

Board of Selectman  
January 5, 2015

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, January 5, 2015 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:33pm.

**PRESENT:** First Selectman Llodra. Selectman William F.L. Rodgers, Selectman James O. Gaston, Sr.

**ALSO PRESENT:** Finance Director Robert Tait and two members of the press.

**VOTER PARTICIPATION:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Gaston moved to accept the minutes of 12/15/14.  
Selectman Gaston seconded. All in favor

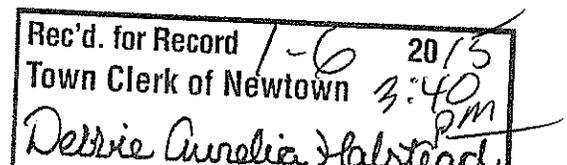
**COMMUNICATIONS:** First Selectman Llodra shared a letter of commendation about the Newtown School Security Officers from Mark Pompano, Director of Security (Att. A), a letter of appreciation from Barry Corridon and William LaCalamito of Hudson City Savings Bank (Att. B) and an updated winter storm report (Att. C).

**FINANCE DIRECTOR REPORT:** Mr. Tait reported he will have the June 30, 2014 financial report ready for the next meeting. The fund balance has increased and the pension is doing well. He is monitoring the medical self-insurance fund, which represents 10% of the total budget. The contribution is flat because of the performance up to date. Contingency is just about depleted. Typical accounts have been funded and winter accounts have been budgeted on an average. Mr. Tait will have an update on refunding by the next meeting.

**NEW BUSINESS:**

**Discussion and possible action:**

- 1. Pension Plan Update – Parks & Recreation union employees as of June 30, 2014 –** First Selectman Llodra explained there is a language change relative to the Parks & Recreation union. Selectman Gaston moved to note and approve the amended and restated plan effective July 1, 2014 and the presented additional language of 1.09 that states ‘Additionally, any Parks & Recreation Teamsters Union Local 145 Employees who are hired on or after June 30, 2014, will not be eligible to participate in this Plan’. Selectman Rodgers seconded. All in favor.
- 2. Transfer: \$50,000 from Contingency to Selectman Professional Services – Legal:** Selectman Rodgers moved the \$50,000 from Contingency to Selectman Professional Services – Legal (Att. D). Selectman Gaston seconded. All in favor.
- 3. Transfer: \$7,000 from Contingency to IT Equipment:** Selectman Gaston moved the \$7,000 transfer from Contingency to IT Equipment (Att. E). Selectman Rodgers seconded. All in favor.
- 4. Transfer: \$30,000 from Contingency to IT Software/Hardware Maintenance Fees:** This relates to a web based permitting system; the program is used by many towns. Selectman Rodgers moved the \$30,000 transfer from Contingency to IT Software/Hardware Maintenance Fees (Att. F). Selectman Gaston seconded. All in favor.
- 5. Transfer: \$13,950 from Insurance, Other Than Employee Benefits to various departments Group Insurance: (note: this transfer was incorrectly listed on agenda as coming from Contingency) -** Selectman Rodgers moved the \$13,950 from Insurance, other than employee benefits to various departments group insurance (Att. G). Selectman Gaston seconded. All in favor.
- 6. Disposition of property at 36 Yogananda:** First Selectman Llodra explained the transfer of ownership of the house and property on 36 Yogananda was completed in November. There was significant outreach to those most affected, families and neighbors. There was variability in the responses. Most



respondents felt the house should be demolished and the land undeveloped. First Selectman Llodra proposed legal language stating that if the land is sold for redevelopment any profit would revert back to the families or be put in a mental health fund; it should not become a benefit to the Town of Newtown. Mr. Tait said the Sandy Hook Insurance Recovery Fund, a fund created to account for the insurance proceeds received, such as building insurance, business insurance, could be used toward the demolition. First Selectman Llodra will bring forth the recommendation for legal language to the Legislative Council. No formal action taken.

