

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF FINANCE

The Board of Finance held a special meeting on Tuesday, August 21, 2018 at the Multipurpose Building, 14 Riverside Road, Sandy Hook, CT. Chairman Gaston called the meeting to order at 7:33pm.

Present: Mark Boland, Jim Gaston, Keith Alexander, Sandy Roussas, Steve Hinden

Absent: Roger Cyr

Also Present: First Selectman Dan Rosenthal, Finance Director Bob Tait, Charles Boos and Todd Costa from Kaestle Boos Associates, Captain Vanghele, Joan Plouffe, Chief of Police Jim Viadero, Maureen Crick Owen and one member of the public

Voter Comment – None

Communications – None

Minutes – S. Roussas moved to approve the minutes of the 7/16/18 meeting. K. Alexander seconded, motion unanimously approved.

First Selectman Report – First Selectman Rosenthal reported that the BOS ratified the Town Hall Union Contract. It doesn't require action from the BOF because it is a one year extension virtually unchanged with a 2% increase, 2.25% was budgeted.

Finance Director Report – R. Tait reported that they are working on closing the 17-18 books which is looking better now that we have the storm costs approved by the Federal Government.

NEW BUSINESS

2017-2018 Fiscal Year End Transfers – R. Tait reported that 99% of the transfers are interdepartmental and most are small. S. Roussas moved to approve the 2017-2018 Fiscal Year End Transfers as presented (Attachment A). K. Alexander seconded, motion unanimously approved.

Resolution Amending the 2018-2019 to 2022-2023 Capital Improvement Plan (CIP) – R. Tait provided the amended CIP (Attachment B). S. Roussas moved to amend the Capital Improvement Plan 2018/2019 to 2022/2023. In 18/19 changing the project title from Building/Land Purchase/Remediation/Demolition/Infrastructure to New Police Facility-Real Estate Acquisition/Design/Construction and change the department from FFH to Police. In 19/20 change the project titled Police Facility-Construction Phase to New Police Facility-Real Estate Acquisition/Design/Construction and change the amount from \$8,000,000 to \$6,800,000. In year 20/21 the project titled Police Facility-Construction Phase changes to New Police Facility-Real Estate Acquisition/Design/Construction and change the amount from \$5,000,000 to \$4,000,000. K. Alexander seconded. First Selectman Rosenthal explained that there was some concern regarding the process. He provided clarification from the bond council, Robinson & Cole LLP clarifying that the process being followed is correct (Attachment C). Motion unanimously approved.

Resolution: S. Roussas moved a RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$14,800,000 FOR THE ACQUISITION OF BUILDINGS AND LAND AND THE CONSTRUCTION AND DEVELOPMENT OF A NEW POLICE STATION, AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2018-19 TO 2022-23) AND AUTHORIZING THE ISSUANCE OF \$14,800,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE and waived the reading of the entire resolution (Attachment D). K. Alexander seconded. S. Roussas asked if there was an inspection of the interior of the building. Charles Boos explained that they walked the building and to their experienced eye looks good and solid.

M. Boland asked if the \$4,000,000 would get them through the next budget year without holding up the project. First Selectman Rosenthal explained that once the voters approve this, they have the authorization to spend \$14,800,000, they are just spreading out the bonding.

S. Hinden asked if they can put the purchase of the property on the referendum and then again another time for the reconstruction. First Selectman Rosenthal explained that the design has already been voted on and it won't cover final design. He also explained that he is not in favor of initiating the purchase of the building without having the construction funds. S. Hinden also asked if there is a lower cost alternative to \$13.2 million that gives you what you need to have but not everything you want or is this exactly what you have to have and every dollar is accounted for. Chief Viedero explained that this is needs, they have already flushed out the wants. We don't want to build a building that we are busting at the seams, so they worked with anticipated grown as well.

K. Alexander articulated that no matter what happens you can't come back for money. He has no problem with the \$14.8 million but would have a big problem asking for another \$3.

J. Gaston said he hoped there will be minimal change orders and come in under budget. He would love a cost benefit analysis of savings and look at putting in a range. First Selectman Rosenthal explained that they may want to partner with a neighboring community for a range if it makes sense. Motion unanimously passes by roll call vote.

