

Board of Selectman  
April 1, 2013

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, April 1, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:30 pm.

**PRESENT:** First Selectman Llodra and Selectman James Gaston, Sr.

**ABSENT:** Selectman William F.L. Rodgers

**ALSO PRESENT:** Finance Director Robert Tait, Director of Public Works Fred Hurley, Chairman of the Sustainable Energy Commission Kathy Quinn, various members of the Sustainable Energy Commission and the Public Building and Site Commission, Legislative Council Co-Chair Maryann Jacob, Director of Economic and Community Development Elizabeth Stocker and EDC Chairman Don Sharpe, GE members Anne Alzapiedi, Elizabeth Rallo, Tom Kelleher, four members of the public and three members of the press.

**ADD TO AGENDA:** Selectman Gaston moved to add Recommendation from the Ordinance Committee under New Business. First Selectman Llodra seconded. All in favor. Selectman Gaston moved to add a special appropriation to the agenda under New Business. First Selectman Llodra seconded. All in favor.

**VOTER PARTICIPATION:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Gaston moved to accept the minutes of March 18, 2013 as presented. First Selectman Llodra seconded. All in favor.

**COMMUNICATIONS:** none.

**FINANCE DIRECTOR REPORT:** A special revenue fund has been created for the victims grant. Certain accounts are over due to 12/14; reimbursements are expected from the victims grant. The auditor thinks it is appropriate to set up the grant fund now and transfer the expenditures from the budget to the grant fund in anticipation of the grant.

**UNFINISHED BUSINESS:**

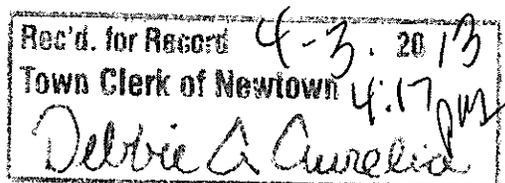
**Discussion and possible action:**

1. **Implementation Plan – Plan of Conservation and Development:** Item to be carried.
2. **Education & Prevention Committee for Tick Borne Disease:** item to be carried.
3. **Municipal Space Needs:** Item to be carried
4. **Language for the committee for a Permanent Memorial:** The draft language was discussed. Anne Alzapiedi of GE is the person in charge of this process. Selectman Gaston suggested having a person on the committee to represent the first responders. Selectman Gaston moved to approve the recommendation for the commission for a permanent memorial as presented (Att. A) with the addition of a representative for the first responders. First Selectman Llodra seconded. All in favor.

**NEW BUSINESS:**

**Discussion and possible action:**

1. **Sustainable Energy Commission – Energy Savings Performance Contracting:** Mr. Hurley spoke about an investment grade audit which will represent more than listing projects with some potential savings. The selected company will be financially on the hook for its projections of what the energy savings potential would be. The energy saving potential will eventually fund capital projects that would not be on the CIP. An appropriation will be requested, the money will be recouped within the project. First Selectman Llodra does not want to increase the debt load without having a revenue stream. Mr.



Tait said the special revenue fund would account for the savings. Ms. Quinn presented the Energy Savings Performance Contracting power point (Att. B). Selectman Gaston said this seems worthwhile with very little risk that doesn't affect debt service.

2. **Economic Development Director Report – business Incentive Plan, C-PACE program:** Ms. Stocker and Mr. Sharpe were present to address the Selectmen. First Selectman Llodra made some changes to the language to change from 'not more' to 'up to' and 'not less than' to 'at least'. There are 20 manufacturers in town and a total of just over \$21 million in gross personal property; out of that \$14,700,000 is exempt leaving \$6.6 million taxable under personal property. The eligibility process remains the same; the incentive would need to go to the Selectmen, the Board of Finance and the Council. Selectman Gaston moved to approve the inclusion of CGS Section 12-65h in the business incentive program. First Selectman Llodra seconded. All in favor. Ms. Stocker spoke of the C-PACE program that was approved by the legislature last June (Att. C). It is a program that promotes clean energy. The town operates as a pass through. Ms. Stocker said that the tax collector supports the program if it is a benefit to businesses. The payments stay with the building if the business is sold. First Selectman Llodra wants to help improve the business climate and would be in favor of Ms. Stocker bringing this to the Council.
3. **Fair Housing Resolution:** Selectman Gaston moved the reading of the entire Fair Housing Resolution. First Selectman Llodra seconded. All in favor. Selectman Gaston moved the Fair Housing Resolution, Town of Newtown (Att. D)...That the town of Newtown hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing and enjoy all other housing related services of their choice on a non-discriminatory basis as provided by state and federal law; and BE IT FURTHER RESOLVED, that the Director of Community Development, Elizabeth Stocker, is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practices in the Town of Newtown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the US Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services or other fair housing organizations to protect his or her right to equal housing opportunities. First Selectman Llodra seconded. All in favor.
4. **Appointments/ Reappointments:** Selectman Gaston moved the appointments of Abigail Urbach Rose (U) to the Economic Development Commission for a term to expire 1/6/15, Margaret Imbro (D) from an alternate to a full board member of the Commission on Aging for a term to expire 1/6/15 and Frank Corigliano (R) as an alternate member of the Planning & Zoning Commission for a term to expire 12/01/13. First Selectman Llodra seconded. All in favor.
5. **Subdivision Road Bond Reduction:** Selectman Gaston moved to recommend that the bond for the Subdivision Road Bond, Sebastian Trail & Nicolina Way, "Oak Ridge, Phase III" Subdivision be reduced from \$780,000 to \$234,000, which represents a 70% reduction in the bond. First Selectman Llodra seconded. All in favor.
6. **Tax Refunds:** Selectman Gaston moved the April 2013 Refunds, Refund #15 in the amount of \$9,244.67. First Selectman Llodra seconded. All in favor.
7. **Recommendation from Ordinance Committee:** Ms. Jacob stated the ordinance committee requests the Board of Selectmen craft a committee that would craft a policy that would regulate gun ranges on personal property. The request of the Police Commission asked the ordinance committee work on updating the gun ordinance since Aug/Sept. 2012. The initial request indicated the Chief of Police would make a discretionary decision, on a case by case basis, about any shooting done on private property. The crafted ordinance addresses the time of day, duration, minimum distance to buildings, properties, excluding hunting. Ever changing issues, such as line of site, types of targets, weapons, backdrops and the layout of the property make it difficult to write into an ordinance. The ordinance committee is asking the Board of Selectmen to put together a committee that would craft a policy that would work with the ordinance that would take into consideration the variables that would consider safety first and foremost in the decisions. Any shooting on private land would need to be permitted