7. **Appointments/Reappointments:** Selectman Rodgers moved the re-appointments as noted in Att. H. Selectman Gaston seconded. All in favor. First Selectman Llodra noted the Economic Development Commission re-appointments from the meeting of 12/15/14 were for three years, not two as noted on the document of that meeting. Also, there are openings on the Sustainable Energy Commission, Cultural Arts and the Lake Lillinonah Authority. There is a vacancy on the Board of Ethics for a democrat or unaffiliated voter. The last day to express interest is Jan. 30.
8. **Driveway Bond Releases/Extensions:** Selectman Rodgers moved the driveway bond release in the amount of \$1,000 for Mastroni Development, 16 Anthony Ridge Rd, M25, B1, L3. Selectman Gaston seconded. All in favor.
9. **Tax Refunds:** Selectman Gaston moved to the January 2015 Refunds No. 9, 2014-2015 in the amount of \$11,058.91. Selectman Rodgers seconded. All in favor.
10. **Budget Schedule:** The Selectman budget will be discussed at the regular meeting of January 20. A second meeting will be held on Monday, January 26. Further discussion and action, if necessary, will take place at the regular meeting of February 2. No formal action taken.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**EXECUTIVE SESSION: Personnel: pension adjustment** – Selectman Rodgers moved to enter executive session to discuss personnel: pension adjustment. Selectman Gaston seconded. All in favor. Mr. Tait was invited to attend. Executive session was entered into at 8:25pm and returned to regular session at 8:38pm with the following motion:

Selectman Rodgers moved to transfer Susan Marcinek from the Town of Newtown Elected Officials Plan (Money Purchase Plan) to the Town Defined Benefit Pension Plan. Selectman Gaston seconded. All in favor.

**ADJOURNMENT:** Having no further business the Board of Selectmen adjourned their regular meeting at 8:40pm.

Respectfully submitted,



Susan Marcinek, Clerk

- Att. A: M. Pompano letter, Dec. 22, 2014
- Att. B: Hudson City Savings Bank letter, Dec. 18, 2014
- Att. C: Winter Storm Breakdown, 2014-2015
- Att. D, E, F, G: Transfers
- Att. H: Re-appointments

Interdepartmental Correspondence

To: E. Patricia Llodra  
First Selectman  
Town of Newtown

From: Mark J. Pompano  
Director of Security  
Newtown Public Schools

Date: December 22, 2014

Re: Commendation – Newtown School Security Officers

On behalf of the Newtown Public Schools District Security and Safety Committee (DSSC), Tom Kuroski and I would like to commend Newtown Police Lieutenant Richard Robinson for his leadership, and armed School Security Officers (SSOs) David Schepis, Carl Johnson, Joseph Carlino, Kevin Walsh, Kevin Seely, Franklyn Stein, Terry Dunn, Ernest Vitarbo, Robert Harrison, Michael Brokaw, and Edmund Breitling for their professionalism and attention to duty during the first half of the 2014-2015 school year.

All the aforementioned Town personnel have done an outstanding job partnering with the Newtown Public Schools Security Team in implementing the SSO program into all seven of our schools, as well as the St. Rose of Lima School. Their cooperation, positive attitude, and flexibility have definitely played an integral in the success of the program thus far this school year.

Congratulations to all on a job well done!

Sincerely,



Mark J. Pompano  
Director of Security  
Newtown Public Schools  
Co-Chair, DSSC



Thomas Kuroski  
President, Newtown Federation of Teachers  
Faculty, Newtown High School  
Co-Chair, DSSC

Cc. Dr. Joseph V. Erardi  
Personnel File



HUDSON CITY  
S A V I N G S B A N K

Bank on Better Values™

December 18, 2014

Town of Newtown  
Office of the First Selectman  
Newtown Municipal Center  
3 Primrose Street  
Newtown, Ct. 06470

ATTN: E. Patricia Llodra  
First Selectman

RE: **36 Yogananda Street**  
**Newtown, Ct.**

Dear Ms. Llodra:

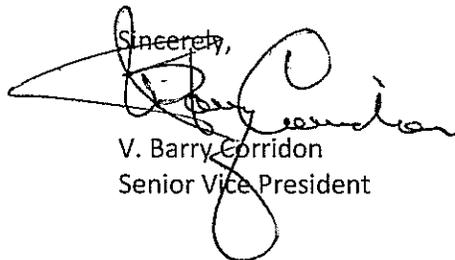
In connection with the Bank's involvement with 36 Yogananda Street we sincerely appreciate your kind words relative to the partnership we developed in reaching the best solution for the property and the residents of Newtown.

We both received a tremendous amount of personal satisfaction in being able to feel that the Bank was guided only by what was best for the town and you were helpful in achieving that end.

