

The Board of Finance will hold a regular meeting on Thursday, March 28, 2019 at 7:30pm in the Council Chambers in the Municipal Center, 3 Primrose Street, Newtown, CT

## **AGENDA**

**CALL TO ORDER**

**SALUTE TO THE FLAG**

**VOTER COMMENTS**

**COMMUNICATIONS**

**MINUTES: 3/11/19**

**FIRST SELECTMAN REPORT**

**FINANCE DIRECTOR REPORT**

## **NEW BUSINESS**

*Discussion and possible action*

- Transfer: \$248,457 to/from various accounts (see attached)

**VOTER COMMENTS**

**ANNOUNCEMENTS**

**ADJOURNMENT**

*James O. Gaston*

*Chairman*

*If you plan to attend this meeting and require assisted hearing devices, please contact the Office of the First Selectman at 203-270-4201.*

**TOWN OF NEWTOWN  
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR **2018 - 2019** DEPARTMENT **First Selectman** DATE **3/15/2019**

FROM:	Account	Amount	
	1-101-11-150-5110-0000SALARIES & WAGES - FULL TIME PURCHASING	(5,000)	USE NEGATIVE AMOUNT
	1-101-11-140-5110-0000SALARIES & WAGES - FULL TIME TAX COLLECTOR	(20,000)	
	1-101-11-190-5110-0000SALARIES & WAGES - FULL TIME TAX ASSESSOR	(4,000)	
	1-101-12-310-5110-0000SALARIES & WAGES - FULL TIME POLICE	(35,000)	
	1-101-12-340-5110-0000SALARIES & WAGES - FULL TIME ANIMAL CONTROL	(10,000)	
	1-101-15-490-5110-0000SALARIES & WAGES - FULL TIME LAND USE	(30,000)	
	1-101-13-510-5661-0000SALT WINTER MAINT	(60,000)	
	1-101-13-515-5110-0000SALARIES & WAGES - FULL TIME TRANSFER STA	(5,000)	
	1-101-13-500-5110-0000SALARIES & WAGES - FULL TIME HIGHWAY	(33,457)	
	1-101-13-500-5220-0000SOCIAL SECURITY CONTRIBUTIONS	(10,000)	
	1-101-13-650-5110-0000SALARIES & WAGES - FULL TIME PARKS & REC	(25,000)	
	1-101-11-740-5110-0000SALARIES & WAGES - FULL TIME ECONOMIC DEV	(3,000)	
	1-101-18-580-5860-0000BOND PRINCIPAL DEBT SERVICE	(8,000)	
	1-101-13-500-5749-0000CAPITAL HIGHWAY	167,293	USE POSITIVE AMOUNT
TO:	1-101-13-500-5505-0000CONTRACTUAL SERVICES HIGHWAY	81,164	

**REASON:**

Additional Infrastructure costs (change orders) on the community center/senior center project to be charged to public works.

This will effectively free up funds for a change order proposal to install the structural steel for support of the operable partitions and nanawall and all associated rework required for work already in place in the amount of \$119,495 (the structural steel was not included in the shop drawings).

This will also free up funds for significant rental charges- relating to heating the building structure during the cold weather. Plus any other required change orders yet to surface.

**AUTHORIZATION:**

date:

DEPARTMENT HEAD

(1)

FINANCE DIRECTOR

(2)

SELECTMAN

(3)

BOARD OF SELECTMEN

(4)

BOARD OF FINANCE

(5)

LEGISLATIVE COUNCIL

(6)

AUTHORIZATION SIGN OFF >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

FIRST 335 DAYS >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

>>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

AFTER 335 DAYS

		<b>Newtown Community Center/Senior Center</b>	
		<b>Additional Infrastructure costs to be charged to Public Works (by transfer):</b>	
	<u>CO</u>	<u>Description</u>	<u>Amount</u>
	10	Grease traps at building exterior	42,345
	10	Water main to Simpson street	41,406
	10	Booster pump and filter	53,418
	14A	Fire pump strainer	30,124
	15	Temporary heating costs due to schedule delay (rental of heaters)	81,164
			248,457
		<b>Transfer from:</b>	
		Purchasing - salaries & wages	5,000
		Tax collector - salaries & wages	20,000
		Tax assessor - salaries & wages	4,000
		Police - salaries & wages	35,000
		Animal control - salaries & wages	10,000
		Land use - salaries & wages	30,000
		Transfer station - salaries & wages	5,000
		Highway - salaries & wages	33,457
		Highway - social security contributions	10,000
		Winter Maintenance - salt	60,000
		Parks & recreation - salaries & wages	25,000
		Economic development - salaries & wages	3,000
		Debt service - principal	8,000
			248,457
		<b>Transfer to:</b>	
		Highway - capital	167,293
		Highway - contractual services	81,164
			248,457