Board of Selectman  
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through this process. Selectman Gaston said a policy with respect to an ordinance could be difficult to enforce. Ms. Jacob said that if the policy regulates the permitting of a range, one would be in violation of the ordinance if not permitted. Selectman Gaston suggested there should be legal discussions. First Selectman Llodra suggested Ms. Jacob return with David Grogins and Chief Kehoe with a copy of the Animal Control Policy and ordinance to compare to.

8. **Special Appropriation:** Selectman Gaston moved the resolution providing for special appropriations in the amount of \$102,148.88 to be funded from the Sandy Hook Special Revenue Fund for the following stated purposes: \$50,000 mental health psychiatrist – Advisor, \$20,000 Facilitator/Consultant for school project, \$9,400 new fence for victory garden and \$22,748.88 “other” purposes category – see attached for detail. (Att. E). First Selectman Llodra seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the Board of Selectmen adjourned their regular meeting at 9:18pm.

Respectfully submitted,

  
\_\_\_\_\_  
Susan Marcinek, Clerk

- Att. A: Draft language commission for a permanent memorial
- Att. B: Energy Savings Performance Contracting power point
- Att. C: C-PACE program
- Att. D: Fair Housing Resolution
- Att. E: Sandy Hook Special Revenue Fund special appropriations

**DRAFT FOR CONSIDERATION BY NEWTOWN BOARD OF SELECTMEN**

**Commission for a Permanent Memorial**

The Board of Selectman appoints a commission of seven residents to lead the community through the process of determining the nature and location of permanent memorial(s) to honor the memory of those lost in the terrible shooting at Sandy Hook School in December 14, 2012. The commission will be responsible for providing recommendations on nature, location, and financial details and ramifications of memorials to the Board of Selectman for their consideration and approval.

It is expected that the Commission for a Permanent Memorial:

- a) Will consider the offers and suggestions received from many interested persons and organizations and which have been archived by the Cultural Arts Commission;
- b) Will directly solicit and meaningfully engage the families of the victims;
- c) Will seek out the wishes and hopes of the survivors, the Sandy Hook School faculty and staff, and Sandy Hook School parents;
- d) Will conduct public hearings for general community input;
- e) Will work directly with the organizations dedicated to such living memorials as parks and trails;
- f) Will work with town land use departments in determining available/appropriate locations;
- g) Will conduct all of its review and decision-making consistent with public processes.

The Board of Selectman will appoint the Commission from among those persons recommended by a committee made of the following most affected groups: family member of a victim; family member of a survivor; Sandy Hook School faculty/staff member; Sandy Hook School parent; member of the Newtown Community.

*Draft 3.26.13ama*

# BOARD PRESENTATION

Energy Savings Performance Contracting

April 1, 2013

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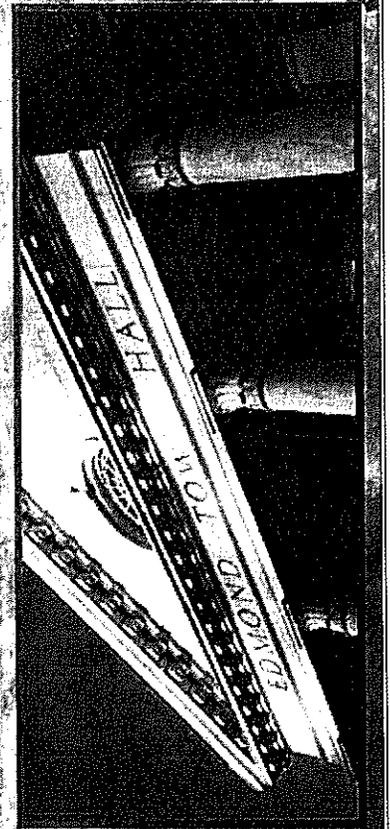
**Presented By:**

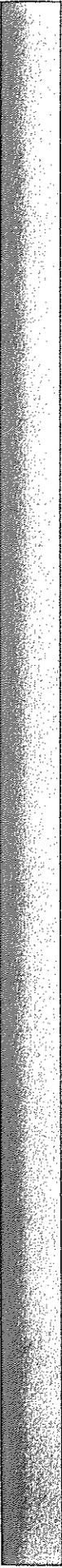
Kathy Quinn  
Roger Letso  
Mark Sievel

Charlie Copp  
Rick Matschke



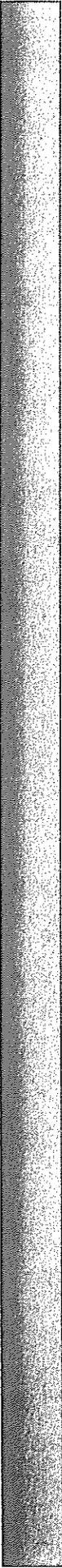
*Newtown*  
CONNECTICUT





# Agenda

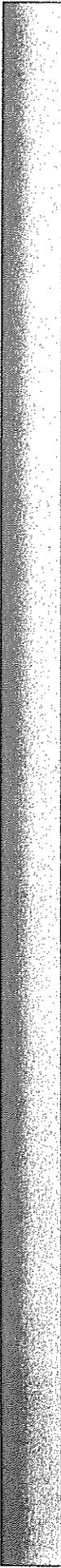
- What is an Energy Savings Performance Contract (ESPC)?
- Newtown Project Update
- Investment Grade Audit- The Next Step
- Costs
- Decision
- Questions



## Definition of Terms

- **ESPC** – Energy Savings Performance Contract
- **ESA** – Energy Services Agreement
- **OR** – Owner/Customer Representative
- **ECM** – Energy Conservation Measure
- **ESCO** – Energy Service Company
- **M&V**- Measurement & Verification
- **IGA**- Investment Grade Audit
- **RFP** – Request for Proposal
- **RFQ**- Request for Qualifications





## Examples of Upgrades Include:

- Lighting upgrades and Controls
- HVAC Systems
- Energy Management System Controls
- Motors
- Building Envelope Measures
- Water Conservation
- Cogeneration
- Heat Recovery
- Demand Response
- Parking lot & Street Lighting



## Advantages of an ESPC

- Savings are guaranteed by the ESCO – typically 20-40%.
- Payback period is generally 10-20 years.
- A 'Single' procurement is used to purchase a complete package of services on an open book basis with no change orders.
- Quick payback retrofits, such as lighting, can be used to offset longer term retrofits, such as boilers. Avoids capital expenditures
- Supported by the State of CT and the Utility companies as an effective means of saving energy costs.
- An ESPC will not be in conflict with any ongoing programs already in process. (ie. Solar panels to be installed on the Middle School).

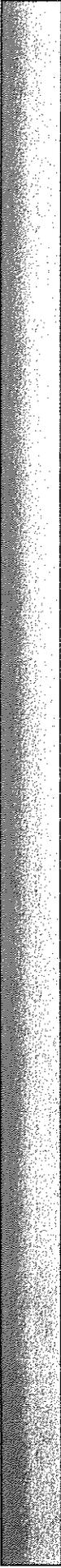
## Newtown Project Update

- March 23, 2011 - Celtic Energy selected as Owners Representative to assist with ESCO selection. Funding was provided by the American Recovery and Reinvestment Act.
- Celtic Energy analyzed town & school facilities to determine the feasibility of an ESPC project. RFP focused on:
  - Municipal Center
  - Newtown Middle School
  - Middle Gate Elementary School
- Celtic Energy worked with Sustainable Energy Committee, Dept. of Public Works, Buildings & Site Committee, and School Buildings & Grounds staff to develop an ESCO RFP



## Newtown Project Update continued

- February 2012 - ESCO RFP issued
- February 9, 2012 - Mandatory ESCO pre-bid meeting—  
Attended by 8 ESCOs
- March 26, 2012 - RFP's due— Ameresco and Honeywell  
submit responses.
- April 3, 2012 — Celtic Energy submits Quantitative Reviews  
of ESCO responses
- April 25, 2012 – Celtic Energy Submits Qualitative  
Reviews of ESCO responses
- May 14, 2012 – ESCO interviews at Newtown Public  
Works Facility



## Newtown Project Update continued

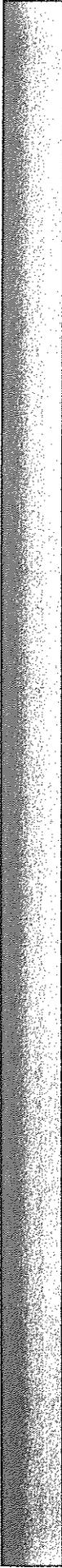
- Both Ameresco & Honeywell had strong credentials & financial resources
- The selection committee determined that Ameresco developed a more intensive review and was selected as the best choice for Newtown