It is our sincere hope that our mutual decision concerning the property will help in a small way in the further healing of the town's pain due to this horrific event.

The officers and employees of Hudson City Savings Bank wish you and the families of Newtown the very best during the holiday season.

Sincerely,



V. Barry Corridon  
Senior Vice President



William LaCalamito  
Senior Vice President

C.C. Denis Salamone-Chairman and Chief Executive Officer  
Randall Bell, PHD

WINTER STORM BREAKDOWN

2014-2015

Storm #	DATE	DAY	TIME IN	TIME OUT	TYPE OF STORM	USED YDS	SAND PER YD	USED TONS	TREATED SALT COST	OVERTIME		TOTAL COST OF STORM
										HOURS	COST	
1*	11/14/2014	Friday	12:00 AM	7:00 AM	Light snow	97.15	\$1,578.69	56.463	\$4,531.72	187	\$7,819.02	\$13,929.43
2**	11/26-27/14	Wed	10:00 AM	3:00 AM	Snow/Rain/Slee	198.69	\$3,228.71	482.74	\$38,744.71	318.75	\$14,454.66	\$56,428.08
3	12/9/2014	Tues	1:00 AM	4:30 PM	Rain/Ice	65.07	\$1,057.39	160.16	\$12,854.44	160.25	\$6,725.06	\$20,636.89
4	12/10-12/11/14	Wed-Thur	10:30 PM	1:30 AM	Snow	159.81	\$2,596.91	392.52	\$31,503.66	97.75	\$4,101.87	\$38,202.44
5	12/21/2014	Sunday	10:00 PM	1:00 AM	Dusting	27.36	\$444.60	66.4	\$5,329.26	30	\$1,203.75	\$6,977.61
6	1/3/2015	Saturday	2:15 PM	8:15 PM	Snow	113.75	\$1,848.44	281.34	\$22,580.35	139	\$5,808.86	\$30,237.65
					<b>TOTAL</b>	<b>661.83</b>	<b>\$10,754.74</b>	<b>1439.62</b>	<b>\$115,544.14</b>	<b>932.75</b>	<b>\$ 40,113.22</b>	<b>\$166,412.10</b>
						YDS Sand	Cost of Sand	Tons Salt	Cost of Salt	OT Hrs	Cost of OT	Total cost of Storms

\*Storm 1 has been corrected

# TOWN OF NEWTOWN APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR **2014 - 2015** DEPARTMENT **Selectmen** DATE **12/29/14**

	Account	Amount	
FROM:	1-101-24-570-5899-0000 CONTINGENCY	(50,000)	USE NEGATIVE AMOUNT
TO:	1-101-11-100-5350-0000 PROFESSIONAL SERVICES - LEGAL	50,000	USE POSITIVE AMOUNT

REASON: SEE ATTACHED DETAIL.

**AUTHORIZATION:**

date:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

w/A

Robert T. ... 12/29/14

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\_\_\_\_\_

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**AUTHORIZATION SIGN OFF**

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
 >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**SELECTMEN - LEGAL ACCOUNT 2015-16**

