

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, October 7, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra opened the meeting at 7:00 pm.

PRESENT: First Selectman Llodra, Selectman William F.L Rodgers, Selectman James Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, Town Clerk Debbie Aurelia-Halstead, members of the Permanent Memorial Commission, Public Building & Site Commission Chairman Bob Mitchell, fifteen members of the public and three members of the press.

Appointment of the Permanent Memorial Commission: The following people were appointed and sworn in to serve as members of the Permanent Memorial Commission: JoAnn Bacon, Joanne Brunetti, Steffan Burns, Brian Engel, Daniel Krauss, Agni Pavlidou Kyprianou, Scarlett Lewis, Kyle Lyddy, Alan Martin, Sarah Middelmeer, Tricia Pinto and Donna Van Waalwijk. (Att. A & Att. B). The commission was advised to be patient, take their time, get to know each other, and to take advantage of help from CCM a other areas.

CALL TO ORDER: First Selectman called the regular meeting of the Board of Selectman to order at 7:30pm.

VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the regular meeting minutes of September 16, 2013. Selectman Gaston seconded. All in favor.

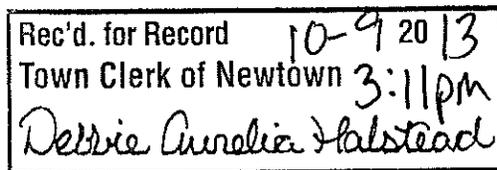
COMMUNICATIONS: Mr. Mitchell updated the board on the status of the Sandy Hook School project. The Architect Engineer team and Construction Managers have been chosen. Based on the \$750,000 grant work has been allowed to start. Professional services began on abatement, demolition and site security. Approval was received from the Office of School Facilities to go ahead with Phase one of the project. This allows for abatement, site security and the beginning of demolition. Security is being upgraded at the site. Full demolition will begin October 25th. Mr. Mitchell also reported the Hawley project is complete.

FINANCE DIRECTOR REPORT: Mr. Tait went over the Sandy Hook Special Revenue Fund Detail effective 9/30/13 (Att. C) and expenditures/revenues related to school security (Att. D). First Selectman Llodra noted that neither Newtown nor Monroe received the COPS grant. The option of the school safety officer is being examined, which is armed, retired officers. There is a \$182,000 JAG grant and money in contingency but there needs to be a long term plan for a system with people, a job description and accountability. The hope is that the school safety committee and the Board of Education will assess the viability of this approach for the schools.

UNFINISHED BUSINESS:

Discussion and possible action:

1. **Appointment of permanent memorial commission:** see above notes.
2. **Defined Contribution recommendation:** see item 6 under New Business.
3. **Plan of Conservation & Development (POCD):** Selectman Rodgers said this is better written than past efforts. He spoke about the action agenda that is referred to in the executive summary. He suggests, the first step in terms of implementation, is to go to the various entities with the Planning & Zoning Chairman to give the POCD a boost. In speaking of open space Selectman Rodgers suggested an expansion to include a recommendation for the process. First Selectman Llodra said that could be part of the action plan to be sent to Land Use. Department heads will be asked during budget and CIP if they have asked for things indented by them in the POCD.



NEW BUSINESS:

Discussion and possible action:

1. **Capital Improvement Plan:** not addressed.
2. **Resolution:** This resolution was moved to the Board of Finance and the Legislative Council and sent to a Town Meeting. The final step is for the Selectmen to act on it. Selectman Rodgers moved to waive the reading of the resolution in its entirety. Selectman Gaston seconded. All in favor. Selectman Rodgers moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$774,162 FOR THE DEMOLITION OF THE EXISTING PLAYGROUND AREA AND THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A NEW PLAYGROUND AREA AT DICKINSON PARK LOCATED IN THE TOWN OF NEWTOWN, CONNECTICUT AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2013-14 TO 2017-2018, INCLUSIVE) AND AUTHORIZING THE ISSUANCE OF \$774,162 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE (Att. E). Selectman Gaston seconded. All in favor.
3. **Transfer:** \$25,480 from Contingency to \$23,668 Salaries & Wages – Full Time & \$1,812 Social Security Contributions: This is an executive session item.
4. **Resolution:** Selectman Rodgers moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$42,998.56 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND “FIRST RESPONDERS” DONATIONS ACCOUNT 1-133-11-000-5800-4023 FOR THE PURPOSE OF EMERGENCY SERVICES PROGRAM EXPENDITURES. THE AMOUNT TO BE DIVIDED AMONG THE FOLLOWING FIRST RESPONDER ENTITIES: NEWTOWN POLICE \$11,913.52; NEWTOWN FIRE COMMISSION \$15,542.52; NEWTOWN VOLUNTEER AMBULANCE \$15,542.52 (Att. F). Selectman Gaston seconded. All in favor. This closes out the account.
5. **Resolution:** Selectman Gaston moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$34,217 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND “UNDESIGNATED” DONATIONS ACCOUNT 1-133-11-000-5800-4014 FOR THE PURPOSE OF PROVIDING ADDITIONAL VIDEO SURVEILLANCE EQUIPMENT AND THE ASSOCIATED LABOR NEEDED TO MEET THE ADDITIONAL SECURITY SYSTEM REQUIREMENTS FOR HAWLEY, HEAD ‘O MEADOW, REED INTERMEDIATE AND NEWTOWN MIDDLE SCHOOL THAT FELL OUTSIDE THE SCOPE OF THE WORK OF THE DONATED SOLUTION (Att. G). Selectman Rodgers seconded. This is to mainly pay for labor to install. All in favor.
6. **Resolution:** Selectman Rodgers moved the RESOLUTION: Non-union employees hired after January 1, 2014 by the Town of Newtown (including the Board of Education) will not be eligible to participate in the Pension Plan for the Employees of the Town of Newtown. Selectman Gaston seconded. ICMA is a not for profit organization that only deals with governments. The Town has been dealing with them for a while. When asked about indicating if there will be provisions for a defined contribution plan made available to those same employees Mr. Tait said the resolution for the Legislative Council will include that information. All in favor.
7. **Resolution:** Selectman Gaston moved the RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$125,815 TO BE FUNDED FROM THE FOLLOWING SANDY HOOK SPECIAL REVENUE FUND ACCOUNTS: PARKS \$2,500; PLAYGROUND \$23,315; OTHER \$100,000 (Att. H). Selectman Gaston seconded. All in favor.

- 8. Appointments/Reappointments:** Selectman Rodgers moved the appointments of Al Roznicki (R), to the Economic Development Commission to fill a vacancy to expire on Jan.6, 2015 and the appointment of Steven Gogliettino (R) to the Conservation Commission to fill a vacancy to expire on Dec. 31, 2014. Selectman Gaston seconded. All in favor. Selectman Gaston moved the appointment of Jo Anne Albanesi from an alternate member of the Commission on Aging to a full board member for a term to expire Jan. 6, 2015. Selectman Rodgers seconded. All in favor. There is an alternate vacancy on the Commission on Aging, open to an unaffiliated or republican voter, the last day to express interest is Oct. 18. There is also a vacant position on the C.H. Booth Library Board of Trustees open to an unaffiliated or republican voter. The last day to express interest is Oct. 18.
- 9. Driveway Bond Release:** Selectman Rodgers moved the release of two driveway bonds in the amount of \$1,000 each for Gary Platt, LLC, Hoseye Coach Rd, M49, B2, L2.91 and Prestigious Homes, LLC Oak Ridge Rd., M12, B5, L12.15. Selectman Gaston seconded. All in favor. Selectman Gaston moved the driveway bond in the amount of \$1,000 for Achen Asphalt, LLC, Adams Hill Lane, M5, B11, L16. Selectman Rodgers seconded. All in favor.
- 10. Tax Refunds:** none.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

EXECUTIVE SESSION: Selectman Gaston moved to enter a non-meeting followed by an executive session to discuss personnel and legal matters. Selectman Rodgers seconded. All in favor. Nobody was invited to attend. Executive session was entered into at 9:20 pm and returned to regular session at 9:35 pm with the following motion:

Selectman Rodgers moved the transfer of \$25,480 from Contingency to Salaries& Wages, Full Time \$23,668 and Social Security Contributions \$1,812 (Att. I). Selectman Gaston seconded. All in favor.

There were no other motions made.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 9:36 pm.

