-15 (and prior) appropriations to 2015-16)

DISTRICT CONTRIBUTIONS

Account **1-102-11-730-5802-0000 Other Expenditures**. Request \$500 carried forward to account 1-102-11-730-5802-0000 Other Expenditures. For future Hawleyville district expenditures.

SUSTAINABLE ENERGY COMMISSION

Account **1-101-11-755-5800-0000 Other Expenditures**. Request \$4,891 carried forward to account 1-102-11-755-5800-0000 Other Expenditures. For planned energy projects.

Account **1-102-11-755-5800-0000 Other Expenditures**. Request \$8,554 carried forward to account 1-102-11-755-5800-0000 Other Expenditures. For planned energy projects.

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2015 - 2016 DEPARTMENT Police DATE 6/19/15

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-24-570-5899-0000CONTINGENCY</u>	<u>(91,077)</u>	USE NEGATIVE AMOUNT ↓
	<u> </u>	<u> </u>	
	<u> </u>	<u> </u>	
	<u> </u>	<u> </u>	
	<u> </u>	<u> </u>	
TO:	<u>1-101-12-310-5110-0000SALARIES & WAGES - FULL TIME</u>	<u>84,604</u>	USE POSITIVE AMOUNT ↓
	<u>1-101-12-310-5220-0000SOCIAL SECURITY CONTRIBUTIONS</u>	<u>6,473</u>	
	<u> </u>	<u> </u>	
	<u> </u>	<u> </u>	
	<u> </u>	<u> </u>	

REASON:

NEW POLICE CONTRACT FOR 2014-15 THRU 2016-17. THIS TRANSFER ADDS WAGE INCREASES OF 1.9% FOR 2014-15 & 1.9% FOR 2015-16.

LC APPROVED POLICE UNION POSITIONS SALARY AMOUNT OF \$3,046,819 IN 2015-16 BUDGET NEEDS TO BE ADJUSTED TO \$3,131,423 (FOR 1.9% / 1.9%). THERE IS A SUBSEQUENT SAVINGS OF \$31,934 DUE TO AN OPEN POSITION RESULTING IN THE HIRING OF AN OFFICER AT THE FIRST STEP.

AUTHORIZATION: _____ date: _____

(1) DEPARTMENT HEAD _____

(2) FINANCE DIRECTOR _____

(3) SELECTMAN _____

(4) BOARD OF SELECTMEN _____

(5) BOARD OF FINANCE _____

(6) LEGISLATIVE COUNCIL _____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

Energy Start Portfolio Manager

No Update

Transition Movement

The Victory Garden has been planted.

Term Limits for Commission Members

This subject cannot be resolved by the Charter Commission but rather the Ordinance Committee which is a part of the Legislative Council.

The steps that must occur for the term limits to be changed are: 1. The First Selectman needs to make a recommendation 2. The recommendation needs to be presented to the Legislative Council 3. The Ordinance Committee needs to review and report back to the Legislative Council their recommendation.

Motion: Mr. Dougherty made a motion to recommend that the Sustainable Energy Commission term limit be modified to the following: No person shall be appointed to more than five consecutive three year terms. The motion was seconded by Mr. Sievel. The motion was carried unanimously.

Adjournment:

Ms. Galassi made a motion to adjourn the meeting at 8:06 pm. The motion was seconded by Mr. Sievel. The motion was carried unanimously.

The next regular meeting will occur on Thursday, August 20, 2015 at 7:00 pm at the Newtown Municipal Center in Shared Meeting Room 3.

Submitted, Jessica Smith, clerk.

From: Mary Ann Jacob <mjacob4404@charter.net>
To: Quinn <quinnka@aol.com>
Cc: Jeff <Jeff@theCapecis.com>
Subject: Re: Term Limits on Sustainable Energy Commission
Date: Tue, Jun 16, 2015 4:13 pm

Hi Kathy,

You would ask the first selectman to make a recommendation on what it is you want. She in turn would then ask the council to review. The council would refer to the ordinance committee. The ordinance committee would review and either recommend to the council they either change it or leave it the same. It would likely not be able to happen before the election is my guess.

Mary Ann

Mary Ann

Sent from my iPhone

On Jun 16, 2015, at 3:22 PM, Quinn <quinnka@aol.com> wrote:

Jeff,

Thanks for hearing me out at your meeting and for pointing me in the right direction. We have our meeting this week and I'll see what our commission wants to recommend and will get back to Mary Ann.

Mary Ann, do you have any advise on how we should approach this?

Regards,
Kathy Quinn

-----Original Message-----

From: Jeffrey Capeci <jeff@thecapecis.com>
To: Quinn <quinnka@aol.com>; Mary Ann Jacob <mjacob4404@charter.net>
Sent: Mon, Jun 15, 2015 3:53 pm
Subject: Term Limits on Sustainable Energy Commission

Kathleen,

Thank you for coming to the Charter Revision Commission meeting last week regarding Term Limits on the Sustainable Energy Board. As I explained at the meeting, the charter will be silent on term limits. Currently the ordinance defining the SEC is what sets term limits. If you feel they are overly burdensome, you should request the Legislative Council consider amending the ordinance. The Language is attached below.

