

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, October 1, 2012 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:30 pm.

PRESENT: First Selectman Llodra, Selectman William F.L. Rodgers, Selectman James Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, Public Works Director Fred Hurley, Town Attorney David Grogins, Sustainable Energy Chair Kathy Quinn and three members of the press.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the minutes of September 17, 2012 as presented. Selectman Gaston seconded. All in favor.

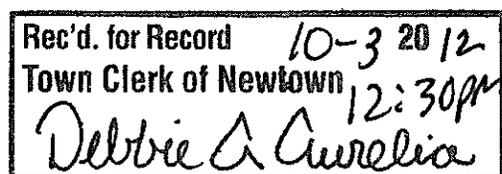
COMMUNICATIONS: First Selectman Llodra spoke about the brokerage account statement. She heard back from the pension committee relative to the lack of charter or code language that supported the creation and ongoing work of the pension board. First Selectman Llodra will draft language to present to the Selectmen and work with the pension board to finalize. Mr. Tait said that the pension performance is good and reflects the stock market. The Selectmen and the pension board will meet quarterly. First Selectman Llodra discussed a letter from Jeff Capeci relative to a joint meeting, hosted by the Legislative Council, between the Legislative Council, the Board of Selectman, the Board of Finance and the Board of Education to discuss the roles, goals and expectations before entering into the budget cycle. Selectman Rodgers said he believes in the separation of boards and powers; it is well intentioned but lends to the impression an outcome is preordained. Selectman Gaston hopes it will be more of an educational process. First Selectman Llodra believes the Legislative Council wants to establish a more level understanding across the two major components of the budget as a starting point of the budget process.

FINANCE DIRECTOR REPORT: Mr. Tait recommends the town moves from a defined benefit pension plan to a defined contribution plan, starting with new employees and non-union employees. The defined benefit plan provides a specific amount at retirement based on a calculation. A defined contribution plan is based on the employee and employers contributions; the towns contribution is consistent, a percent of payroll. There are many steps and considerations. The Selectmen will develop a policy statement for a defined contribution plan. The pension board is also discussing this and will take a look at the program Mr. Tait comes up with.

UNFINISHED BUSINESS:

Discussion and possible action:

- 1. Implementation Plan – Plan of Conservation and Development:** Selectman Rodgers will meet with Land Use Director and Deputy Director to get initial ideas about a need for implementation assistance and their thoughts on approaches. Item to be carried.
- 2. Hawleyville Sewers – legal review with Town Attorney:** Mr. Hurley & Attorney Grogins were present to discuss the valuations in Hawleyville; levying a special benefit assessment based on current value. Attorney Grogins spoke about supplemental assessments. The statute provides that any time a system is constructed you can assess a benefit. Attorney Grogins believes we can assess a benefit for the first time and therefore use present values. Mr. Tait spoke about financing referring to the CIP document (Att. A). One scenario is that the project will be financed by \$5,000,000 in general obligation bonds to be reduced by sewer benefits received, bonding \$1,000,000. The sewer enterprise fund could possibly pay \$500,000, the other \$500,000 could be charged to the general fund. Attorney Grogins said in other towns the



outstanding sewer bonds are carried on the books of the Water & Sewer Authority and are paid for by the assessments collected by the Water & Sewer Authority. Mr. Hurley said the actual cost of the sewers is not just the addition of the pipes and the pump station; it also includes the residual cost for the \$2 million spent with Danbury and Bethel plus the \$1.7 million to put the pipe in from Bethel to the Homesteads. There is still room on the books to get a full special benefit assessment from those that are yet to hook up. Mr. Hurley will take information to the Water & Sewer Authority to vet; the next step would be for the WSA and the Selectmen to get together to strategize how to move forward with this project. Attorney Grogins will address the WSA also.

3. **Municipal Space Needs:** A letter was sent to the Chairman of the Board of Education; awaiting response.
4. **Charter Revision – recommendation to Legislative Council:** Selectman Gaston and Selectman Rodgers approve the recommended language. The Legislative Council hopes to bring the charter change language to the general election in November.

