

**TOWN OF NEWTOWN**  
NEWTOWN, CONN.



**BOARD OF FIRE  
COMMISSIONERS**

**NEWTOWN BOARD OF FIRE COMMISSIONERS**

*Regular Monthly Meeting*

*Botsford Fire and Rescue*

*August 28, 2017*

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Commissioners Present: Bolmer, Brunetti, Goosman, Manna, Nezvesky, Reilly and Whelan  
Marshals Present: Frampton, Murphy and Zapata  
Chiefs: Basso, Ciaccia, Halstead, Murphy and Ward

Chairman Manna called the meeting to order at 7:00 p.m.

CHAIRMAN'S COMMENTS: none

MINUTES:

*MOTION: Goosman moved that the minutes of the regular monthly meeting of June 26, 2017, be accepted as presented.*

*Seconded: Nezvesky*

*Motion passed unanimously*

CORRESPONDENCE TO:

Date: 7/19/17

To: Rob Manna – Board of Fire Commissioners

From: Patricia Llodra, First Selectman

Re: Charter-Based Prohibitions against BOFC Member serving as Fire Chief in Local Dept.

Date: 8/28/17

To: Rob Manna

From: Chris Ward

Re: Funding Approval – AFG Grant – Purchase of Air Compressor

Date: 8/21/17

To: Rob Manna

From: Fire Marshal Frampton

Re: Nancy Schreiner – Administrative Assistant

Requesting promotion to Executive Assistant and Salary Increase

Date: 8/28/17

To: Rob Manna

From: Lisa Goosman

Re: Goosman's Resignation of her posts as Civilian Commissioner and Vice Chairman

CORRESPONDENCE FROM:

Date: 6/28/17  
To: Newtown Women's Club Presidents  
From: Rob Manna  
Re: Newtown Women's Club Check to the Volunteer Fire Departments

Date: 6/29/17  
To: Jamilynn Zapata  
From: Rob Manna  
Re: Swearing in as DFM

Date: 7/7/17  
To: Bob Tait  
From: Rob Manna  
Re: Fire Company Reimbursements – 1<sup>st</sup> Half

PUBLIC PARTICIPATION AND ADDITIONS TO THE AGENDA:

Kevin Cragin, of Georges Hill Road, Newtown, CT advised the BOFC of a Public Hearing on Wednesday, September 6<sup>th</sup>, in the Council Chambers of the Newtown Municipal Center, 3 Primrose Street, Newtown, CT to hear public comment on the possible enactment of the Tax Abatement Program for Volunteer Fire, Ambulance and Underwater Rescue Personnel Ordinance. Cragin suggested that the BOFC, along with any other fire volunteers, show their support by attending the meeting.

*MOTION: Whelan made a motion to add to the agenda the CIP (Capital Improvement Plan).*  
*Second: Brunetti*  
*Motion passed unanimously*

*MOTION: Whelan made a motion to add to the agenda the replacement of an exhaust fan at Sandy Hook Fire and Rescue.*  
*Seconded: Goosman*  
*Motion passed unanimously*

MARSHAL'S REPORTS:

Fire Marshal Frampton reported for June, 2017 there were 115 calls, 343 hours worked and 312 incidents.

Frampton:

- 3 Deposits – NSB
- 3 Primrose – Fire Alarm Inspection

Murphy:

- CAC Fire Drill
- Deposit – NSB
- 3 Burning Complaints
- 2 Knox Box
- 2 Storage Complaints
- Tent Inspection – Waldorf School
- Dry Hydrant – Shady Rest - Blocked

Fire Marshal Frampton reported for July, 2017, there were 132 calls, 341.5 hours worked and 299 incidents.

Smoke testing on the town sewage system to check for breaks in the line or illegal hookups will take place. The Fire Marshal's office will advise all chiefs, via email, of the areas affected in case of emergency calls from the public.

Frampton:

- 2 Deposits – NSB
- Knox Box – Tier One
- Temporary Liquor Permit – 25 Sugar Street

Murphy:

- CAC Fire Drill
- Fire Works Show – Taunton Lane
- Extinguisher Training – Ethan Allen
- Reed School – Book Sale

Zapata:

- Uniform Pickup
- Fire Prevention Prep/Poster Contest

The Hawleyville fire department will now be added back into the monthly meeting rotation.