Voter Comments – None

Announcements – None

Having no further business, the meeting was adjourned at 8:16PM

Respectfully submitted,
Arlene Miles, Clerk

Attachment #4

Town of Newtown
2017-18 Fiscal Year End Budget Transfer Request

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Selectmen - Other	1-101-11-105-5531-0000	Postage	1,000	
Selectmen - Other	1-101-11-105-5443-0000	Copier Leasing		1,000

EXPLANATION:

Inter-departmental transfer. Amount over due to paper usage.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Social Services	1-101-11-110-5210-0000	Group Insurance	5,813	
Social Services	1-101-11-110-5220-0000	Social Security Contributions		1,502
Social Services	1-101-11-110-5230-0000	Retirement Contributions		4,311

EXPLANATION:

Inter-departmental transfer. Off setting employee benefit amounts relating to VOCA grant town share.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Finance	1-101-11-200-5210-0000	Group Insurance	10	
Finance	1-101-11-200-5220-0000	Social Security Contributions		10

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Police	1-101-12-310-5220-0000	Social Security Contributions	778	
Police	1-101-12-310-5230-0000	Retirement Contributions		778

EXPLANATION:

Inter-departmental transfer. Due to new employee going on a defined contribution plan (not budgeted for)

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Fire	1-101-12-320-5110-0000	Salaries & Wages - Full Time	857	
Fire	1-101-12-320-5115-0000	Salaries & Wages - Part Time	4,370	
Fire	1-101-12-320-5210-0000	Group Insurance	19	
Fire	1-101-12-320-5220-0000	Social Security Contributions	1,559	
Fire	1-101-12-320-5435-0000	Radio & Pager Service	422	
Fire	1-101-12-320-5436-0000	Truck Repair	1,198	
Fire	1-101-12-320-5520-0000	Insurance Other Than Employee Benefits	1,940	
Fire	1-101-12-320-5611-0000	Office Supplies	188	
Fire	1-101-12-320-5621-0000	Energy - Natural Gas	786	
Fire	1-101-12-320-5622-0000	Energy - Electricity	4,236	
Fire	1-101-12-320-5623-0000	Energy - Bottled Gas	1,903	
Fire	1-101-12-320-5624-0000	Energy - Oil	2,218	
Fire	1-101-12-320-5745-0000	Fire Equipment	1,601	
Fire	1-101-12-320-5749-0000	Capital	1,058	
Fire	1-101-12-320-5290-0000	Other Employee Benefits		11,499
Fire	1-101-12-320-5411-0000	Water/Sewer		127
Fire	1-101-12-320-5412-0000	Hydrants		5,559
Fire	1-101-12-320-5430-0000	Repair & Maintenance Services		5,170

EXPLANATION:

Inter-departmental transfer. Typical rebalancing of Fire Commission accounts.

Other employee benefits mainly represents the Length of Service Awards Program funding.

Town of Newtown
2017-18 Fiscal Year End Budget Transfer Request

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Emergency Management	1-101-12-330-5611-0000	Office Supplies	3	
Emergency Management	1-101-12-330-5220-0000	Social Security Contributions		3

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
PW - Highway	1-101-13-500-5625-0000	Energy - Gasoline	842	
PW - Highway	1-101-13-500-5580-0000	Dues, Travel & Education		836
PW - Highway	1-101-13-500-5651-0000	Street Signs		6

EXPLANATION:

Inter-departmental transfer. Educational courses under budgeted. There were savings in gasoline account.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
PW - Winter Maintenance	1-101-13-510-5130-0000	Salaries & Wages - Overtime	485	
PW - Winter Maintenance	1-101-13-510-5505-0000	Contractual Services	218	
PW - Winter Maintenance	1-101-13-510-5747-0000	Machinery & Equipment	737	
PW - Winter Maintenance	1-101-13-510-5661-0000	Salt		1,440

EXPLANATION:

Inter-departmental transfer. Last salt order batch put account over. Small amounts in other line items available.

Town of Newtown
2017-18 Fiscal Year End Budget Transfer Request

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
PW - Highway	1-101-13-500-5110-0000	Salaries & Wages - Full Time	9,000	
PW - Highway	1-101-13-500-5220-0000	Social Security Contributions	5,000	
PW - Highway	1-101-13-500-5625-0000	Energy - Gasoline	8,709	
PW - Trasfer Station	1-101-13-515-5505-0000	Contractual Services		22,709

EXPLANATION:

Inter-departmental transfer. Transfer station contractual services over due to stump and brush grinding.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
PW - Building Maintenance	1-101-13-650-5130-0000	Salaries & Wages - Overtime	650	
PW - Building Maintenance	1-101-13-650-5210-0000	Group Insurance	340	
PW - Building Maintenance	1-101-13-650-5220-0000	Social Security Contributions	1,240	
PW - Highway	1-101-13-500-5625-0000	Energy - Gasoline	4,500	
PW - Building Maintenance	1-101-13-650-5411-0000	Water/Sewerage		1,487
PW - Building Maintenance	1-101-13-650-5615-0000	General Maintenance Supplies		42
PW - Building Maintenance	1-101-13-650-5622-0000	Energy - Electricity		4,000
PW - Building Maintenance	1-101-13-650-5624-0000	Energy - Oil		1,201

EXPLANATION:

Inter-departmental transfer. Utility accounts underestimated.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Library	1-101-14-670-5210-0000	Group Insurance	46	
Library	1-101-14-670-5230-0000	Retirement Contributions		46

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

Town of Newtown
2017-18 Fiscal Year End Budget Transfer Request

		Transfers	
<u>Department</u>	<u>Account Number</u>	<u>From</u>	<u>To</u>
Contingency	1-101-24-570-5899-0000	921	
Children's Adventure Ctr	1-101-14-410-5230-0000		921

EXPLANATION:

Overage due to new employee going on a defined contribution plan (not budgeted for)

		Transfers	
<u>Department</u>	<u>Account Number</u>	<u>From</u>	<u>To</u>
Land Use	1-101-15-490-5749-0000	19,500	
Selectmen	1-101-11-100-5350-0000	4,820	
Land Use	1-101-15-490-5350-0000		4,820
Capital & Non-recurring	1-101-25-860-5870-0000		19,500

EXPLANATION:

\$19,500 capital amount represents an amount transferred during the year for a property purchase regarding the realignment of a state road. Amount being transferred to capital & Non-recurring fund until needed. Legal fees in Land Use were over budget. There were amounts available in Selectman's legal account.

**Town of Newtown
2017-18 Fiscal Year End Budget Transfer Request**

		Transfers	
<u>Department</u>	<u>Account Number</u>	<u>From</u>	<u>To</u>
Parks & Recreation	1-101-16-550-5115-0000	919	
Parks & Recreation	1-101-16-550-5117-0010	2,264	
Parks & Recreation	1-101-16-550-5117-0011	2,282	
Parks & Recreation	1-101-16-550-5117-0013	3,078	
Parks & Recreation	1-101-16-550-5117-0014	221	
Parks & Recreation	1-101-16-550-5210-0000	328	
Parks & Recreation	1-101-16-550-5580-0000	769	
Parks & Recreation	1-101-16-550-5611-0000	1,375	
Parks & Recreation	1-101-16-550-5613-0000	776	
Parks & Recreation	1-101-16-550-5614-0000	1,287	
Parks & Recreation	1-101-16-550-5615-0000	3,311	
Parks & Recreation	1-101-16-550-5616-0000	694	
Parks & Recreation	1-101-16-550-5749-0000	316	
Parks & Recreation	1-101-16-550-5115-0000		1,003
Parks & Recreation	1-101-16-550-5130-0000		4,948
Parks & Recreation	1-101-16-550-5220-0000		219
Parks & Recreation	1-101-16-550-5290-0000		192
Parks & Recreation	1-101-16-550-5505-0000		11,004
Parks & Recreation	1-101-16-550-5610-0000		254

EXPLANATION:

Inter-departmental transfer.

GRAND TOTALS

Transfers	
<u>From</u>	<u>To</u>
104,587	104,587

Attachment B

A RESOLUTION AMENDING THE 2018-19 TO 2022-23 CAPITAL IMPROVEMENT PLAN (CIP).

In year 2018-19 the project titled "Building/Land Purchase/Remediation/Demolition/Infrastructure" be changed to "New Police Facility – Real Estate Acquisition/Design/Construction" and the department changed from FFH to POLICE.

In year 2019-20 the project titled "Police Facility – Construction Phase" be changed to "New Police Facility – Real Estate Acquisition/Design/Construction" and the amount changed from \$8,000,000 to \$6,800,000.

In year 2020-21 the project titled "Police Facility – Construction Phase" be changed to "New Police Facility – Real Estate Acquisition/Design/Construction" and the amount changed from \$5,000,000 to \$4,000,000.

Detail attached.

