

TOWN OF NEWTOWN, CONNECTICUT

INVITATION TO BID

Sealed bids will be received at the office of the Financial Director, 3 Primrose Street, Newtown, Connecticut 06470, until but no later than 11:00 am, Monday, August 22, 2011:

Cover: ROAD CONSTRUCTION - SERENE WAY

Plans are available to be picked up at the Public Works Dept., 4 Turkey Hill Road, Newtown, CT, Monday - Friday from 7am - 4:30pm.

The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids or proposals; to waive any technicality in any bid or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown. The Town of Newtown is an Affirmative Action Employer-MBE/WBE are encouraged to bid.



E. Patricia Llodra
First Selectman



Robert G. Tait
Financial Director

PURCHASING AUTHORITY

TOWN OF NEWTOWN PURCHASING AUTHORITY
INSTRUCTIONS TO BIDDERS

1. Submit bids in a sealed envelope plainly marked to identify the particular bid. It is the sole responsibility of the bidder to see that the bid is in the hands of the proper authority prior to the bid opening time.
2. Withdrawals of, or amendments to bids received later than the time and date specified for bid opening will not be considered.
3. The Purchasing Authority of the Town of Newtown reserves the right to accept or reject any or all options, bids, or proposals; to waive any technicality in any bid, or part thereof, and to accept any bid deemed to be in the best interest of the Town of Newtown, Connecticut.
4. Bidders may be present at the opening of the bids.
5. Bids may be held by the Town of Newtown for a period not to exceed thirty (30) days from the opening of the bids for the purpose of reviewing the bids and investigating the qualifications of bidders prior to the awarding of the contract.
6. Bids must be submitted on the Sealed Bid Request form enclosed at the end of this packet. All items must be filled in (unit cost, trade-in for each unit, etc.). Failure to comply with this requirement will automatically void the bid.
7. Trade-ins, when indicated, will be listed on the Sealed Bid Request form. The Town of Newtown reserves the right to trade all, some or none of the vehicles listed as deemed in the best interest of the Town. Bidders may submit a bid on the new vehicles with or without trade-ins or may submit bids on the trade-ins only, either individually or by lot. Trade-ins must be detailed individually as indicated on the Sealed Bid Request form. Trade-ins may be used in determining the lowest responsible bid.
8. Prior to awarding any contract exceeding \$25,000.00 for the construction, alteration, or repair for any public building or public work, a labor or materialmen's bond must be furnished by the person to whom the contract is awarded.
9. The Town may consider proximity of the vendor's service as a factor in determining lowest price and reserves the right to award in whole or part to one or more vendors.
10. The Town agrees to pay for all equipment within thirty (30) working days after the equipment has been accepted and claim (invoice) presented.
11. Bid Security when required must be by a **certified check or letter of credit** for five percent (5%) of the total bid, payable to the Town of Newtown.
12. Performance Bond when required must be by a **certified check or letter of credit or performance bond** for one hundred percent (100%) of the total bid. Surety companies and banks must be satisfactory to the Town of Newtown.
13. The successful bidder will be required to post a Certificate of Insurance, with the Town of Newtown named as additional insured, in an amount to be determined by the Town of Newtown.

DIRECTIONS:

To the new Municipal Center, Town of Newtown, 3 Primrose Street:

From I-84 East and West: Take Exit 11. At end of ramp take a left at light onto Wasserman Way. At next light take a left onto Trade's Lane. At stop sign take a right onto Keating Farms Rd. At next stop sign take a left onto Simpson Street. We are the 2nd building on the left.

From RT. 25 Northbound: At intersection of RT. 25 and Mile Hill South take a right at the light. At the next light take a right onto Trade's Lane. At stop sign take a left on to Keating Farms Road. At next stop sign take a left onto Simpson Street. We are the 2nd building on the left.

From RT. 25 Southbound: At intersection of RT. 25 and Mile Hill South take a left at the light onto Mile Hill South. At the next light take a right onto Trade's Lane. At stop sign take a left on to Keating Farms Road. At next stop sign take a left onto Simpson Street. We are the 2nd building on the left.

NOTE: If you are using a GPS, use 28 Trades Lane as the reference road. This will bring you into the Fairfield Hills Complex.

SPECIAL INSTRUCTIONS

Road Construction Project

GENERAL SPECIFICATIONS

All construction shall be in accordance with the applicable sections of "The State of Connecticut Department of Transportation Standard Specifications for Roads, Bridges and Incidental Construction" also known as and herein referred to as "Form 816" or its successors, except as modified below, or in specific project bid.

STARTING TIME

The Contractor is required to start work within fifteen (15) working days of receiving written confirmation of bid award. The Contractor shall submit a certificate of insurance showing adequate coverage for workmen's compensation, bodily injury liability and property damage liability before any work begins.

PROJECT DURATION

The contractor is required to work continuously on the project until its completion. Any interruptions in the work schedule must be approved by the Town. All work on the project must be completed by the completion date as specified. Any extension to this completion date must be done by Change Order and will only be granted at the Town's discretion. Reasons for time extensions could include weather, extraordinary site conditions etc.

Project Name: **Serene Way**

Working Days to Complete: **45 Days**

HOURS OF WORK

The normal hours of work for this project shall be from 7:00 AM to 3:30 PM, Monday through Friday. No work shall be performed on weekends or official Town holidays. Any exception to the above must be approved in writing by the Town.

LIQUIDATED DAMAGES

In the event the Contractor fails to complete the project within the required time there will be a fine in the amount of five hundred (\$500.00) dollars per day for liquidated damages. These damages will be deducted from payment of monies owed to the Contractor.

TOWN SUPPLIED MATERIALS

None

CONTRACTOR SUPPLIED MATERIALS

The contractor is to supply all materials necessary to complete the project.

GENERAL

The Contractor shall supply all materials, equipment, labor, tools and incidental work necessary to complete the project as bid. While excavating, all waste material shall be loaded onto and removed by the Contractor's trucks as work progresses. No waste material shall be left on the site. The Contractor is responsible for keeping the construction area (including road surface) neat and clean. The Contractor is responsible for finding a suitable disposal site for all excavated material and construction debris. The Town will not provide a disposal area.

Restoration of disturbed areas: All disturbed area shall be free of large rocks, stumps, brush or bruised trees or limbs. Areas shall be graded to restore or improve drainage patterns. Four (4) inches of topsoil shall be spread and fine grade established with a rake. Grass seed and mulch shall be applied. Gravel roads and driveways shall be replaced to a compacted depth of twelve (12) inches. The cost for restoration shall be included in other items bid in the contract unless a price is requested in the bid.

Adequate provisions for the passage of vehicular traffic normally using the roadway shall be made. Closing roads to traffic shall not be permitted. Suitable access to all properties in the construction area shall be maintained at all times.

Requests for payment for additional work shall be made by Change Order only. The Change Order shall state the extent of the work and the additional amount of compensation requested. The Contractor shall not proceed with any extra work without written approval from the Town.

The Contractor is responsible for supplying all material, equipment and labor to install any sedimentation and erosion controls deemed necessary by the Town. Cost for this item shall be included in other items in the bid.

The Contractor is responsible for having all underground utilities marked and shall have a cleared starting date by CALL BEFORE YOU DIG.

Silt Fence Removal

The bid price for this item is to include the following:

1. Removal and disposal of all silt fence and related material in locations as shown on the plan.
2. Landscaping of all areas disturbed by this operation.

Tree Removal

The bid price for this item is to include the following:

1. Remove dead tree in area as shown on the plans. Tree stump is to be cut flush with the ground.
2. Entire area disturbed by this operation is to be landscaped.
3. Disposal of all debris.

Backfill Curb

The bid price for this item is to include the following:

1. Supply and place topsoil in shoulder area adjacent to curb. Topsoil should be flush with the top of curb.
2. Entire area disturbed by this operation is to be landscaped.
3. Disposal of all debris.

Backfill Over Pipe

The bid price for this item is to include the following:

1. Supply and place clean fill over the existing pipe. Depth of fill should be a minimum of one (1) foot over the pipe. Fill should slope away from the centerline of the pipe at a minimum slope of 4 horizontal to 1 vertical.
2. Entire area disturbed by this operation is to be landscaped.
3. Disposal of all debris.

Asphalt Curb Replacement

The bid price for this item is to include the following:

1. Removal and disposal of all damaged curbing in the locations shown on the plans.
2. Placement on new curbing to line and grade on the road. Curbing is to be place by a curbing machine on a thoroughly cleaned and tacked road surface. Hand curbing will not be accepted.
3. Curbing is to be backfilled with topsoil and landscaped as per the “Landscaping” specifications.

Catch Basin Masonry Repair

The bid price for this item is to include the following:

1. Removal and disposal of all damaged brick and concrete.
2. Placement with new concrete bricks and mortar. All exposed repaired surface are to be smooth.
3. Landscaping of all areas disturbed by the catch basin masonry repair. (See landscaping specifications).

Landscaping

The bid price for this item is to include the following:

1. Removal and disposal of all debris which is in the area to be landscaped.
2. The topsoil shall be placed to a depth of 4 inches in open areas and flush with top of the asphalt curb in curbed areas.
3. All stones, roots, debris, weeds and other undesirable material shall to be removed from the topsoil.
4. The topsoil is to be leveled to the line and grade as directed by the Town, seeded and mulched.

