# BOARD OF FINANCE <br> MINUTES <br> SPECIAL MEETING <br> 3 Primrose Street - Council Chambers <br> Wednesday, November 16, 2022 at 6:30 p.m. <br> <br> These minutes are subject to approval by the Board of Finance 

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Present: John Madzula, , Sandy Roussas, Laura Miller and Erica Sullivan
Absent: Chandravir Ahuja and Steven Goodridge
Also Present: First Selectman Dan Rosenthal, Finance Director, Bob Tait and two members of the public
Chair Madzula called the meeting to order at 6:30p.m. Attendees saluted the American Flag.

## Voter Comments

None

## Communications

Chair Madzula shared he received the BOE Newsletter from BOE Member, Don Ramsey.

## Minutes

Erica Sullivan moved to approve the minutes from October 27, 2022. Sandy Roussas seconded. (Erica Sullivan abstained). All in favor and motion passes.

## First Selectman's Report

The First Selectman noted there was a private ceremony for the Sandy Hook Permanent Memorial. He thanked all the Town staff that helped to make this possible. He is very pleased with the Memorial and is happy residents can visit in a peaceful and relaxed manner in remembrance of $12 / 14$. He had a site visit to Hawley School. The project is making good headway with demo finished and ductwork has started. The First Selectman noted budget season is up and coming. There are inflation issues with certain items, so the First Selectman has talked with the Finance Director, Bob Tait, as well the BOE Business Director, Tanya Vada. He is confident these increases can be adjusted/manageable within the current budget.

## Finance Director's Report

The Town financial advisors, Phoenix Advisors, shows municipalities with a AAA bond rating received an average $3.9 \%$ rate with 20-year term. Mr Tait has adjusted the Town bond forecast schedule to match the $3.9 \%$ bond rating. Mr. Tait has created various "what-if" scenarios with different bond interest rates for informational purposes (see attached).

## New Business

1. Hawley School HVAC Proposal to CT DAS (Dept. of Administrative Services)

Sandy Roussas made a motion to authorize the superintendent and/or the First Selectman to apply for the 2022 HVAC/Indoor Air Quality Grant from the CT Department of Administrative Services for the Hawley HVAC project. Erica Sullivan seconded. All in favor and motion passes.
2. 11,157 Transfer from Contingency to Other Purchased Services (Lake Authorities)

Erica Sullivan made a motion to approve the transfer in the amount of $\$ 11,157$ from Contingency to
Other Purchased Services. Sandy Roussas seconded. All in favor and motion passes.
3. Review and/or Approval of Proposed 2023-24 to 2027-28 CIP

Chair Madzula tabled this until the meeting on the $29^{\text {th }}$ when there is expected to be a full Board in attendance.

Capital Improvement Plan-2023-2024 to 2027-2028
To find document online please follow:
Newtown-ct.gov $\rightarrow$ Government $\rightarrow$ Finance Department $\rightarrow$ Capital Improvement Plan (CIP) $\rightarrow$ BOS BOE Combined CIP 2023-24 to 2027-28

David Schill and Alex Villamil from the Library came to discuss the structure of the library. The Board was told the roofing company utilized $\sim 45 \%$ of the old slate roof in combination with new slate. The new roof has a lifespan of about 80 years. There was discussion about potholes in the parking lot as well as an independent survey of the boilers. The current boilers have a lifespan of about 18 years and are going on about 25 years.

## Unfinished Business

None

## Voter Comments

None

## Announcements

Chair Madzula as well as the rest of the Board wanted to thank to the Voters for showing up and preserving an important Town body.

## Adjournment

Erica Sullivan made a motion to adjourn. Sandy Roussas seconded. All members were in favor and the meeting was adjourned at $7: 14 \mathrm{pm}$.

