

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, July 12, 2016** in the Borough Office at Edmond Town Hall, Newtown, CT. Senior Burgess Crick called the meeting to order at 7:37 p.m.

Present: Warden James Gaston, Senior Burgess Joan Crick, Second Senior Burgess Jay Maher, Burgess Betsy Kenyon, Burgess Anthony Baiad, Burgess Bill Lucas, Burgess Chris Gardner, Zoning Officer Jean St. Jean, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Clerk Ann LoBosco

Absent: Tree Warden Rob McCulloch

Also Present: One member of the public

Burgess Lucas made a motion to accept the June 14, 2016 regular meeting minutes, seconded by Second Senior Burgess Maher and unanimously approved.

Public Participation: Chris Hottois (33 Main Street) of Flint Ridge Development presented a “Main Street Streetscape Concept” which illustrates some simple suggestions to address traffic concerns on Main Street. He stated that he and co-owner, Chris Wilson, love Newtown and view Main Street first and foremost as a community. They became concerned when the traffic proposal to the Police Commission was presented; they feel that plan is not in the best interest of the community. Mr. Hottois presented a concept he developed with Fitzgerald & Halliday, Inc. (see attached).

The main concerns include: 1) Existing road design facilitates high vehicle volume and poor visibility of crosswalks; 2) High vehicular speeds which results in pedestrians feeling uncomfortable crossing the street; 3) Vehicles run road shoulder to pass; and 4) No parking at Meeting House and no designated loading area. He feels these issues all contribute to property values eroding.

The proposed concept’s design objectives include: Curb Extensions, Crosswalk Refuge Islands, Textured Median & Road Shoulder (Cobblestone or Belgian Block). The design outcomes include: Channelizes Vehicles & Calms Speed, Shortens Pedestrian Crossings, Improves Pedestrian Visibility and Safety, Reconnects Borough Community, and Improves Viability of Main Street. The medians would need to be mountable for tractor trailers to drive on and maneuver around flagpole.

The rear lawn of the Meeting House could be converted to 4 parking spaces; striping parking areas already in use on West Street; and encouraging on-street parking where appropriate. The suggestions could potentially add 28 spaces to the area.

Mr. Hottois emphasized that this is a just a concept meant for discussion. The intention is to integrate the community and pedestrians. Discussion followed.

While all agreed the narrowing of the road, more visibility of crosswalks, and Belgian block medians and road shoulders were all good ideas, some concerns were raised including: backing onto Main Street from parking spaces; cost of the project; and additional parking spaces looking more commercial rather than residential.

Mr. Hottois stated that the rough estimate of the project is \$750,000 and the concept is meant to address concerns of the community and is not an engineered plan; it's just a starting point.

Burgess Baiad stated that this a step in the right direction, is reasonable, and would be maintaining the quality of Main Street. Warden Gaston would like to move the concept along and present it to Pat Llodra and the Police Commission.

Burgess Kenyon made a motion to present the Streetscape Concept to First Selectman Pat Llodra and potentially the Police Commission as a concept that the Board of Burgesses is in support of, seconded by Burgess Baiad and unanimously approved.

Warden's Report: Warden Gaston had nothing new to report.

Tree Warden's Report: No report.

Tax Collector's Report: Tax Collector Enriquez reported the following for June 2016: Total Taxes Due for the List of 2014: \$187,768.90; Current Taxes: \$187,811.42; Back Taxes: \$7,996.46; Interest: \$5,132.92; Lien Fees: \$852.00; Refunds: \$2,205.15. Total Submitted to Treasurer to Date: \$200,868.52. Current Taxes Collected: \$187,811.42 reflecting a 99.3% rate.

Burgess Gardner made a motion to accept the Tax Collector's Report for June 2016, seconded by Burgess Kenyon and unanimously approved.

Treasurer's Report: Treasurer Paula Brinkman read the June 2016 report: A deposit was made by Tax Collector Enriquez in the amount of \$393.52 making YTD total of \$200,868.52. A transfer of \$20,000.00 was made to cover last month's invoicing. Interest on the 1 Yr. CD was \$30.28 making a total of \$73,902.72.