Best Regards,
Jeff

13. **Appointments/Reappointments:** Selectman Rodgers moved the re-appointment of Robert Geckle (R) to the C.H. Booth Library, Board of Trustees, for a term to expire 7/1/18. Selectman Gaston seconded. All in favor. First Selectman Llodra noted a vacancy on Sustainable Energy open to any party. This vacancy was advertised in the Newtown Bee on July 3, the last day to express interest is August 7, with an anticipated appointment date of August 17. Selectman Rogers moved to add the appointment of Lake Lillinonah patrol officers to the agenda for discussion and action. Selectman Gaston seconded. All in favor. Selectman Rodgers moved Mitchell A. Heller and Aaron D. Blank to serve as members of the Lake Lillinonah Authority Marine Patrol for 2015. Selectman Gaston seconded. All in favor.
14. **Term Limits on Sustainable Energy:** There was discussion on modifying the language of term limits, to increase, decrease or eliminate them completely. Selectman Rodgers moved to recommend to the ordinance committee of the Legislative Council that the term limits on Sustainable Energy Commission be increased from three consecutive terms to five consecutive terms. Selectman Gaston seconded. All in favor.
15. **Newtown Parent Connection Lease:** Fairfield Hills Authority has approved the lease language. The \$500,000 grant originally awarded to the town for Kevin's Community Center has been transferred to be used for Newtown Parent Connection; the town will manage the project. Newtown Parent Connection has not yet signed the lease. A public hearing on this lease will be held on August 17, 2015 at 7:30pm. No action taken.
16. **Driveway Bond Release/Extension:** Selectman Rodgers moved the driveway bond release of \$1,000 to GRC Construction, 32 Cedar Hill Road, M30, B13, L66. Selectman Gaston seconded. All in favor.
17. **Tax Refunds:** Selectman Gaston moved the July 2015 Refunds, refund No. 1, 2015/16 in the amount of \$1,871.94. Selectman Rodgers seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 9:08p.m.

Respectfully submitted,

Susan Marcinek, Clerk

Att: \$25,000 special appropriation; \$80,000 Resolution; \$375,000 Resolution; \$975,000 Resolution; \$1,500,000 Resolution; \$5,000,000 Resolution; Town Meeting notice, Year End Re-Appropriation requests; Year End Transfer request; Referral to PB&SC

Chapter 20. Commissions and Committees

Article VIII. Sustainable Energy Commission

[Adopted by the Legislative Council 10-7-2009 (Ord. No. 93)]

§ 20-43. Establishment; membership.

A Sustainable Energy Commission is hereby established for the Town of Newtown. Said Commission shall consist of nine members appointed by the First Selectman, with the approval of the Board of Selectmen. The term of office shall be three years, with the initial appointment staggered so that the terms of three such members shall expire on January 7, 2011, three on January 7, 2012, and three on January 7, 2013. The Charter provisions on minority representation shall be observed. No person shall be appointed to more than ~~three~~⁵ consecutive (full-year) terms, nor appointed to fill a vacancy occurring within one year after the termination of the third term.

§ 20-44. Powers and duties.

The Sustainable Energy Commission shall have the following powers and duties:

- A. To identify, implement and support renewable energy use, energy efficiency and energy conservation programs in which the Town's residents, businesses, organizations and Town agencies can participate and that may result in cost savings to the Town or school district.
- B. To disseminate information relating to cost-effective and environmentally conscious renewable energy use, energy efficiency, and energy conservation programs.
- C. To support the efforts of Town officials and employees to identify and implement renewable energy use, energy efficiency and energy conservation programs.
- D. To make recommendations to and receive recommendations from appropriate local, regional, state and federal officials and agencies, boards and commissions regarding action to improve the Town's energy efficiency, energy conservation, and renewable energy use.
- E. To advertise and maintain a website and prepare, print and distribute books, charts and materials, and the Commission may collect, compile and disseminate information relative to the promotion of energy efficiency, energy conservation and renewable energy use.
- F. To support, develop and organize such other programs or innovations as recommended by the Board of Selectmen.

§ 20-45. Meetings and reports; rules and regulations.

- A. The Commission shall meet monthly, at least 10 times per year, and at such other times as the Commission may determine. A Chairman, Vice Chairman and Secretary shall be chosen, and the Commission is empowered to adopt rules and regulations for putting into effect the provisions of this article, which rules and regulations shall not be inconsistent with the provisions thereof. Such rules and regulations shall be filed with the Town Clerk.

RESOLVED:

Whereas The Newtown Legislative Council supports the efforts of the Town auditors in their effort to assess the risks of material misstatement due to errors or fraud;

Whereas the membership of the Legislative Council has read and contemplated each of the four questions in the Cohen-Reznick fraud questionnaire;

Whereas no Legislative Council member has any knowledge of fraud in town, no member suspects fraud or has received communications from employees, former employees, regulators, residents or others alleging fraud and no member has observed changes in employee or management behavior that would lead to a suspicion that fraud is occurring within the Town;

I move to direct the Chairman of the Legislative Council to answer, in the negative, on all four questions with respect to fraud on the questionnaire and return it to the auditors.

