

Board of Selectman
November 18, 2013

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, November 18, 2013 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra opened the meeting at 7:30 pm.

PRESENT: First Selectman Llodra, Selectman William F.L Rodgers, Selectman James Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, Director of Land Use George Benson, Director of Economic & Community Development Elizabeth Stocker, Anne Alzapiedi, Elizabeth Rallo, Joni Capoccitti and Martha Poulter of GE, Director of Public Works Fred Hurley, Chairman of Water and Sewer Richard Zang, Town Attorney David Grogins, fifty members of the public and four members of the press.

GE Presentation: Martha Poulter was present to discuss a gift to the Town of Newtown from GE. Over 150 employees of GE are residents of Newtown. GE is donating \$15 million to the town for the design and construction of a community center as well as subsidizing its operation over the first five years. (att.). First Selectman Llodra, Ms. Hamilton and Ms. Mangold thanked GE for this donation. In response to questions First Selectman said the next step is planning, the facility may be located at Fairfield Hills and the seniors will be involved in the planning as well as Parks and Recreation.

CALL TO ORDER: First Selectman called the regular meeting of the Board of Selectman to order at 7:30pm.

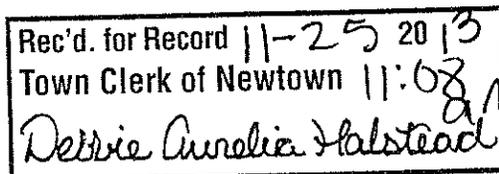
VOTER PARTICIPATION: none.

ACCEPTANCE OF THE MINUTES: Selectman Gaston moved to accept the regular meeting minutes of October 21, 2013. Selectman Rodgers seconded for discussion. There was discussion of a representative of the Board of Selectmen going to presentations by the Conservation Commission under unfinished business, item #1, POCD. Under new business, item #1, Westport Resources *investment* is inserted after 'pension' in the second sentence. The word "base" was corrected to *basis* two times in the fifteenth sentence. In the eighteenth sentence *rate of return* is inserted before the word "assumption" and *to 7.5* is inserted after "25 basis points". Selectman Rodgers asked questions on internal staffing. There was discussion about the configuration of a building to accommodate future growth relative to item #5 under new business, Newtown Parent Connection. Under Add to Agenda, at the top of page three, strike *demolition of the existing playground area at* and add the word "project" after Dickinson Park. Selectman Gaston moved to accept the minutes of October 21, 2013 subject to suggested amendments. Selectman Rodgers seconded. All in favor.

COMMUNICATIONS: Sandy Hook School demolition is on schedule, on site crushing and removal of materials to out of state retention sites will be completed by Dec. 10; the backfilling and re-grading of site is scheduled for completion by Dec. 12. More hazardous material was found in the building than anticipated, though much of it was covered. The architects and consultants have been finalizing the ed specs for the design process. They are meeting with an advisory committee to capture as much community input as possible.

FINANCE DIRECTOR REPORT: none.

ADD TO AGENDA: Selectman Rodgers moved to add to the agenda as item number 12 under new business discussion and possible action on a resolution for the Master Municipal Agreement for Construction Projects. Selectman Gaston seconded. All in favor.



NEW BUSINESS:

Discussion and possible action:

- 1. Newtown Parent Connection Lease:** this item will be acted on at the next Selectmen meeting.
- 2. Hawleyville Sewer Project Update:** Mr. Hurley and Mr. Zang brought the board up to date on the project. Four consultants were qualified to bid on the design of the project. It was recommended a contract be issued to Kerin and Fazio for the assessment work. The data collection is complete. The health district will help the appraiser to decide on credits or deductions on each property. Next steps are preliminary design and detail design for the construction of the sewers and any pump stations.

EXECUTIVE SESSION: Selectman Rodgers moved to enter executive session to discuss personnel. Selectman Rodgers seconded. All in favor. Atty. Grogins, Atty. Frank, Police Commissioners Viadero & Budd and Chief Kehoe were invited to attend. Executive session was entered into at 8:30 pm and returned to regular session at 9:00 pm no motion.