PROPOSED AMENDMENTS SUMMARY & DETAIL

PROPOSED AMENDMENTS - SUMMARY

TOWN OF NEWTOWN							
LEGISLATIVE COUNCIL ADOPTED CIP - (2018 - 2019 TO 2022 - 2023) - 01/17/2018 PROPOSED AMENDED							
RANK	2018 - 2019 (YEAR ONE)			Funding			
	<u>BOARD OF SELECTMEN</u>	<u>Dept.</u>	<u>Adopted Amount</u>	<u>Bonding</u>	<u>Grants</u>	<u>General Fund</u>	<u>Other</u>
	Capital Road Program	PW	3,500,000	1,500,000		2,000,000	
	Sandy Hook Permanent Memorial	SH MEM	250,000	250,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	NEW POLICE FACILITY - REAL ESTATE ACQUISITION/DESIGN/CONSTRUCTION	POLICE	4,000,000	4,000,000			
	Brownfields remediation/re-purposing-7/28A Glen rd/open space	LAND USE	650,000	650,000			
	Eichlers Cove Improvements Phase (2 of 2)	P & R	400,000	-0-			400,000
	<u>BOARD OF EDUCATION</u>						
	Middle Gate - Roof Replacement (1984 & 1992 sections)	BOE	1,685,400	1,685,400			
	TOTALS	>>>>>>>	10,785,400	8,385,400	-	2,000,000	400,000
RANK	2019 - 2020 (YEAR TWO)			Funding			
	<u>BOARD OF SELECTMEN</u>	<u>Dept.</u>	<u>Adopted Amount</u>	<u>Bonding</u>	<u>Grants</u>	<u>General Fund</u>	<u>Other</u>
	Capital Road Program	PW	2,250,000			2,250,000	
	Bridge Replacement Program	PW	400,000	400,000			
	NEW POLICE FACILITY - REAL ESTATE ACQUISITION/DESIGN/CONSTRUCTION	POLICE	6,800,000	6,800,000			
	Tilson Artificial Turf Replacement	P & R	500,000				500,000
	Dickinson Pavilion Replacement	P & R	450,000	450,000			
	Edmond Town Hall Exterior Renovations	ETH	268,000	268,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	<u>BOARD OF EDUCATION</u>						
	Hawley - Replace Boiler & Lighting Energy Project	BOE	1,814,720	1,814,720			
	High School - Main Boiler Replacements	BOE	954,000	954,000			
	TOTALS	>>>>>>>	13,786,720	11,036,720	-	2,250,000	500,000
RANK	2020 - 2021 (YEAR THREE)			Funding			
	<u>BOARD OF SELECTMEN</u>	<u>Dept.</u>	<u>Adopted Amount</u>	<u>Bonding</u>	<u>Grants</u>	<u>General Fund</u>	<u>Other</u>
	Capital Road Program	PW	2,500,000			2,500,000	
	Bridge Replacement Program	PW	400,000	400,000			
	NEW POLICE FACILITY - REAL ESTATE ACQUISITION/DESIGN/CONSTRUCTION	POLICE	4,000,000	4,000,000			
	Radio System Upgrade and Console	ECC	1,775,000	1,775,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	<u>BOARD OF EDUCATION</u>						
	Hawley - Ventilation and HVAC Renovations	BOE	4,719,120	4,719,120			
	TOTALS	>>>>>>>	13,744,120	11,244,120	-	2,500,000	-
RANK	2021 - 2022 (YEAR FOUR)			Funding			
	<u>BOARD OF SELECTMEN</u>	<u>Dept.</u>	<u>Adopted Amount</u>	<u>Bonding</u>	<u>Grants</u>	<u>General Fund</u>	<u>Other</u>
	Capital Road Program	PW	2,750,000			2,750,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	Fairfield Hills Pickle Ball Courts	P & R	250,000	250,000			
	Edmond Town Hall Gym Air Conditioning	ETH	252,000	252,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	<u>BOARD OF EDUCATION</u>						
	High School - Replace/Restore Stadium Turf Field	BOE	1,060,000	1,060,000			
	Middle School - Ventilation, HVAC, AC (partial) - Phase II	BOE	3,093,300	3,093,300			
	TOTALS	>>>>>>>	10,105,300	7,355,300	-	2,750,000	-
RANK	2022 - 2023 (YEAR FIVE)			Funding			
	<u>BOARD OF SELECTMEN</u>	<u>Dept.</u>	<u>Adopted Amount</u>	<u>Bonding</u>	<u>Grants</u>	<u>General Fund</u>	<u>Other</u>
	Capital Road Program	PW	3,000,000			3,000,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	P & R Maintenance Yard Improvements	P & R	670,000	670,000			
	Edmond Town Hall Parking Lot Improvements	ETH	450,000	450,000			
	Library Renovations / replacements / upgrades	LIB	250,000	250,000			
	<u>BOARD OF EDUCATION</u>						
	Reed - Install High Efficiency Gas Boilers & LED Lighting	BOE	2,000,000	2,000,000			
	TOTALS	>>>>>>>	8,770,000	5,770,000	-	3,000,000	-
GRAND TOTALS			57,191,540	43,791,540	-	12,500,000	900,000

PROPOSED AMENDMENTS - DETAIL

Capital Improvement Plan

'18/'19 thru '22/'23

Town of Newtown, Connecticut

Project # FHA-1

Project Name Building/land purchase/remediation/demo/infrastruc

Type Land Improvements

Department FHA

Useful Life

Contact

Category Unsigned

DELETE PAGE

Description

To be used for eventual police facility site. Either for demolition and remediation of building on chosen site or the purchase of land and existing building. Along with any infrastructure improvements. Any excess funds can be used for Fairfield Hills demolition/remediation/infrastructure.

Justification

Expenditures	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Other	4,000,000					4,000,000
Total	4,000,000					4,000,000

Funding Sources	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Bonding	4,000,000					4,000,000
Total	4,000,000					4,000,000

Budget Impact/Owner

PROPOSED AMENDMENTS - DETAIL

Capital Improvement Plan

'18/'19 thru '22/'23

Town of Newtown, Connecticut

Project # Pol -1

Project Name Police Facility

Type Building construction/renovatio

Department Police

Useful Life 50

Contact CHIEF JAMES VIADERO

Category Buildings

**PROPOSED
AMENDED PAGE**

Description

New Police Facility - The acquisition of buildings & land, located at 191 South Main Street and 61 Pecks Lane, and the construction and development of a new police station, including, but not limited to, surveys, site testing and development, environmental remediation, selective demolition, building construction, bonds and insurances, general conditions, construction manager fees, design fees, materials testing, utility back charges, moving,, reproduction expenses, owner provided services and material, furniture, fixtures, or other equipment, communications equipment, security, access control, closed circuit tv, information technology, and audio visual equipment.

Justification

The Police facility, built in 1981, was based upon projections that we have far exceeded. The growth of the community and police personnel have made the current facility overcrowded, outdated and inadequate for a modern and professional police agency. The planning of this project started in 2002 with numerous CIP requests for improvements. A comprehensive Space Needs Study and Site Evaluation of 3 Main Street was completed.

Budget Impact/Other

See impact statement

Expenditures	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Other	4,000,000	6,800,000	4,000,000			14,800,000
Total	4,000,000	6,800,000	4,000,000			14,800,000

Funding Sources	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Bonding	4,000,000	6,800,000	4,000,000			14,800,000
Total	4,000,000	6,800,000	4,000,000			14,800,000

CURRENT LC ADOPTED CIP (01/17/2018)

CURRENT LC ADOPTED - SUMMARY

TOWN OF NEWTOWN							
LEGISLATIVE COUNCIL ADOPTED CIP - (2018 - 2019 TO 2022 - 2023) - 01/17/2018							
RANK	2018 - 2019 (YEAR ONE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,500,000	1,500,000		2,000,000	
	Sandy Hook Permanent Memorial	SH MEM	250,000	250,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	Building/Land Purchase/Remediation/Demolition/Infrastructure	FFH	4,000,000	4,000,000			
	Brownfields remediation/re-purposing-7/28A Glen rd/open space	LAND USE	650,000	650,000			
	Elchlers Cove Improvements Phase (2 of 2)	P & R	400,000	-0-			400,000
	BOARD OF EDUCATION						
	Middle Gate - Roof Replacement (1984 & 1992 sections)	BOE	1,685,400	1,685,400			
	TOTALS	>>>>>>>	10,785,400	8,385,400	-	2,000,000	400,000
RANK	2019 - 2020 (YEAR TWO)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,250,000			2,250,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	8,000,000	8,000,000			
	Tilson Artificial Turf Replacement	P & R	500,000				500,000
	Dickinson Pavilion Replacement	P & R	450,000	450,000			
	Edmond Town Hall Exterior Renovations	ETH	288,000	288,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Replace Boiler & Lighting Energy Project	BOE	1,814,720	1,814,720			
	High School - Main Boiler Replacements	BOE	954,000	954,000			
	TOTALS	>>>>>>>	14,986,720	12,236,720	-	2,250,000	500,000
RANK	2020 - 2021 (YEAR THREE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,500,000			2,500,000	
	Bridge Replacement Program	PW	400,000	400,000			
	Police Facility - Construction Phase	POLICE	5,000,000	5,000,000			
	Radio System Upgrade and Console	ECC	1,775,000	1,775,000			
	Library Renovations / replacements / upgrades	LIB	350,000	350,000			
	BOARD OF EDUCATION						
	Hawley - Ventilation and HVAC Renovations	BOE	4,719,120	4,719,120			
	TOTALS	>>>>>>>	14,744,120	12,244,120	-	2,500,000	-
RANK	2021 - 2022 (YEAR FOUR)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	2,750,000			2,750,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	Fairfield Hills Pickle Ball Courts	P & R	250,000	250,000			
	Edmond Town Hall Gym Air Conditioning	ETH	252,000	252,000			
	Library Renovations / replacements / upgrades	LIB	300,000	300,000			
	BOARD OF EDUCATION						
	High School - Replace/Restore Stadium Turf Field	BOE	1,060,000	1,060,000			
	Middle School - Ventilation, HVAC, AC (partial) - Phase II	BOE	3,093,300	3,093,300			
	TOTALS	>>>>>>>	10,105,300	7,355,300	-	2,750,000	-
RANK	2022 - 2023 (YEAR FIVE)			Funding			
	BOARD OF SELECTMEN	Dept.	Adopted Amount	Bonding	Grants	General Fund	Other
	Capital Road Program	PW	3,000,000			3,000,000	
	Bridge Replacement Program	PW	400,000	400,000			
	FFH Building Remediation / Demolition	FFH	2,000,000	2,000,000			
	P & R Maintenance Yard Improvements	P & R	670,000	670,000			
	Edmond Town Hall Parking Lot Improvements	ETH	450,000	450,000			
	Library Renovations / replacements / upgrades	LIB	250,000	250,000			
	BOARD OF EDUCATION						
	Reed - Install High Efficiency Gas Boilers & LED Lighting	BOE	2,000,000	2,000,000			
	TOTALS	>>>>>>>	8,770,000	5,770,000	-	3,000,000	-
GRAND TOTALS			59,391,540	45,891,540	-	12,500,000	900,000

CURRENT LC ADOPTED - DETAIL

Capital Improvement Plan

'18/'19 *thru* '22/'23

Town of Newtown, Connecticut

Project # FHA-1
Project Name Building/land purchase/remediation/demo/infrastruc

Type Land Improvements
Useful Life
Category Unassigned

Department FIA
Contact

Description

To be used for eventual police facility site. Either for demolition and remediation of building on chosen site or the purchase of land and existing building. Along with any infrastructure improvements. Any excess funds can be used for Fairfield Hills demolition/remediation/infrastructure.

Justification

Expenditures	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Other	4,000,000					4,000,000
Total	4,000,000					4,000,000

Funding Sources	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Bonding	4,000,000					4,000,000
Total	4,000,000					4,000,000

Budget Impact/Other

CURRENT LC ADOPTED - DETAIL

Capital Improvement Plan

'18/'19 thru '22/'23

Town of Newtown, Connecticut

Project # Pol -1

Project Name Police Facility

Type Building construction/renovatio

Department Police

Useful Life 50

Contact CHIEF JAMES VIADERO

Category Buildings

Description

A comprehensive space needs study was completed and it determined that the police facility at 3 Main St. was inadequate. The current facility no longer fulfills the day to day needs of policing functions for the Town of Newtown. Initial design amount was approved in 2017-18 and is in process.

Justification

The Police facility, built in 1981, was based upon projections that we have far exceeded. The growth of the community and police personnel have made the current facility overcrowded, outdated and inadequate for a modern and professional police agency. The planning of this project started in 2002 with numerous CIP requests for improvements. A comprehensive Space Needs Study and Site Evaluation of 3 Main Street was completed. Monies will be needed to professionally design the building.

Expenditures	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Construction/Maintenance		8,000,000	5,000,000			13,000,000
Total		8,000,000	5,000,000			13,000,000

Funding Sources	'18/'19	'19/'20	'20/'21	'21/'22	'22/'23	Total
Bonding		8,000,000	5,000,000			13,000,000
Total		8,000,000	5,000,000			13,000,000

Budget Impact/Other

Detailed operational budget impact will be determined closer to project start date.

Attachment C

Thank you for your questions.

1. Amending the CIP. The approval process for amending the CIP is set forth in Section 310-6 of the attached CIP Regulations, which is consistent with the process you have been following (BOS > BOF > LC). While Section 310-3 of the CIP Regulations appears to provide that the Board of Finance is exclusively charged with amending the CIP, Section 310-6B notes that the Board of Selectman identifies the purchases in the CIP and further Section 310-6J makes clear that the CIP plan approved by the Legislative Council shall be the single and final adopted CIP plan for the Town. Therefore, if the Board of Finance makes a change to the CIP that the Legislative Council does not ultimately approve, it would not be controlling. The Board of Finance cannot act in isolation. As such, please continue to follow the current process BOS > BOF > LC to approve any CIP plan amendments.

2. Acquisition of Real Property. Section 8-05 of the Charter requires that: following the submission of the Financial Impact Statement and the appraisal of the property, if the acquisition would require an appropriation of \$1,500,000 or more, then such property acquisition requires approval of a referendum. Because the property acquisition is included as part of the total \$14,800,000 project for the development of a new police building, only one ballot question is needed at referendum. Additionally, the current ballot label reads: "Shall the \$14,800,000 appropriation and bond authorization for the acquisition of buildings and land and the construction and development of a new police station be approved?," where approval concerning the land acquisition is built within.

Glenn

Glenn A. Santoro

Robinson & Cole LLP
280 Trumbull Street
Hartford, CT 06103
Direct 860.275.8322 | Fax 860.275.8299
gsantoro@rc.com | www.rc.com

RESOLUTION PROVIDING FOR A SPECIAL APPROPRIATION IN THE AMOUNT OF \$14,800,000 FOR THE ACQUISITION OF BUILDINGS AND LAND AND THE CONSTRUCTION AND DEVELOPMENT OF A NEW POLICE STATION, AS AUTHORIZED IN THE CAPITAL IMPROVEMENT PLAN (2018-19 TO 2022-23) AND AUTHORIZING THE ISSUANCE OF \$14,800,000 BONDS OF THE TOWN TO MEET SAID SPECIAL APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

RESOLVED:

Section 1. The sum of \$14,800,000 is a special appropriation made pursuant to Chapter 6, Section 6-35 of the Town Charter of the Town of Newtown (the "Town") for the acquisition of buildings and land, located at 191 South Main Street and 61 Pecks Lane, and the construction and development of a new police station, including, but not limited to, surveys, site testing and development, environmental remediation, selective demolition, building construction, bonds and insurances, general conditions, construction manager fees, design fees, materials testing, utility back charges, moving, reproduction expenses, owner provided services and material, furniture, fixtures, or other equipment, communications equipment, security, access control, closed circuit television (CCTV), information technology (IT), audio visual (AV) equipment, as authorized in the Capital Improvement Plan (2018-19 to 2022-23) and for selling, engineering, technical support services during construction, administrative, printing, advertising, legal and financing costs related thereto (collectively, the "Project"), said appropriation to be inclusive of any and all State and Federal grants-in-aid thereof.

Section 2. To meet said appropriation, \$14,800,000 bonds of the Town, or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the maximum maturity permitted by the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes"). Said bonds may be issued in one or more series as determined by the Financial Director, and the amount of bonds of each series to be issued shall be fixed by the Financial Director, in the amount necessary to meet the Town's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient, with other funds available for such purpose, to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing, legal and financing costs of issuing such bonds. The bonds shall be in the denomination of \$5,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the First Selectman and the Financial Director, bear the Town seal or a facsimile thereof, be certified by a bank or trust company, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company, and be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including the approval of the rate or rates of interest shall be determined by the First Selectman and the Financial Director, in accordance with the Connecticut General Statutes.

Section 3. Said bonds shall be sold by the First Selectman and the Financial Director in a competitive offering and the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. To the extent required by the Charter of the Town of Newtown, bids shall be solicited from at least three lending institutions. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a

recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds.

Section 4. The First Selectman and the Financial Director are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the First Selectman and the Financial Director, have the seal of the Town affixed, be payable at a bank or trust company designated by the First Selectman, be approved as to their legality by Robinson & Cole LLP, Hartford, Connecticut, and be certified by a bank or trust company designated by the First Selectman pursuant to Section 7-373 of the Connecticut General Statutes. The notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The First Selectman or his designee is hereby authorized, in the name and on behalf of the Town to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project and is further authorized to expend said funds in accordance with the terms hereof and in connection therewith, to contract in the name of the Town with sellers, engineers, contractors and others.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds or bond anticipation notes or other obligations ("Tax-Exempt Obligations") authorized to be issued by the Town. The Tax-Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Financial Director or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax-Exempt Obligations, and to amend this declaration.

Section 7. The First Selectman and the Financial Director are hereby authorized, in the name and on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The First Selectman is hereby authorized, in the name and on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution.

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-35(b) & 7-25)**

REQUESTING DEPARTMENT POLICE

PROJECT: NEW POLICE FACILITY

PROPOSED APPROPRIATION AMOUNT:	\$ 14,800,000
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PROPOSED FUNDING:		
BONDING		
GRANT	\$	14,800,000
OTHER		
	<u>\$</u>	<u>14,800,000</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget. Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS			
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (1st year)		\$ 1,221,000	
TOTAL IMPACT ON EXPENDITURES		\$ 1,221,000	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES	(92,619)	
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ (92,619)	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET	\$ 1,313,619
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EQUIVALENT MILL RATE OF TOTAL IMPACT (using current year's information)	0.42 mills
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COMMENTS:

DEBT SERVICE IMPACT HAS BEEN ACCOUNTED FOR IN THE DEBT SERVICE FORECAST IN THE CIP PROCESS. TAX LOSS CAN BE OFFSET BY THE EVENTUAL SALE (IF APPROVED) OF THE EXISTING POLICE FACILITY REAL ESTATE.

SEE ATTACHED FOR FINANCIAL IMPACT DETAIL OVER TWENTY YEARS AND A COMPARISON OF OTHER BUILD OPTIONS.

PREPARED BY: ROBERT TAIT DATE: 8/16/2018

		YEAR																			
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
FINANCIAL IMPACT STATEMENT																					
NEW POLICE FACILITY																					
CURRENT PROPOSAL																					
191 South Main Street																					
Land/BLDG Purchase 1,600,000																					
Construction/Renovation 13,200,000																					
Total Cost 14,800,000																					
Bond Principal & Interest Payments																					
1,221,000 1,196,950 1,172,900 1,148,850 1,124,800 1,100,750 1,076,700 1,052,650 1,028,600 1,004,550 980,500 956,450 932,400 908,350 884,300 860,250 836,200 812,150 788,100 764,050																					
Real Estate Tax Loss:																					
2017 Tax Assessment = 1,705,000																					
2018/19 Mill Rate 34.24																					
Tax (increase 2% per year) 58,379 59,547 60,738 61,952 63,192 64,455 65,744 67,059 68,401 69,769 71,164 72,587 74,039 75,520 77,030 78,571 80,142 81,745 83,380 85,047																					
Personal Property Tax Loss 34,240 33,555 32,884 32,226 31,582 30,950 30,331 29,725 29,130 28,548 27,977 27,417 26,869 26,331 25,805 25,289 24,783 24,287 23,801 23,325																					
TOTAL IMPACT - Finance Cost + Tax Loss 1,313,619 1,290,052 1,266,542 1,243,079 1,219,573 1,196,156 1,172,776 1,149,434 1,126,131 1,102,866 1,079,640 1,056,454 1,033,308 1,010,201 987,135 964,109 941,125 918,182 895,281 872,423																					
OTHER OPTIONS																					
Municipal Campus																					
TOTAL ESTIMATED COST = 21,200,000																					
Bond Principal & Interest																					
1,749,000 1,714,550 1,680,100 1,645,650 1,611,200 1,576,750 1,542,300 1,507,850 1,473,400 1,438,950 1,404,500 1,370,050 1,335,600 1,301,150 1,266,700 1,232,250 1,197,800 1,163,350 1,128,900 1,094,450																					
SAVINGS 435,381 424,498 413,578 402,631 391,627 380,594 369,524 358,416 347,269 336,084 324,860 313,596 302,292 290,949 279,565 268,141 256,675 245,168 233,619 222,027 6,596,484																					
Existing Building - South Main St.																					
TOTAL ESTIMATED COST = 18,700,000																					
Bond Principal & Interest																					
1,542,750 1,512,363 1,481,975 1,451,588 1,421,200 1,390,813 1,360,425 1,330,038 1,299,650 1,269,263 1,238,875 1,208,488 1,178,100 1,147,713 1,117,325 1,086,938 1,056,550 1,026,163 995,775 965,388																					
SAVINGS 279,131 222,311 215,453 208,559 201,627 194,657 187,649 180,604 173,519 166,397 159,235 152,034 144,792 137,512 130,190 122,829 115,435 107,981 100,494 92,965 3,243,364																					
Source: Existing Book Report dated 4/24/2018																					