July 15, 2015

June 1, 2015

Legislative Council
Town of Newtown
45 Main Street
Newtown, CT 06470

We are engaged to audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of **Town of Newtown** for the year ended **June 30, 2015**. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, OMB Circular A-133 and the State Single Audit Act

As stated in our engagement letter dated **May 18, 2015**, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we will consider the **Town of Newtown's** internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We will also consider internal control over compliance with requirements that could have a direct and material affect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular-133 and the State Single Audit Act.

As part of obtaining reasonable assurance about whether **Town of Newtown's** financial statements are free of material misstatement, we will perform tests of its compliance with certain provisions of law, regulations, contracts, and grants. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with OMB Circular A-133 and the State Single Audit Act, we will examine, on a test basis, evidence about **Town of Newtown's** compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement and the Connecticut Compliance Supplement to the State Single Audit Act applicable to each of its major programs for the purpose of expressing an opinion on **Town of Newtown's** compliance with those requirements. While our audit will provide a reasonable basis for our opinion, it will not provide a legal determination on **Town of Newtown's** compliance with those requirements.

Our Responsibility under U.S. Generally Accepted Auditing Standards, *Government Auditing Standards*, OMB Circular A-133 and the State Single Audit Act (continued)

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to Management's Discussion and Analysis, Pensions Plans Schedules, and OPEB Plans Schedules, which supplements the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide assurance on the RSI.

We have been engaged to report on Combining and Individual Fund Statements and Supporting Schedules, Schedule of Expenditures of Federal Awards, and Schedule of Expenditures of state financial assistance, which accompany the financial statements but are not RSI. Our responsibility for this supplementary information, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

We have not been engaged to report on the Introductory and Statistical sections, which accompany the financial statements but are not RSI. Our responsibility with respect to this other information in documents containing the audited financial statements and auditor's report does not extend beyond the financial information identified in the report. We have no responsibility for determining whether this other information is properly stated. The other information will not be audited and we will not express an opinion or provide any assurance on it.

Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

Town of Newtown

Page 3

We expect to begin our audit during June 2015. Joseph Centofanti is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another person to sign it.

This information is intended solely for the use of **Legislative Council** and management of the Town of Newtown and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in cursive script that reads "CohnReznick LLP". The signature is written in black ink and is positioned above the printed name of the firm.

CohnReznick LLP

June 1, 2015

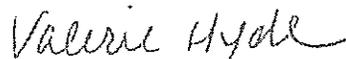
Mr. John Kortze
Chairman, Board of Finance
Town of Newtown
45 Main Street
Newtown, CT 06470

Dear Mr. Kortze:

As part of our obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement due to errors or fraud, we request the Legislative Council to respond to the following inquiries. These inquiries are directed toward the Council's knowledge of any fraud or suspected fraud affecting the entity.

Please complete, sign and return the questionnaire to CohnReznick LLP, 350 Church Street, Hartford, CT 06103-1136, Attn: Valerie Hyde as soon as possible. A self addressed envelope has been enclosed for your convenience. Please call me with any questions you may have relating to this form at (959) 200-7034.

Very truly yours,



Valerie Hyde, CPA, Manager

CohnReznick LLP

Based on discussion and inquiry with all of the members of the Legislative Council, please provide the appropriate responses to the following questions:

1. Are you aware of any actual instances of fraud within the Town?

YES ____ NO ____

If yes please describe:

2. Do you have any reason to suspect fraud may be occurring within the Town?

YES ____ NO ____

If yes, please explain where and how?

3. Have you received any communications from employees, former employees, regulators, residents, or others alleging fraud?

YES ____ NO ____

If yes, please explain

4. Have you seen any changes in employees or management behavior that would lead you to be concerned that fraud may be occurring?

YES ____ NO ____

If yes, please explain

The Legislative Council confirms, to the best of our knowledge and belief, the responses made to you in this request are true and accurate.

Signed: _____ Date: _____

Title: Chairman, Board of Finance

Town of Newtown

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT PUBLIC WORKS

PROJECT: TODDY HILL ROAD IMPROVEMENTS

PROPOSED SPECIAL APPROPRIATION AMOUNT: \$ 2,596,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	2,596,000
CONTINGENCY		
OTHER		
	\$	2,596,000

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget. Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	<small>**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**</small>	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS			
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (1st year)	\$	-	
TOTAL IMPACT ON EXPENDITURES	\$	-	

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES			
CHARGES FOR SERVICES (FEES)			
OTHER			
TOTAL IMPACT ON REVENUES	\$	-	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT 0.0000 mills
(using current year's information)

COMMENTS:

This project involves the replacement of an existing failing corrugated metal pipe culvert with a new pre-cast concrete box culvert. The new culvert will be constructed adjacent to the existing culvert in order to maintain vehicular traffic during the course of construction. The State of Connecticut Department of Transportation requested that the town widen this new culvert in order to accommodate three lanes of traffic. This is in order to ease traffic congestion in this area and tie into their plan for the major upgrades they have proposed for Route 34. This project should not result in any current or future financial impacts.

PREPARED BY: *Donald E. ...*

DATE: 7/10/15