# Ameresco ECMS



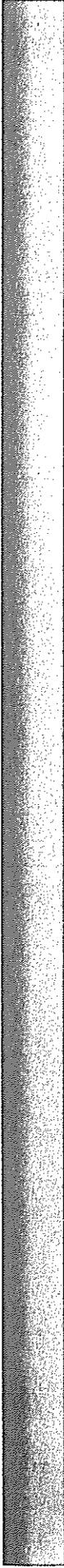
- 17 Energy Conservation Measures
- Approximate \$ 4 million project
- Annual Energy Savings \$313,789
- Savings based on 3 sample buildings (Middle Gate Elementary, Municipal Center, and Newtown Middle School)

ECM #	ECM Name	Annual kW	Total kWh	Natural Gas (Therms)	Propane (Gallons)	#2 Fuel Oil (Gallons)	Water (kGallons)	Energy Savings	O&M Savings	Total Project Savings	Total Project Costs	SPB
1	Lighting System Improvements	433	123,858	(25)	-	(1,062)	-	\$ 15,254	\$ 1,360	\$ 16,615	\$ 229,723	13.83
2	Lighting Controls	-	29,869	-	-	(261)	-	\$ 2,596	-	\$ 2,596	\$ 36,793	14.17
3	EMS Commissioning & Optimization	-	60,204	7,685	-	-	-	\$ 15,344	-	\$ 15,344	\$ 22,341	1.46
4	EMS Expansion & Upgrade	-	25,976	-	-	19,439	-	\$ 78,921	-	\$ 78,921	\$ 371,625	4.71
5	Oil to Gas Boiler Conversion	14	6,724	(73,373)	-	64,380	-	\$ 174,537	-	\$ 174,537	\$ 1,393,683	7.99
6	Downsize DHW Storage Capacity	-	-	333	-	-	-	\$ 486	-	\$ 486	\$ 31,277	64.34
7	Steam Trap Replacement	-	-	-	-	3,274	-	\$ 12,767	-	\$ 12,767	\$ 26,826	2.10
8	Premium Efficiency Motors	10	2,807	-	-	-	-	\$ 446	-	\$ 446	\$ 10,283	23.08
9	Computer Power Management	-	35,352	(129)	-	(501)	-	\$ 2,220	-	\$ 2,220	\$ 13,011	5.86
10	LCD Computer Monitors	-	2,253	-	-	(39)	-	\$ 127	-	\$ 127	\$ 25,470	200.22
11	Water Conservation	-	1,021	-	-	111	538	\$ 7,060	-	\$ 7,060	\$ 102,510	14.52
12	Air Sealing	-	93	487	-	-	-	\$ 525	-	\$ 525	\$ 2,362	4.50
13	Insulated Roll-up Door	-	-	-	-	122	-	\$ 475	-	\$ 475	\$ 11,105	23.36
14	Convert Kitchen Equipment to Natural Gas	-	-	(703)	756	-	-	\$ 1,331	-	\$ 1,331	\$ 10,855	8.15
15	Vending Machine Controls	-	7,327	(47)	-	(86)	-	\$ 505	-	\$ 505	\$ 1,521	3.01
16	Replace Roofs	-	-	-	-	216	-	\$ 842	-	\$ 842	\$ 1,606,685	1,908.31
17	Replace Rooftop Units	-	2,824	-	-	-	-	\$ 351	-	\$ 351	\$ 114,704	326.91
		457	297,908	(65,173)	756	85,593	538	\$ 313,789	\$ 1,360	\$ 315,149	\$ 4,010,773	12.73



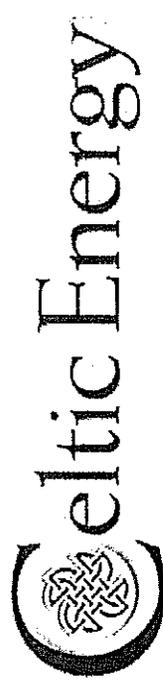
## IGA – The Next Step

- Ameresco would conduct an IGA on all Town Buildings
- IGA is conducted to present all cost-effective ECMs for systems such as lighting, HVAC, water, etc.; significant detail to understand the project scope and benefits,
- Technical and financial detail to track the savings (or potential shortfalls) throughout the life of the project.
- IGA should be submitted in phases in order to show progress:
  - 30% - Identify baseline, ECMs, Metering Plan and M&V Outline
  - 60% - ECM Development, preliminary M&V and cost & savings
  - 90% - Complete ECM, Firm costs & Savings
  - 100%-IGA Complete, comments reviewed and accepted



## IGA Development Assistance

- Recommended that Celtic Energy, our current Owner's Rep be retained to oversee the IGA Phase



- Assist in negotiating IGA

- Attend IGA kick-off meeting

- Facilitate Bi-weekly conference calls to review the IGA

- Review 30%-60%-90%-Final IGA Process

- Assist Newtown negotiate and finalize the ESA

- Communicate with designated Town & School staff throughout the process

# List of Buildings Included in IGA

Building	Location	Size (SF)
Public Works	4 Turkey Hill Road	21,600
Town Hall South	3 Main Street	20,200
Multipurpose Center	14 Riverside Road	10,400
Municipal Building*	3 Primrose Street	33,000
WWTP (1MGD)	24 Commerce Road	
Hawley School	29 Church Hill Road	60,460
Sandy Hook School	Dickinson Drive	69,023
Middle Gate School*	7 Cold Springs Road	57,100
Head O. Meadow School	94 Boggs Hill Road	65,000
Reed Intermediate School	3 Trades Lane	165,600
Newtown Middle School*	11 Queen Street	175,000
Newtown High School	12 Berkshire Road	299,190
CJ Booth Library**	25 Main Street	38,200
Edmund Town Hall**	45 Main Street	40,900
	<b>Total</b>	<b>1,055,673</b>

\*Facility included in the RFP

\*\*Facility added after RFP

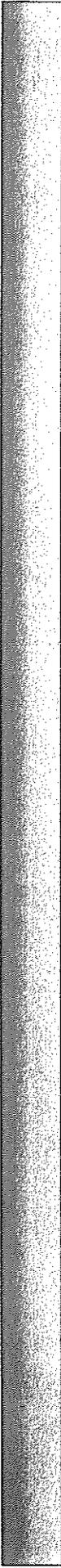


## Estimated Cost of Doing the IGA

- Ameresco's cost of developing the IGA  
\$0.05/sqft
  - 1,055,673 square feet x \$0.05 = \$52,784\*
- Celtic Energy's fee
  - \$35,000\*

Total Cost= \$87,784\*

\*All project costs will be rolled into the ESPC financing



## Should the Town Proceed?

- Approximate Annual Energy Savings = \$313,000 based on three sample buildings
- IGA expenses can be recouped through the future energy savings
- Guarantees for Performance, Savings, and O&M
- Single Procurement
- Upgrade inefficient equipment and handle deferred maintenance backlog
- Questions?



# Financing & Funding Options

- Financing for ESPC can come from a variety of sources:
  - Tax-exempt Lease Purchase
  - Conventional Bank Financing
  - Municipal General Obligation Bonds (Tax exempt)
  - Municipal Revenue Bonds (tax-exempt)
  - Federal Financing Programs (i.e.: QECBs, QZABs)
  - ESCO Financing
  - Internal Capital
  - Utility Incentives and Financing
- Incentives & Rebates
  - Utility Incentives & Financing
  - State Financing Programs
  - Energy Savings Insurance

FOR IMMEDIATE RELEASE

Contact: David Goldberg  
Director, Government and External Relations  
Clean Energy Finance and Investment Authority  
Phone: (860) 257-2889

## CEFIA Launches Commercial and Industrial Clean Energy Financing Program

### *Supporting Connecticut Businesses and Promoting Job Growth*

Rocky Hill, Conn., January 24, 2013 — The Clean Energy Finance and Investment Authority (CEFIA) announced today the launch of the Commercial and Industrial Property Assessed Clean Energy (C-PACE) Program, a new financial product to support building owners seeking low-cost, long-term, upfront financing for clean energy upgrades.

C-PACE is an integral part of the State's Energize Connecticut initiative, which is intended to help consumers save money and use clean energy. The C-PACE Program provides an innovative financing model that will allow building owners across the state to access low-cost financing and the opportunity to realize cleaner, cheaper, and more reliable energy. Please visit [www.energizect.com/c-pace](http://www.energizect.com/c-pace) for additional information and opportunities.

"Connecticut is positioned to be a national leader in energy efficiency initiatives, and the C-PACE program represents another opportunity for citizens to engage in clean energy solutions," said Governor Dannel P. Malloy. "I applaud CEFIA's work to launch this important tool that will help businesses reduce energy costs and lower consumption—C-PACE will help us continue our momentum toward cleaner, cheaper more reliable energy."

At NAIOP's commercial real estate development association Connecticut chapter event in Stamford, CEFIA formally announced the statewide launch of the C-PACE Program. CEFIA, tasked by the CT legislature to design the Program, has brought on Buonicore Partners as the Program's technical administrator and Honest Buildings to develop an interactive online portal.

"Working with Buonicore Partners and Honest Buildings, we've created a platform that will exponentially increase our ability to showcase the benefits of C-PACE, make it easy to apply, and drive mass adoption," said Bryan Garcia—CEFIA, President and CEO. "Our goal has been to design a financing program that will make Connecticut a clean energy leader in attracting private capital towards clean energy deployment and support the creation of more Connecticut jobs."

C-PACE provides an opportunity for commercial, industrial and multi-family property owners to access financing for energy efficiency and clean energy upgrades and to repay that investment through a benefit assessment charge on their property tax bill. Benefit assessments are a safe and familiar tool used by municipalities to finance projects

including street paving, water and sewer systems, and street lighting.

Typical C-PACE measures could include high efficiency lighting, heating ventilation air conditioning (HVAC) upgrades and controls, high efficiency chillers, boilers, furnaces and water heating systems, building envelope improvements, energy management systems, and renewable energy systems such as solar and fuel cells. Upgrades eligible for financing must lower the energy consumption of the building or enable the building to produce clean energy. While there is no financing minimum, C-PACE financing is best suited for capital improvements above \$150,000.

“The Clean Energy Finance and Investment Authority has been working diligently with numerous key stakeholders throughout Connecticut to develop the standards and protocols that support the implementation of this statewide clean energy financing effort,” stated CEFIA Chairwoman and Commissioner of the Department of Economic and Community Development Catherine Smith. “C-PACE provides benefits for all involved, as it will encourage and enable local institutions to invest in commercial clean energy projects and help Connecticut’s businesses stabilize their energy costs and improve their competitiveness while creating jobs and supporting economic development.”

Building owners in municipalities that have already adopted C-PACE, including Stamford, Bridgeport, Norwalk, Hartford, Middletown, Durham, West Hartford, Beacon Falls, Windham, Simsbury, and Westport, are now eligible for this financing.

#### **About the Clean Energy Finance and Investment Authority**

CEFIA was established by Connecticut’s General Assembly on July 1, 2011 as a part of Public Act 11-80. This new quasi-public agency supersedes the former Connecticut Clean Energy Fund. CEFIA’s mission is to help ensure Connecticut’s energy security and community prosperity by realizing its environmental and economic opportunities through clean energy finance and investments. As the nation’s first full-scale clean energy finance authority, CEFIA will leverage public and private funds to drive investment and scale-up clean energy deployment in Connecticut. For more information about CEFIA, please visit [www.ctcleanenergy.com](http://www.ctcleanenergy.com).

#### **About Energize Connecticut**

Energize Connecticut helps you save money and use clean energy. It is an initiative of the Clean Energy Finance and Investment Authority, the Energy Efficiency Fund, the State, and your local electric and gas utilities, with funding from a charge on customer energy bills. Information on energy programs can be found at [www.EnergizeCT.com](http://www.EnergizeCT.com).

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Att. D

E. PATRICIA LLODRA  
FIRST SELECTMAN

**TOWN OF NEWTOWN**  
OFFICE OF THE FIRST SELECTMAN

**FAIR HOUSING RESOLUTION**  
**TOWN OF NEWTOWN**

- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut Fair Housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful sources of income, familial status, learning disability, physical or mental disability, sexual orientation, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The Town of Newtown is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

**NOW THEREFORE, BE IT RESOLVED,**

That the Town of Newtown hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing and enjoy all other housing related services of their choice on a non-discriminatory basis as provided by state and federal law; and

**BE IT FURTHER RESOLVED,**

That the Director of Community Development, Elizabeth Stocker, is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practices in the Town of Newtown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the US Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services or other fair housing organizations to protect his or her right to equal housing opportunities.

\_\_\_\_\_  
E. Patricia Llodra, First Selectman

\_\_\_\_\_  
William Rodgers, Selectman

\_\_\_\_\_  
James O. Gaston, Sr., Selectman

Adopted by the Town of Newtown on April 1, 2013

**RESOLUTION – SPECIAL APPROPRIATIONS – SANDY HOOK SPECIAL REVENUE FUND**

**A RESOLUTION PROVIDING FOR SPECIAL APPROPRIATIONS IN THE AMOUNT OF \$102,148.88 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND FOR THE FOLLOWING STATED PURPOSES:**

- **\$50,000 MENTAL HEALTH PSYCHIATRIST – ADVISOR**
- **\$20,000 FACILITATOR / CONSULTANT FOR SCHOOL PROJECT**
- **\$9,400 NEW FENCE FOR VICTORY GARDEN**
- **\$22,748.88 “OTHER” PURPOSES CATEGORY – SEE ATTACHED FOR DETAIL**

"OTHER" TOTAL = \$22,748.88

SANDY HOOK SPECIAL REVENUE DONATION FUND - "OTHER" CATEGORY		
PURPOSE DESCRIPTION	BATCH#	AMOUNT
Animal Control - C. Hubbard	0015	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 208.00
Animal Control - C. Hubbard	0072	\$ 15.00
Animal Control - C. Hubbard	0070	\$ 52.00
Animal Control - C. Hubbard	0056	\$ 10.00
Animal Control - C. Hubbard	0056	\$ 20.00
Animal Control - C. Hubbard	0057	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 25.00
Animal Control - C. Hubbard	0070	\$ 20.00
Animal Control - C. Hubbard	0070	\$ 50.00
Animal Control - C. Hubbard	0052	\$ 26.00
Animal Control - C. Hubbard	0023	\$ 25.00
Animal Control - C. Hubbard	0023	\$ 50.00
		<u>\$ 576.00</u>
Books	0055	\$ 1,000.00
Books	0055	\$ 500.00
		<u>\$ 1,500.00</u>
Catholic Church	0016	\$ 20.00
Coffee	0070	\$ 20.00
Communication - as Director Sees Fit	0090	\$ 200.00
Communications - "as we see fit"	0097	\$ 590.00
Dinner for Dispatch Personnel & Purchase of		
Stress Relief Items	0085	\$ 1,487.00
Communications Staff to be Used for Pub Ed	0088	\$ 170.00
		<u>\$ 2,447.00</u>

APPROPRIATION FOR:

To the Animal Control - C. Hubbard donation fund

Check to BOE for books

Donation check to St. Rose of Lima

Check to BOE for coffee fund

\$1,487 for a departmental dinner.