Respectfully submitted, Kiley Morrison Gottschalk, Clerk

## Attachments

Hawley Proposal to CT
Transfer
Finance Director Documents

| Desent Comnecticut Bond Sale Resuls |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Sale Date | Amount | Term | Rate | Rating(s) | Tax Status |
| 10/20/2022 | \$1,200,000 | 10 Yrs | 3.50\% | AAA / NR | TE |
| 10/20/2022 | \$8,060,000 | 20 Yrs | 3.95\% | $A A_{+} / \mathrm{NR}$ | TE |
| 9/14/2022 | \$9,975,000 | 25 Yrs | 3.94\% | AA-/NR | TE |
| 9/7/2022 | \$2,640,000 | 15 Yrs | 3.38\% | AAA / NR | TE |
| Recent Comectrent Note sile Restlis |  |  |  |  |  |
| 10/20/2022 | \$16,250,000 | 1 Yr | 3.31\% | SP-1+/POS | TE |
| 10/20/2022 | \$17,355,000 | 1 Yr | 3.30\% | SP-1+/POS | TE |
| 10/4/2022 | \$2,845,000 | 1 Yr | 3.41\% | NR/POS | BQ |
| 9/20/2022 | \$285,000 | 1 Yr | 3.14\% | NR / No POS | BQ |



Market Commentary

- The YTD rise in municipal interest rates, due to high inflation and Federal Reserve rate hikes, continued in October with rates increasing 10-25 bps across the curve.
- Total October municipal bond issuance was $\$ 24.951$ billion, a $40 \%$ decline year-overyear.
- 10-year Municipal "AAA" Benchmark index - reached a high of $3.41 \%$ in late-October and is up 235 bps since January 1st.
- 10-year U.S. Treasury benchmark yield - reached a high of $4.25 \%$ in late-October before retreating modestly at month-end (first time above $4.00 \%$ since 2008).
- Notable Economic News: October CPI report came in slightly higher than the expected consensus, as headline inflation in September was up $8.2 \%$ year-over-year.
- The Federal Reserve continues to increase the benchmark interest rate target (now at $3.25 \%$ ) - most recently increasing it by 75 bps on September 21st.
- Next Federal Reserve Meeting - November 2nd (another expected rate increase of 75 bps).

|  |  | ctrrent | $\begin{aligned} & \text { Kast } \\ & \text { Weel } \end{aligned}$ | $\begin{aligned} & \text { Ins } \\ & \text { Month } \end{aligned}$ | rast <br> Year |
| :---: | :---: | :---: | :---: | :---: | :---: |
| U.S. Treasury | 2-Year | 4.51\% | 4.42\% | 4.22\% | 0.50\% |
|  | 10-Year | 4.10\% | 4.10\% | 3.83\% | 1.58\% |
|  | 30-Year | 4.22\% | 4.26\% | 3.79\% | 1.98\% |
| Mumicipal <br> "AAA" <br> Benchmark | 1-Year | 3.12\% | 3.14\% | 3.06\% | 0.13\% |
|  | 10-Year | 3.39\% | 3.41\% | 3.30\% | 1.14\% |
|  | 20-Year | 39\% | 3.86\% | 3.73\% | 1.47\% |



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## Bid Results

## Newtown (Town) <br> \$8,430,000 General Obligation Bonds, Issue of 2022

The following bids were submitted using PARITr ${ }^{\circledR}$ and displayed ranked by lowest TIC.
Click on the name of each bidder to see the respective bids.

| Bid Award* | Bidder Name | TIC |
| :---: | :--- | :---: |
| Reoffering | FHN Financial Capital Markets | 2.289645 |
| $\square$ | Roosevelt \& Cross, Inc. | 2.335400 |
| $\square$ | Piper Sandler \& Co | 2.336370 |
| $\square$ | Robert W. Baird \& Co., Inc. | 2.361358 |
| $\square$ | Raymond James \& Associates, Inc. | 2.406996 |

*Awarding the Bonds to a specific bidder will provide you with the Reoffering Prices and Yields.
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11:35:10 a.m. EDST

| Upcoming Calendar | Overview | Compare |
| :--- | :--- | :--- |

## Bid Results

## Newtown (Town) \$8,725,000 General Obligation Bonds, Issue of 2021

The following bids were submitted using PARITY ${ }^{\circledR}$ and displayed ranked by lowest TIC. Click on the name of each bidder to see the respective bids.

| Bid Award | Bidder Name | TIC |
| :---: | :--- | :---: |
| Reoffering | Piper Sandler \& Co | 1.569528 |
| $\square$ | Robert W. Baird \& Co., Inc. | 1.581999 |
| $\square$ | Roosevelt \& Cross, Inc. | 1.607953 |
| $\square$ | FHN Financial Capital Markets | 1.616773 |
| $\square$ | Mesirow Financial, Inc. | 1.637063 |
| $\square$ | Fidelity Capital Markets | 1.648868 |
| $\square$ | Stifel, Nicolaus \& Co., Inc. | 1.658191 |

*Awarding the Bonds to a specific bidder will provide you with the Reoffering Prices and Yields.

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|  | TOWN OF NEWTOWN 2023-2024 CIP FIVE YEAR FORECAST |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  | 11/16/2022 |  |  |  |  |
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|  |  |  | current yr |  | 2023 | 10 2027-2 | CIP |  |  |  |  |  |  |  |  |
|  |  |  | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 | 2027-2028 |  |  |  |  |  |  |  |
|  |  | Current | Planned | Forecasted | Forecasted | Forecasted | Forecasted | Forecasted | Total Est. |  |  |  |  |  |  |
|  | Fiscal | Debt | 2023 Bond | 2024 Bond | 2025 Bond | 2026 Bond | 2027 Bond | 2028 Bond | Debt Service |  |  | Debt |  |  |  |
|  | Years | Service | Issue | Issue | Issue | Issue | Issue | Issue | Fiscal Year |  |  | Service |  |  |  |
|  | Ending | Schedule | (03/15/2023) | (03/15/2024) | (03/15/2025) | (03/15/2026) | (03/15/2027) | (03/15/2028) | Total |  | General Fund | as a \% of |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  | Budget | Budget |  |  |  |
|  | PRINCIPAL | L AMOUNT>>> | 6,000,000 | 10,000,000 | + | 13,000,000 | 8,250,000 | 6,750,000 | 38,000.000 | 4 | FIVE YEAR BORR | OVING: | HOUNT |  |  |
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|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| * | 06/30/2023 | 9,611,232 |  |  |  |  |  |  | 9,611,232 |  | 123,219,554 | 7.80\% |  |  |  |
| * | 06/30/2024 | 9,264,888 | 534,000 |  |  |  |  |  | 9,798,888 |  | 125,683,945 | 7.80\% |  |  |  |
| * | 06/30/2025 | 8,617,704 | 522,300 | 915,000 |  |  |  |  | 10,055,004 |  | 128,197,624 | 7.84\% |  |  |  |
|  | 06/30/2026 | 8,662,854 | 510,600 | 894,250 | - |  |  |  | 10,067, 704 |  | 130,761,576 | 7.70\% |  |  |  |
|  | 06/30/2027 | 7,946,531 | 498,900 | 873,500 | - | 1,196,000 |  |  | 10,514,931 |  | 133,376,808 | 7.88\% |  |  |  |
|  | 06/30/2028 | 6,974,853 | 487,200 | 852,750 | - | 1,168,700 | 761,500 |  | 10,245, 003 |  | 136,044,344 | 7.53\% |  |  |  |
|  | 06/30/2029 | 6,105,970 | 475,500 | 832.000 | - | 1,141,400 | 744,070 | 623,500 | 9,922,440 |  | 138,765,231 | 7.15\% |  |  |  |
|  | 06/30/2030 | 5,860,595 | 463,800 | 811,250 | - | 1,114,100 | 726,640 | 609,220 | 9,585,605 |  | 141,540,536 | 6.77\% |  |  |  |
|  | 06/30/2031 | 5,703,737 | 452,100 | 790,500 | - | 1,086,800 | 709,210 | 594,940 | 9,337,287 |  | 144,371,346 | 6.47\% |  |  |  |
|  | 06/30/2032 | 4,861,493 | 440,400 | 769,750 | - | 1,059,500 | 691,780 | 580,660 | 8,403,583 |  | 147,258,773 | 5.71\% |  |  |  |
|  | 06/30/2033 | 4,276,740 | 428,700 | 749,000 | - | 1,032,200 | 674,350 | 566,380 | 7,727,370 |  | 150,203,949 | 5.14\% |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  | premium applied | d from debt service | fund. |  |  |  |
|  | Current Yea | ar Detail: |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | 2022-23 CIP |  |  |  |  |  |  | Increase in Ann | ual Debt Servic |  | Premium Applied | * |  |  |  |
|  |  | Hawley HVAC |  | 1,500,000 |  |  |  | 2022-23 |  |  | $(430,658)$ |  |  |  |  |
|  |  | Sandy Hook M | norial | 600,000 |  |  |  | 2023-24 | 187,656 | 2.0\% | $(900,000)$ |  |  |  |  |
|  |  | High school sta | um (rear) turf | 450,000 |  |  |  | 2024-25 | 256,116 | 2.6\% | $(700,000)$ |  |  |  |  |
|  |  | Fire apparatus |  | 500,000 |  |  |  | 2025-26 | 12,700 | 0.1\% | (700, |  |  |  |  |
|  |  | Bridge replacen | nt program | 400,000 |  |  |  | 2026-27 | 447,227 | 4.4\% | - |  |  |  |  |
|  |  | Glen road clean |  | 650,000 |  |  |  | 2027-28 | (269,928) | -2.6\% | - |  |  |  |  |
|  |  | ETH parking lo |  | 600,000 |  |  |  |  |  |  | $(2,030,658)$ |  |  |  |  |
|  |  | H.S. HVAC |  | 850,000 |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Head O'Meado | boiler | 424,000 |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  | 5,974,000 |  |  |  |  |  |  |  |  |  |  |  |
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## Summary:

The state of CT will be awarding $\$ 150 \mathrm{M}$ for HVAC projects for public schools in early 2023. The grant application is due $12 / 1 / 22$. This is a competitive grant so and award is not guaranteed. While priority is expected to be given to financially disadvantaged districts, the Hawley project meets eligibility guidelines and we would like to apply.

Rationale for the Hawley project submission:
The award will fund a maximum $50 \%$ of project cost (after all other applied state and federal funds are backed out) and requires the municipality to formally commit the balance of funds. This is encouraged to be completed for the application due date of $12 / 1$, and required to be completed by $12 / 31$. The grant money will be awarded and disseminated before funding for our other projects can be approved via the budget process.

Further, Hawley is the largest project and stands to bring in the largest award. With $\$ 300,000$ authorized on $3 / 4 / 20$ and $\$ 8,000,000$ authorized $9 / 1 / 21$ by the LC, $\$ 2,500,000$ backed out for ARPA funding, we see the potential award of up to $\$ 2,900,000$.

## Requested action:

Each board to vote on a motion to pass a resolution authorizing the Superintendent and/or the First Selectman to apply for the 2022 HVAC/Indoor Air Quality Grant from the CT Department of Administrative Services for the Hawley HVAC project, as approved by the Legislative Council.


## NEWTOWN CODE:

## Chapter 10. Authorities

## Article I. Lake Lillinonah Authority

[Adopted by the Board of Selectmen 7-20-1971 (Ord. No. 33)]

## § 10-1. Establishment.

The Town of Newtown, acting in concert with any other town or towns having a portion of Lake Lillinonah within their territorial limits, hereby establishes a lake authority for said lake, to be known as the "Lake Lillinonah Authority."

## § 10-2. Membership; terms of office.

Said Authority shall be composed of three delegates from each member town, who shall be appointed by the Board of Selectmen of each town for terms of three years, all of which such terms shall be commenced upon the date when the first such delegate is appointed; except that the initial appointments shall be for terms of one, two and three years, respectively.

## § 10-3. Powers and duties.

The Lake Lillinonah Authority shall exercise all powers granted by the Connecticut General Statutes for lake authorities, including, without limitation, powers relating to the enforcement of boating laws on said lake and such other powers as from time to time may be granted to said Authority by the legislative bodies of all member towns and the General Statutes.

## Article II. Lake Zoar Authority

[Adopted 11-9-1972 STM (Ord. No. 37)]

## § 10-4. Establishment; composition; authority.

[Amended 8-22-2007 by Ord. No. 90]
Pursuant to the powers granted by §7-151a of the Connecticut General Statutes, as amended from time to time, the Lake Zoar Authority is hereby established. Said Authority shall be comprised of the Town of Newtown and such other towns having Lake Zoar within their territorial limits as may adopt the provisions of said statute, and shall exercise all powers authorized under the statutes of this state for lake authorities, including, without limitation, the power to act as agent for the member towns in cooperating with the State Boating Commission in the enforcement of the boating laws on Lake Zoar.

## § 10-5. Powers and duties.

Upon approval by the legislative bodies of all member towns, the Lake Zoar Authority shall have the power to: A.

Control and abate algae and aquatic weeds in cooperation with appropriate state authorities;
[Amended 8-22-2007 by Ord. No. 90]

## B.

Study water management, including but not limited to water depth and circulation, and make recommendations for action to member Towns; and

## C.

$\frac{C_{.}}{\text {Act as agent for member towns with respect to filing applications for grants and reimbursements with the Department }}$ of Environmental Protection and other state agencies in connection with state and federal programs.

## §10-6. Membership; terms of office.

Said Authority shall be composed of three delegates from each member town, who shall be appointed by the Board of Selectmen of each town; one for a term of two years and one for a term of three years. All subsequent appointments shall be for terms of three years.

## STATE STATUTE:

Sec. 7-151a. Establishment of lake authorities. Withdrawal of town. (a) As used in this section, "state waters" means all waters within the territorial limits of the state except navigable waters of the United States. Any two or more towns which have within their territorial limits a body of state water may establish by ordinance a lake authority. Said authority shall act as agent for the member towns in cooperating with the Commissioner of Energy and Environmental Protection in the enforcement of the boating laws on such water.
(b) Notwithstanding the provisions of section 7-330, such authority shall be composed of at least three delegates from each member town whose term of office and method of selection shall be determined by the towns establishing the authority provided each member town may appoint up to four delegates to the authority. Each town shall pay to the authority its respective share of the expenses of the commission prorated on the basis of its linear footage of shore line or any other formula agreed on and adopted by a majority of the legislative bodies of all member towns. Any member town may, by ordinance, withdraw from such authority, effective upon the mailing of written notice of such withdrawal to the authority. Each withdrawing town shall be liable for its share of expenses incurred prior to the effective date of such notice. Upon the withdrawal of any town or towns, the authority shall remain in force insofar as the remaining town or towns are concerned, but the jurisdiction of the authority shall be reduced to that portion of said body of state water lying within the boundaries of such remaining town or towns. In the event of such a withdrawal, the portion of such body of state water lying within the town or towns withdrawing from the authority shall revert to the status existing prior to the adoption of the authority.
(c) In addition to the power granted in subsection (a) of this section, a lake authority may be granted by the legislative bodies of its respective towns powers to: (1) Control and abate algae and aquatic weeds in cooperation with the Commissioner of Energy and Environmental Protection; (2) study water management including, but not limited to, water depth and circulation and make recommendations for action to its member towns; (3) act as agent for member towns with respect to filing applications for grants and reimbursements with the Department of Energy and Environmental Protection and other state agencies in connection with state and federal programs; and (4) act as agent for member towns with respect to receiving gifts for any of its purposes.
(d) A lake authority shall have no jurisdiction in any matters subject to regulation by the Commissioner of Energy and Environmental Protection.
(e) Each member town of any lake authority shall protect and save harmless such town's delegates to such lake authority from financial loss and expense, including legal fees and costs,


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