

**Town of Newtown
Board of Ethics
Regular Meeting
October 5, 2017**

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF ETHICS

The Board of Ethics held a regular meeting on Thursday, October 5, 2017 at the Municipal Center, Meeting Room 3, 3 Primrose Street, Newtown, CT. Chairman Villa called the meeting to order at 7:00pm.

Present: Jackie Villa, David Camputo, Joyce Murty, Thomas Fuchs

Absent: Suzanne Copp, Lauri Kilchevsky

Minutes: Mr. Fuchs moved to approve the minutes from the May 11, 2017 meeting, Ms. Murty seconded, motion unanimously approved

Correspondence: None

NEW BUSINESS

2018 meeting schedule – Ms. Murty moved to approve the proposed 2018 meeting schedule correcting the August meeting date from August 8 to August 2 (Attachment A). Mr. Fuchs seconded, motion unanimously approved.

Annual Report – Mr. Fuchs moved to approve and submit the Board of Ethics annual report from July 1, 2016 to June 30, 2017 (Attachment B), Ms. Murty seconded, motion unanimously approved.

Having no further business the meeting was adjourned at 7:05pm.

Respectfully Submitted,
Arlene Miles, Clerk



TOWN OF NEWTOWN

BOARD OF ETHICS

Regular Meeting Schedule 2018

*Meetings will be held at 7pm in Shared Meeting Room 3
Municipal Building, 3 Primrose Street, Newtown, CT*

February 1

April 5

June 7

August 2

October 4

December 6

Attachment B



TOWN OF NEWTOWN

BOARD OF ETHICS

Annual Report July 1, 2016 – June 30, 2017

1. During this fiscal year, The Board of Ethics received no complaints that were handled in public.
2. Five additional meetings were added to the 2016/2017 fiscal schedule to expedite the discussions necessary to review the procedural process. November 7, 2016, January 5, 2017, March 2, 2017, May 11, 2017 and July 13, 2017. The July 13 additional meeting was deemed unnecessary, and subsequently cancelled.
3. After extensive research and consultation with Town Attorney David Grogins and FOI Public Education Officer, Thomas A. Hennick, the members of the Board completed the clarifications to the procedural process during the filing of a complaint. Forms for (1) the filing of a complaint and (2) the request of an advisory opinion, were drafted and posted on the town website. Hearing Procedures and Internal Procedures were also clarified and documents pertaining to these were posted during this process. Additionally, a Q & A fact sheet was drafted and posted on the town website.
4. The FOI complaint against the Board of Ethics submitted by Kathy (Kathryn) Hamilton was withdrawn by Ms. Hamilton dated September 6, 2016. The complaints submitted by John Voket, reporter from the Newtown Bee, were resolved through mediation of Ombudsman Thomas Hennick of the FOI Commission and withdrawn by Mr. Voket on October 7, 2016.
5. The Board of Ethics consists of six regular members and two alternates. Currently the Board of Ethics has openings for one full member and one alternate member.

**Jacqueline Villa, Chairman
Board of Ethics
Town of Newtown**