Burgess Lucas made a motion to accept the Treasurer's Report for June 2016, seconded by Burgess Baiad and unanimously approved.

Burgess Gardner made a motion to transfer \$557.59 from Advertising, \$820.00 from Auxiliary, \$30.00 from Bonds & Insurance, \$159.95 from Contingency, \$250.00 from

Historic District, and \$235.80 from Consulting totaling \$2,053.34 to Streets & Parks,
seconded by Burgess Baiad and unanimously approved.

Zoning Officer's Report: Zoning Officer Jean St. Jean reported that the Lexington Gardens project is still waiting for the traffic light to be installed. The blight letter sent to 48 Main Street received no response; therefore, proceedings will continue in court on August 1st. There have been no new developments with the Inn at Newtown. George Benson is aware of the vacant house at 31 The Boulevard and is working on the situation.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Second Senior Burgess Maher reported that he was approached by Rob Manna regarding the sidewalks going in front of the firehouse. The estimated cost of the project is \$7,500 and the firehouse is asking for help with the project. Second Senior Burgess Maher suggested offering them \$2,500 from the sidewalk line item.

Burgess Lucas made a motion to contribute \$2,500 to Newtown Hook & Ladder for the sidewalk project, seconded by Burgess Gardner and unanimously approved.

Streets & Parks: Senior Burgess Maher had nothing new to report.

Old Business: None.

New Business: None.

Public Participation: None.

A regular meeting the Board of Burgesses will be held on Tuesday, August 9, 2016 at 7:30 p.m. in the Borough Office in Edmond Town Hall, Newtown, CT

There being no further business, Second Senior Burgess Maher made a motion to adjourn the meeting at 9:03 p.m., seconded by Burgess Gardner and unanimously approved.

Respectfully submitted,

Ann M. LoBosco
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: JUNE 2016 - *END OF FISCAL YEAR*

TOTAL TAXES DUE FOR GRAND LIST 2014: \$187,768.90

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$187,811.42
BACK TAXES:	\$7,996.46
INTEREST:	\$5,132.92
LIENS & FEES:	\$852.00

TOTAL COLLECTED TO DATE: \$201,792.80

WRITE OFFS (WAIVE BILLS UNDER/OVER \$5.00)	\$790.33
TAX: 415.75	
INT: 374.58	
REFUNDS	\$2,205.15
SUSPENDED	\$92.98

TOTAL SUBMITTED TO TREASURER TO DATE: \$200,868.52

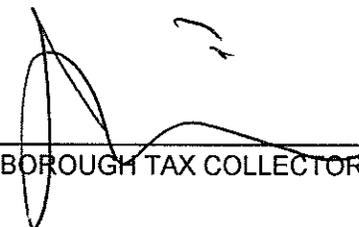
TAX COLLECTION SUMMARY:

CURRENT TAXES COLLECTED:	\$187,811.42	99.3%
OVERPAYMENTS/JEPARDY	(\$1,381.94)	
CURRENT TAXES PENDING:	\$1,339.42	0.7%

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2013 AND PRIOR: \$359.44

DATE:
11-Jul-16

SIGN: 
BOROUGH TAX COLLECTOR

Borough of Newtown
 Newtown, CT
 Monthly Treasurer's Report
 For month ending June 30, 2016

Beginning Balance (June 1, 2016) \$396,741.29

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
June 15,2016	Tax Collector	\$393.52
June 30,2016	Jean St. Jean	\$1,265.40

YTD: \$200,868.52
 Bldg Fees

Interest income (June 30, 2016) \$15.77

Total Income \$1,674.69

Expenses (checks written)

Date	Payable To	Description	Amount
June 10,2016	chk# 230	Treasurer's Acct (331) payroll	\$20,000.00

Total Expenses \$20,000.00

Ending Cash Balance (June 30, 2016) \$378,415.98

Outstanding Checks	Payable To	Description	Amount
		Total Outstanding Checks	\$0.00