- 3. Discussion on Church Hill Road:** Mr. Benson and Ms. Stocker updated the board on different projects on Church Hill Road including Edmond Road, the area across the street from the Blue Colony Diner, the gas station, the vacant building near the railroad overpass. First Selectman Llodra said that it is important that the entry ways to town not have blight.
- 4. Open Space Resolution:** Mr. Benson explained that the resolution is for both the High Meadow and the East Meadow. The Fairfield Hills property cannot be subdivided; it will remain one piece of property. It can be zoned. This part will be designated open space. The details as to the language of the deed have to be ironed out. Chairman of Conservation Mary Gaudet Wilson hopes that Conservation will be able to manage the space as they have the most interest in the habitat and environmental concerns and preserving the area. Selectman Rodgers moved the acceptance of the recommendations of the updated 2013 Fairfield Hills Master Plan to recommend to the Planning and Zoning Commission that the High Meadow and East Meadow in Fairfield Hills, as depicted on certain maps #1 and #2 entitled "Limited Property Survey prepared for Town of Newtown, Mile Hill Road, Newtown, Connecticut", dated July 1, 2013, be declared open space in perpetuity. Selectman Gaston seconded. All in favor.
- 5. Transfer:** Selectman Rodgers moved the \$13,000 transfer from Contingency to Capital. Selectman Gaston seconded. All in favor. (att.)
- 6. Transfer:** Selectman Rodgers moved the \$7,151 transfer from Contingency to Salaries & Wages – Full Time. Selectman Gaston seconded. All in favor (att.)
- 7. Transfer:** Selectman Gaston moved the \$2,000 transfer from Contingency to Salaries & Wages – Full Time. Selectman Rodgers seconded. All in favor. (att.)
- 8. Appointments/Reappointments:** Selectman Rodgers moved the appointments as noted in attached memo dated November 18, 2013. (att.) Selectman Gaston seconded. Selectman Rodgers noted that Mr. Geckle, as part of the republican nominating committee, would need to recuse himself during voting for persons interested in future openings on the library board. All in favor.
- 9. Driveway Bond Release:** Selectman Rodgers moved the release of three driveway bonds, each for \$1,000 to David French & Sons for Fallen Leaf Lane, M19, B6, L1.4, another for HRT Construction, LLC for Jet Brook Rd., M33, B5, L19 and the last for Anthony Genovese for The Old Road, M16, B2, L19. Selectman Gaston seconded. All in favor.
- 10. Tax Refunds:** Selectman Gaston moved tax refund No. 6 in the amount of \$6,267.61 and tax refund No. 7 in the amount of \$3,501.75. Selectman Rodgers seconded. All in favor.
- 11. Meeting Dates:** Selectman Rodgers moved the meeting calendar for 2014. (att.) Selectman Gaston seconded. All in favor.
- 12. Master Municipal Agreement:** Selectman Rodgers resolved that the Honorable E. Patricia Llodra, First Selectman, is hereby authorized to sign the Agreement entitled "Master Municipal Agreement for Construction Projects". Selectman Gaston seconded. All in favor.

Board of Selectman
November 18, 2013

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 9:40pm.

Respectfully submitted,



Susan Marcinek, Clerk

Attachments: press release re: community center, transfers, appointments, 2014 meeting calendar

First Selectman's Office
Contact: Anne Alzapiedi
Phone: (203) 482-6974
Alzapiedi@genewtown.com

GE
Contact: Deirdre Latour
Phone: (203) 383-0160
Deirdre.latour@ge.com

3 Primrose Street
Newtown, CT 06470
www.newtown-ct.gov
www.onenewtown.org

TOWN OF NEWTOWN FIRST SELECTMAN'S OFFICE

PRESS RELEASE

SENT ON BEHALF OF THE NEWTOWN FIRST SELECTMAN'S OFFICE

Town of Newtown to Receive \$15 Million Multi-Year Grant from GE to Develop Community Center

- \$10 million for development and construction, \$5 million for operation and programming
- Community center to serve as the anchor location for all residents to come together and share experiences

Newtown, CT – November 18, 2013 – The Town of Newtown announced today that it will receive a \$15 million multi-year grant from GE for the development, construction and operation of a community center. Although the town offers strong recreational programs for its children, it became increasingly clear during the recovery from last year's tragedy that it lacks a central meeting space for the whole community.