\$960 for department training

SANDY HOOK SPECIAL REVENUE DONATION FUND - "OTHER" CATEGORY		
PURPOSE DESCRIPTION	BATCH #	AMOUNT
Counseling	0006	\$ 50.00
Counseling	0024	\$ 250.00
Counseling	0037	\$ 200.00
Counseling	0037	\$ 250.00
Student Counseling	0076	\$ 175.00
Counseling	0103	\$ 35.00
		<u>\$ 960.00</u>
EMT Counseling and Training	0106	\$ 500.00
Flowers for Children	0058	\$ 25.00
Daffodils	0042	\$ 26.00
		<u>\$ 51.00</u>
Burial Expense	0010	\$ 25.00
Funeral Costs	0021	\$ 25.00
Funeral Costs	0040	\$ 10.00
Funeral Expenses	0028	\$ 25.00
Funeral Fund	0010	\$ 50.00
Funerals	0067	\$ 100.00
		<u>\$ 235.00</u>
Hawley School	0003	\$ 300.00
School Library	0018	\$ 50.00
School Library	0052	\$ 140.00
School Library	0047	\$ 260.60
Library Books - SH school	0105	\$ 391.00
		<u>\$ 841.60</u>
Library - Childrens section - C H Booth	0096	\$ 101.84

**APPROPRIATION FOR:**

Check to Newtown Youth and Family Services

Check to Newtown Volunteer Ambulance

Check to BOE

To private purpose trust fund to distribute to families

Transfer to Hawley School Project

Check to BOE for Library

Check to C H Booth Library for children's books

SANDY HOOK SPECIAL REVENUE DONATION FUND - "OTHER" CATEGORY		
PURPOSE DESCRIPTION	BATCH#	AMOUNT

Music Dept.	0056	\$ 7,500.00	APPROPRIATION FOR: Check to BOE for Music
New School	0028	\$ 100.00	
New School	0056	\$ 250.00	
New School	0069	\$ 250.00	
Rebuilding of School	0037	\$ 2,000.00	
		<u>\$ 2,600.00</u>	Transfer to School building project
Park & Bark	0083	\$ 25.00	
Park & Bark - O. Engel	0088	\$ 25.00	
Park & Bark - Olivia Engel	0083	\$ 20.00	
Park & Rec (Park & Bark)	0023	\$ 500.00	
Park & Rec (Park & Bark)	0023	\$ 10.00	
		<u>\$ 580.00</u>	Transfer to Parks & Recreation park & bark fund
Plant A Tree	0018	\$ 100.00	Check to Newtown Forest Association
Police - Coffee	0070	\$ 50.00	Check to police department for coffee fund
Postage	0032	\$ 20.00	
Postage	0035	\$ 11.44	
Postage3	0080	\$ 50.00	
Stamps	0102	\$ 20.00	
Defray Expenses	0006	\$ 100.00	
		<u>\$ 201.44</u>	Offset postage expenses for thank you cards
PTA	0046	\$ 100.00	
Sandy Hook PTA	0036	\$ 250.00	
		<u>\$ 350.00</u>	Check to Sandy Hook PTA

SANDY HOOK SPECIAL REVENUE DONATION FUND - "OTHER" CATEGORY		
PURPOSE/DESCRIPTION	BATCH #	AMOUNT
Sandy Hook P.E. Teachers	0003	\$ 100.00
Sandy Hook School P.E. Dept.	0092	\$ 150.00
		<u>\$ 250.00</u>
School Presentation/Play	0015	\$ 1,000.00
Sponsor Event to Provide Fun	0077	\$ 400.00
		<u>\$ 1,400.00</u>
Social Services	0023	\$ 25.00
Social Services	0056	\$ 100.00
		<u>\$ 125.00</u>
Special Recognition - Officer Mc Gowan	0099	\$ 1,000.00
Stamp for Children (Pen Pal)	0018	\$ 10.00
Teachers of Sandy Hook School	0022	\$ 100.00
Teachers Sandy Hook School	0014	\$ 800.00
		<u>\$ 900.00</u>
Town of Newtown (Buy Candles)	0004	\$ 80.00
Two Butterfly Bushes (Placed on School Grounds)	0029	\$ 50.00
		<u>\$ 22,748.88</u>

**APPROPRIATION FOR:**

Check to BOE for Sandy Hook P.E.