**Budget 135,000**

12/29/2014

Vendor Name	Invoice #	CK #	Date	Description	Amount	Sub Total	Description
COHEN & WOLF	610079	15356	9/4/2014	MATTER 140923-023	5,000		MONTHLY RETAINER
COHEN & WOLF	612213	15864	10/2/2014	MATTER 140923-023	5,000		
COHEN & WOLF	613451	16508	11/13/2014	MATTER 140923-023	5,000		
COHEN & WOLF	615496	16704	11/26/2014	MATTER 140923-023	5,000		
COHEN & WOLF	618299	17024	12/23/2014	MATTER 140923-023	5,000	25,000	
COHEN & WOLF	612190	16068	10/16/2014	MATTER 140923-338	202	202	TAX ASSESSMENT APPEAL HOMESTEADS AT NEWTOWN
COHEN & WOLF	613455	16508	11/13/2014	MATTER 140923-412	1,110		TAX FORECLOSURE - KEATING, ALICE 154 GREAT QUARTER ROAD
COHEN & WOLF	618170	17024	12/23/2014	MATTER 140923-412	185	1,295	
COHEN & WOLF	613456	16508	11/13/2014	MATTER 140923-417	898		TAX FORECLOSURE - BLOCK, IDA & DAVID 39 BOTSFORD HILL ROAD
COHEN & WOLF	618171	17024	12/23/2014	MATTER 140923-417	470	1,368	
COHEN & WOLF	613457	16508	11/13/2014	MATTER 140923-418	100	100	TAX FORCLOSURE POVERTY HOLLOW
COHEN & WOLF	140923-446	15356	9/4/2014	MATTER 140923-446	238		HIGH SCHOOL CONSTRUCTION (TO BE RECLASSIFIED TO CAPITAL PROJECT)
COHEN & WOLF	612193	15864	10/2/2014	MATTER 140923-446	3,553		
COHEN & WOLF	613458	16508	11/13/2014	MATTER 140923-446	70		
COHEN & WOLF	615503	16704	11/26/2014	MATTER 140923-446	452	4,313	
COHEN & WOLF	610360	15356	9/4/2014	MATTER 140923-450	748		POLICE COMMISSION MATTERS
COHEN & WOLF	612273	15864	10/2/2014	MATTER 140923-450	522		
COHEN & WOLF	613803	16508	11/13/2014	MATTER 140923-450	70		
COHEN & WOLF	615743	16888	12/11/2014	MATTER 140923-450	1,288	2,627	
COHEN & WOLF	612194	15864	10/2/2014	MATTER 140923-462	278		TAX FORCLOSURE DREHER
COHEN & WOLF	613459	16508	11/13/2014	MATTER 140923-462	1,372	1,650	
COHEN & WOLF	613460	16508	11/13/2014	MATTER 140923-475	320	320	NEWTOWN SAVINGS BANK (RAFFIE ARYEH)
COHEN & WOLF	610069	15356	9/4/2014	MATTER 140923-477	576		RELOCATION OF EDMOND ROAD - HARRIET EDWARDS TRUST
COHEN & WOLF	615504	16704	11/26/2014	MATTER 140923-477	192		
COHEN & WOLF	618173	17024	12/23/2014	MATTER 140923-477	224	992	
COHEN & WOLF	610272	15356	9/4/2014	MATTER 140923-484	832	832	TAX ASSESSMENT APPEAL PINECREST ESTATES
COHEN & WOLF	610072	15356	9/4/2014	MATTER 140923-486	1,340		TAX ASSESSMENT APPEAL WALGREEN
COHEN & WOLF	612197	15864	10/2/2014	MATTER 140923-486	1,691		
COHEN & WOLF	613463	16508	11/13/2014	MATTER 140923-486	52	3,083	
COHEN & WOLF	610073	15356	9/4/2014	MATTER 140923-499	988		TAX ASSESSMENT APPEAL DEGAN, CHRISTINE 62 CASTLE MEADOW RD
COHEN & WOLF	612199	15864	10/2/2014	MATTER 140923-499	312	1,300	
COHEN & WOLF	612201	15864	10/2/2014	MATTER 140923-505	338	338	TAX ASSESSMENT APPEAL PETER PETER D'AMICO 90 MT PLEASANT ROAD