The community center will be funded by GE, which is headquartered in nearby Fairfield, CT. GE has more than 150 employees living in Newtown. Of the \$15 million, \$10 million will be committed to the development and construction of a center that will have programming that is designed to meet community needs. The remaining \$5 million will be dedicated to operating costs for the center over five years, including the hiring of experienced professional staff. The center will be owned and operated by the town of Newtown.

"On behalf of Newtown, I am honored to accept GE's very generous donation that will help us develop a Community Center, connecting people of all ages," said Newtown First Selectman Pat Llodra. "We envision a Community Center as a place to foster inclusive community participation through recreation, the arts, community outreach services and resiliency programs. This is a donation that will add value to the entire community for years to come."

Jeff Immelt, Chairman and CEO of GE said, "GE has been part of the Newtown community for many years and we are committed to supporting our friends, family and neighbors as they continue to heal. Over the last year, our GE colleagues from Newtown identified several ideas to help the town and identified that a community center was one of the town's greatest needs. We are proud to help them achieve that goal."

The community center is in the preliminary stages of development. The goal of the project is to offer additional space and programs that will make a positive impact on the community of Newtown. As planning proceeds, community input will be sought and incorporated. First Selectman Llodra and members of the Board of Newtown will continue to work with residents on site selection and development of the center.

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TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2013 - 2014 DEPARTMENT Public Works DATE 7/29/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000</u> CONTINGENCY	<u>13,000.00</u>	USE NEGATIVE AMOUNT
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
TO:	<u>1-101-13-500-5749-0000</u> CAPITAL	<u>13,000.00</u>	USE POSITIVE AMOUNT
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	
	_____	_____	

REASON: CHAIN LINK FENCE FOR 28A GLEN ROAD
 Remove public liability from access to a hazardous site now under town control.

AUTHORIZATION:

<input checked="" type="checkbox"/> (1) DEPARTMENT HEAD	<u><i>Frank Henley</i></u>	date: <u>11/4/13</u>
<input checked="" type="checkbox"/> (2) FINANCE DIRECTOR	<u><i>Robert Tatt</i></u>	_____
<input type="checkbox"/> (3) SELECTMAN	_____	_____
<input type="checkbox"/> (4) BOARD OF SELECTMEN	_____	_____
<input type="checkbox"/> (5) BOARD OF FINANCE	_____	_____
<input type="checkbox"/> (6) LEGISLATIVE COUNCIL	_____	_____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

TOWN OF NEW TOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 11/12/13

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-20-570-5899-0000CONTINGENCY</u>	<u>(7,151.00)</u>	USE NEGATIVE AMOUNT
	• _____	_____	↓ USE POSITIVE AMOUNT ↓
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	
TO:	<u>1-101-11-100-5110-0000SALARIES & WAGES - FULL TIME</u>	<u>7,151.00</u>	USE POSITIVE AMOUNT
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	
	• _____	_____	

REASON:
 TO INCREASE THE FIRST SELECTMAN'S SALARY PER THE LEGISLATIVE COUNCIL. ANNUAL SALARY GOES FROM \$97,333 TO \$104,484.

AUTHORIZATION: date:

(1) DEPARTMENT HEAD		
(2) FINANCE DIRECTOR	<i>Robert Turt</i>	11/12/13
(3) SELECTMAN		
(4) BOARD OF SELECTMEN		
(5) BOARD OF FINANCE		
(6) LEGISLATIVE COUNCIL		

AUTHORIZATION SIGN OFF

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AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

PAYROLL CHANGE NOTICE

TO: PAYROLL DEPARTMENT

Please enter the following change(s) in your records to take effect on 12/1/13

Employee Pat Llodra

Department First Selectman

	<u>FROM</u>	<u>TO</u>
<u>JOB</u>	_____	_____
<u>RATE</u>	_____	<u>\$104,484</u>
<u>OTHER</u>	_____	_____