RECONCILED BANK BALANCE (June 30, 2016) \$378,415.98

CAPITAL RESERVE ACCOUNT (#200)

Ending Cash Balance \$0.00 Account closed 10/31/15

1 Yr. CD ACCOUNT (#814) \$73,872.44 matures 10/24/16

Interest income (June 30, 2016) \$30.28 interest .50%

TOTAL \$73,902.72

Respectfully submitted on July 12, 2016
 Paula Brinkman, Treasurer



Main Street Streetscape Concept

Newtown, CT

Flint Ridge Development LLC

Main Street

Favorable Attributes

- **Borough Center**
 - Primarily Residential
 - Complementary Mix of Commercial Properties
 - Strong & Active Borough Community
- **Cultural Hub of Newtown**
 - Edmund Town Hall
 - Newtown Historical Society
 - Meeting House
 - C.H. Booth Library
- **Historically Preserved**
 - Period Architecture & Setbacks
 - Liberty Pole
- **On-Street Parking**
 - Convenient & Efficient
 - Supports Community Center Function
 - Reduces Vehicular Speeds
- **Pedestrian Enabled Streetscape**
 - Sidewalk on Both Sides of Street
 - Attractive Tree Lawn

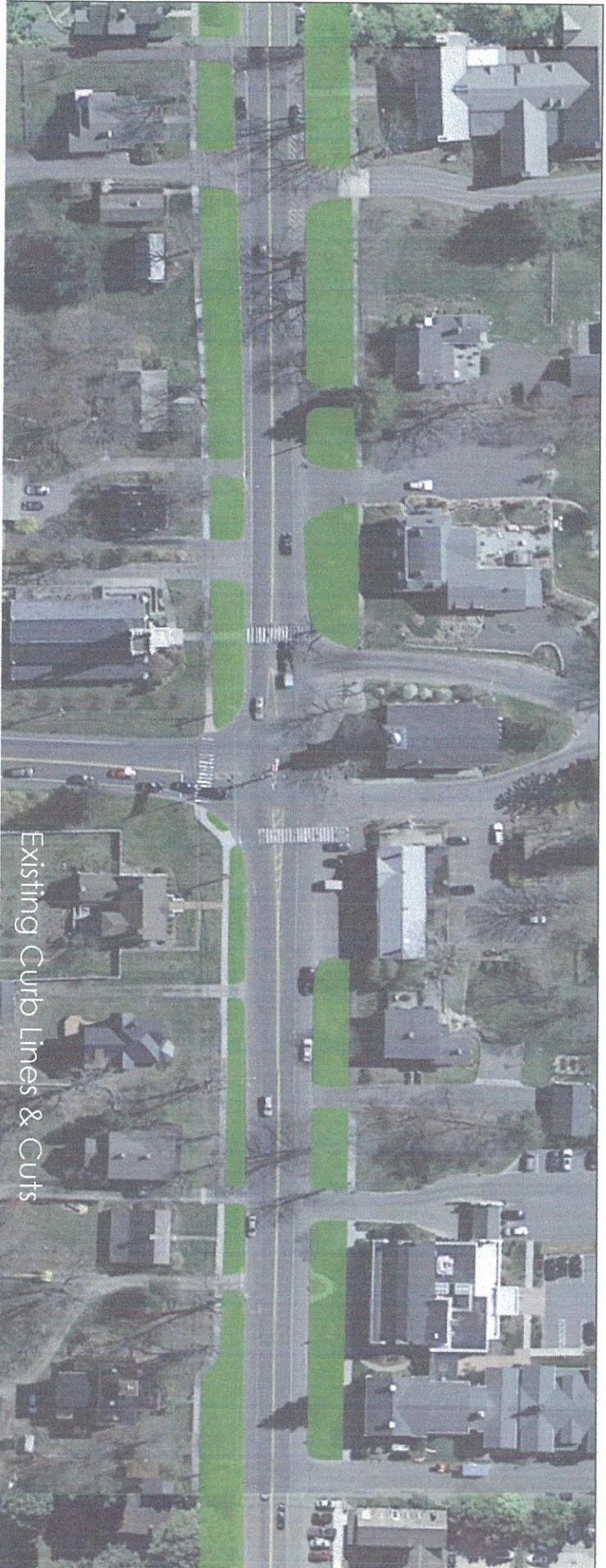
Main Street

Challenges & Risks

- **Road Design Prioritizes Vehicles**
