

Board of Selectman
April 7, 2014

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, April 7, 2014 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:30 pm.

PRESENT: First Selectman Llodra, Selectman William F.L. Rodgers and Selectman James O. Gaston, Sr.

ALSO PRESENT: Finance Director Robert Tait, three members of the public and two members of the press.

VOTER PARTICIPATION: **Barbara O'Connor**, 36 Little Brook Lane stated that LRM hydro seeded after the Little Brook Road was paved and did a very good job; it looks very nice. Ms. O'Connor also noted that the public works department is doing a good job keeping up with the pot hole patching after a long winter.

ACCEPTANCE OF THE MINUTES: Selectman Rodgers moved to accept the minutes of 3/31/14. Selectman Gaston abstained. Minutes were unanimously accepted. Selectman Gaston moved to accept the minutes of 3/17/14. Selectman Rodgers abstained. Minutes were unanimously accepted. Selectman Rodgers moved to accept the minutes of the special meeting of 3/25/14. Selectman Gaston seconded. All in favor.

FINANCE DIRECTOR REPORT: none.

COMMUNICATIONS: none.

UNFINISHED BUSINESS:

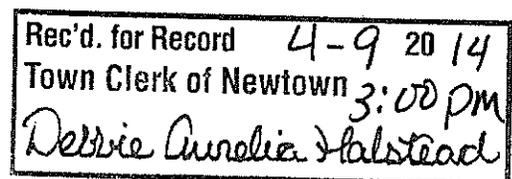
Discussion and possible action:

1. **Newtown Parent Connection:** The lease is complete, action will be taken at April 21 meeting. The sub recipient agreement from the state has been received; Newtown Parent Connection can start the bidding process.

NEW BUSINESS:

Discussion and possible action:

1. **Resolution:** Selectman Rodgers moved the resolution: RESOLUTION ACCEPTING A GIFT FROM GENERAL ELECTRIC CORPORATION IN THE AMOUNT OF \$15,000,000 FOR CONSTRUCTION OF A COMMUNITY CENTER. (Att. A). Selectman Gaston seconded. The charter requires an impact statement when there is an appropriation or a gift; there will likely be no impact to the town for at least five years due to the fact that the town is receiving a \$5 million grant (\$1 million per year) from GE for operational expenditures. Selectman Rodgers said the timing should be clarified in the charter; the timing should not go out beyond the length of the CIP. All in favor.
2. **Resolution:** Selectman Gaston moved the resolution: RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$450,000 FOR PRECONSTRUCTION AND DESIGN PROFESSIONAL SERVICES FOR THE NEW NEWTOWN COMMUNITY CENTER AND AUTHORIZING THE USE OF A \$450,000 GRANT WHICH IS PART OF A \$15 MILLION MULTI-YEAR GRANT FROM GE FOR THE DEVELOPMENT, CONSTRUCTION AND OPERATION OF A COMMUNITY CENTER TO FINANCE THIS APPROPRIATION. Selectman Rodgers seconded. All in favor.



3. **Fair Housing Resolution:** Selectman Rodgers moved the Fair Housing Resolution, Town of Newtown (Att. B)...That the Town of Newtown hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing and enjoy all other housing related services of their choice on a non-discriminatory basis as provided by state and federal law; and BE IT FURTHER RESOLVED , that the Director of Community Development, Elizabeth Stocker, is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practices in the Town of Newtown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the US Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services or other fair housing organizations to protect his or her right to equal housing opportunities. Selectman Gaston seconded. All in favor.
4. **Child Day Care program Resolution:** Selectman Gaston moved the resolution: Resolved that the First Selectman for the Town of Newtown, E. Patricia Llodra is empowered to enter into or amend contractual instruments in the name and on behalf of the Town of Newtown, with the Connecticut Office of Early Childhood for a Child Day Care program, if such an agreement is offered, and to have the corporate seal affixed to all documents required as part of any offered agreement. Selectman Rodgers seconded. All in favor.
5. **Strategic Planning for Municipal Facilities:** The GE gift will allow us to build a Community Center that will house Parks & Recreation offices and have dedicated spaces for seniors. This may allow Social Services to relate to the Multipurpose Center. The Community Center, Senior Center and Police station have been in the CIP for many years; the gift from GE allows us to address two of those needs in the shorter term. It is time to look at planning for municipal facilities, including a thorough examination of Town Hall South. The town work should be layered with the Education space needs study. Needs have to be analyzed, a strategic plan needs to be drafted; tactic and measures need to be developed and finally be implemented and monitored. This item will be carried on future agendas. A consultant will be contracted to help with RFP's and RFQ's. Citizen representatives will be appointed to a commission.

First Selectman Llodra noted she will want updates from the following groups: the Permanent Memorial Commission, Hook & Ladder, the small group involved in regionalizing dispatch and the Economic Development Commission.

6. **Transfer:** Selectman Rogers moved to transfer \$52,000 from Fees & Professional Services to Contingency (Att. C). Selectman Gaston seconded. The next phase of the energy grade audit will not be until next fiscal year, therefore there is a savings this year. All in favor.
7. **Transfer:** Selectman Gaston moved to transfer \$145,000 from Contingency to Salaries & Wages – Overtime (Att. D). Selectman Rodgers seconded. This is to fund police overtime for school security for the first half of the year. The JAG grant will reimburse for the second half of the year. All in favor.
8. **Transfer:** Selectman Rodgers moved to transfer \$35,000 from Contingency to Professional Services – Legal (Att. E). Selectman Gaston seconded. All in favor.
9. **Transfer:** \$150,000 from Contingency & \$40,000 from Salaries & Wages – Full Time to \$175,000 Salaries & Wages – Overtime & \$15,000 Security Contributions: **no action taken**; see transfer item #7.
10. **Transfer:** Selectman Gaston moved to transfer \$45,000 from Contingency, \$15,000 from Salaries & Wages – Full Time & \$25,000 from Salaries & Wages – Full Time to Professional Services – Legal, \$85,000 (Att. F). Selectman Gaston seconded. The money comes from salary lines of unfilled positions in Communications and at the Senior Center. All in favor.

Board of Selectman
April 7, 2014

11. **Appointments/Reappointments:** Selectman Rodgers moved to appoint Geraldine Carley (U) to the C.H. Booth Library Board of Trustees to fill a vacancy to expire 7/1/15. Selectman Gaston seconded. All in favor. First Selectman Llodra said that Roger Letso, of Public Building & Site will be moved from an alternate to a full board member the first meeting of June and Tom Hanlon will be appointed, at that time, to fill that alternate position. There was a change of party affiliation therefore there is a longer waiting period.
12. **Driveway Bond Releases/Extensions:** none
13. **Tax Refunds:** Selectman Rodgers moved to the April 2014 Refunds; Refund No. 16, 2013-2014 in the amount of \$10,722.80. Selectman Gaston seconded. All in favor.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 8:05 pm.

Respectfully submitted,



Susan Marcinek, Clerk

- Att. A: Resolution accepting gift from GE in amount of \$15,000,000
- Att. B: Fair Housing Resolution
- Att. C: \$52,000 transfer
- Att. D: \$145,000 transfer
- Att. E: \$35,000 transfer
- Att. F: \$85,000 transfer

RESOLUTION ACCEPTING A GIFT FROM GENERAL
ELECTRIC CORPORATION IN THE AMOUNT OF
\$15,000,000 FOR CONSTRUCTION OF A COMMUNITY
CENTER

RESOLVED:

That the Town accept a gift from General Electric Corporation as follows: \$10,000,000 for the development and construction of a community center, and \$1,000,000 per year for five (5) years dedicated to operating costs for said facility. The acceptance shall be contingent upon the submission of a Financial Impact Statement to the Board of Finance and the Legislative Council, said Statement to be prepared by the Financial Director.



TOWN OF NEWTOWN
OFFICE OF THE FIRST SELECTMAN

FAIR HOUSING RESOLUTION
TOWN OF NEWTOWN

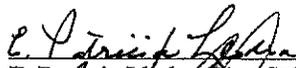
- Whereas, All persons are afforded a right to full and equal housing opportunities in the neighborhood of their choice; and
- Whereas, Federal Fair Housing laws require that all individuals, regardless of race, color, religion, sex, handicap, familial status or national origin, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, Connecticut Fair Housing laws require that all individuals, regardless of race, creed, color, national origin, ancestry, sex, marital status, age, lawful sources of income, familial status, learning disability, physical or mental disability, sexual orientation, be given equal access to all housing-related opportunities, including rental and home ownership opportunities, and be allowed to make free choices regarding housing location; and
- Whereas, The Town of Newtown is committed to upholding these laws and realizes that these laws must be supplemented by an Affirmative Statement publicly endorsing the right of all people to full and equal housing opportunities in the neighborhood of their choice.

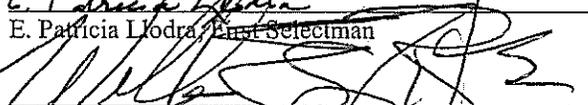
NOW THEREFORE, BE IT RESOLVED,

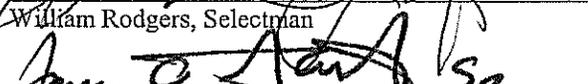
That the Town of Newtown hereby endorses a Fair Housing Policy to ensure equal opportunity for all persons to rent, purchase and obtain financing and enjoy all other housing related services of their choice on a non-discriminatory basis as provided by state and federal law; and

BE IT FURTHER RESOLVED,

That the Director of Community Development, Elizabeth Stocker, is responsible for responding to and assisting any person who alleges to be the victim of illegal discriminatory housing practices in the Town of Newtown and for advising such person of the right to file a complaint with the State of Connecticut Commission on Human Rights and Opportunities (CHRO) or the US Department of Housing and Urban Development (HUD) or to seek assistance from the CT Fair Housing Center, legal services or other fair housing organizations to protect his or her right to equal housing opportunities.


E. Patricia Llodra, First Selectman


William Rodgers, Selectman


James O. Gaston, Sr., Selectman

Adopted by the Town of Newtown on April 7, 2014

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 4/2/14

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-13-500-5300-0000 FEES & PROFESSIONAL SERVICES</u>	<u>(52,000.00)</u>	USE NEGATIVE AMOUNT ↓
	<u>.</u>		
TO:	<u>1-101-24-570-5899-0000 CONTINGENCY</u>	<u>52,000.00</u>	USE POSITIVE AMOUNT ↓
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REASON: ORIGINAL TRANSFER OF \$87,000 FROM CONTINGENCY TO PUBLIC WORKS FEES & PROFESSIONAL SERVICES WAS FOR THE ENERGY GRADE AUDIT (APPROVED BY LC ON 9/4/2013). AFTER CONSULTING THE CONSULTANT ONLY \$35,000 WILL BE USED THIS FISCAL YEAR. THE COST OF THE ACTUAL AUDIT WILL BE NEXT FISCAL YEAR. IT WILL BE CHARGED TO THE PROJECT UNLESS THE PROJECT DOES NOT MOVE FORWARD.

AUTHORIZATION: _____ date: _____

(1) DEPARTMENT HEAD _____ ^{N/A} _____

(2) FINANCE DIRECTOR _____ Robert LA _____ 4/2/14

(3) SELECTMAN _____ _____

(4) BOARD OF SELECTMEN _____ _____

(5) BOARD OF FINANCE _____ _____

(6) LEGISLATIVE COUNCIL _____ _____

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. D

FISCAL YEAR 2013 - 2014 DEPARTMENT Police DATE 3/17/14

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-24-570-5899-0000CONTINGENCY	(145,000.00)	USE NEGATIVE AMOUNT
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TO:	1-101-12-310-5130-0000SALARIES & WAGES - OVERTIME	145,000.00	USE POSITIVE AMOUNT
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REASON: REQUEST IS FOR POLICE OVERTIME FOR SCHOOL SECURITY FOR THE FIRST HALF OF THE FISCAL YEAR. A JAG GRANT REIMBURSES THE TOWN FOR THE SECOND HALF OF THE FISCAL YEAR (1/1/2014 TO 6/30/2014).

AUTHORIZATION: _____ date: 3/17/14

(1) DEPARTMENT HEAD _____

(2) FINANCE DIRECTOR _____

(3) SELECTMAN _____

(4) BOARD OF SELECTMEN _____

(5) BOARD OF FINANCE _____

(6) LEGISLATIVE COUNCIL _____

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**TOWN OF NEWTOWN
 APPROPRIATION (BUDGET) TRANSFER REQUEST**

Att. E

FISCAL YEAR 2013 - 2014 **DEPARTMENT** Land Use **DATE** 3/17/14

	<u>Account</u>	<u>Amount</u>	
FROM:	<u>1-101-24-570-5899-0000CONTINGENCY</u>	<u>(35,000.00)</u>	USE NEGATIVE AMOUNT ↓
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TO:	<u>1-101-15-490-5350-0000PROF SVS -LEGAL</u>	<u>35,000.00</u>	↑ USE POSITIVE AMOUNT
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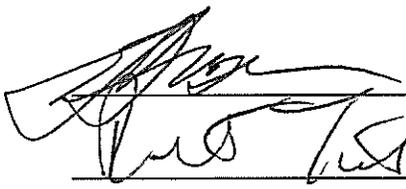
REASON:

LAND USE LEGAL BUDGET LINE ITEM IS NEEDING ADDITIONAL APPROPRIATIONS DUE TO TWO CASES THAT HAVE INCURRED SIGNIFICANT LEGAL FEES:

- NEWTOWN VS. PIERAGOSTINI, WILLIAM & KATJA - LAND USE VIOLATION - \$18,415
- NEWTOWN VS. HUNTER RIDGE, LLC - \$17,629

TOTAL LEGAL LINE ITEM BUDGETED FOR \$70,000

AUTHORIZATION:

(1) DEPARTMENT HEAD  date: 3/17/14

(2) FINANCE DIRECTOR _____

(3) SELECTMAN _____

(4) BOARD OF SELECTMEN _____

(5) BOARD OF FINANCE _____

(6) LEGISLATIVE COUNCIL _____

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**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 4/2/14

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-24-570-5899-0000CONTINGENCY	(45,000.00)	USE NEGATIVE AMOUNT ↓
	1-101-12-300-5110-0000SALARIES & WAGES - FULL TIME	(15,000.00)	
	1-101-14-220-5110-0000SALARIES & WAGES - FULL TIME	(25,000.00)	
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TO:	1-101-11-100-5350-0000PROFESSIONAL SERVICES - LEGAL	85,000.00	USE POSITIVE AMOUNT ↓
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REASON: LEGAL ACCOUNT UNDER ESTIMATED:
MAINLY DUE TO:

FOIA COMPLAINT	\$20,000
TAX APPEALS	\$24,000
POLICE MATTER	\$20,000
NEGOTIATIONS & LABOR ISSUES	\$28,000

AMOUNTS AVAILABLE IN SALARY ACCOUNTS DUE TO OPEN POSITIONS

AUTHORIZATION: date:

<input checked="" type="checkbox"/> (1) DEPARTMENT HEAD	<hr/>	<hr/>
<input checked="" type="checkbox"/> (2) FINANCE DIRECTOR	<i>[Signature]</i>	<i>4/2/14</i>
<input type="checkbox"/> (3) SELECTMAN	<hr/>	<hr/>
<input type="checkbox"/> (4) BOARD OF SELECTMEN	<hr/>	<hr/>
<input type="checkbox"/> (5) BOARD OF FINANCE	<hr/>	<hr/>
<input type="checkbox"/> (6) LEGISLATIVE COUNCIL	<hr/>	<hr/>

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