<input type="checkbox"/> Hired	<input type="checkbox"/> Probationary Period Completed
<input type="checkbox"/> Re-hired	<input type="checkbox"/> Re-evaluation of existing job
<input type="checkbox"/> Promotion	<input type="checkbox"/> Resignation
<input type="checkbox"/> Demotion	<input type="checkbox"/> Retirement
<input type="checkbox"/> Transfer	<input type="checkbox"/> Discharge
<input type="checkbox"/> Merit Increase	<input type="checkbox"/> Short Term Disability
	<input type="checkbox"/> Long Term Disability
<input type="checkbox"/> Other <u>As per Legislative Council</u>	

Requested by *Charles Mess* Date: 10/31/13

Accepted by *[Signature]* Date: 10/31/13
E. P. [Signature]

cc: Financial Director (2)
Department Head

104 484
< 97,333 >

7,151

APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2013 - 2014 DEPARTMENT Town Clerk DATE 10/21/13

	Account	Amount	
FROM:	1-101-20-570-5899-0000 CONTINGENCY	(2,000.00)	USE NEGATIVE AMOUNT ↓ USE POSITIVE AMOUNT ↓
	.		
	.		
	.		
	.		
	.		
TO:	1-101-11-170-5110-0000 SALARIES & WAGES - FULL TIME	2,000.00	
	.		
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	.		

REASON:

Request for salary increase for two Assistants for completion of courses taken necessary for achieving their Connecticut Certified Town Clerk designation. This is a commitment to public service and education that takes a minimum of 2 1/2 years and then you must pass an exam. They both took all consecutive classes and both passed their exam the end of June 2013.

AUTHORIZATION:

		date:
(1) DEPARTMENT HEAD	<u>Debbie Annelie Halsted</u>	<u>10/21/13</u>
(2) FINANCE DIRECTOR	<u>[Signature]</u>	<u>10/21/13</u>
(3) SELECTMAN	<u>[Signature]</u>	
(4) BOARD OF SELECTMEN	_____	
(5) BOARD OF FINANCE	_____	
(6) LEGISLATIVE COUNCIL	_____	

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
 AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

BOARD OF SELECTMEN – November 18, 2013

APPOINTMENT

C.H. Booth Library Board of Trustees

(R) Robert Geckle, 35 Queen Street, Newtown

to fill a vacancy to expire 7/1/15

Commission on Aging, alt.

(R) John s. Boccuzzi, Sr., 61 Queen Street, Newtown

to fill a vacancy to expire 1/6/15

Conservation Commission

(D) Karlyn Sturmer, 22 Old Green Road, Sandy Hook

to fill a vacancy to expire 12/31/15

Announce: Pension Committee, open and can be filled the first meeting or January.

(Frank Krasowski has indicated he does not seek re-appointment.)

Newtown Municipal Center
3 Primrose Street
Newtown, Connecticut 06470
Tel. (203) 270-4201
Fax (203) 270-4205
first.selectman@newtown-ct.gov
www.newtown-ct.gov



E. Patricia Llodra
First Selectman

TOWN OF NEWTOWN

OFFICE OF THE FIRST SELECTMAN

2014 Meeting Schedule

The Newtown **Board of Selectman** will hold meetings at 7:30 pm in the Council Chamber at the Newtown Municipal Center, 3 Primrose Street, Newtown, CT as follows:

Monday	January 6
Wednesday	January 22
Wednesday	January 29
Monday	February 3
Tuesday	February 18 (Monday is a holiday)
Monday	March 3
Monday	March 17
Monday	April 7
Monday	April 21
Monday	May 5
Monday	May 19
Monday	June 2
Monday	June 16
Monday	July 7
Monday	August 18
Tuesday	September 2 (Monday is a holiday)
Monday	September 15
Monday	October 6
Monday	October 20
Monday	November 3
Monday	November 17
Monday	December 1
Monday	December 15
Monday	January 5, 2015
Tuesday	January 20, 2015 (Monday is a holiday)