Check to BOE for cultural arts event

Check to social services help fund

To be decided by Police Commission

Check to BOE for children's pen pal project

Check to BOE for Sandy Hook School teachers

Candles for first anniversary vigil

Check to BOE for butterfly bushes



FOR 2013 09

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33 SANDY HOOK SPECIAL REVENUE FD							
33 400 INCOME - UNDESIGNATED	0	0	0	-123,131.74	.00	123,131.74	100.0%
33 401 INCOME - SCHOOLS	0	0	0	-3,390.80	.00	3,390.80	100.0%
33 402 INCOME - SANDY HOOK SCHOOL	0	0	0	-120,616.50	.00	120,616.50	100.0%
33 404 INCOME - CHILDREN	0	0	0	-2,846.00	.00	2,846.00	100.0%
33 405 INCOME - PARKS	0	0	0	-2,960.00	.00	2,960.00	100.0%
33 406 INCOME - PLAYGROUND	0	0	0	-22,715.00	.00	22,715.00	100.0%
33 407 INCOME - MEMORIAL	0	0	0	-11,475.00	.00	11,475.00	100.0%
33 410 INCOME - POLICE	0	0	0	-20,747.00	.00	20,747.00	100.0%
33 411 INCOME - FIRE	0	0	0	-235.00	.00	235.00	100.0%
33 415 INCOME - 1ST RESPONDERS	0	0	0	-25,529.00	.00	25,529.00	100.0%
33 416 INCOME - OTHER	0	0	0	-22,748.88	A	22,748.88	100.0%
33 420 INCOME - SH MEMORIAL SIDEWAL	0	0	0	-10,000.00	A	10,000.00	100.0%
33 426 INCOME - MENTAL HEALTH PHYSIC	0	0	0	-50,000.00	A	50,000.00	100.0%
33 427 INCOME - SCH PROJ FACILITAT	0	0	0	.00	.00	.00	.0%
33 428 FENCE FOR VICTORY GARDEN	0	0	0	-9,400.00	A	9,400.00	100.0%
TOTAL SANDY HOOK SPECIAL REVENUE FD	0	0	0	-425,794.92	.00	425,794.92	100.0%
TOTAL REVENUES	0	0	0	-425,794.92	.00	425,794.92	100.0%
GRAND TOTAL	0	0	0	-425,794.92	.00	425,794.92	100.0%

\*\* END OF REPORT - Generated by Robert Tait \*\*

SUM OF THE "A" = \$102,148.88

WHICH EQUALS THE SPECIAL APPROPRIATION REQUEST



04/01/2013 15:48  
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Town of Newtown  
YTD BUDGET REPORT

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FOR 2013 09

ACCOUNTS FOR: 33	SANDY HOOK SPECIAL REVENUE FD	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
33 400	INCOME - UNDESIGNATED	0	0	0	-123,131.74	.00	123,131.74	100.0%
33 401	INCOME - SCHOOLS	0	0	0	-3,390.80	.00	3,390.80	100.0%
33 402	INCOME - SANDY HOOK SCHOOL	0	0	0	-120,616.50	.00	120,616.50	100.0%
33 404	INCOME - CHILDREN	0	0	0	-2,846.00	.00	2,846.00	100.0%
33 405	INCOME - PARKS	0	0	0	-2,960.00	.00	2,960.00	100.0%
33 406	INCOME - PLAYGROUND	0	0	0	-22,715.00	.00	22,715.00	100.0%
33 407	INCOME - MEMORIAL	0	0	0	-11,475.00	.00	11,475.00	100.0%
33 410	INCOME - POLICE	0	0	0	-20,747.00	.00	20,747.00	100.0%
33 411	INCOME - FIRE	0	0	0	-235.00	.00	235.00	100.0%
33 415	INCOME - 1ST RESPONDERS	0	0	0	-25,529.00	.00	25,529.00	100.0%
33 416	INCOME - OTHER	0	0	0	-22,748.88	.00	22,748.88	100.0%
33 420	INCOME - SH MEMORIAL SIDEWAL	0	0	0	-10,000.00	.00	10,000.00	100.0%
33 426	INCOME - MENTAL HEALTH PHYSIC	0	0	0	-50,000.00	.00	50,000.00	100.0%
33 427	INCOME - SCH PROJ FACILITAT	0	0	0	.00	.00	.00	.0%
33 428	FENCE FOR VICTORY GARDEN	0	0	0	-9,400.00	.00	9,400.00	100.0%
	TOTAL SANDY HOOK SPECIAL REVENUE FD	0	0	0	-425,794.92	.00	425,794.92	100.0%
	TOTAL REVENUES	0	0	0	-425,794.92	.00	425,794.92	



Town of Newtown  
YTD BUDGET REPORT

04/01/2013 15:48  
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FOR 2013 09

ACCOUNTS FOR:	SANDY HOOK PRIVATE PURPOSE TR	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
34 400	INCOME - FAMILIES	0	0	0	-96,578.00	.00	96,578.00	100.0%
34 401	INCOME - SCHOLARSHIPS	0	0	0	-9,100.00	.00	9,100.00	100.0%
	TOTAL SANDY HOOK PRIVATE PURPOSE TR	0	0	0	-105,678.00	.00	105,678.00	100.0%
	TOTAL REVENUES	0	0	0	-105,678.00	.00	105,678.00	