Respectfully submitted,



Susan Marcinek, Clerk

- Att. A: Permanent Memorial Commission members
- Att. B: Charge to the Permanent Memorial Commission
- Att. C: Sandy Hook Special Revenue Fund Detail
- Att. D: School Security Expenditures/Revenue
- Att. E: Resolution – Dickinson Park
- Att. F: Resolution – funded from the Sandy Hook Special Revenue Fund “First Responders”
- Att. G: Resolution – funded from the Sandy Hook Special Revenue Fund “Undesignated”
- Att. H: Resolution – funded from “Parks”, “Playground”, “Other”
- Att. I: Transfer

PERMANENT MEMORIAL COMMISSION - FINAL

Revised 9.18.13

Last Name	First Name
Bacon	JoAnn
Brunetti	Joanne
Burns	Steffan
Engel	Brian
Krauss	Daniel
Kyprianou	Agni Pavlidou
Lewis	Scarlett
Lyddy	Kyle
Martin	Alan
Middeleer	Sarah
Pinto	Tricia
Van Waalwijk	Donna

APPROVED BY
BOARD OF
SELECTMEN
9.16.13

NEWTOWN PERMANENT MEMORIAL COMMISSION

Charge to the Permanent Memorial Commission

Approved by the Newtown Board of Selectmen

The Board of Selectmen shall appoint a commission of twelve (12) residents to lead the community through the process of determining the nature, location, and funding of a permanent memorial(s) to honor the memory of those lost in the Sandy Hook School shooting on December 14, 2012 in order to make a recommendation to the Board of Selectmen and provide interim requests for information as required.

It is expected that the Permanent Memorial Commission shall:

- Solicit ideas to be submitted for consideration and review offers and suggestions received from many interested persons and organizations including those which have been archived by the Cultural Arts Commission and other town departments;
- Directly solicit input and meaningfully engage with: families of victims and survivors, Sandy Hook School faculty and staff, and Sandy Hook School parents;
- Conduct public meetings with the Cultural Arts Commission, Library Board of Trustees, and other organizations as appropriate to solicit input;
- Conduct public hearings for community input;
- Work with Town Departments in determining available/appropriate locations;
- Conduct all of its review and decision-making consistent with public processes.
- Recommend to the Board of Selectmen, Commission findings related to the nature, location, and funding of a memorial(s).
- Conduct inquiries as the Commission deems necessary.

TOWN OF NEWTOWN
SANDY HOOK SPECIAL REVENUE FUND DETAIL

ACCOUNT DESIGNATION:

UNDESIGNATED						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
	1	50,000	SCHOOL POLICE SECURITY OVERTIME *			-	
	1a	(50,000)					
	2	8,400	ADD'L TRAINING & STAFF (2) - SUMMER DAY CAMP			5,011	
	3	36,677	SECURITY - SUMMER DAY CAMP			6,461	
	4	50,000	EDUCATION IT CONTRACTED SERVICES			50,000	
	5	5,000	NYA FOUNDATION CONTRIBUTION			5,000	
<u>180,519</u>		<u>100,077</u>				<u>66,472</u>	<u>80,442</u>

SCHOOL PROJECT FACILITATOR / CONSULTANT						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
20,000	1	20,000	NEW SANDY HOOK SCHOOL FACILITATOR			10,082	-

SANDY HOOK SCHOOL						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
	1	60,000	NEW SANDY HOOK SCHOOL FACILITATOR			60,000	
	2	65,000	PRECONSTRUCTION SERVICES FOR NEW SCHOOL **			51,691	
<u>177,217</u>		<u>125,000</u>				<u>111,691</u>	<u>52,217</u>

MENTAL HEALTH ADVISOR						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
50,000	1	50,000	MENTAL HEALTH ADVISOR			45,000	-

VICTORY GARDEN FENCE						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
9,400	1	9,400	VICTORY GARDEN FENCE			9,400	-

SCHOOLS						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
4,465		-				-	4,465

CHILDREN						EXPENDED	UNAPPROPRIATED
RECEIPTS	#	APPROPRIATED	DESCRIPTION				
2,995		-				-	2,995

* REIMBURSED BY GRANT

** TO BE REIMBURSED BY SCHOOL PROJECT

ACCOUNT DESIGNATION:

PARKS				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
2,500		-		-	2,500
PLAYGROUND				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
23,515		-		-	23,515
MEMORIAL				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
15,256		-		-	15,256
POLICE				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
20,371	1	20,371	POLICE PROTECTIVE VESTS	-	-
FIRE				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
235		-		-	235
FIRST RESPONDERS				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
46,628	1	3,629	POLICE PROTECTIVE VESTS	-	42,999
SANDY HOOK MEMORIAL SIDEWALK				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
14,973		-		-	14,973
OTHER				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
231,575	1	22,749	OTHER ITEMS (ITEMIZED IN LOG BOOK) (Includes \$100,000 for Dickinson Playground Project)	20,216	208,826
GRAND TOTALS				<u>EXPENDED</u>	<u>UNAPPROPRIATED</u>
<u>RECEIPTS</u>	<u>#</u>	<u>APPROPRIATED</u>	<u>DESCRIPTION</u>		
<u>799,649</u>		<u>351,226</u>		<u>262,861</u>	<u>448,423</u>

UNAPPROPRIATED = RECEIPTS - APPROPRIATED

* REIMBURSED BY GRANT

** TO BE REIMBURSED BY SCHOOL PROJECT

TOWN OF NEWTOWN

SCHOOL SECURITY

2013-2014

ESTIMATED EXPENDITURES:

POLICE OVERTIME:

3 ELEMENTARY SCHOOLS (ONE OFFICER AT EACH) = \$30,000 PER MONTH X 10 MONTHS = \$300,000

1 ELEMENTARY SCHOOL (SANDY HOOK AT MONROE) ** = \$10,000 PER MONTH X 6 MONTHS = \$ 60,000

TOTAL ESTIMATED COST USING POLICE OVERTIME \$360,000

SOURCES OF REVENUE:

JAG GRANT #2

\$182,000

CONTINGENCY ACCOUNT (GENERAL FUND)

\$178,000

\$360,000

Note: The above estimate assumes the use of police OT for the entire fiscal year. Currently police OT is being used.

Armed Security Officers (10 month position) (retired police officers) are an option.

** MONROE'S JAG GRANT FOR SCHOOL SECURITY ENDS ON 12/31/2013 (LEAVING SIX MORE MONTHS IN THE SCHOOL YEAR).

*** JAG GRANT #2 IS AN ADD ON TO THE FIRST JAG GRANT (\$602,000); IT REPLACED THE COPS GRANT WHICH THE TOWN DID NOT GET AWARDED. GRANT PERIOD IS BEING DETERMINED.

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$774,162 FOR THE DEMOLITION OF THE EXISTING PLAYGROUND AREA AND THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF A NEW PLAYGROUND AREA AT DICKINSON PARK LOCATED IN THE TOWN OF NEWTOWN, CONNECTICUT AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PROGRAM (2013-14 TO 2017-2018, INCLUSIVE) AND AUTHORIZING THE ISSUANCE OF \$774,162 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$774,162 is a special appropriation made pursuant to Chapter 6, Section 6-30 (a), (b) and (c) of the Town Charter of the Town of Newtown (the "Town") for the demolition of the existing playground area and the planning, design, acquisition and construction of a new playground area at Dickinson Park, as authorized in the Capital Improvement Program (2013-14 to 2017-18, inclusive), and for administrative, financing, legal and costs of issuance related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid and other third party sources of funds thereof.

Section 2. To meet said appropriation, \$774,162 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of the State of Connecticut, as amended from time to time (the "Connecticut General Statutes"). The bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid and other third party sources of funds of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of the bonds outstanding at the time of the issuance thereof, and to pay for the costs of issuance of such bonds. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds including approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof

describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax Exempt Obligations, and to amend this declaration.