NEW BUSINESS:

Discussion and possible action:

1. **Clean Energy Communities Municipal Pledge:** Ms. Quinn explained that in 2005 Newtown signed a CT Clean Energy Pledge. The new updated version will bring us through 2018 and includes purchase of clean energy and encompasses goals for reducing our energy consumption. (Att. B). Selectman Gaston moved to authorize the First Selectman to sign the Clean Energy Communities Municipal Pledge on behalf of the Town of Newtown. Selectman Rodgers seconded. All in favor.
2. **Driveway Bond Release/Extension:** Selectman Rodgers moved to release the driveway bond, in the amount of \$1,000, to Douglas Fisher for Head of Meadow Road, M14, B4, L5. Selectman Gaston seconded. All in favor.
3. **Tax Refunds:** Selectman Gaston moved the October 2012 Tax Refunds #4 in the amount of \$7,698.08. Selectman Rodgers seconded. All in favor.
4. **Appointments/Reappointments:** Selectman Rodgers moved the appointment of George Collins to the Library Board of Trustees for a term to expire July 1, 2015. Selectman Gaston seconded. All in favor. There is a vacant position on the Conservation Commission to a Republican or Unaffiliated voter. The last day to express interest is October 29 with an appointment date of November 5.
5. **Capital Improvement Plan:** First Selectman Llodra went over the Draft CIP worksheet (Att. A). Action will be taken on October 15. In 2015-2016 the debt cap will be reduced to 9.2/9.3. Mr. Tait explained the sheet represents the bonded amounts. Selectman Rodgers said that 2015-2016 is a year created by good fiscal policies. First Selectman Llodra explained it is the way the debt schedule worked out; we have to take advantage of it as the point at which we can recognize and build for the next ten years going out.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

ADJOURNMENT: The Board of Selectmen adjourned their regular meeting to a non-meeting to discuss negotiations at 9:00pm. The non-meeting ended at 9:35pm with no action taken.

Respectfully submitted,



Susan Marcinek, Clerk

Att. A: Draft 2013-14 to 2017-18 CIP work sheet

Att. B: Clean Energy Communities Municipal Pledge

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TOWN OF NEWTOWN
SELECTMAN 2013-14 TO 2017-18 CAPITAL IMPROVEMENT PROGRAM WORKSHEET

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	
BRIDGE REPLACEMENT	430,000	315,000	300,000	414,000	350,000	
H & L FIRE STATION (PMT #1)	500,000	500,000	500,000	500,000	500,000	
SANDY HOOK STREET SCAPE	200,000	200,000	200,000	5,000,000	250,000	
DICKINSON PARK PLAYGROUND	438,000	1,000,000	975,000	500,000	1,000,000	
TREADWELL PARK RENOVATIONS	498,000	300,000	998,000	500,000	500,000	
DANBURY HALL DEMOLITION	200,000	500,000	10,000,000	6,914,000	500,000	
OPEN SPACE (PMT #1)	200,000	2,815,000	800,000	2,500,000	2,350,000	
OPEN SPACE (PMT #2)	200,000	200,000	2,400,000	600,000	2,100,000	
COMMUNITY CENTER DESIGN	500,000	2,200,000	300,000	10,014,000	400,000	
BOSS TOTAL	2,956,000	5,015,000	16,948,000	20,448,000	4,850,000	
HAWLEY SCHOOL BOILER/HVAC PHASE I PROF SVS	144,000		3,500,000			
HAWLEY SCHOOL BOILER/HVAC PHASE I	2,370,000					
BOSS TOTAL	5,480,000		20,448,000			
BRIDGE REPLACEMENT						
TANKER ENGINE REPLACEMENTS						
COMMUNITY CENTER PHASE II						
FFH WALKING TRAILS PHASE III						
SENIOR CENTER DESIGN						
BOSS TOTAL						
HAWLEY SCHOOL BOILER/HVAC PHASE III						
MIDDLE SCHOOL RENOVATION						
MIDDLE GATE WINDOW REPLACEMENT						
BOSS TOTAL						

■ ACQUISITION OF OPEN SPACE MADE IN (B) PAYMENTS (INSTALLMENTS)

■ CONTINGENT UPON THE MUNICIPAL SPACE STUDY

■ BRIDGE REPLACEMENT DETAIL
POVERTY HOLLOW BRIDGE
BRUSHY HILL RD BRIDGE
MEADOW BROOK RD BRIDGE
POND BROOK RD BRIDGE
BRIDGE