Vendor Name	Invoice #	CK #	Date	Description	Amount	Sub Total	Description
COHEN & WOLF	612274	15864	10/2/2014	MATTER 140923-507	1,148		POLICE MATTER
COHEN & WOLF	613804	16508	11/13/2014	MATTER 140923-507	589		
COHEN & WOLF	610361	15637	9/18/2014	MATTER 140923-507	1,564	3,301	
COHEN & WOLF	610362	15356	9/4/2014	MATTER 140923-511	1,156		WOLFGANG HALBIG - FOIA
COHEN & WOLF	612275	15864	10/2/2014	MATTER 140923-511	1,218		
COHEN & WOLF	613805	16508	11/13/2014	MATTER 140923-511	1,832		
COHEN & WOLF	618613	17024	12/23/2014	MATTER 140923-511	696	4,902	
COHEN & WOLF	610273	15356	9/4/2014	MATTER 140923-512	598		TAX ASSESSMENT APPEAL NAUGHTON, BRENDAN & AMY
COHEN & WOLF	512237	15864	10/2/2014	MATTER 140923-512	572		
COHEN & WOLF	613791	16508	11/13/2014	MATTER 140923-512	494		
COHEN & WOLF	615589	16704	11/26/2014	MATTER 140923-512	338		
COHEN & WOLF	618128	17024	12/23/2014	MATTER 140923-512	1,144	3,146	
COHEN & WOLF	610077	15356	9/4/2014	MATTER 140923-514	286		TAX ASSESSMENT APPEAL 117 MT PLEASANT ROAD
COHEN & WOLF	612204	15864	10/2/2014	MATTER 140923-514	728		
COHEN & WOLF	613468	16508	11/13/2014	MATTER 140923-514	1,248		
COHEN & WOLF	615509	16704	11/26/2014	MATTER 140923-514	234		
COHEN & WOLF	618178	17024	12/23/2014	MATTER 140923-514	104	2,600	
COHEN & WOLF	610078	15356	9/4/2014	MATTER 140923-515	338		TAX ASSESSMENT APPEAL 59 MOHAWK TRAIL
COHEN & WOLF	612205	15864	10/2/2014	MATTER 140923-515	416		
COHEN & WOLF	613469	16508	11/13/2014	MATTER 140923-515	286		
COHEN & WOLF	618179	17024	12/23/2014	MATTER 140923-515	524	1,664	
COHEN & WOLF	612207	15864	10/2/2014	MATTER 140923-517	220		TAX FORCLOSURE NESPECO 250 BERKSHIRE ROAD
COHEN & WOLF	613471	16508	11/13/2014	MATTER 140923-517	1,104	1,324	
COHEN & WOLF	612208	15864	10/2/2014	MATTER 140923-518	220		TAX FORCLOSURE LEECH
COHEN & WOLF	613472	16508	11/13/2014	MATTER 140923-518	495		
COHEN & WOLF	615511	16704	11/26/2014	MATTER 140923-518	19	733	
COHEN & WOLF	618614	17024	12/23/2014	MATTER 140923-519	209	209	MATTHEW A. DEANGELIS - FOIA
COHEN & WOLF	610613	15356	9/4/2014	MATTER 309651-001	2,570	2,570	NEWTOWN RECOVERY & RESILIENCY
CT DEPARTMENT OF LABOR		15148	8/21/2014	CASE # 2015-A-0025	25		
CT DEPARTMENT OF LABOR	2015-A-0036	15368	9/4/2014	JOHN MOORE LONGETIVY	25	50	MISC
CT. COALITION FOR JUSTICE IN		15648	9/18/2014	MEMBERSHIP DUES	5,000	5,000	LEGAL ACTION FOR PROPER STATE EDUCATION FUNDING
FIDELITY NATIONAL TITLE INS	5014195	16290	10/30/2014	SEARCH AND EXAM/36	185	185	MISC

Vendor Name	Invoice #	CK #	Date	Description	Amount	Sub Total	Description
KAINEN ESCALERA AND MCHALE	51284	15437	9/4/2014	2014 POLICE	992		LABOR NEGOTIATIONS & ISSUES
KAINEN ESCALERA AND MCHALE	51577	15924	10/2/2014	2014 POLICE	528		
KAINEN ESCALERA AND MCHALE	82151	16556	11/13/2014	2014 POLICE	4,293		
KAINEN ESCALERA AND MCHALE	82610	16759	11/26/2014	2014 POLICE	2,525		
KAINEN ESCALERA AND MCHALE	83025	16928	12/11/2014	CASE NO. 2015-A-0025	1,398		
KAINEN ESCALERA AND MCHALE	83027	16928	12/11/2014	CASE NO. ME-31162	7,101		
KAINEN ESCALERA AND MCHALE	51285	15437	9/4/2014	FROEHLICH-HEART &	1,336		
KAINEN ESCALERA AND MCHALE	51578	15924	10/2/2014	FROEHLICH-HEART &	216		
KAINEN ESCALERA AND MCHALE	82670	16759	11/26/2014	FROEHLICH-HEART &	792		
KAINEN ESCALERA AND MCHALE	83000	16928	12/11/2014	FROEHLICH-HEART &	1,695		
KAINEN ESCALERA AND MCHALE	51576	15924	10/2/2014	GENERAL CONSULTATION	1,536		
KAINEN ESCALERA AND MCHALE	82150	16556	11/13/2014	GENERAL CONSULTATION	96		
KAINEN ESCALERA AND MCHALE	82607	16759	11/26/2014	GENERAL CONSULTATION	744		
KAINEN ESCALERA AND MCHALE	82997	16928	12/11/2014	GENERAL CONSULTATION	576		
KAINEN ESCALERA AND MCHALE	51286	15437	9/4/2014	MPP-30989	96		
KAINEN ESCALERA AND MCHALE	82153	16556	11/13/2014	MPP-30989	1,014		
KAINEN ESCALERA AND MCHALE	82154	16556	11/13/2014	MPP-31131	120		
KAINEN ESCALERA AND MCHALE	82614	16759	11/26/2014	MPP-31131	1,494		
KAINEN ESCALERA AND MCHALE	82609	16759	11/26/2014	SBMA CASE 2013-A-0429	384		
KAINEN ESCALERA AND MCHALE	82612	16759	11/26/2014	SBMA CASE 2014-A-0324	894	27,830	
					<b>96,935</b>	<b>96,935</b>	
				Available at 12/29/2014		38,065	
				Retainer next 7 mths		(35,000)	
				Estimate for next 6 mths		(50,000)	
				Additional appropriation required		50,000	
						3,065	
-----							
				RECAP: TAXES	19,955		
				POLICE MATTERS	5,928		
				FREEDOM OF INFO	5,111		
				LABOR	27,830		
				RETAINER	25,000		
				OTHER	13,110		
					<u>96,935</u>		
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TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2014 - 2015 DEPARTMENT Information Technology DATE 12/15/14

	Account	Amount	
FROM:	1-101-24-570-5899-0000 CONTINGENCY	(7,000)	USE NEGATIVE AMOUNT
TO:	1-101-11-205-5744-0000 EQUIPMENT - TECHNOLOGY	7,000	USE POSITIVE AMOUNT

REASON: HARDWARE FOR NUTMEG PROJECT IMPLEMENTATION. SEE ATTACHED MEMO & QUOTE.

AUTHORIZATION:

(1) DEPARTMENT HEAD

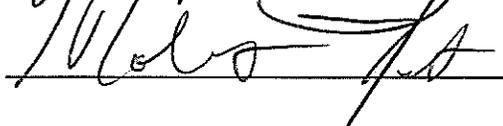
(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

  
  
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\_\_\_\_\_  
\_\_\_\_\_

date:

15 DEC 14

12/15/14

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF  
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**From:** [Miles, Al](#)  
**To:** [Tait, Bob](#)  
**Subject:** Hardware to implement the Nutmeg Project  
**Date:** Friday, December 12, 2014 10:45:06 AM  
**Attachments:** [Town of Newtown - Op71 - Nutmeg Network Equipment 110960 OU18066 \(1\).pdf](#)

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Bob,

The town was given a grant of \$55,080 to implement the Nutmeg project, which will provide a high speed network connection into the State of Connecticut's data network. This network, which is known as the Public Safety Data Network (PSDN), will be connected to the Police Department and provide internet access to the town and allow the Police Department to tie into interconnected statewide public safety systems to assist the PD in investigative matters and other police duties. The PSDN will also replace the current Charter Communications internet connection which will result in reducing annual expenses in this area from \$16,000 to approximately \$5,000.

The grant covers the implementation costs for running fiber from the Police Department building to the Municipal Center and the required network configuration changes to activate the system. The grant does not cover the required hardware to establish a connection with the newly installed fiber optic lines. Attached you will find a quote of \$6,315.44 for the required hardware and I have estimated an additional \$700 for labor expenses. I am requesting \$7,000 for the hardware and associated labor to complete the Nutmeg Project.

Al Miles  
Director, IT Technology and GIS  
3 Primrose Street  
Newtown, Connecticut 06470  
[Al.Miles@newtown-ct.gov](mailto:Al.Miles@newtown-ct.gov)  
(203) 270-4268 Voice  
(203) 270-6118 Facsimile



Date 11-13-14  
 Proposal # 110960\_QU18066  
 Oppty # 110960-0P71

Nutmeg Network Equipment

**SOLD TO:**

Town of Newtown  
 Al Miles  
 3 Primrose St.  
 Newtown, CT 06470  
 2032704270  
 Al.miles@newtown-ct.gov

**SHIP TO:**

Town of Newtown  
 Al Miles  
 3 Primrose St.  
 Newtown, CT 06470  
 2032704270  
 Al.miles@newtown-ct.gov

Atrion Networking Corporation  
 Alison Rossi  
 125 Metro Center Blvd  
 Warwick, RI 02886  
 (401) 825-4339  
 arossi@atrion.net  
 Fax: (401) 633-6766

Part Number	Description	Qty	Unit Price	Extended
<b>Product</b>				
J9151A	ProCurve Gigabit Ethernet SFP+ Transceiver - 1 x 10GBase-LR	4	\$1,535.70	\$6,142.80
246863	COMPU-LINK LCCSCCD3-UPSM 2-F JUMPER 10FT/3MT 8.3/125 LC TO SC CERAMIC TIP ULTRA POLISH OS2	4	\$43.16	\$172.64
<b>Product Total</b>				<b>\$6,315.44</b>

Note: a. Pricing does not include any federal, state, municipal or other foreign government duty or taxes (such as sales, use, etc.). Applicable Sales Tax is collected in MA, ME, VT, CT, RI, NJ, NY, VA, and CA. Atrion is a RI based corporation and its Taxpayer Identification Number (TIN) is 05-0431547. b. Actual freight charges will be charged at the time of invoicing.

This agreement constitutes an offer by Atrion to perform the services described herein. This offer expires 30 days from Nov 13, 2014 unless executed by both parties.

**Customer Acknowledgement:**

I, the client, agree to the terms and conditions of this agreement. I understand that failure to abide by this policy may result in suspended work performance or "on hold" status for future required service if necessary.

\_\_\_\_\_  
 Authorized Client Signature

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Date

TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST

FISCAL YEAR 2014 - 2015 DEPARTMENT Information Technology DATE 12/15/14

	Account	Amount	
FROM:	1-101-24-570-5899-0000 CONTINGENCY	(30,000)	USE NEGATIVE AMOUNT
TO:	1-101-11-205-5445-0000 SOFTWARE/HARDWARE MAINTENANCE FEES	30,000	USE POSITIVE AMOUNT

REASON: IMPLEMENT WEB BASED PERMIT SYSTEM. SEE ATTACHED MEMO.

AUTHORIZATION:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL


\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

date:

15-DEC-14  
12/15/14

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)  
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**From:** [Miles, Al](#)  
**To:** [Tait, Robert](#)  
**Subject:** Implementation of Automated Land and Building Permit System  
**Date:** Friday, December 12, 2014 2:39:22 PM

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Bob,

The Information Technology Department, working with the Buildings, Land Use, Tax, Assessors and DPW, departments, is ready to implement a web based permit system. This system will provide residents and contractors the ability to begin preparing the paperwork required to obtain various types of permits. The system, called Viewpoint, is online in 22 Connecticut cities or towns with at least 5 additional municipalities in the process of implementing the software. Stamford, Milford, New Haven and Simsbury are examples of municipalities online, while Westport, Brookfield and New Milford are in the planning stages or in the process of installing the software.

Viewpoint will also route the permits to the required departments for approval or rejections and allow departments to follow up with residents and contractors for additional information as required. Viewpoint will check tax records to ensure that permits are not issued to delinquent taxpayers and the system will also notify the Assessors Office when new structures or significant improvements are made to properties and homes. This system will save time and provide convenience to Newtown residents. The first year's implementation expenses are \$30,000 with an annual recurring expense of approximately \$5,000.

Al Miles  
Director, IT Technology and GIS  
3 Primrose Street  
Newtown, Connecticut 06470  
[Al.Miles@newtown-ct.gov](mailto:Al.Miles@newtown-ct.gov)  
(203) 270-4268 Voice  
(203) 270-6118 Facsimile

**TOWN OF NEWTOWN  
FISCAL YEAR END - APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2013 - 2014 DEPARTMENT Finance DATE 12/18/14

Account	Amount	
FROM: 1-101-11-350-5520-0000INSURANCE, OTHER THAN EMPLOYEE BENEFITS	(13,950.00)	USE NEGATIVE AMOUNT
	(13,950.00)	
TO: 1-101-11-100-5210-0000GROUP INSURANCE	60.00	USE POSITIVE AMOUNT
1-101-11-108-5210-0000GROUP INSURANCE	80.00	
1-101-11-110-5210-0000GROUP INSURANCE	-	
1-101-11-140-5210-0000GROUP INSURANCE	200.00	
1-101-11-170-5210-0000GROUP INSURANCE	160.00	
1-101-11-190-5210-0000GROUP INSURANCE	200.00	
1-101-11-200-5210-0000GROUP INSURANCE	550.00	
1-101-11-205-5210-0000GROUP INSURANCE	50.00	
1-101-14-220-5210-0000GROUP INSURANCE	270.00	
1-101-25-230-5210-0000GROUP INSURANCE	-	
1-101-12-300-5210-0000GROUP INSURANCE	150.00	
1-101-12-310-5210-0000GROUP INSURANCE	3,300.00	
1-101-12-340-5210-0000GROUP INSURANCE	50.00	
1-101-14-370-5210-0000GROUP INSURANCE	200.00	
1-101-14-410-5210-0000GROUP INSURANCE	-	
1-101-14-433-5210-0000GROUP INSURANCE	160.00	
1-101-12-460-5210-0000GROUP INSURANCE	350.00	
1-101-15-490-5210-0000GROUP INSURANCE	1,200.00	
1-101-13-500-5210-0000GROUP INSURANCE	4,700.00	
1-101-13-515-5210-0000GROUP INSURANCE	-	
1-101-16-550-5210-0000GROUP INSURANCE	720.00	
1-101-13-650-5210-0000GROUP INSURANCE	-	
1-101-14-670-5210-0000GROUP INSURANCE	1,300.00	
1-101-12-320-5210-0000GROUP INSURANCE	250.00	
	13,950.00	

REASON: LIFE INSURANCE RATE INCREASE (AFTER BUDGET ADOPTION). THIS IS THE FIRST INCREASE SINCE 2008. GENERAL LIFE INSURANCE INCREASE 10%. ALSO INSURANCE AMOUNT WENT FROM 1 X ANNUAL SALARY TO 1 1/2 X ANNUAL SALARY FOR TOWN HALL UNION EMPLOYEES (NEGOTIATED) AND NON UNION EMPLOYEES. BUDGET AMOUNT AVAILABLE IN INSURANCE ACCOUNT DUE TO SAVINGS IN FIRE APPARATUS INSURANCE POLICY.

AUTHORIZATION: \_\_\_\_\_ date: \_\_\_\_\_

(1) DEPARTMENT HEAD *[Signature]* 12/18/14

(2) FINANCE DIRECTOR \_\_\_\_\_

(3) SELECTMAN \_\_\_\_\_

(4) BOARD OF SELECTMEN \_\_\_\_\_

(5) BOARD OF FINANCE \_\_\_\_\_

(6) LEGISLATIVE COUNCIL \_\_\_\_\_

AUTHORIZATION SIGN OFF

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AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**BOARD OF SELECTMEN – January 5, 2015****RE-APPOINTMENT****Commission on Aging**

(R) Joanne Albanesi, 14 Watkins Drive, SH	1/6/15 – 1/6/18
(R) John Boccuzzi, Sr., 57 Queen Street	1/6/15 – 1/6 18
(R) Barbara Bloom, 25 Philo Curtis Road, SH (alternate)	1/6/15 – 1/6/17

**Parks & Recreation Commission**

(R) Tom Dinicola, 13 Bristle Lane, SH	1/6/15 – 1/6/17
(D) Ed Marks, 3 Sweet Meadow La.	1/6/15 – 1/6/17

**Pension Committee**

Richard Monkton, Police representative	1/6/15 – 1/6/17
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**Public Building & Site Commission**

(U) Robert Mitchell, 71 Osborne Hill Rd., SH	1/6/15 – 1/6/19
(U) Roger Letso, 93 Poverty Hollow Rd	1/6/15 – 1/6/19

**Water & Sewer Authority**

(R) George Hill, 13 Abbotts Hill Rd.	1/6/15 – 1/6/19
(D) Eugene Vetrano, 6 Camelot Crest, SH	1/6/15 – 1/6/19

**\*\* CORRECTIONS FROM 12/15/14 MEETING \*\***

**Economic Development Commission re-appointments of Michael Boyle & Al Roznicki are for three year terms to expire 1/6/18 (not two years as noted at the meeting of 12/15/14)**

**ANNOUNCE:**

**There is an opening on Sustainable Energy, Cultural Arts and the Lake Lillinonah Authority as three people did not seek re-appointment.**

**There is a vacancy on the Board of Ethics for a Democrat or Unaffiliated voter. Last day to express interest is Jan. 30, earliest appointment date is Feb. 5, 2015**