 - Long, Straight & Wide Roadway Facilitates High Vehicle Volume At High Rate Of Speed
 - Pedestrians At Significant Disadvantage
 - Protracted Crosswalk Distances
 - Poor Visibility & Illumination Of Crosswalks
- **Vehicles Run Road Shoulder To Pass**
 - Increases Safety Concern For Pedestrians Attempting to Cross Street
 - Increases Risk At Flagpole Intersection
- **High Vehicular Speeds**
 - Bifurcates Borough Community... Pedestrians Uncomfortable Crossing Street
 - Encourages Commuter & Commercial Traffic Through The Borough (vs. I-84)
 - Negatively Impacts Property Values & Appeal Of Owning Main St Properties
- **Meeting House**
 - No Parking
 - No Designated Loading Area

Erodes Vitality & Sustainability of Borough Community... Enhancements Needed

Existing Conditions Main Street, Newtown CT



Existing Curb Lines & Cuts

Proposed Concept Main Street, Newtown CT

Design Objectives:

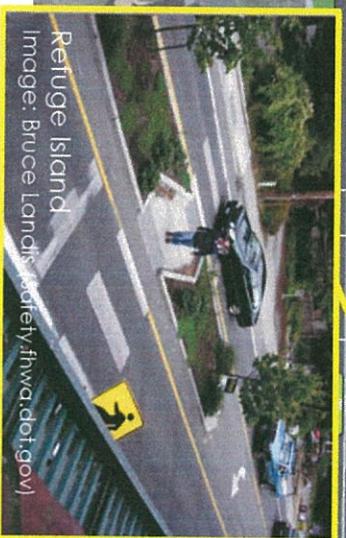
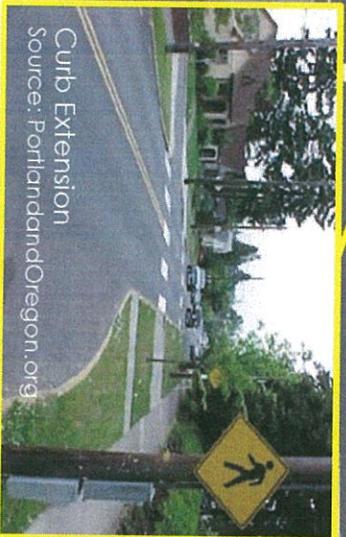
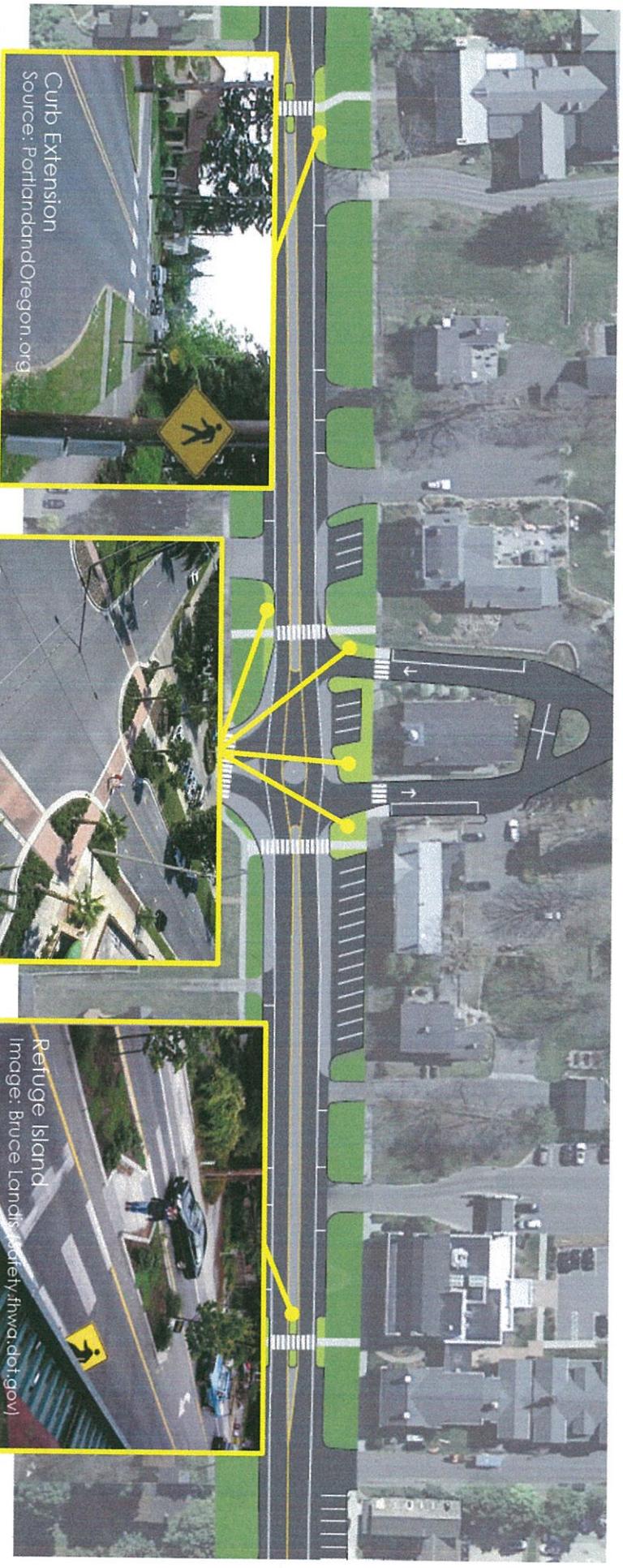
- Improve Pedestrian Connections & Safety
- Historic Preservation Friendly
- Low Impact



Streetscape Enhancement: Curb Extensions & Refuge Islands

Design Outcomes:

- Channelizes Vehicles & Calms Speeds
- Shortens Pedestrian Crossings
- Improves Pedestrian Visibility & Safety



Streetscape Enhancement: Pedestrian Connectivity

Design Outcome:

- Facilitates Pedestrian Activity
- Reconnects Borough Community
- Improves Viability Of Main Street

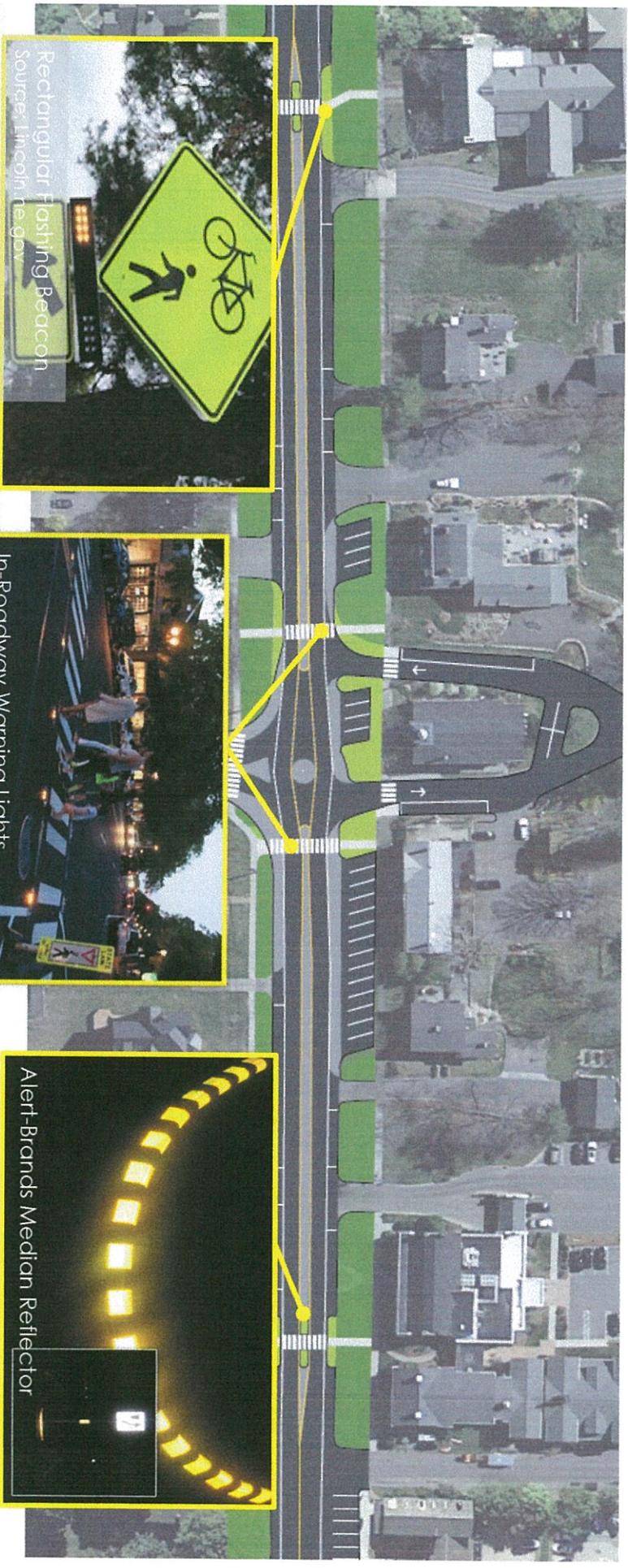


Main Street Crosswalks (L to R):

- Newtown Inn (proposed – beyond aerial view)
- CH Booth Library (proposed at Curb Extension)
- Meeting House (existing)
- 33 Main Street (existing – shifted Northward)
- Newtown Savings Bank (proposed at Curb Extension)
- Edmund Town Hall (existing – shifted to Curb Extension)

Streetscape Elements: High Visibility Crosswalks

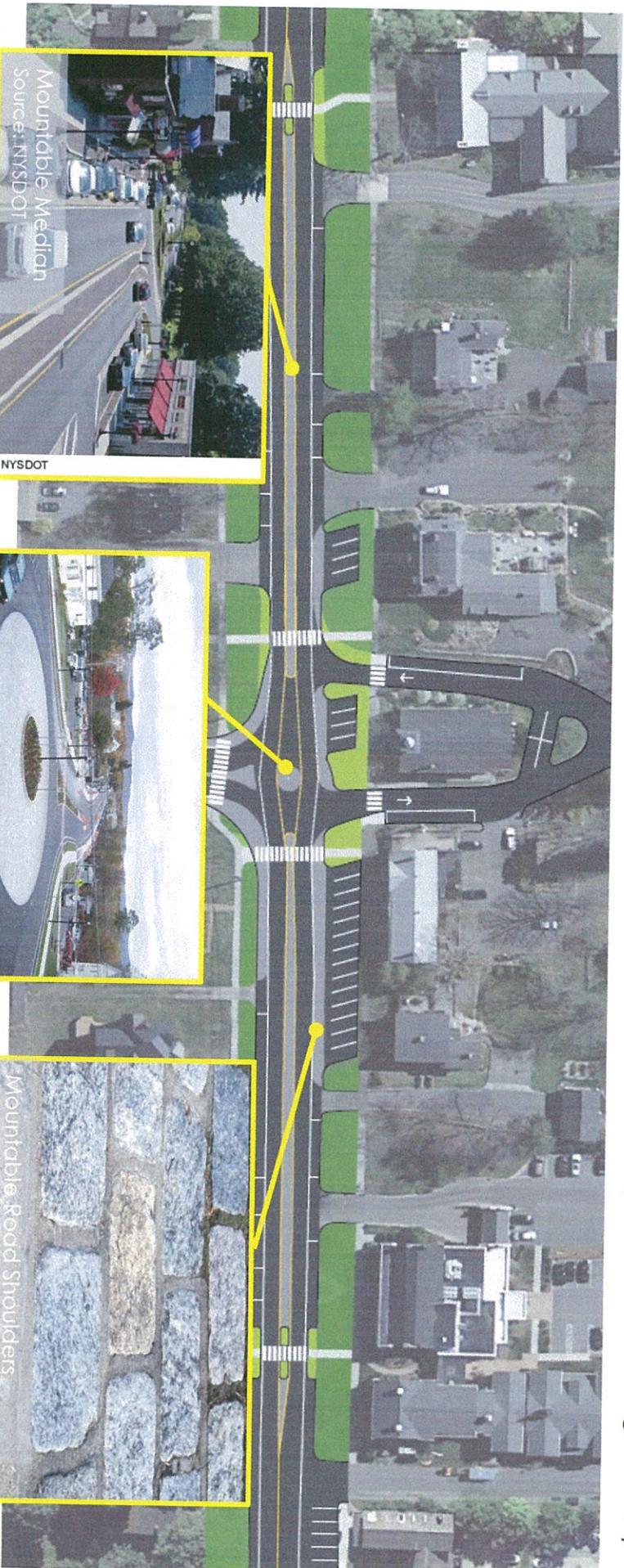
- Design Features:
- Rectangular Flashing Beacon (activated)
 - In-Roadway Warning Lights (activated)
 - Median / Refuge Island Reflector



Streetscape Elements: “Mountable” Medians & Shoulders

Design Outcomes:

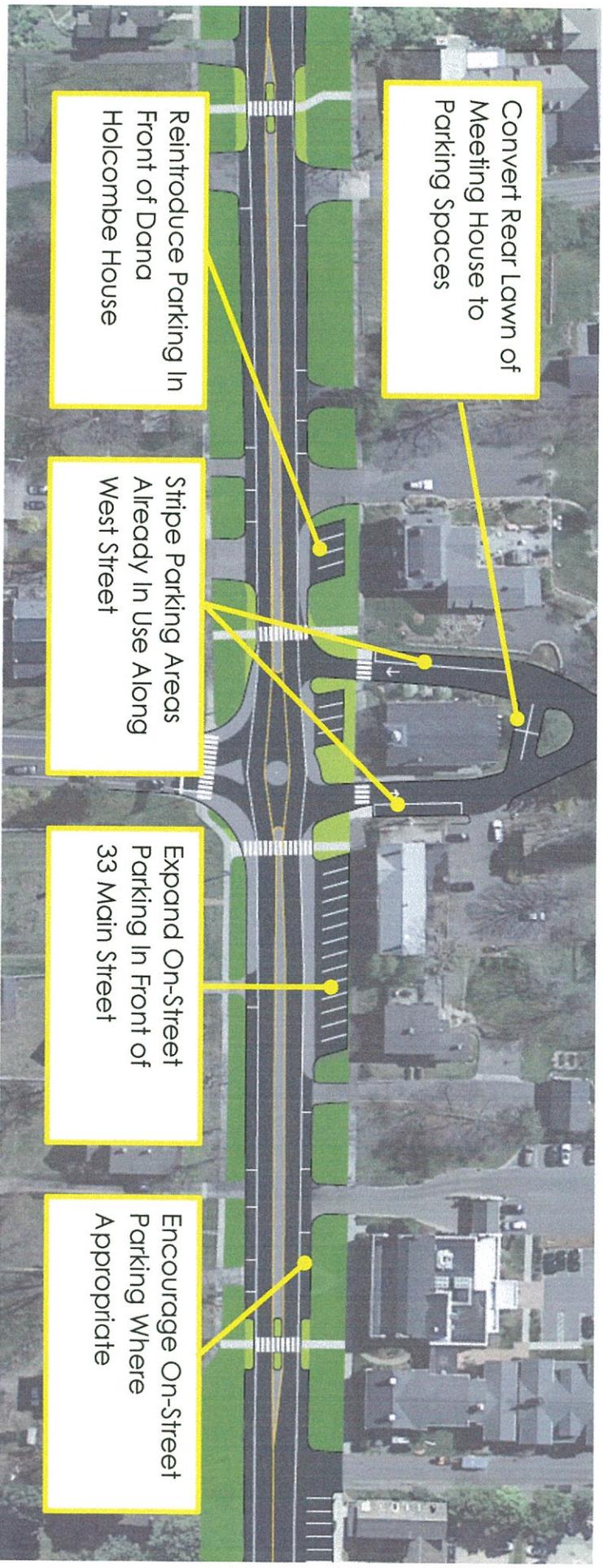
- Channelizes Vehicles & Calms Speeds
- Intersection Mimics Roundabout
- Historic Aesthetic (Cobblestone or Belgian Block)



Streetscape Elements: Meeting House

Design Outcomes:

- More On-Street Parking
- Calms Vehicular Speeds
- “Angled” Pull-in Spaces Where Appropriate



Intersection Alternative Meeting House

Concept A: Parking In Front



Concept B: Loading Area In Front

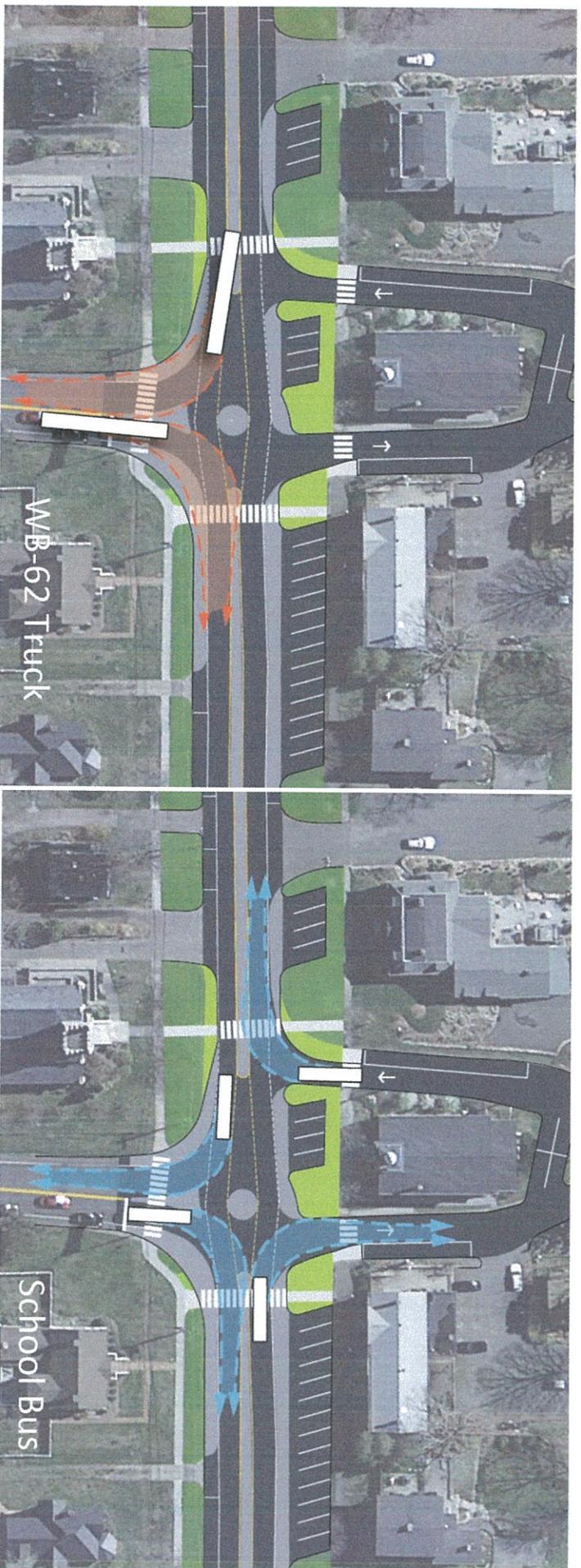


Appendix: Turning Radiuses Flagpole Intersection

Turning Radiuses Flagpole Intersection



Turning Radiuses Flagpole Intersection



Turning Radiuses Flagpole Intersection

