



**BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN**

Regular Meeting
October 21 2019 at 7:00 pm
Newtown Hook & Ladder
12 Church Hill Rd. Newtown, CT. 06470

Meeting Opened By: Pat Reilly, Chairman at 7:00 pm

Commissioners Present: Pat Reilly, Tim Whelan, Bob Kick, Jay Nezvesky, Ron Bolmer and Tim Gies

Marshal's Present: Rich Frampton, Dave Ober, Jamilynn Zapata,

Chiefs Present: Chris Ward & Bill Halstead

Chairman's Comments: None

Approval of Minutes: Regular Meeting September 23, 2019

Motion made to accept minutes made by: Bob Kick

Seconded by: Ron Bolmer

Abstain: -

Motion passed unanimously

Correspondence from the Board: None

Correspondence to the Board: None

Public Participation:

- Rich Frampton would like to add to the agenda "New Business" Fire Lanes at Ricky's Shopping Center 71 South Main St. has Fire Lanes. Discuss and possible Vote to accept.
- Pat would like to add to "New Business" – Hawleyville Gear purchase.

Marshal's Report: - Reported by FM Frampton -see attached #1 September 2019 reports
Rich also participated again this year with Operation Save A Life and received free Smoke Detectors and limited Co detectors.

Marshal's Remarks: Water Main replacement taking place this week at night on Church Hill Rd. between the Pump House and the railroad bridge.

Purchasing Agent: None-

Combined Chiefs: Bill Halstead reported they had a meeting just prior to the BOFC meeting on Sept. 23rd.

- They had discussed requests for Tankers only allowing 3 tankers to go out of town at a time.
- Automatic Aid- being discussed and worked on with Dispatch.

Chiefs will meet again in the next few weeks to go over inventory and the breakdown of what equipment that will be needed for the new system.

Reports from Standing Committees

Policy & Procedures Committee:

- Bob Kick passed out and went over a copy of the current Infectious Disease Policy, to ask questions for wording and to make sure policy is written with updates.
- Bob also passed out copies of the current Pay Per Call Policy to be able to update correctly for possible vote at the November meeting.

Radio Sub Committee-

- Bill reported that Selectman approved additional funding for the new Radio System. It will follow the normal process through the Legislative Counsel/ Boards.
- Checked all tower sites, Ferris Road will required additional equipment and will be able to be housed in an existing AT&T building already on site.

Radio & Hydrant Committee:

- It has been brought to Ron's attention that maybe the OIC vehicles should be assigned numbers per Fire Company. That it gets confusing which OIC vehicle has responded to multiple company calls. Maybe the Chiefs can discuss this at their next Chiefs meeting.
- Ron reported that there is a new Tank to be tested at the new development off Castle Meadow Rd- (Botsford District) Maranello Drive.
- Ron also stated that there seems to be some issues with corrosion of the inside of the Suppression Tanks (rubberized coating) over the years from the use of snow/ice solutions used on the roads. Need to look at an alternative to using curtain drains for filling. They fill up with silt and salt products.

Truck Committee:

- Tim reported that there is a recall on the Tankers (Drop Chains) he will make arrangements for Bruce Taylor to take care of them and schedule the corrective action.
- Tim talked about the Rear Steer problems/ Cylinder Lock issues there have been with 114 – keeping extra parts on hand since the parts are going to be so hard to get... Tim asked to add to this to "New Business" purchase of parts for Truck 114.
- Tim also discussed that Botsfords Tanker had an issue with Head Gasket in compressor- doesn't seem to be an issue to worry about for the other two tankers. Tim brought truck to cummins for repair under warranty.

Budget Committee:

- Jay reported that he received all budgets from the Departments. He will be arranging a meeting of the committee to go over them and then will set up time slots for each Chief/ Fire Marshal.
- Hawleyville asking for 5 sets of gear- referred to New Business.

NUSAR – None

Old Business:

- **Cancer Screening-**

- ✓ Nancy Schreiner did some research and found a company "One Test" that sells kits to Fire Departments- Using the kits seems to be quite tedious (Draw Blood, Shake for half hour, pack in Ice and overnight to company for testing).
- ✓ Was referred to NFPA1582 which wasn't very specific in what tests should be done.
- ✓ Mayo Clinic suggests the following Tests: Lung (especially mesothelioma), Stomach, Esophagus, Intestine, Kidney, Prostate along with CBC, Blood Protein, Tumor Markers, Circulating Tumor Cell test.
- ✓ Will look into Town Dr. and Urgent Care to see if they would write scripts for these blood tests and what the procedure would be and the cost associated with this.

Hawleyville Tanker-

- Tim reported that the Truck should go out to bid on Friday 10/28/19

Annual Dinner Meeting-

- 10/28/19- Sal e Pepe 6:00 meeting to begin at 6:30 dinner immediately to follow

New Business:

- **ELECTIONS:** Nomination of Vice Chairman

Pat Reilly nominated Tim Whelan for Vice Chairman

Jay seconded

Passed- unanimously

- \$10,000 non-recurring Capitol for gear for Hawleyville- Pat asked that the Justification is they had expired. They were originally asking for 3 sets of gear, then it went to 3 or 4 and in the email he's asking for 5 sets of gear. Pat suggested they vote on 4 sets of gear. Let's move on this before the normal budget talks starts- Tim talked to Bob Tait and there may be some money becoming available. Hawleyville would like to purchase 5 set of gear to replace some gear that is going out of date (2021). Just because the gear is expired doesn't mean they can't be used. They can go out for inspection and if they can pass can still be used. Inspection costs \$100.00 for inspection /cleaning. After much discussion, the motion was tabled until the November meeting so Hawleyville's Chief can be there to answer questions.
- Ricky's Shopping Plaza 71 South Main St. Rich Frampton explained there have been some issues with the proprietors at the located and so we needed to vote on the acceptance of the Fire Lanes. Pat Reilly made a motion to accept the fire Lanes at 71 South Main St. Tim Whelan seconded. And the motion passed unanimously.
- Tim reported that Firematic suggested that the board purchases "All Steer" parts for Truck 114. They will become obsolete. A quote is attached #2 in the amount of \$4628.01. After much discussion Tim Whelan made motion to purchase steering cylinders and lock mechanism to be stored at Newtown Hook and Ladder. The motion was seconded by Bob Kick Motion Passed unanimously.
- Jay discussed that Hose Testing had been done and Botsford had a Nozzle and a length of 5" hose that failed. It was suggested that the Nozzle be sent out to be fixed.

A motion to adjourn made by: Jay Nesvesky

Seconded by: Tim Gies


Passed unanimously

There being no further business the meeting adjourned at 8:16pm.

Respectfully submitted,

Nancy Schreiner, BOFC Clerk

FIRE MARSHAL'S COMBINED MONTHLY TIME SUMMARY

CODE	CATEGORY	INCIDENTS	HOURS
A	FIRE CALLS	1	
B	FIRE INVESTIGATION	2	
C	FOLLOW UP INVEST.	0	
D	BUILDING & SITE		
	1. Building Inspections	50	
	2. Site Inspections	20	
	3. C.O. Inspections	0	
	4. Suppression & Dry Hyd	1	
	5. Tank Removals	2	
	6. Burn Permits	0	
E	FOLLOW UP INSPECTIONS	10	
F	OFFICE	229	
G	COURT APPEARANCE	0	
H	PLAN REVIEWS	9	
I	TRAINING	2	
J	PURCHASING	44	
O	OTHER-Rich	12	
O	OTHER-Steve	6	
O	OTHER- Dave	0	
O	OTHER-Jamillynn	5	
	TOTAL	393	353.5
Rich	Operation Save A Life		
	NCC- Occupant Load		
	Fire Drills-(7) Middlegate, Reed,		
	NMS, NHS		
	Deposit (2)		
	Medi Spa Blocked Exit		
Steve			
	Winter Bros. Gate		
	Fire Drill- (5)NMS,SHES,NHS,CAC		
Dave			
Jami			
September 2019		Reporting Month	
		Marshal's Signature	

TYPE OF CALL	HOW MANY	TYPE/DATE	DESCRIPTION	\$ LOSS	~
ALARMS	17	STRUCTURE			
ANIMAL RESCUE (ICE RESCUE)	0	9/3/2019 29 Bear Hills Rd.		8,000.00	
ELECTRICAL WIRES/ TREES ON WIRES	9				
BRUSH	1				
CONTROLLED/ILLEGAL BURNING	0	VEHICLE			
C.O. DETECTOR	2				
FALSE CALLS	0				
HAZ-MAT	3				
MUTUAL AID	1				
STRUCTURES	1				
RESCUE	0	APPLIANCE			
EMS/MEDICAL	6				
SERVICE/GOOD INTENT	0				
SMOKE/ODOR SCARE	9				
VEHICLES	0	OTHER			
EXTRICATION	2				
MVA	15				
WATER EVACUATION/PUMP OUT	0				
CHIMNEY	0				
OTHER-(lighting strike)	0				
PUBLIC SERVICE	14				
APPLIANCE	0				
TOTAL	80	TOTAL	\$8,000		
		FIRE COMPANY RESPONSE TOTALS		MONTH	YTD
		5130	NEWTOWN HOOK & LADDER	27	463
		5131	BOTSFORD FIRE RESCUE	20	235
		5132	DODGINGTOWN FIRE	11	135
		5133	HAWLEYVILLE FIRE	15	186
		5134	SANDY HOOK VOL. FIRE & RESCUE	42	406
				115	1425

Fire Company's Calls 80

The Fire Marshals had 393 incidents and 353.5 Hours worked.

Permits: 2 blasting \$120.00., 1 tanks \$20.00, 0 burn\$0.00, 1 reports \$0.00 Total \$140.00



for Review

BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

FIRE DEPARTMENT RESPONSE IMPROVEMENT PROGRAM

OBJECTIVES:

Improve fire department personnel call response frequency, increase compliance of department members with town and department guidelines, and provide a small compensation for firefighter's time and increasing expenses associated with attending calls and necessary fire department functions.

Participation:

Participation in program shall be limited to individuals who meet the following conditions.

1. Must be a member in good standing of the individual department.
2. Must be successfully completed the department's probation period.
3. Must meet the town criteria regarding calls. Drills. Etc. for any 3 month period.
This includes 10% of department calls, 25% of work sessions, and 50% of drills.
Compensation will be given to actual attendance only; excused absence will not be counted.
4. Current physical form and necessary certifications on file.
5. Compensation will be for both daytime and nighttime calls; however, town employees will only be compensated for calls during off duty hours.
6. To receive credit for a call, members must be at the station when the apparatus returns, or must have been duly excused by an officer at the scene.

Administration:

The program will be administered by a payroll company to be chosen by the Board of Fire Commissioners (BOFC), who will deposit monies directly to the payroll company as needed. Departments will be required to submit requests for payment to the BOFC Purchasing Agent (PA) by the 10th of the month following the end of the pay period. The PA will submit the information, along with a check to the payroll company. The departments will then be responsible to pick up their checks at the payroll office. Eligible department members will receive checks on a quarterly basis, provided the participation criteria are met. If a member resigns or is terminated during the six months period, he/she is entitled to be compensated for the calls made for that period. The payroll company will be responsible for printing individual paychecks. Preparation of 1099's and preparing reports for the BOFC.

Amount of Compensation:

Compensation amounts will be as follows:

Per Call:

1. Support member/ Fire Police	\$3.00
2. Firefighter	\$5.00
3. Engineers (including 1 st & 2 nd)	\$6.00
4. Lieutenant, Captain	\$7.00
5. Ass't Chief/ Chief	\$8.00

Drills: (max 6 per quarter)	\$5.00
Work Sessions (max 12 per quarter)	\$5.00

This section maybe modified by the individual departments to coincide with their types of membership.

Daytime Driver Stipend:

In an effort to improve daytime apparatus response, all 5 companies if members are available will staff with a daytime driver, Monday- Friday, 6am to 6pm, by a member of the respective department. The work schedule will be on a voluntary, rotating basis to allow as may qualified personnel to participate as possible. The individual must be Firefighter #1 and air pack qualified, CPR and AED trained, CDL or "Q" licensed, have a pump operator certificate and be proficient in driving and operating all of his/ her departments trucks (Previously qualified drivers who have not achieved FF1 and began staffing in the first year of this program will be grandfathered from this requirement). He/she will also perform light duty tasks around the firehouse as assigned by the department Chief.

The driver will receive a stipend of \$12/hr. for a max of 10 hrs. /day, which will be in addition to any other compensation allowed in this program. The individual department will have latitude as to how this segment of the program is implemented.

Funding:

The program will be funded annually through the BOFC budget. If the program is short of money in the last pay period, the BOFC will attempt to transfer monies from other accounts to cover the shortfall. If there is extra money at the end of the year, the money will remain in the account to make up for possible shortcomings the following year.

Program Oversight:

The BOFC will have the authority of the implementation and oversight of this program. Individual departments will have the burden of proof of compliance with the rules set forth, and the BOFC shall rule on any discrepancies that may arise. It is understood that this will be a town funded program and there is no guarantee of its continuance in future years. The value to the town in this program will be an increase in response of the volunteer fire service in the town, thereby eliminating the need for paid personnel.