



BOARD OF FIRE COMMISSIONERS
TOWN OF NEWTOWN

BOARD OF FIRE COMMISSION MINUTES
Regular Meeting of February 26, 2018 at 7:00 pm
Newtown Hook & Ladder Fire 12 Church Hill Rd. Newtown Ct. 06470

Open Meeting By: Pat Reilly, Chairman Time: 7:00pm

Commissioners Present: Pat Reilly, Ron Bolmer, Tim Whelan, Tim Gies, Bill Brunetti, Bob Kick
Jay Nesvesky

Marshal's Present: Steve Murphy, Jamilynn Zapata

Chiefs Present: Chris Ward, Andrew White, Steve Murphy, Bill Halstead, John Basso

Chairman's Comments: None

Approval of Minutes: from regular meeting of January 22, 2018
Motion made by Tim Whelan
Seconded by Bill Brunetti
Motion Passed unanimously

Correspondence to the Board: None

Correspondence from the Board: None

Public Participation: NORCOM Presentation- Power point shown to see coverage in the areas in the Sandy Hook (Great Quarter area) and the Hook & Ladder (Dinglebrook/Hanover/Lake Rds. area) Discussed were temporary strategies and long term upgrade of sites and systems. Dispatch Phase I and Fire /EMS coverage with towers/repeaters etc. Phase II.

Marshal's Report: Report given by DFM Murphy- See attached

Marshal's Remarks: None

Purchasing Agent Report- Bills are current and up to date.
Checking into alternative software for NFIRS reporting

Combined Chiefs: Combined Chiefs met on Feb 7, 2018-

- They went over the SOG/Policy and Procedure book with Bob Kick to determine which were in need of updating.
- Response Plan prepared by Chief Ward- Chief Ward will go over and make adjustments
- Equipment standardization- 20-25 pieces of apparatus that have "ON SPOT" Chains, the new tankers are coming in with a different brand of chains- something to consider for future.
- NFPA Standard- Discussed and know Tim Whelan is working on that.
- Talked about First Net-
- Discussed the Physical Forms and the issues seem to have been resolved

Reports from Standing Committees:

- Policy & Procedures Committee:
 - Bob Kick met with the Combined Chiefs and together were able to determine overlapping SOGs and Policy's. He will now review each policy to bring current for the Board to look over and vote on. He estimates this should take a year to complete. See attached:
- Radio & Hydrant Committee:
 - NORCOM Presentation- will comprise a group to look at short term and long term solutions, then will meet again with NORCOM.
- Truck Committee:
 - Tankers-Tim Whelan will look into when the contracts were signed and when delivery should be expected, he will also find out about the pre-construction meetings. He has only received one email and would like to see monthly reports on progress.
 - Acceptance of 111 – Delivered by Pierce, up-fitted at Firematic- meets spec. on budget and allow the \$2,500.00 frame credit to be used for mounting of equipment at Firematic.
Motion to accept- Tim Whelan
Seconded by Tim Gies
passed unanimously
 - Tim conveyed to Bob Tait that truck came in on budget and met spec., he requested final payment be made to Pierce.
- Budget Committee: No report- No new information or additional cuts made.
- NUSAR – No Report

Old Business:

- Tim Whelan wrote up new policy for tire replacement- See attached
Bob Kick made a motion to accept
Tim Whelan second
Motion Passed unanimously

New Business:

- Engine 1 Rust / Repair – Got one quote, waiting for other quote- tabled until next meeting
- Transfer of Funds- Purchasing Agent- Repairs and Maintenance account is depleted, asking to transfer \$15,000 from Truck account.
Motion made by Jay Nezvesky to transfer the funds
Seconded by Tim Whelan
Passed Unanimously
- Daytime Driver- Hawleyville has put on a paid driver, after discussion it was tabled until the next meeting.

- Training Funds:

- Sandy Hook requested \$1,600.00 from its training account for:

1 Student to FF1 –Brookfield	\$ 1,100.00
Fire Command Tactical Classroom-	<u>\$ 500.00</u>
	\$ 1,600.00

Motion made by Tim Whelan

Seconded by Bob Kick

Passed unanimously

- Botsford Fire requested \$501.91 from its training account for:

Overcoming Common Engine Company Mistakes and Fire ground Problems	\$400.00
EMR Class- food	<u>\$101.91</u>
	\$501.91

Motion made by Bill Brunetti

Seconded by Bob Kick

Passed unanimously

- Hook & Ladder requested \$5,225.00 from its training account for:

8 Members EMR-Training & Books	\$3,536.09
1 Member FF1 –Brookfield	\$1,100.00
RIT Instruction	<u>\$ 460.00</u>
	\$5,096.09

Airport Parking (Eng. 111 travel)	\$ 39.03
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Motion made by Tim Gies

Seconded by Tim Whelan

Passed unanimously

- Hawleyville – is requesting 3,046.00 from its training account for:

5 Students to attend EMR class	\$2,500.00
5 Text Books	<u>\$ 546.00</u>
	\$3046.00

Motion made by Tim Gies

Seconded by Tim Whelan

Passed unanimously

*All Training Requests are on file at the Fire Marshal's Office

There being no further business the meeting adjourned at 7:50 pm

Respectfully submitted,



Nancy Schreiner, BOFC Clerk

**Meeting was recorded and on file at Fire Marshal's Office


TYPE OF CALL	HOW MANY	INCIDENT DATE	DESCRIPTION	LOSS
ALARMS	39	STRUCTURE		
ANIMAL RESCUE	0	1/7/2018	130 Boggs Hill Rd.	28,000.00
ELECTRICAL WIRES/ TREES ON WIRES	7	1/8/2018	5 Bungalow Terrace	150,000.00
BRUSH	1	1/10/2018	27 Charter Ridge Rd.	300,000.00
CONTROLLED/ILLEGAL BURNING	1	VEHICLES		
C.O. DETECTOR	5			
FALSE CALLS	0			
HAZ-MAT	2			
MUTUAL AID	2			
STRUCTURES	3			
RESCUE	0	APPLIANCE		
EMS/MEDICAL	13	1/19/2018	42 Charter Ridge Rd. Dishwasher	
SERVICE/GOOD INTENT	0			
SMOKE/ODOR SCARE	9			
VEHICLES	0	OTHER		
EXTRICATION	0			
MVA	14			
WATER EVACUATION/PUMP OUT	11			
CHIMNEY	2			
OTHER-(TREE ON HOUSE)	1			
PUBLIC SERVICE	2			
APPLIANCE	1			
TOTAL	113	TOTAL \$478,000		
		FIRE COMPANY RESPONSE TOTALS		
		5130	NEWTOWN HOOK & LADDER	MONTH 60 YTD 60
		5131	BOTSFORD FIRE RESCUE	26 26
		5132	DODGINGTOWN FIRE	17 17
		5133	HAWLEYVILLE FIRE	28 28
		5134	SANDY HOOK VOL. FIRE & RESCUE	41 41
				172 172

Fire Company's Calls 113

The Fire Marshals had 308 incidents and 333.5 Hours worked.

Permits: 0 blasting, 0 tanks, 1 burn, 0 reports Total \$5.00

FIRE MARSHAL'S COMBINED MONTHLY TIME SUMMARY

CODE	CATEGORY	INCIDENTS	HOURS
A	FIRE CALLS	17	
B	FIRE INVESTIGATION	7	
C	FOLLOW UP INVEST.	2	
D	BUILDING & SITE	0	
	1. Building Inspections	45	
	2. Site Inspections	6	
	3. C.O. Inspections	1	
	4. Suppression & Dry Hyd	0	
	5. Tank Removals	0	
	6. Burn Permits	0	
E	FOLLOW UP INSPECTIONS	7	
F	OFFICE	164	
G	COURT APPEARANCE	0	
H	PLAN REVIEWS	1	
I	TRAINING	2	
J	PURCHASING	45	
O	OTHER-RICH	5	
O	OTHER-Steve	5	
O	OTHER- Dave	1	
O	OTHER-Jamillynn	0	
	TOTAL	308	333.5
Rich	Ethan Allen-knox box key Barnwood- knox box key (2) HOM- Fire Drill Market Place -Blocked exit		
Steve	Check snow removal exits variety Halely School- Brokern sprnikler pipe NHS- Fire Drill CAC_fire drill Clasis knox box key		
Dave	Uniform-Rankin		
Jami			
January 2018		Reporting Month	
		 Marshal's Signature	

2/1/18

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TO: Board of Fire Commissioners
FROM: BOF Truck Committee
DATE: 1/30/2018
RE: Tire replacement recommendation

The Newtown Board of fire commissioners truck committee is issuing a statement of exception to NFPA 1911 guidelines which states "tires shall be replaced at least every (7) years or more frequently"

This requirement lacks supporting scientific documentation. Due to the high capital costs, the decision for replacing fire apparatus tire's should be base on an objective decision making process. The required replacement of tires after (7) years would place an undue financial burden on this board and the individual fire companies.

A tire should be removed from service for multiple reasons: tread wear to minimum tread depth, tire damage, cuts, cracks, dry rot, bulges etc., improper inflation pressure and storage conditions.

In response to this recommendation we have developed a specific schedule for tire inspection and maintenance. This is a three part plan, the first is done weekly or monthly (depending on that companies sop's) by the fire companies assigned engineers, the second step is performed by the boards 3rd party vendor that performs the annual DOT inspections, the third step is a tire condition report performed by personal at the town garage during annual fire truck services, any tire issues will be reported to the truck committee and the tire concern will be corrected before the apparatus goes back into service. A copy of the tire inspection form is included.

The boards truck committee is confident this three part tire inspection process will keep us on top of any potential tire problems.

Reference material was taken from the Automotive Fire Apparatus Tire Inspection Report. This report was provide by the Fire Protection Research Foundation. This organization is an affiliate of NFPA

TIRE CONDITION REPORT

DATE _____

APPERATUS _____

TIRE MAKE/SIZE _____

LF _____/32 DOT# _____

RF _____/32 DOT# _____

LR _____/32 DOT# _____

RR _____/32 DOT# _____

REAR TANDEM

LR _____/32 DOT# _____

RR _____/32 DOT# _____

TIRE CONDITION/WEAR _____

OTHER NOTES _____

ALIGNMENT REQUIRED YES _____ NO _____

LAST 4 DIGETS OF DOT# INDICATE DATE; EXAMPLE 2516 TIRE WAS CONSTRUCTED IN THE 25TH WEEK OF 2016