#### COMMITTEE REPORTS:

##### **Combined Chiefs:**

- Chief Halstead met on August 9<sup>th</sup> with the Parade Committee. The Fire Departments will line up at the top of Mt. Pleasant.
- Working with the town IT department to fix the problems with the district lines for Hoseye Coach, Pond Brook and a Hundred Acres.

**Truck:** No issues with any trucks.

##### **Budget:**

- The Board of Selectman approved \$50K to be taken from the 2016-2017 budget to go into a non-recurring account for Tanker Replacement. Approval still needed from the Board of Finance and Legislative Council.
- Manna will forward correspondence regarding Nancy Schreiner from Fire Marshal Frampton to the First Selectman.

*MOTION: Nezvesky made a motion to forward correspondence regarding Nancy Schreiner from Fire Marshal Frampton to the First Selectman.*

*Seconded: Goosman*

*Motion passed unanimously*

*MOTION: Goosman made a motion to allow NH&L to use the proceeds from the sale of the Scott bottles to offset the share of their 5% cost of the air compressor grant.*

*Seconded: Whelan*  
*Motion passed unanimously*

**P&P:** no report

**Radio and Hydrant:** Hydrants and suppression tanks are blocked by vegetation. Halstead will ask Park & Rec to keep hydrants clear of vegetation. Brunetti will contact the water company.

**NUSAR:** No report

**Purchasing Agent:**

- Three cell phones have been eliminated from the phone plan – creating a cost reduction.
- Air compressors have been maintained.
- Received three prices for shipment and installation of the Highway department's old generator at Dodgingtown. Kingsley Power will do the installation.
- Hose testing scheduled for Nov. 8, 9, and 10<sup>th</sup> at Sandy Hook.
- Capital items in this year's budget have been ordered with the exception of turnout gear.

**OLD BUSINESS**

**Tanker Truck Committee Report**

For the three departments receiving trucks, please advise the Tanker Committee if you have any special requests to add to your vehicle. The expense will be at the department's cost.

Engine #111 Update - no report

**NEW BUSINESS**

**Communications:**

Halstead asked that the BOFC vehemently pursue with the town installation of cell towers in dead zone areas. Due to lack of communication, in emergency situations, this could be a matter of life or death for town residents.

- Manna will write a letter to the Director of Communication, Maureen Will, addressing Chief Halstead's concerns in the Dinglebrook area and the lower route 34 area. Manna will also correspond with the ambulance corps., police chief, and the highway department for their support on this issue.

**CIP**

*MOTION: Whelan made a motion to include Hawleyville's tanker in the CIP for \$515K, airpacks, and gear for an additional \$300K.*

*Seconded: Goosman*  
*Motion passed unanimously*

Manna will send a letter to First Selectman, Pat Llodra and Bob Tait, Finance Director.



Exhaust Fan Replacement

*MOTION: Whelan made a motion to replace the exhaust fan with Shipman's in the amount of \$1,895 for Sandy Hook Fire and Rescue.*

*Seconded: Brunetti*

*Motion passed unanimously*

Training Funds:

*MOTION: Brunetti made a motion to approve Hawleyville's training request in the amount of \$250 for a class on taxpayer fires.*

*Seconded: Bolmer*

*Motion passed unanimously*

*MOTION: Brunetti made a motion to approve NH&L's training request in the amount of \$825 for Stabilization University vehicle rescue program.*

*Seconded: Goosman*

*Motion passed unanimously*

*MOTION: Goosman made a motion to approve NH&L's training request in the amount of \$57.45 spent for food during training on firefighter survival/RIT program held at NH&L.*

*Seconded: Whelan*

*Motion passed unanimously*

There being no further business, the meeting adjourned at 8:21 p.m.

Respectfully submitted,

A handwritten signature in black ink, reading "Terry Hennessey". The signature is written in a cursive, flowing style.

Terry Hennessey  
Secretary