■ DEMOLITION WITH REMEDIATION (SUBMITTED BY THE FHA 9/27/2011)
PRESENTED FOR INFORMATIONAL PURPOSES

	YR 1	YR 2	YR 3	YR 4	YR 5
SHELTON HOUSE	2,200,000				
SINGLE DWELLINGS (B)	250,000				
DANBURY HALL	250,000				
NORWALK HALL			400,000		
STAMFORD			600,000		
KENT HOUSE			3,000,000		
CANAM HOUSE				3,000,000	
COCHRAN HOUSE					3,800,000
PLYMOUTH					1,400,000

FIRE APPARATUS REPLACEMENT RECAP

CIP	975,000
2015-16	500,000
2016-17	
CAP NON REC FUND (financed by annual payments from the general fund)	475,000
BY 2016-17	1,950,000

FIRE COMMISSION REQUEST

REPLACE TANKERS #229-#339-#559-#9	
REPLACE ENGINE #111	
\$2,100,000	

HAWLEY SEWER DEVELOPMENT

PROJECT ESTIMATED COST	5,000,000
SEWER BENEFIT CHARGES	4,000,000
SEWER ENTERPRISE FUND	500,000
GENERAL FUND	500,000
TO BE FINANCED BY A \$5,000,000 GOB	

CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. The Energy Efficiency Fund programs are administered by The Connecticut Light and Power Company, The United Illuminating Company, Yankee Gas Services Company, The Southern Connecticut Gas Company, and/or Connecticut Natural Gas Corporation (collectively, "the Companies")

By applying currently available energy efficiency and clean, renewable energy technologies the Town of Newtown can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of Newtown makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of Newtown pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of Newtown can elect from the following fiscal years to determine its energy baseline year: 2008-2009, 2009-2010, 2010-2011, or 2011-2012.
 - a. The Town of Newtown will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
 - i. Fiscal Year 2012-2013: 5% Reduction
 - ii. Fiscal Year 2013-2014: 8% Reduction
 - iii. Fiscal Year 2014-2015: 11% Reduction
 - iv. Fiscal Year 2015-2016: 14% Reduction
 - v. Fiscal Year 2016-2017: 17% Reduction
 - vi. Fiscal Year 2017-2018: 20% Reduction
 - b. The Town of Newtown will work with the Companies, contractors or other entities to benchmark all of its municipal buildings (including board of education buildings) to determine all municipal building energy usage.
 - c. Beginning July 1, 2015, the Town of Newtown agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
 - d. The Town of Newtown pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The Town of Newtown may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
 - e. There is no penalty if the Town of Newtown fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the Town of Newtown will not be eligible to receive Bright Ideas Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.

2. The Town of Newtown pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.
 - a. The Town of Newtown will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:
 - i. Fiscal Year 2012-2013: 15% Purchase
 - ii. Fiscal Year 2013-2014: 16% Purchase
 - iii. Fiscal Year 2014-2015: 17% Purchase
 - iv. Fiscal Year 2015-2016: 18% Purchase

- v. Fiscal Year 2016-2017: 19% Purchase
- vi. Fiscal Year 2017-2018: 20% Purchase

b. The Town of Newtown agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis by the end of the first quarter of the following fiscal year. CEFIA intends to request documentation of municipal clean energy purchases for FY2011-2012 in July 2012.

c. The Town of Newtown acknowledges that clean, renewable sources are those defined in section 16-1 of the general statutes as Connecticut Class I renewable energy sources or meeting Green-e® Energy certification standards.

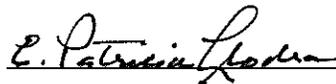
d. The Town of Newtown may satisfy the voluntary purchase requirement by purchasing Green-e® Energy certified Renewable Energy Credits (RECs), enrolling one or more municipal facilities in the CTCleanEnergyOptionssm program, installing renewable energy systems (provided that the RECs associated with such system(s) are quantifiable and not held by a third-party) or any combination thereof.

e. There is no penalty if the Town of Newtown fails to meet the items set forth in the schedule above; however, the Town of Newtown will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.

3. The Town of Newtown agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of Newtown is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Community Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of Newtown may qualify, subject to the terms of separate formal contracts, for the following grants:

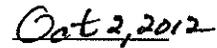
- a. CEFIA. For every 100 points, the Town of Newtown may earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of Newtown may earn a Bright Idea Grant that can be used for energy-saving projects. The Town of Newtown is eligible for two Bright Idea Grants per fiscal year.



E. Patricia Llodra *

First Selectman

Town of Newtown



Date:

* The Town of Newtown understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder.