

**TOWN OF NEWTOWN**  
NEWTOWN, CONN.



**BOARD OF FIRE  
COMMISSIONERS**

***NEWTOWN BOARD OF FIRE COMMISSIONERS***

*Regular Monthly Meeting*

*Dodgingtown*

*June 26, 2017*

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Commissioners Present: Bolmer, Brunetti, Goosman, Manna, Nezvesky, Reilly and Whelan  
Marshals Present: Frampton and Murphy  
Chiefs: Basso, Ciaccia, Halstead and Murphy

Chairman Manna called the meeting to order at 7:03 p.m.

CHAIRMAN'S COMMENTS

Manna announced that after 27 years of service to the BOFC, Hennessey will resign her position as Secretary of the BOFC effective after the October meetings. Manna also announced that he will not seek another term as Chairman. He advised the BOFC to begin the search process to fill these vacancies.

MINUTES:

*Correction: Murphy was not in attendance at the last meeting.*

*MOTION: Goosman made a motion to accept the minutes of May 22, 2017 as corrected.*

*Seconded: Nezvesky*

*Motion passed unanimously*

CORRESPONDENCE:

Received:

- Botsford Fire and Rescue Officer Line-up
- Newtown Hook & Ladder Officer Line-up
- Newtown Women's Club check in the amount of \$350 to be divided amongst the five departments.  
Thank you letter to be sent.
- 6/5/17 To Manna from Tanker Committee  
Re: Matt Dobson's role on the Tanker Committee
- 6/26/17 To Manna from Schreiner  
Re: Schreiner's role as FM's Assistant and duties performed for the BOFC

PUBLIC PARTICIPATION: None

MARSHAL'S REPORTS:

Fire Marshal Frampton reported for May, 2017 there were 89 calls, 343 hours worked and 284 incidents. \$195 in fees were collected. Damage for the month was \$19,500.

- Frampton:
  - 2 Deposits – NSB
  - Hoarding Complaint

- Knox Box Key
- Sprinkler Inspection – 3 Primrose
- Murphy:
  - Fire Extinguisher (4)
  - Check 71 S. Main Fire Pit
  - Burning Complaint
  - Propane Tank Complaint
  - CAC – Fire Drill
  - Check Knox Box Fobs
  - Pub Service Bee
  - 127 S. Main Storage

#### COMMITTEE REPORTS:

**Combined Chiefs:** Halstead reported the chiefs are still waiting for an update from the Parade Committee.

**Truck:** Bolmer reported that #331 was involved in a minor mishap and will be reviewed.

**Budget:** Nezvesky presented to the BOFC the cuts that were made by the Budget Committee. The cuts will be voted upon at the next regular monthly meeting. Nezvesky presented the fire department chiefs with their individual budgets.

Manna asked that Nezvesky file a Public Notice with the Town Clerk's office stating when the next Budget Committee meeting will take place.

**P&P:** no report

**Radio & Hydrant:** Brunetti reported that as of today, the hydrant on Wentworth has not yet been checked.

**NUSAR:** McCarthy reported there was a miscommunication with dispatch and a breach of protocol.

**Purchasing Agent:** Murphy and Burton met to discuss the responsibilities of the Purchasing Agent. Burton offered his assistance to close out fiscal year 2016-2017 to the new purchasing agent.

ADDITIONS TO THE AGENDA: None

OLD BUSINESS: None

NEW BUSINESS:

Jamillynn Zapata Appointment:

*MOTION: Brunetti made a motion to appoint Jamillynn Zapata as DFM effective July 1<sup>st</sup>.*

*Seconded: Nezvesky*

*Motion passed unanimously*

The Town Clerk will be notified to coordinate a swearing in effective July 1<sup>st</sup>.

Fire Marshal's Administrative Assistant Salary:

Manna stated that duties performed by the FM's assistant on behalf of the BOFC were brought to the Board's attention. The Budget Committee will review these duties to determine if compensation is due. Compensation for any extra duties performed for the BOFC must be outlined and approved by the Board.

Tanker Committee Update

It was made clear that Matt Dobson will remain on the Tanker Committee. Dobson stated that he had no intention of relinquishing his participation. The Tanker Committee will see through to completion the three pending tankers. Whelan requested that moving forward the Tanker Committee share information with the Truck Committee.

Training Funds:

*MOTION: Whelan made a motion to approve Sandy Hook's training request in the amount of \$1810.00 for Extrication Skills and Practical Training; and, Replace Rescue Randy Manikin.*

*Seconded: Goosman*

*Motion passed unanimously*

*MOTION: Brunetti made a motion to approve Hawleyville's training request in the amount of \$727.10 for Course Tuition 3 days – The Art of Firemanship in Harrisburg, PA; Hotel room for 3 nights; and Adult Tickets for Fire Expo – 2 days.*

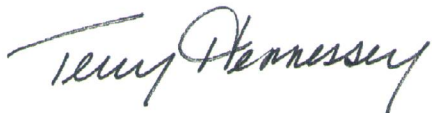
*Seconded: Reilly*

*Motion passed unanimously*

Without documentation, Nezvesky requested \$600 to paint Botsford Fire and Rescue's generator located outside the fire department. Manna asked Nezvesky to provide costs at the next monthly meeting to determine if funds will be allocated.

There being no further business, a motion was made to adjourn at 7:35 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Terry Hennessey". The signature is written in a cursive, flowing style.

Terry Hennessey  
Secretary