

Board of Selectman  
June 16, 2014

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, June 16, 2014 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 8:00 pm.

**PRESENT:** First Selectman Llodra, Selectman William F.L. Rodgers and Selectman James O. Gaston

**ALSO PRESENT:** Geralyn Hoerauf, Senior Project Manager, Diversified Project Management, no members of the public and three members of the press.

**VOTER PARTICIPATION:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Rodgers moved to accept the minutes of 6/2/14.  
Selectman Gaston seconded. All in favor.

**COMMUNICATIONS:** First Selectman Llodra shared the department head monthly report from Social Services, an updated schedule of events for June, financial impact statements from the EDC on the Hawleyville sewer expansion and the hazardous building material assessment for buildings on the Fairfield Hills Campus. A special appropriation from the Sandy Hook Special Revenue Fund for the Memorial Sidewalk was discussed. The special appropriation will go through the Board of Finance and the Legislative Council for approval. This was originated by a generous donation from Dr. Draper and his son Joe Draper, to create a sidewalk from Sandy Hook Elementary School to the flag pole to establish a feeling of connectedness within the community.

**FINANCE DIRECTOR REPORT:** none.

**UNFINISHED BUSINESS:**

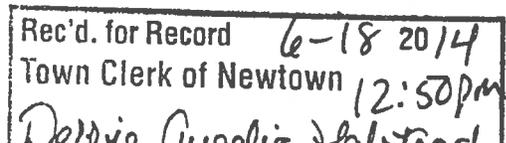
**Discussion and possible action:**

- 1. Strategic Planning for Municipal Facilities:** Ms. Hoerauf stated they tried outline a comprehensive scope of services; until the scope is defined the numbers are not as useful. The proposal is to work on an hourly basis, about eight hours a week to assist in forming the advisory committee and identify consultants that may be needed to implement and gather information on the plan. The work will be phased. The initial conversations are built on the idea that there are three buildings to be looked at with an eye toward integrating that with a bigger plan. Ms. Hoerauf plans to come back to the next meeting with a timeline. At the end of phase one there will be an advisory committee, a team and a preliminary scope of where the project will go next. Phase 2 would be information gathering and the beginning of analysis with the advisory committee. Selectman Rodgers moved to authorize the First Selectman to enter into a contact with Diversified Project Management for Phase 1 of proposal dated June 2, 2014 and to direct the Finance Director to develop the appropriate purchasing arrangement. Selectman Gaston seconded. All in favor. First Selectman Llodra asked the board to consider persons to serve on the advisory committee. One of the criteria is to think of residents having a particular interest in those facilities but without a predetermined mindset.

**NEW BUSINESS:**

**Discussion and possible action:**

- 1. Hiring Policy Discussion:** First Selectman Llodra shared a draft Nepotism Policy. Selectman Gaston had the following suggestions: it should be a non-nepotism policy, it should be stated that the policy does not include Board of Education, he suggested not including 'location' in the policy and is agreeable to the final line allowing the town to reserve the right to make exceptions to the policy. Selectman



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Rodgers noted the policy should be for non-elected office. First Selectman Llodra stressed that this policy is not a reflection on existing family members that currently work for the town.

2. **Change in declining medical coverage and life insurance for non-union employees:** The stipend given to non-union employees for declining medical coverage will increase to \$3,000 payable in April and October in the amounts of \$1,500 each. The life insurance will also be increased to 1.5 times their base pay.
3. **Parks & Recreation union contract:** discussed under executive session.
4. **Appointments/Reappointments:** Selectman Rodgers moved the re-appointment of Andrew Willie to the Fairfield Hills Authority for a term to expire July 31, 2017. Selectman Gaston seconded. All in favor. First Selectman Llodra moved the appointment of Penny Mudgett as the Tax Assessor for the Town of Newtown for a term to expire February 28, 2016. Selectman Rodgers seconded. All in favor. Selectman Gaston moved the appointment of Anna Wiedemann from an alternate member of the Commission on Aging to a full board member with a term to expire January 6, 2015. Selectman Rodgers seconded. All in favor.
5. **Driveway Bond Releases/Extensions:** none.
6. **Tax Refunds:** Selectman Rodgers moved to the June 2014 Refunds No. 21, 2013-2014 in the amount of \$8,463.00. Selectman Gaston seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**EXECUTIVE SESSION:** Discuss a draft document for an economic development proposal containing confidential financial information: Not addressed.

Selectman Gaston moved to enter executive session to discuss Parks & Recreation contract negotiations. Selectman Rodgers seconded. Nobody was invited to attend; executive session was entered into at 8:45pm and returned to regular session at 8:55m with the following motion:

Selectman Rodgers moved to authorize the First Selectman to sign the Parks & Recreation union contract. Selectman Gaston seconded. All in favor.

**ADJOURNMENT:** Having no further business the Board of Selectmen adjourned their regular meeting at 8:56pm.

Respectfully submitted,



Susan Marcinek, Clerk