Access Driveway to Detention Basin

The bid price for this item is to include the following:

1. See notes on plans.

Rip-Rap

The bid price for this item is to include the following:

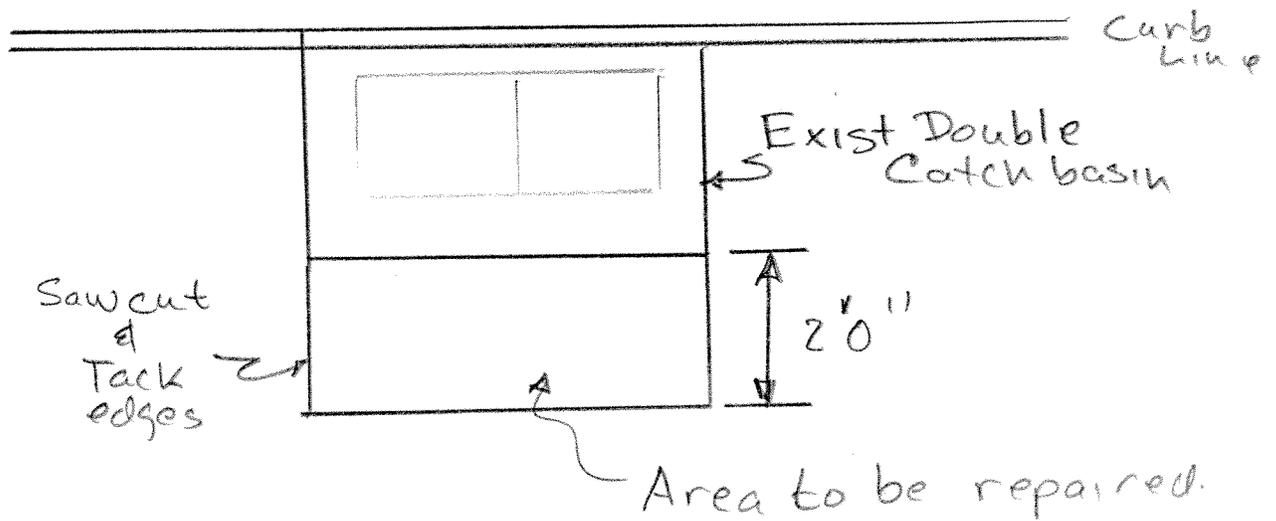
1. Furnishing and placing "Modified Rip-Rap" at the two locations shown on the plan. The size of the rip-rap pad is to be 10 feet wide by 15 feet long. The rip-rap must be placed below the invert of the pipe and sloped away from the pipe.
2. Removal of all debris from the site.
3. Landscape all areas disturbed by this operation.

Asphalt Pavement Repair

The bid price for this item is to include the following:

1. Sawcutting, removal and replacement of asphalt pavement in areas shown on the plans.
2. Prior to placing the new asphalt pavement the sawcut face should be cleaned and tacked.
3. The asphalt should be placed in two lifts, each lift being thoroughly compacted. Total compacted thickness is to be 3 ½ inches.
4. Landscaping of all areas disturbed by this operation.

See Detail below for dimensions.



Trimming Pipes in Catchbasins

The bid price for this item is to include the following:

1. Cutting all pipe flush with the inside wall of the catchbasin.
2. Remortar any pipes which are loose or mortar has fallen out.
3. Disposal of all debris.

Road Construction Project
Serene Way

This project consists of the following items:

1. Trimming pipes in catchbasins.
2. Asphalt pavement repair.
3. Placement of rip-rap.
4. Construction of access driveway to detention basin.
5. Landscaping.
6. Catchbasin masonry repair.
7. Asphalt curb replacement.
8. Backfilling over pipe.
9. Backfilling behind asphalt curbing.
10. Tree removal.
11. Silt fence removal.
12. Any incidental items shown on the plans.

The above items are shown on the plans and are listed from number 1 through number 45. The bid price for this project is a Lump Sum bid. The Contractor is responsible for providing all materials and labor for this project.

TOTAL LUMP SUM COST \$ _____

TOWN OF NEWTOWN
SEALED BID REQUEST

BID OPENING DATE: Monday, August 22, 2011

TIME: 11:00 am

LOCATION: Finance Dept., Newtown Municipal Center, 3 Primrose Street, Newtown, CT 06470

BID TITLE: ROAD CONSTRUCTION – SERENE WAY

SECURITY REQUIRED: Five Percent (5%) Bid Security. One Hundred percent (100%) Performance & Employees and Materialmen Security

DATED IN NEWTOWN: August 3, 2011

BID SECURITY \$

(CERTIFIED CHECK OR LETTER OF CREDIT)

PLEASE NOTE: ONE (1) ORIGINAL AND ONE (1) COPY OF SEALED BID MUST BE SUBMITTED. Is your company a MBE/WBE business:

(YES) (NO)

TOTAL PROJECT: \$ _____

COMPANY

SIGNATURE

ADDRESS

SIGNED BY (Print or Type)

ADDRESS 2

TITLE

ADDRESS 3

FAX NO.

TELEPHONE NO.

DATE

TAX ID NUMBER

E-MAIL