Section 6. The First Selectman and the Financial Director are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The First Selectman is hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

- A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$42,998.56 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND "FIRST RESPONDERS" DONATIONS ACCOUNT 1-133-11-000-5800-4023 FOR THE PURPOSE OF EMERGENCY SERVICES PROGRAM EXPENDITURES. THE AMOUNT TO BE DIVIDED AMONG THE FOLLOWING FIRST RESPONDER ENTITIES:

○ <u>NEWTOWN POLICE DEPARTMENT</u>	\$11,913.52
○ <u>NEWTOWN FIRE COMMISSION</u>	\$15,542.52
○ <u>NEWTOWN VOLUNTEER AMBULANCE CORPS</u>	\$15,542.52

- A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$34,217 TO BE FUNDED FROM THE SANDY HOOK SPECIAL REVENUE FUND "UNDESIGNATED" DONATIONS ACCOUNT 1-133-11-000-5800-4014 FOR THE PURPOSE OF PROVIDING ADDITIONAL VIDEO SURVEILLANCE EQUIPMENT AND THE ASSOCIATED LABOR NEEDED TO MEET THE ADDITIONAL SECURITY SYSTEM REQUIREMENTS FOR HAWLEY, HEAD O'MEADOW, REED INTERMEDIATE AND NEWTOWN MIDDLE SCHOOL THAT FELL OUTSIDE THE SCOPE OF WORK OF THE DONATED SOLUTION.

**NEWTOWN PUBLIC SCHOOLS
BUSINESS OFFICE**

MEMORANDUM

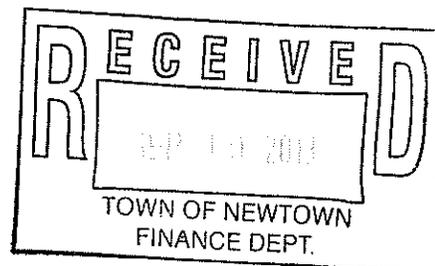
DATE: September 18, 2013
TO: Bob Tait, Finance Director
FROM: Ron Bienkowski, Director of Business 
SUBJECT: Board of Education Approval from Special Revenue Fund

On September 17, 2013 the Board of Education approved the request of \$34,217 from the Special Revenue fund – Undesignated account #1-133-11-000-5800-4014 for the purpose of providing additional video surveillance equipment and the associated labor needed to meet the additional security system requirements for Hawley, Head O'Meadow, Reed Intermediate and Newtown Middle School that fell outside the scope of work of the donated solution. In addition to this amount, \$9,074 of funding for this purpose will be provided by the Hawley fund.

Please forward this action onto the next step in the process.

Thank you.

cc: John Reed, Interim Superintendent



- A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$125,815 TO BE FUNDED FROM THE FOLLOWING SANDY HOOK SPECIAL REVENUE FUND ACCOUNTS:

○ 2-133-05-000-4550-4018	"PARKS"	\$2,500
○ 2-133-05-000-4550-4024	"PLAYGROUND"	\$23,315
○ 2-133-05-000-4550-4024	"OTHER"	\$100,000**

FOR THE PURPOSE OF PARTIALLY FUNDING THE DICKINSON PLAYGROUND PROJECT. THIS AMOUNT REPRESENTS AN AMOUNT ABOVE AND BEYOND THE CIP BONDING AMOUNT FOR THE PROJECT (I.E. IT DOES NOT SUPPLANT).

** A donation of \$100,000 for the Dickinson Playground project was entered into the "other" account

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 9/30/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000CONTINGENCY</u>	<u>(25,480.00)</u>	USE NEGATIVE AMOUNT ↓ USE POSITIVE AMOUNT ↓
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	
TO:	<u>1-101-11-205-5110-0000SALARIES & WAGES - FULL TIME</u>	<u>23,668.00</u>	
	<u>1-101-11-205-5220-0000SOCIAL SECURITY CONTRIBUTIONS</u>	<u>1,812.00</u>	
	• _____	_____	
	• _____	_____	
	• _____	_____	

REASON:
 INFORMATION TECHNOLOGY SALARY ADJUSTMENTS ARE NECESSARY TO MAKE THEM COMPETITIVE WITH OTHER MUNICIPAL IT DEPARTMENTS.

AUTHORIZATION: date:

(1) DEPARTMENT HEAD	<u>[Signature]</u>	<u>9/30/13</u>
(2) FINANCE DIRECTOR	<u>[Signature]</u>	<u>10/7/13</u>
(3) SELECTMAN	<u>[Signature]</u>	_____
(4) BOARD OF SELECTMEN	<u>[Signature]</u>	_____
(5) BOARD OF FINANCE	_____	_____
(6) LEGISLATIVE COUNCIL	_____	_____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF