

THESE MINUTES ARE SUBJECT TO APPROVAL BY BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, March 16, 2015 in the Council Chamber of the Municipal Center, Newtown. First Selectman Llodra called the meeting to order at 7:35PM.

PRESENT: First Selectman Pat Llodra. Selectman William F.L. Rodgers, Selectman James O. Gaston, Sr. (7:50)

ALSO PRESENT: Finance Director Robert Tait, one member of the public, one member of the press.

VOTER PARTICIPATION: None.

ACCEPTANCE OF THE MINUTES: SELECTMAN RODGERS MOTIONED TO APPROVE THE MINUTES OF THE REGULAR MEETING OF 2/17/15. SECOND BY SELECTMAN LLODRA. APPROVED. SELECTMAN RODGERS MOTIONED TO APPROVE THE MINUTES FROM THE 2/27/15 SPECIAL MEETING. SECOND BY SELECTMAN LLODRA. APPROVED.

COMMUNICATIONS: Selectman Llodra shared a letter signed by the Selectmen of Newtown, Bethel Redding and Ridgefield, the four towns in our probate district, to the Probate Judge administrator who will forward to the Governor. The current probate judge is Joe Egan, who will turn 70 on October 31, 2016 and will retire as mandated. There was a question on when to have the election for new probate judge. If the election is in 2016, there will be one week with no probate judge. If election is in 2015, there is very little time to identify a good candidate. The letter asks for the election to be in 2016. Selectman Rodgers noted there is a higher turnout during a presidential election. Selectmen Llodra shared a report from Economic Development Coordinator Betsy Paynter on her activity. Selectman Llodra noted new businesses including the new medical building on Mt. Pleasant and a second medical building soon to be started. Selectman Llodra stated the Board of Finance made changes to the CIP. They reduced the Fairfield Hill demolition by one million in years 1 through 3 and added it to capital roads. The additional amount to roads will have a substantial impact on repairs. Selectman Rodgers asked if there is any concern regarding bonding roads with the rating agencies. Selectman Llodra said the priority is managing and reducing debt.

FINANCE DIRECTOR REPORT: Mr. Tait shared the Board of Finance approved budget. There is an increase of \$664,309 in the total budget, but the mil rate will decrease by .71%. Property tax revenue increases by \$406,648. We are collecting more taxes and there has been an increase in the grand list. The majority of reductions to the Board of Ed budget were due to adjustments. Selectman Llodra noted the goal was no tax increase and to roll back the mill rate if possible while maintaining services. This budget achieves the goal. There are no cuts to education programs. *Attachment*

NEW BUSINESS:

GIS GRANT: SELECTMAN RODGERS MOVED THAT THE BOARD OF SELECTMEN ENDORSE THE REGIONAL PERFORMANCE INCENTIVE PROGRAM PROPOSAL REFERENCED IN SECTION 5 OF PUBLIC ACT 11-61, AN ACT CONCERNING RESPONSIBLE GROWTH, AS DEVELOPED BY THE WESTERN CONNECTICUT COUNCIL OF

REC'D FOR RECORD
TOWN CLERK OF NEWTOWN
Debbie Auradia Halstead
3-18-2015
12:20 PM

GOVERNMENTS FOR REGIONAL GIS SERVICE AND MOVED TO WAIVE THE READING OF THE ENTIRE RESOLUTION. SECOND BY SELECTMAN GASTON. Selectman Llodra stated we are a part of the Western CT Council of Governments. We were HEFCO and a few years ago we joined with another group as part of a consolidation. The council we joined with received a grant to do GIS work. There are funds remaining and they have asked the HEFCO towns if they would like to be part of the GIS system that will be on a common platform accessible to all members. APPROVED. *Attachment*

Sandy Hook Signage: SELECTMAN GASTON MOVED TO APPROVE THE CERTIFIED RESOLUTION WHEREAS THE CONNECTICUT MAIN STREET CENTER IS AUTHORIZED THROUGH THE COMMUNITY INVESTMENT ACT THROUGH THE DEPARTMENT OF ECONOMIC DEVELOPMENTS STATE HISTORIC PRESERVATION OFFICE TO EXTEND FINANCIAL ASSISTANCE FOR A PRESERVATION OF PLACE GRANT AND AS FOLLOWS AS RECOMMENDED ON THE DOCUMENT. SECOND BY SELECTMAN RODGERS. Selectman Llodra noted this is a grant approved by the Board of Selectmen, Board of Finance and the Legislative Council. Grant Coordinator Christal Prezler has asked for grants to be finalized with a resolution by the Selectmen. APPROVED. *Attachment*

Budget Resolution: SELECTMAN RODGERS MOTIONED TO MAKE A RESOLUTION AMENDING THE TOWN 2014 – 2015 BUDGET BY FIRST INCREASING REVENUES BY \$298,031, THEN INCREASING EXPENDITURES IN THREE CATEGORIES OF WINTER MAINTENANCE BY THE SAME AMOUNT LEADING TO A CURRENT TOTAL BUDGET AMOUNT OF \$111,364,235. SECOND BY SELECTMEN GASTON. Mr. Tait reports there have been some transfer into the salt and overtime accounts. Originally he was going to do additional transfers, but decided to amend the budget by increasing revenue estimates and appropriations by the same amount. We are able to do this because there will be additional revenue over the estimated amounts relating to state revenues. The original estimates were based on the Governor's estimates. It was noted with this change; it remains a balanced budget and has no effect on taxes. APPROVED. *Attachment*

Special Appropriation: SELECTMAN GASTON MOVED TO APPROVE A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION FOR \$75,000 TO BE FUNDED FROM THE CAPITAL NON-RECURRING FUND (FUND 144) FOR THE COMPLETION OF PHASE 1 AND PHASE 2 OF THE NEWTOWN MUNICIPAL BUILDINGS STRATEGIC PLAN OPM SERVICES PER THE DPM AMENDED 02/24/2015 PROPOSAL & FOR CONSULTING FEES FOR FACILITIES ASSESSMENT & SPACE NEEDS SERVICES. Selectman Llodra stated we were short \$12,816 for phase one. This appropriation would get us through phase 2. Mr. Tait stated the funds will come from interest in the capital non-recurring fund and from a sweeper purchased by the higher department that cost less than budgeted. APPROVED. *Attachment*

Appointments/Reappointments:

Board of Ethics: SELECTMAN LLODRA MOTIONED TO APPOINT PARKER REARDON TO THE BOARD OF ETHICS FOR THE TERM ENDING TO 1/6/18. SECOND BY SELECTMAN GASTON. APPROVED. SELECTMAN RODGERS ABSTAINED.

Design Advisory Board: SELECTMAN RODGERS MOTIONED TO APPOINT AUGUSTINE PALMIERI TO THE DESIGN ADVISORY BOARD ALTERNATE FOR A TERM TO END 11/1/15. SECOND BY SELECTMAN GASTON. APPROVED.

Board of Selectman
March 16, 2015

Announcements: Selectman Llodra announced there is a Republican or Unaffiliated vacancy on the Economic Development Commission, and a Republican or Unaffiliated vacancy on the Library Board of Trustees. They will be noticed in the Bee on March 20. Final date to apply is April 13 and appointment will be made on April 20.

Additional positions available are:

Hattertown Historic District: an open alternate position available to a Democrat or unaffiliated voter.

Inland Wetlands Commission: one vacancy available to a Republican or unaffiliated voter, and one open position available to any registered voter.

Conservation Commission: one vacant position for a Democrat or unaffiliated voter, and one open position available to any registered voter.

Board of Ethics: one position available to a Democrat or unaffiliated voter, and one open alternate position available to any voter.

Sustainable Energy Commission: two open positions available to any registered voter.

Commission on Aging: an open alternate position available to any registered voter.

Tax Refunds: SELECTMAN RODGERS MOVED TO APPROVE REFUNDS IN THE TOTAL AMOUNT OF \$34,606.56 AS ITEMIZED IN A DOCUMENT ENTITLED MARCH 2015 REFUNDS TAX OFFICE REFUND NUMBER 12, 2014/15. SECOND BY SELECTMAN GASTON. APPROVED.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

Minutes: Selectman Gaston corrected the minutes of the February 27, the meeting started at 8:30am and corrected the spelling of Llodra in the February 17 meeting. SELECTMAN RODGERS MOTIONED TO APPROVE THE CORRECTIONS. SECOND BY SELECTMAN LLODRA. APPROVED.

ADJOURNMENT: Having no further business the Board of Selectmen adjourned their regular meeting at 8:20PM.

Respectfully Submitted,


Carey Schieff, Clerk

Attachments: Board of Finance Approved Budget, GIS Grant, Resolution for Sandy Hook Signage, Budget Resolution, Special Appropriation

TOWN OF NEWTOWN
SUMMARY OF EXPENDITURES - BOARD OF FINANCE RECOMMENDED 2015-16 BUDGET
12-Mar-15

	2014 - 2015		2015 - 2016 BUDGET		Board of Finance RECOMMENDED	Increase / (Decrease)	Percent Change	
	ADOPTED	AMENDED B	ESTIMATED	1st SELECTMAN PROPOSED				BOS PROPOSED
MUNICIPAL SERVICES								
WAGES & SALARIES	11,338,300	11,406,091	11,406,091	11,552,676	11,552,676	146,585	1.29%	
FRINGE BENEFITS	5,057,872	5,091,722	5,091,722	5,087,541	5,087,541	(79,181)	-1.56%	
INSURANCE	1,033,500	1,019,550	1,019,550	1,025,000	1,025,000	5,450	0.53%	
OPERATING EXPENSES	7,298,880	7,306,966	7,436,569	7,383,807	7,383,807	35,450	0.49%	
CAPITAL	2,232,024	2,240,524	2,247,524	2,539,929	2,539,929	299,405	13.36%	
CONTINGENCY	250,000	144,063	7,460	350,000	350,000	205,937	142.95%	
CONTRIBUTIONS TO OUTSIDE AGENCIES:								
TOWN AGENCIES	2,078,495	2,080,155	2,080,155	2,065,460	2,065,460	40,305	1.94%	
OTHER AGENCIES	88,835	88,835	88,835	88,842	88,842	7	0.01%	
TOTAL MUNICIPAL SERVICES	29,377,906	29,377,906	29,377,906	30,093,256	30,093,256	653,959	2.23%	
CAPITAL FINANCING - DEBT SERVICE	10,342,994	10,342,994	10,342,994	10,110,702	10,110,702	(232,292)	-2.25%	
TOTAL BOARD OF SELECTMEN BUDGET	39,720,900	39,720,900	39,720,900	40,203,958	40,203,958	421,667	1.06%	
BOARD OF EDUCATION	71,345,304	71,345,304	71,345,304	Superintendent 72,399,186	BOE 72,253,488	71,587,946	242,642	0.34%
TOTAL EXPENDITURES	111,066,204	111,066,204	111,066,204	112,603,144	112,457,446	111,730,513	664,309	0.60%

CALCULATION OF TAX LEVY (MILL RATE)

		MILL RATE CALCULATION - 2015 / 2016		
			<u>2014 List</u>	
	<u>Millrate Calculation</u>			
▶	TOTAL NET ASSESSMENT (LESS EXEMPTIONS)		a	3,076,448,594
▶	ADD(MINUS) ESTIMATED VALUATION ADJUSTMENTS (BEFORE TAX BILLS GO OUT)		b	(2,000,000)
▶	EFFECTIVE ASSESSMENT ON CIRCUIT BREAKER TAX CREDIT OF	\$ 165,000	b	(4,989,416)
▶	EFFECTIVE ASSESSMENT ON LOCAL CREDITS: NEWTOWN ELDERLY TAX BENEFITS OF (1,625,000 less 250,000 reserved)	\$ 1,400,000	c	(42,334,442)
	TOTAL TAXABLE NET ASSESSMENT (after adjustments and credits)			3,027,124,736
▶	Amount to be raised by taxation (from "current year taxes" - revenue budget)			99,114,170
▶	TAX LEVY - assuming a tax collection rate of	99.0%	d	100,115,323
	(= billed amount) (Amount to be Raised divided by Collection Rate)			
▶	MILL RATE = (Tax Levy divided by (Taxable Net Assessment / 1,000))			33.07
		1 MILL =		3,027,125
		PRIOR YEAR MILL RATE =		33.31
		EFFECTIVE TAX (DECREASE) =		-0.71%
a	PER ASSESSOR REPORT; SEE NEXT PAGE			
b	PER ASSESSOR ESTIMATE			
c	PER TAX COLLECTOR			
d	PER BOARD OF FINANCE			
		prior yr taxable net assessment		2,996,047,361
		prior yr net assessment (less exemptions)		3,053,619,090
				1.04%
				0.75%

REVENUE BUDGET SUMMARY

	2012 - 2013	2013 - 2014	2014 - 2015	2014 - 2015	2014 - 2015	2015 - 2016	Increase / (Decrease)	Percent Change
<u>REVENUE TYPE</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>ESTIMATES</u>		
PROPERTY TAXES	96,477,212	100,438,067	100,592,522	100,592,522	100,642,522	100,999,170	406,648	0.40%
INTERGOVERNMENTAL	8,018,665	7,911,462	8,136,394	8,136,394	8,397,220	8,216,543	80,149	0.99%
CHARGES FOR SERVICES	1,767,680	2,074,811	1,985,938	1,985,938	2,116,813	2,162,550	176,612	8.89%
INVESTMENT INCOME	108,233	125,132	125,000	125,000	125,000	125,000	-	0.00%
OTHER REVENUES	161,772	138,473	104,350	104,350	104,930	105,250	900	0.86%
OTHER FINANCING SOURCES	171,887	202,450	122,000	122,000	122,000	122,000	-	0.00%
TOTAL REVENUES & OTHER RESOURCES	106,705,449	110,890,395	111,066,204	111,066,204	111,508,485	111,730,513	664,309	0.60%

EXPENDITURE BUDGET SUMMARY

	SUMMARY BY FUNCTION AND DEPARTMENT										CHANGE		
	2012 - 2013		2013 - 2014		2014 - 2015		2015 - 2016		LC	\$	%		
	ACTUALS	ACTUALS	ADOPTED	AMENDED	ESTIMATED	PROPOSED	PROPOSED	RECOMMENDED					
GENERAL GOVERNMENT													
SELECTMEN	397,048	448,865	342,072	342,132	392,132	395,576	395,576	395,576	-	53,444	15.62%		
SELECTMEN - OTHER	218,986	222,425	223,069	240,684	240,684	229,483	229,483	229,483	-	(11,201)	-4.65%		
HUMAN RESOURCES	111,094	117,600	113,772	113,852	113,852	121,275	121,275	121,275	-	7,423	6.52%		
TAX COLLECTOR	300,072	326,127	336,060	336,260	336,260	338,754	338,754	338,754	-	2,494	0.74%		
PURCHASING	-	-	-	-	-	-	-	-	-	-	-		
PROBATE COURT	5,816	5,981	6,686	6,686	6,686	7,000	7,000	7,000	-	314	4.70%		
TOWN CLERK	285,543	291,375	298,717	298,877	298,877	300,403	300,403	300,403	-	1,526	0.51%		
REGISTRARS	154,285	119,176	127,899	127,899	127,899	129,349	129,349	129,349	-	1,450	1.13%		
ASSESSOR	229,853	234,382	260,711	260,911	260,911	261,215	261,215	261,215	-	304	0.12%		
FINANCE	476,187	492,809	507,919	508,469	508,469	514,637	514,637	514,637	-	6,168	1.21%		
TECHNOLOGY DEPARTMENT	515,136	508,802	501,207	509,757	546,757	568,823	568,823	568,823	-	59,066	11.59%		
UNEMPLOYMENT	15,286	6,761	15,000	15,000	15,000	15,000	15,000	15,000	-	-	0.00%		
OPEB CONTRIBUTION	157,581	155,197	257,405	257,405	257,405	252,755	252,755	177,755	-	(79,650)	-30.94%		
PROFESSIONAL ORGANIZATIONS	36,454	34,744	34,593	34,593	34,593	34,593	34,593	34,593	-	-	0.00%		
INSURANCE	988,129	979,278	1,018,500	1,004,550	1,004,550	1,010,000	1,010,000	1,010,000	-	5,450	0.54%		
LEGISLATIVE COUNCIL	46,257	44,500	44,500	44,500	44,500	46,500	46,500	46,500	-	2,000	4.49%		
DISTRICT CONTRIBUTIONS	4,500	6,450	10,000	10,000	10,000	15,000	15,000	15,000	-	5,000	50.00%		
SUSTAINABLE ENERGY COMM	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	-	-	0.00%		
FAIRFIELD HILLS AUTHORITY	55,211	56,888	22,044	27,819	27,819	28,058	28,058	28,058	-	239	0.86%		
	4,002,438	4,056,360	4,125,154	4,144,394	4,231,394	4,273,422	4,273,422	4,198,422	-	54,028	1.30%		

	SUMMARY BY FUNCTION AND DEPARTMENT											CHANGE						
	2012 - 2013					2013 - 2014					2014 - 2015					2015 - 2016		
	ACTUALS	ACTUALS	ADOPTED	AMENDED	ESTIMATED	PROPOSED	BOS	BOF	LC	\$	%							
PUBLIC SAFETY																		
EMERGENCY COMMUNICATIONS	983,277	1,015,818	1,006,546	1,028,162	1,028,162	1,071,518	1,071,518	1,071,518	-	43,356	4.22%							
POLICE	5,780,798	6,114,368	6,391,033	6,400,094	6,400,094	6,314,260	6,314,260	6,314,260	-	(85,834)	-1.34%							
ANIMAL CONTROL	146,483	152,348	158,593	158,643	158,643	159,842	159,842	159,842	-	1,199	0.76%							
FIRE	1,189,264	1,211,950	1,219,780	1,220,030	1,220,030	1,253,597	1,253,597	1,253,597	-	33,567	2.75%							
EMERGENCY MANAGEMENT/N.U.S.A.R.	43,328	47,045	55,703	55,703	55,703	60,565	60,565	60,565	-	4,862	8.73%							
LAKE AUTHORITIES	41,952	50,393	48,506	48,506	48,506	49,153	49,153	49,153	-	647	1.33%							
N.W. SAFETY COMMUNICATION	9,783	9,783	9,783	9,783	9,783	10,000	10,000	10,000	-	217	2.22%							
EMERGENCY MEDICAL SERVICES	270,000	270,000	270,000	270,000	270,000	270,000	270,000	270,000	-	-	0.00%							
NW CONNECTICUT EMS COUNCIL	250	-	250	250	250	250	250	250	-	-	0.00%							
BUILDING DEPARTMENT	387,526	383,589	404,870	405,220	405,220	407,389	407,389	407,389	-	2,169	0.54%							
	8,852,661	9,255,294	9,565,064	9,596,391	9,596,391	9,596,573	9,596,573	9,596,573	-	182	0.00%							
PUBLIC WORKS																		
HIGHWAY	5,853,241	6,315,739	6,673,711	6,678,411	6,728,014	6,911,392	6,911,392	6,870,001	-	191,590	2.87%							
WINTER MAINTENANCE	639,944	913,382	707,119	707,119	707,119	735,531	735,531	735,531	-	28,412	4.02%							
TRANSFER STATION	1,440,266	1,327,162	1,475,809	1,475,809	1,475,809	1,471,476	1,471,476	1,471,476	-	(4,333)	-0.29%							
PUBLIC BUILDING MAINTENANCE	769,609	810,397	786,090	786,090	786,090	783,341	783,341	783,341	-	(2,749)	-0.35%							
	8,703,060	9,366,680	9,642,729	9,647,429	9,697,032	9,901,741	9,901,741	9,860,350	-	212,921	2.21%							
HEALTH AND WELFARE																		
SOCIAL SERVICES	133,999	138,621	142,905	142,905	142,905	144,112	144,112	144,112	-	1,207	0.84%							
SENIOR SERVICES	320,187	294,636	313,454	313,724	313,724	314,627	314,627	314,627	-	903	0.29%							
NEWTOWN HEALTH DISTRICT	378,769	375,962	384,363	384,563	384,563	383,555	383,555	383,555	-	(1,008)	-0.26%							
NEWTOWN YOUTH & FAMILY SERVICES	294,771	296,528	298,208	298,368	298,368	298,368	298,368	298,368	-	0	0.00%							
CHILDREN'S ADVENTURE CENTER	141,976	135,647	143,071	143,071	143,071	143,753	143,753	143,753	-	682	0.48%							
OUTSIDE AGENCY CONTRIBUTIONS	89,657	242,521	88,835	88,835	88,835	88,842	88,842	88,842	-	7	0.01%							
	1,359,359	1,483,915	1,370,836	1,371,466	1,371,466	1,373,259	1,373,259	1,373,259	-	1,793	0.13%							

	SUMMARY BY FUNCTION AND DEPARTMENT										2015 - 2016				CHANGE	
	2012 - 2013		2013 - 2014		2014 - 2015		2015 - 2016		2015 - 2016		2015 - 2016		2015 - 2016		CHANGE	
	ACTUALS	ACTUALS	ADOPTED	AMENDED	ESTIMATED	PROPOSED	PROPOSED	RECOMMENDED	ADOPTED	LC	\$	%	\$	%	\$	%
PLANNING																
LAND USE	579,058	720,127	617,036	663,384	663,384	675,316	675,316	675,316	-	675,316	-	11,932	1.80%	-	-	-
ECONOMIC & COMMUNITY DEVELOPMENT	142,604	144,825	152,666	130,743	130,743	73,681	73,681	73,681	-	73,681	-	(57,062)	-43.64%	-	-	-
GRANTS ADMINISTRATION	-	-	-	-	-	23,008	23,008	23,008	-	23,008	-	23,008	-	23,008	-	23,008
NW CONSERVATION DISTRICT	1,040	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	1,500	-	-	0.00%	-	-	-
	722,702	866,452	771,202	795,627	795,627	773,505	773,505	773,505	-	773,505	-	(22,122)	-2.78%	-	-	-
RECREATION & LEISURE																
PARKS AND RECREATION	2,133,508	2,139,184	2,244,068	2,268,383	2,268,383	2,331,472	2,331,472	2,331,472	-	2,331,472	-	63,089	2.78%	-	-	-
LIBRARY	1,057,668	1,123,196	1,153,134	1,154,434	1,154,434	1,189,979	1,189,979	1,209,979	-	1,209,979	-	55,545	4.81%	-	-	-
NEWTOWN CULTURAL ARTS COMM	2,000	4,967	5,000	5,000	5,000	2,500	2,500	2,500	-	2,500	-	(2,500)	-50.00%	-	-	-
NEWTOWN PARADE COMMITTEE	932	1,090	1,000	1,000	1,000	1,000	1,000	1,000	-	1,000	-	-	0.00%	-	-	-
	3,194,108	3,268,437	3,403,202	3,428,817	3,428,817	3,524,952	3,524,952	3,544,952	-	3,544,952	-	116,135	3.39%	-	-	-
CONTINGENCY																
CONTINGENCY	-	-	250,000	144,063	7,460	350,000	350,000	350,000	-	350,000	-	205,937	142.95%	-	-	-
DEBT SERVICE																
DEBT SERVICE	10,059,578	10,058,924	10,342,994	10,342,994	10,342,994	10,110,702	10,110,702	10,110,702	-	10,110,702	-	(232,292)	-2.25%	-	-	-
OTHER FINANCING USES																
TOWN HALL BOARD OF MANAGERS	202,285	140,556	99,719	99,719	99,719	49,804	49,804	84,804	-	84,804	-	(14,915)	-14.96%	-	-	-
RESERVE FOR CAP & NON-REC.EXP.	250,000	250,000	150,000	150,000	150,000	250,000	250,000	250,000	-	250,000	-	100,000	66.67%	-	-	-
TRANSFER OUT - TO OTHER FUNDS	452,285	630,026	249,719	249,719	249,719	299,804	299,804	334,804	-	334,804	-	85,085	34.07%	-	-	-
TOTAL BOARD OF SELECTMEN BUDGET	37,346,191	38,986,088	39,720,900	39,720,900	39,720,900	40,203,958	40,203,958	40,142,567	-	40,142,567	-	421,667	1.06%	-	-	-
EDUCATION																
BOARD OF EDUCATION	68,348,959	71,045,304	71,345,304	71,345,304	71,345,304	72,399,186	72,253,488	71,587,946	-	71,587,946	-	242,642	0.34%	-	-	-
GRAND TOTAL	105,695,150	110,031,392	111,066,204	111,066,204	111,066,204	112,603,144	112,457,446	111,730,513	-	111,730,513	-	664,309	0.60%	-	-	-

TOWN OF NEWTOWN					
2015 - 2016 BUDGET - BOARD OF FINANCE RECOMMENDED ADJUSTMENTS					
FUNCTION / DEPARTMENT / ACCOUNT	2015-2016 BUDGET BOS / BOE PROPOSED	BOARD OF FINANCE ADJUSTMENTS	2015-2016 BUDGET BOARD OF FINANCE RECOMMENDED	COMMENTS	
GENERAL GOVERNMENT 3/12/2015					
OPER CONTRIBUTION - GROUP INSURANCE	152,755	(75,000)	77,755	REDUCE CONTRIBUTION TO EMPLOYEE MEDICAL SELF INSURANCE FUND PER EMPLOYEE MEDICAL BENEFITS BOARD.	
PUBLIC WORKS					
HIGHWAY - ENERGY - FUEL OIL	402,400	(41,391)	361,009	PER FUEL OIL BID ON 3/2/2015. CHANGED FROM \$2.65 PER GALLON TO \$2.1901 PER GALLON RESULTING IN SAVINGS.	
RECREATION & LEISURE					
LIBRARY - CONTRIBUTIONS	1,183,806	20,000	1,203,806	INCREASE IS TO HELP PAY FOR THE FOLLOWING INITIATIVES; ECONOMIC DEVELOPMENT, ARCHIVAL PROJECTS, STRATEGIC PLANNING.	
OTHER FINANCING USES					
TOWN HALL BOARD OF MANAGERS - CONTRIBUTIONS	-	35,000	35,000	RESTORE FUNDING AFTER DEMONSTRATING NEED.	
EDUCATION					
EDUCATION LINE ITEM	72,253,488	(665,542)	71,587,946	JUSTIFICATION FOR REDUCTION: MEDICAL SELF INSURANCE CONTRIBUTION - (225,000) MERGE DENTAL SELF INSURANCE WITH THE MEDICAL SELF - INSURANCE FUND - (265,513) DIESEL FUEL SAVINGS FROM NEW BID - (50,589) REDUCE TWO SCHOOL BUSES - (124,440)	
TOTAL ADJUSTMENTS 03/12/2015		(726,933)			

Newtown Municipal Center
3 Primrose St., Newtown, CT 06470
Tel. 203-270-4201
Fax 203-270-4205



E. Patricia Llodra
First Selectman
203-270-4202
pat.llodra@newtown-ct.gov

TOWN OF NEWTOWN

OFFICE OF THE FIRST SELECTMAN

**RESOLUTION ENDORSING A REGIONAL
PERFORMANCE INCENTIVE PROGRAM GRANT
APPLICATION**

BY THE WESTERN CONNECTICUT COUNCIL OF GOVERNMENTS

WHEREAS, the State of Connecticut, through the Office of Policy and Management provides Regional Performance Incentive Program grant funding; and

WHEREAS, municipalities access the grants through their respective Regional Planning Organizations like the Western Connecticut Council of Governments (WCCOG); and

WHEREAS, one of the grant eligible activities is the "joint provision of a service or services currently provided by municipalities, but not currently provided on a regional basis"; and

WHEREAS, WCCOG would submit a grant proposal for a regional orthoimagery flight which would put multiple municipalities on the same update cycle for such data collection thus providing potential for future cost savings; and

WHEREAS, the Town of Newtown, CT wishes to participate in this regional funding initiative for the benefits the project will provide.

NOW, THEREFORE, BE IT RESOLVED that the Newtown Board of Selectmen hereby endorse the Regional Performance Incentive Program proposal referenced in Section 5 of Public Act 11-61, An Act Concerning Responsible Growth, as developed by the Western Connecticut Council of Governments for Regional GIS Service.

E. Patricia Llodra, First Selectman

William F.L. Rodgers, Selectman

James O. Gaston, Sr., Selectman

Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Board of Selectmen on March 16, 2015 and which has not been rescinded or modified in any way.

Date

Debbie A. Aurelia, Town Clerk

MEMORANDUM

To: Representatives of the Western Connecticut Council of Government

From: Alex Karman, Senior Transportation Planner

Date: February 12, 2015

Re: Regional GIS Service – Expansion to Housatonic Valley Municipalities

Overview

In 2014, OPM approved SWRPA's request to allocate unassigned funds from SWRPA's 2011 Regional Performance Incentive Program grant to expand the Regional GIS Service to the municipalities of the Housatonic Valley. This project would give all eighteen municipalities of the future Western Connecticut Council of Governments (WCCOG) a common base from which to conduct their regional planning and to deliver GIS services.

Immediate Next Steps

In order to participate in the Regional GIS Service, Housatonic Valley municipalities must pass a resolution endorsing the service through their legislative body and return a copy of the endorsed resolution to WCCOG (to Jon Chew at the Brookfield Office, jchew@westernctcog.org).

Need for the Service

GIS data is used in a variety of municipal functions from planning to public works to emergency response. However, it can be cost prohibitive, especially for small towns, to obtain aerial photography, planimetric and other GIS data. By consolidating their efforts, towns can realize savings by reducing the number of costly flights and streamlining the procurement and quality assurance processes.

As originally scoped, SWRPA's Regional GIS Service was to include two components: the Aerial Photography project and the GIS Clearinghouse project. Later, a third component, the Public Works Automated Vehicle Location (AVL) project, was added to the service.

However, because the Aerial Photography project cost less than originally estimated, there is now an unassigned amount of grant funds of approximately \$930,000. In anticipation of the merger between SWRPA and HVCEO to form WCCOG, OPM approved the reallocation of the unassigned funds to bring the Housatonic Valley Region municipalities into the Regional GIS Service.

Adding the Housatonic Valley Region municipalities to the Regional GIS Service would mean all eighteen towns of the future WCCOG have access to the same high quality data. It would also mean that all eighteen towns could take advantage of WCCOG's forthcoming GIS Clearinghouse and its ability to host GIS-based applications.

**Method for Delivering Service Including
Responsible Organization and Implementation Plan**

To deliver this service, WCCOG would emulate the process SWRPA used to implement the Aerial Photography project in 2013 on behalf of the eight South Western Region municipalities.

WCCOG would use the same specifications as SWRPA did to advertise the job. WCCOG would purchase aerial photography and GIS data on behalf of the Housatonic Valley municipalities.

WCCOG would convene a group of municipal representatives to review and guide the procurement and data delivery as well as to ensure that the expansion of the Regional GIS Service meets the needs of the municipalities. Once delivered, the aerial photography and GIS data would be added to the GIS Clearinghouse.

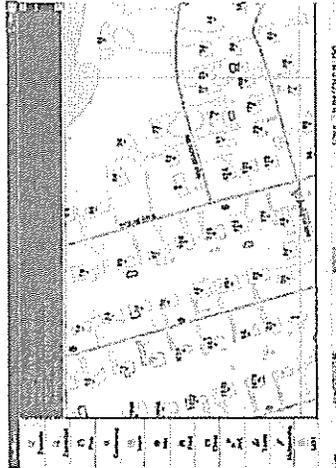
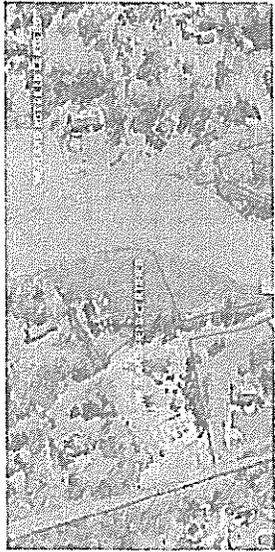
Budget

Orthoimagery	\$140,000
Topographic Data	\$190,000
Planimetric Data	\$600,000
Total	\$930,000

Howie GIS used

New Canaan

The Town of New Canaan uses GIS to map wetlands across several contiguous parcels. This map depicts field surveyed wetlands (solid) as compared to the State's inventory (hatched). The field survey is scanned and sent to a Town consultant, who digitizes it into GIS. As can be seen, the Town-created field survey wetlands layer is more accurate than the State data.

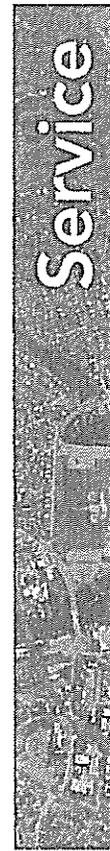
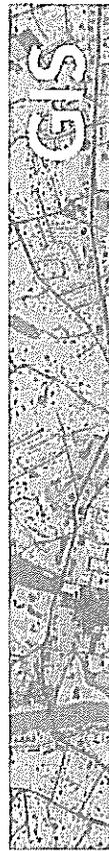


Stamford

The City of Stamford uses GIS within its 911 dispatch center and public safety vehicles to improve emergency response. The detailed GIS data allows emergency personnel to visualize the incident within context to its surrounding environment. GIS technology is critical to the City of Stamford's public safety departments to deploy response capabilities and improve planning capabilities.

Westport

The Town of Westport uses GIS to monitor stormwater system discharge points. This program monitors the water quality of runoff into local water bodies for the National Pollutant Discharge Elimination System Stormwater Program. With this information, the Town is able to take random samples of the water when it rains to monitor and regulate a pollution prevention plan.



What is GIS

A Geographic Information System (GIS) is designed to capture, store, analyze and present all types of geographic data. GIS represents the merging of cartography, spatial statistics, and database technology. GIS has many purposes and applications. At its most basic level, GIS is used to create maps. At a more advanced level, GIS allows users to perform sophisticated spatial analyses, which would otherwise be impossible or cumbersome to do by hand.

Orthophotography refers to geometrically corrected aerial photographs of the Earth's surface. The imagery is obtained from airplanes equipped with specialized cameras that capture vertical photographs. Once the imagery is processed and geographically referenced, it can be used for a variety of applications and is an essential component of a GIS. There are a number of popular online maps that give the public easy access to orthoimagery.

Planimetric datasets are fundamental to the creation of maps as they form a base-map depicting features on the Earth's surface. Planimetric data is created by digitizing features from high-resolution orthoimagery. Common features represented in planimetric data are building footprints, roads, edgelines, sidewalks, utility infrastructure, lakes, and rivers. Planimetric data is essential for municipal GIS functions such as engineering, planning, and assessing.

Regional GIS Service

On behalf of the eight municipalities of the South Western Region, SWRPA was awarded a state grant to develop a Regional GIS Service. Funding for the grant comes from the Connecticut Office of Policy and Management's Regional Performance Incentive Program, which supports the coordination or consolidation of municipal services now delivered individually by cities and towns.

The grant will allow the eight municipalities to jointly acquire aerial imagery and develop GIS data. Municipalities rely on aerial photography and GIS data for numerous functions, including assessment, conservation, emergency management, engineering, planning, and public works.

Past practice was for municipalities to individually collect and maintain this data, which resulted in different standards and update schedules. The Regional GIS Service will allow the participating municipalities to coordinate their efforts, yielding cost savings to towns and taxpayers now and in the future.

The Regional GIS Service will include the following components:

- High resolution aerial imagery and planimetric/geographic data
- Online clearinghouse / web portal
- Public Works Automatic Vehicle Location Pilot Project for Westport and Wilton

Accomplishments to date

- SWRPA hired Kucera International to perform the imagery and data collection
- Aerial imagery was captured in April 2013 during "leaf off" conditions.
- High resolution orthoimagery was delivered for all eight municipalities
- High resolution oblique imagery was delivered for all eight municipalities
- Planimetric and topographic data was delivered to three municipalities (Westport, Weston, and Wilton)
- SWRPA hired Bowne International to build the GIS Clearinghouse
- SWRPA issued purchased orders for the Public Works AVL equipment
- OPM approved the reallocation of remaining grant funds to expand the Regional GIS Service to the Housatonic Valley municipalities
- SWRPA and HVCEO staff began preparations to merge their GIS operations

Future tasks

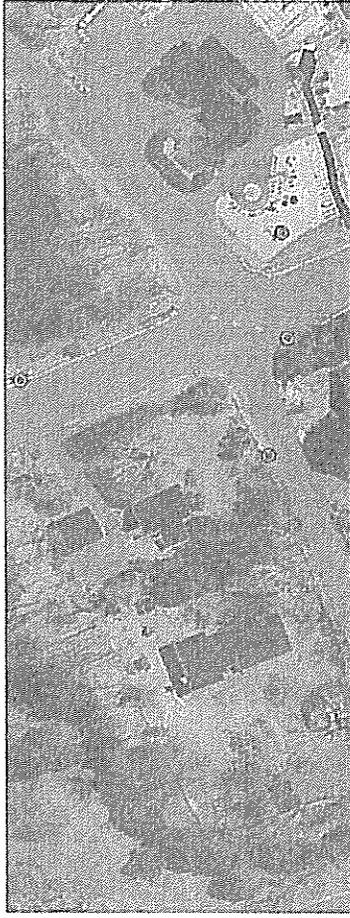
- Deliver planimetric and topographic data for the five remaining South Western Region municipalities (Darien, Greenwich, New Canan, Norwalk, and Stamford)
- Launch the GIS Clearinghouse as a web-based platform to view and share data
- Complete the Public Works AVL pilot project for Westport and Wilton
- Expand the Regional GIS Service to the ten Housatonic Valley municipalities. Perform the flight in spring 2015 and deliver the imagery and data in 2015 - 2016

Budget

Task	Cost
Imagery/Data Collection - SWR	
Imagery	\$137,165
Planimetric Data	\$520,000
Topographic Data	\$220,000
GIS Clearinghouse	\$159,793
Public Works AVL	\$136,800
Imagery/Data Collection - HVR	\$930,000
Other	\$46,242
TOTAL	\$2,150,000

Imagery & data samples

- Downtown Stamford (top)
- Planimetric features example (middle)
- Wilton Town Hall (bottom)



CERTIFIED RESOLUTION

WHEREAS, the Connecticut Main Street Center is authorized through the Community Investment Act through the Department of Economic Development's State Historic Preservation Office to extend financial assistance for a Preservation of Place Grant; and

WHEREAS, it is desirable and in the public interest that the Town of Newtown enter into an agreement with Connecticut Main Street Center for a \$10,000 Preservation of Place grant in order to undertake a signage and wayfinding project for Sandy Hook Village;

NOW THEREFORE, BE IT RESOLVED by the Newtown Board of Selectmen:

1. That it is cognizant of the conditions and prerequisites for the Preservation of Place Grant;
2. That the acceptance of State financial assistance by the Town of Newtown in an amount not to exceed \$10,000 is hereby approved and that E. Patricia Llodra, First Selectman is directed to execute an agreement with the Connecticut Main Street Center, to provide such additional information, to execute such other documents as may be required, to execute any amendments, decisions and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut.

E. Patricia Llodra, First Selectman

William F. L. Rodgers, Selectman

James O. Gaston, Sr., Selectman

Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Board of Selectmen on February____, 2015 and which has not been rescinded or modified in any way.

Date

Debbie A. Halstead, Town Clerk

MEMO

To: John Kortze, Chairman, Board of Finance
Mary Ann Jacob, Chairwoman, Legislative Council

CC: E. Patricia Llodra, First Selectman; Robert Tait, Director of Finance; Arlene Miles, Clerk, Board of Finance; Carey Schierloh, Clerk, Legislative Council

From: Christal Preszler, Grants Coordinator, Planning Department *Christal*

Date: February 9, 2015

Re: Financial Impact Statement for Acceptance of Sandy Hook Village Signage and Wayfinding Design Plan

Attached is the Financial Impact Statement for the Sandy Hook Village Signage and Wayfinding Design Plan Grant that was awarded to the Town of Newtown.

This grant, partially funded from the Connecticut Main Street Center and the 'Preservation of Place' program in cooperation with the State Historic Preservation Office of the Department of Economic and Community Development with funds from the Community Investment Act of the State of Connecticut, is funding the study.

This study will hire a consultant who will work closely with Sandy Hook Village business owners and other stakeholders to design a signage plan to direct visitors to the shops, parking, other services and attractions within the Village. The goal of the study is to increase visitor traffic, length of stay and improve the economic vitality of Sandy Hook Village.

Please approve the Financial Impact Statement at the next meeting of your commission. If you have any questions or wish for me to attend the meeting, please advise. (christal.preszler@newtown-ct.gov or 203-270-4282)

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT Planning Department

PROJECT: Sandy Hook Village Signage & Wayfinding Design Plan

PROPOSED SPECIAL APPROPRIATION AMOUNT: \$ 10,000.00

PROPOSED FUNDING:
 BONDING
 GRANT \$ 10,000.00
 CONTINGENCY
 OTHER
\$ 10,000.00

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget.
 Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		_____	_____
PROFESSIONAL SERVICES		_____	_____
CONTRACTED SERVICES		_____	_____
REPAIRS & MAINTENANCE		_____	_____
UTILITIES		_____	_____
OTHER		_____	_____
DEBT SERVICE (1st year)		_____	_____
TOTAL IMPACT ON EXPENDITURES		<u>\$ -</u>	_____

REVENUE CATEGORY:		POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		_____	_____
CHARGES FOR SERVICES (FEES)		_____	_____
OTHER		_____	_____
TOTAL IMPACT ON REVENUES		<u>\$ -</u>	_____

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT 0.0000 mills

(using current year's information)

COMMENTS:

This grant will completely offset the costs associated with a Preservation of Place, Sandy Hook Village Signage and Wayfinding Design Project. The \$10,000 cost for the plan will be fully funded by the CT Main Street Grant. The grant will allow a firm to be hired to design and create a location plan for signage which will direct travelers to the services available in Sandy Hook Village. The goal being to increase visitor traffic, length of stay and improve the economic vitality of Sandy Hook Village.

There is no immediate cost impact because the entire cost of the project is paid by the CT Main Street Grant. No matching funds are required.

PREPARED BY: Christal Preszler, Grants Coordinator DATE: February 9, 2015

A RESOLUTION AMENDING THE TOWN 2014 – 2015 BUDGET BY \$298,031 FROM THE TOTAL CURRENT BUDGET AMOUNT OF \$111,066,204 TO A TOTAL AMENDED BUDGET AMOUNT OF \$111,364,235.

<u>TOTAL BUDGET:</u>			
	<u>CURRENT</u>	<u>AMENDED</u>	<u>CHANGE</u>
REVENUE ESTIMATES	111,066,204	111,364,235	298,031
APPROPRIATIONS	111,066,204	111,364,235	298,031

THE SPECIFIC ACCOUNTS AMENDED ARE:

<u>REVENUE ESTIMATES:</u>			
	<u>CURRENT</u>	<u>AMENDED</u>	<u>CHANGE</u>
IN LIEU OF TAX – STATE OWNED PROPERTY	780,660	946,060	165,400
MASHANTUCKET PEQUOT GRANT	<u>820,018</u>	<u>952,649</u>	<u>132,631</u>
	1,600,678	1,898,709	298,031
<u>APPROPRIATIONS (EXPENDITURES):</u>			
	<u>CURRENT</u>	<u>AMENDED</u>	<u>CHANGE</u>
<u>WINTER MAINTENANCE DEPARTMENT (BOS)</u>			
SALARIES & WAGES – OVERTIME	156,370	296,370	140,000
SAND	63,407	101,438	38,031
SALT	<u>320,342</u>	<u>440,342</u>	<u>120,000</u>
	540,119	838,150	298,031

Original revenue estimates were based on the governor's budget proposal. Amended amounts represent final State budget amounts. Proposed increases in winter maintenance accounts are due to an above average winter. Current budget amounts are for an average winter.

WINTER STORM BREAKDOWN

2014-2015

Storm #	DATE	DAY	TIME IN	TIME OUT	TYPE OF STORM	USED YDS	SAND		TREATED SALT		OVERTIME		TOTAL COST OF STORM
							PER YD	YDS	TONS	COST	HOURS	COST	
1*	11/14/2014	Friday	12:00 AM	7:00 AM	Light snow	51.67	\$16.25	121.63	\$80.26	187	\$ 7,819.02	\$ 18,420.68	
2*	11/26-27/14	Wed	10:00 AM	3:00 AM	Snow/Rain/Sleet	179.36	\$2,914.60	424.88	\$34,100.87	318.75	\$ 14,454.66	\$ 51,470.13	
3*	12/9/2014	Tues	1:00 AM	4:30 PM	Rain/Ice	60.68	\$986.05	146.46	\$11,754.88	160.25	\$ 6,725.06	\$ 19,465.99	
4*	12/10-12/11/14	Wed-Thur	10:30 PM	1:30 AM	Snow	159.81	\$2,596.91	355.42	\$28,526.01	97.75	\$ 4,101.87	\$ 35,224.79	
5*	12/21/2014	Sunday	10:00 PM	1:00 AM	Dusting	26	\$422.50	61.2	\$4,911.91	30	\$ 1,203.75	\$ 6,538.16	
6*	1/3/2015	Saturday	2:15 PM	8:15 PM	Snow	106.01	\$1,722.66	254.45	\$20,422.16	139	\$ 5,808.86	\$ 27,953.68	
7*	1/9/2015	Friday	7:00 AM	3:30 PM	Light Snow	99.03	\$1,609.24	222.64	\$17,869.09	0	\$ -	\$ 19,478.32	
8*	1/12-1/13/2015	Monday	5:00 AM	7:00 AM	Snow/Ice	177.22	\$2,879.83	425.58	\$34,157.05	198.5	\$ 8,323.17	\$ 45,360.05	
9*	1/18-1/19/2015	Sun-Mon	8:00 AM	9:30 PM	Rain/Ice	245.87	\$3,995.39	688.61	\$55,267.84	296	\$ 14,009.83	\$ 73,273.06	
10	1/24/2015	Saturday	1:30 AM/8 PM	2:00 PM/12A	Snow	190.63	\$3,097.74	459.48	\$36,877.86	456.75	\$ 19,100.45	\$ 59,076.05	
11	1/26-1/28/2015	Mon-Wed	7:00AM/3 AM	5:15PM/7AM	Snow/Blizzard	173.81	\$2,824.41	417.21	\$33,485.27	674.5	\$ 27,287.60	\$ 63,697.29	
11 Cont	1/28/2015	Wed			*Cont Storm 11	69.32	\$1,126.45	166.73	\$13,381.75			\$ 14,508.20	
12	1/30-1/31/2015	Friday	2:45AM/9AM	7:00 AM/12PM	Snow/Blizzard	137.69	\$2,237.46	327.85	\$26,313.24	153	\$ 6,374.26	\$ 34,924.96	
13	2/1-2/2/2015	Sun-Mon	10:15 PM	9:30 PM	10"+ Snow	91.35	\$1,464.44	215.66	\$17,308.87	414.25	\$ 17,328.59	\$ 36,121.90	
13 Cont	2/3/2015	Tues	3:00 AM	7:00 AM	*Cont Storm 13	178	\$2,892.50	212.4	\$17,047.22	122.5	\$ 5,118.32	\$ 25,058.04	
14	2/6/2015	Thurs	3:00 AM	7:00 AM	Snow	199.58	\$3,243.18	75.68	\$6,074.08	108.75	\$ 4,549.47	\$ 13,866.72	
15	2/8-2/9/2015	Sun-Mon	5:15PM	7:00 PM	Snow	400.73	\$6,511.86	100.6	\$8,074.16	524	\$ 21,902.15	\$ 36,488.17	
15 Cont	2/10/2015	Tues	Presel 4AM	3:30 PM	*Cont Storm15	250.8	\$4,075.50	76.34	\$6,127.05	92.25	\$ 3,857.90	\$ 14,060.45	
16	2/12/2015	Thurs	5:30 PM	11:30 PM	Snow	189.36	\$3,077.10	75.74	\$6,078.89	85	\$ 3,570.83	\$ 12,726.82	
17	2/14-2/15/15	Sat	3:30 PM	7:15 PM	Snow	268.89	\$4,369.46	105.78	\$8,489.90	474.25	\$ 19,776.81	\$ 32,636.18	
18	2/17/2015	Monday	4:30 AM	7:00 AM	Snow	164.22	\$2,668.58	67.47	\$5,415.14	94	\$ 3,929.08	\$ 12,012.80	
19	2/21-2/22/15	Sat-Sun	3:30 PM	7:00 AM	Snow	243.05	\$3,949.56	98.51	\$7,906.41	571.75	\$ 23,892.78	\$ 35,748.76	
19 Cont	2/23/2015	Mon	5:00 AM	7:00 AM	*Cont Storm 19	24.72	\$401.70	9.37	\$752.04	85.25	\$ 3,579.55	\$ 4,733.29	
20	3/1-3/2/15	Sun-Mon	11:00 AM	7:00 AM	Snow	368.02	\$5,980.33	140.79	\$11,299.81	609.5	\$ 25,457.25	\$ 42,737.38	
21	3/3-3/4/15	Tue-Wed	3:30 PM	7:00 PM	Snow	304.92	\$4,954.95	117.75	\$9,450.62	512.75	\$ 21,359.54	\$ 35,765.11	
22	3/5/2015	Thurs	2:00 AM	4:45 PM	Snow	339.09	\$5,510.21	133.55	\$10,718.72	198	\$ 8,266.06	\$ 24,495.00	
TOTAL						4699.83	\$76,372.24	5501.78	\$441,572.86	6603.75	\$277,796.86	\$795,741.96	

*Reports adjusted after truck tonnage capacity verification

YDS Sand Cost of Sand Tons Salt Cost of Salt OT Hrs Cost of OT Total cost of Storms

A RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION FOR \$75,000 TO BE FUNDED FROM THE CAPITAL NON-RECURRING FUND (FUND 144) FOR THE COMPLETION OF PHASE 1 AND PHASE 2 OF THE NEWTOWN MUNICIPAL BUILDINGS STRATEGIC PLAN OPM SERVICES PER THE DPM AMENDED 02/24/2015 PROPOSAL & FOR CONSULTING FEES FOR FACILITIES ASSESSMENT & SPACE NEEDS SERVICES.

ADDITIONAL AMOUNT FOR PHASE 1 – PLAN PREPARATION	12,816	
PHASE 2 – RESEARCH & ASSESSMENT OF FACILITIES AND OF TOWN USES	18,512	
PHASE 3 – MUNICIPAL BUILDING STRATEGIC PLAN-FISCALYEAR 2015-16		
RFP FOR FACILITIES ASSESSMENT AND SPACE NEEDS SERVICES	35,000-45,000	
TOTAL REQUEST	75,000	(INCL REIMBURSABLES)