Board of Fire Commissioners C/O Fire Marshal Office 3 Primrose St. Newtown, Ct. 06470



BOARD OF FIRE COMMISIONERS TOWN OF NEWTOWN

BOARD OF FIRE COMMISSION MINUTES Regular Meeting of February 26, 2018 at 7:00 pm Newtown Hook & Ladder Fire 12 Church Hill Rd. Newtown Ct. 06470

Open Meeting By: Pat Reilly, Chairman

Time: 7:00pm

Commissioners Present: Pat Reilly, Ron Bolmer, Tim Whelan, Tim Gies, Bill Brunetti, Bob Kick

Jay Nesvesky

Marshal's Present: Steve Murphy, Jamilynn Zapata

Chiefs Present: Chris Ward, Andrew White, Steve Murphy, Bill Halstead, John Basso

Chairman's Comments: None

Approval of Minutes: from regular meeting of January 22, 2018

Motion made by Tim Whelan Seconded by Bill Brunetti Motion Passed unanimously

Correspondence to the Board: None

Correspondence from the Board: None

Public Participation: NORCOM Presentation- Power point shown to see coverage in the areas in the Sandy Hook (Great Quarter area) and the Hook & Ladder (Dinglebrook/Hanover/Lake Rds. area) Discussed were temporary strategies and long term upgrade of sites and systems. Dispatch Phase L and Fire /EMS coverage with towers/repeaters etc. Phase II.

Marshal's Report: Report given by DFM Murphy- See attached

Marshal's Remarks: None

Purchasing Agent Report-Bills are current and up to date.

Checking into alternative software for NFIRS reporting

Combined Chiefs: Combined Chiefs met on Feb 7, 2018-

- > They went over the SOG/Policy and Procedure book with Bob Kick to determine which were in need of updating.
- Response Plan prepared by Chief Ward- Chief Ward will go over and make adjustments
- ➤ Equipment standardization- 20-25 pieces of apparatus that have "ON SPOT" Chains, the new tankers are coming in with a different brand of chains- something to consider for future.
- NFPA Standard- Discussed and know Tim Whelan is working on that.
- Talked about First Net-
- > Discussed the Physical Forms and the issues seem to have been resolved

Reports from Standing Committees:

- Policy & Procedures Committee:
 - Bob Kick met with the Combined Chiefs and together were able to determine overlapping SOGs and Policy's. He will now review each policy to bring current for the Board to look over and vote on. He estimates this should take a year to complete. See attached:
- Radio & Hydrant Committee:
 - > NORCOM Presentation- will comprise a group to look at short term and long term solutions, then will meet again with NORCOM.
- Truck Committee:
 - Tankers-Tim Whelan will look into when the contracts were signed and when delivery should be expected, he will also find out about the pre-construction meetings. He has only received one email and would like to see monthly reports on progress.
 - Acceptance of 111 Delivered by Pierce, up-fitted at Firematic- meets spec. on budget and allow the \$2,500.00 frame credit to be used for mounting of equipment at Firematic. Motion to accept- Tim Whelan Seconded by Tim Gies passed unanimously
 - > Tim conveyed to Bob Tait that truck came in on budget and met spec., he requested final payment be made to Pierce.
- Budget Committee: No report- No new information or additional cuts made.
- NUSAR No Report

Old Business:

Tim Whelan wrote up new policy for tire replacement- See attached Bob Kick made a motion to accept Tim Whelan second Motion Passed unanimously

New Business:

- > Engine 1 Rust / Repair Got one quote, waiting for other quote- tabled until next meeting
- Transfer of Funds- Purchasing Agent- Repairs and Maintenance account is depleted, asking to transfer \$15,000 from Truck account. Motion made by Jay Nezvesky to transfer the funds Seconded by Tim Whelan Passed Unanimously
- > Daytime Driver- Hawleyville has put on a paid driver, after discussion it was tabled until the next meeting.

Training Funds:

> Sandy Hook requested \$1,600.00 from its training account for:

1 Student to FF1 -Brookfield Fire Command Tactical Classroom-

\$ 1,100.00 \$ 500.00 \$ 1,600.00

Motion made by Tim Whelan Seconded by Bob Kick Passed unanimously

> > Botsford Fire requested \$501.91 from its training account for: Overcoming Common Engine Company Mistakes and Fire ground Problems \$400.00

\$101.91

EMR Class-food

\$501.91

Motion made by Seconded by

Bill Brunetti Bob Kick

Passed unanimously

➤ Hook & Ladder requested \$5,225.00 from its training account for:

8 Members EMR-Training & Books \$3.536.09 1 Member FF1 -Brookfield \$1,100.00 **RIT Instruction** \$ 460.00 \$5,096.09

Airport Parking (Eng. 111 travel) 39.03

Motion made by Tim Gies Seconded by Tim Whelan Passed unanimously

➤ Hawleyville – is requesting 3,046.00 from its training account for:

5 Students to attend EMR class \$2,500.00 \$ 546.00 5 Text Books \$3046.00

Motion made by Tim Gies Seconded by Tim Whelan Passed unanimously

*All Training Requests are on file at the Fire Marshal's Office

There being no further business the meeting adjourned at 7:50 pm

Respectfully submitted,

Nancy Schreiner, BOFC Clerk

**Meeting was recorded and on file at Fire Marshal's Office

AIARMS	39	STRUCTURE	AND	
ANIMAI RESCUE	0	1/7/2018 130 Boggs Hill Rd.	28,000.00	
ELECTRICAL WIRES/ TREES ON WIRES	ogno-cookyninkingsvan vid nee inkybylaa siimaannishiinii vidaiii oppoyna berriniinii kilaavoo	1/8/2018 5 Bungalow Terrace	150,000.00	
BRUSH		1/10/2018 27 Charter Ridge Rd.	300,000.00	
CONTROLLED/ILLEGAL BURNING	in in de comme i portir de comme de constante e un se descripción comme para provincio de provincio de provinci	VEHICLES		
C.O. DETECTOR	2			
FALSE CALLS	0			
HAZ-MAT	2			
MUTUAL AID	2			
STRUCTURES	3			And the second s
RESCUE	0	APPLIANCE		
EMS/MEDICAL	13	1/19/2018 42 Charter Ridge Rd. Dishwasher		
SERVICE/GOOD INTENT	0			
SMOKE/ODOR SCARE	6			
VEHICLES	0	OTHER		
EXTRICATION	0			
MVA	14			
WATER EVACUATION/PUMP OUT				
CHIMNEY	2			
OTHER-(TREE ON HOUSE)				
PUBLIC SERVICE	2			
APPLIANCE				
TOTAL	113	TOTAL	₹	
		FIRE COMPANY RESPONSE TOTALS	S MONTH	Ę,
		5130 NEWTOWN HOOK & LADDER	09	09
			26	26
	en de de la companya		17	17
	A Commence of the Commence of	HAWLEYVILLE FIRE	28	28
		SANDY HOOK VOL. FIRE & RESCUE	41	41
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Fire Company's Calls 113
THe Fire Marshals had 308incidents and 333.5 Hours worked.
Permits: 0 blasting, 0 tanks, 1 burn, 0 reports Total \$5.00

		INICIDENTE	HOURS
ODE	CATEGORY	INCIDENTS	HOUKS
A	FIRE CALLS	17	
 3	FIRE INVESTIGATION	7	
C	FOLLOW UP INVEST.	2	
	BUILDING & SITE	0	
D	1. Building Inspections	45	
	2. Site Inspections	6	
	3. C.O. Inspections	1	
	4. Suppression & Dry Hyd	0	
	5. Tank Removals	0	
	6. Burn Permits	0	
E	FOLLOW UP INSPECTIONS	7	
F	OFFICE	164	
G	COURT APPEARANCE	0	
<u>-</u> Н	PLAN REVIEWS	1	
Ī	TRAINING	2	
J	PURCHASING	45	
ō	OTHER-RICH	5	
0	OTHER-Steve	5	
0	OTHER- Dave	1	
0	OTHER-Jamilynn	0	
	TOTAL	308	333.5
ch	Ethan Allen-knox box kay		
	Barnwood- knox box key (2)		
	HOM- Fire Drill		
	Market Place -Blocked exit		
Steve	Check snow removal exits variety		
	Halely School- Brokern sprnikler pipe		
	NHS- Fire Drill		
	CAC_fire drill		
	Clasis knox box key		
ave	Uniform-Rankin		
ami			
		- AND THE AREA OF THE STREET	
	January 2018	Reporting Mor	nth
	Bod Jane	1	l's Signature

Newtown BOFC Policy Procedure Manual 2/1/18

7200	Ch: 20.	OT /T /7	10
BOFC	Cniers		-
×	1/27/7	7/27/15 Newtown board of fire commissioners alcohol and substance abuse policy	bstance abuse policy
X FM	3/18/1	3/18/13 Article XLIX Initial Attack Fire Suppression WS 595 sec	Panirements with space 7
X FM	3/18/1	3/18/13 Chapter 132 sec 1-10 Fire Lanes	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
X FM	Chapte	Chapter 229 Newtown Code Fire Lanes 229 sec 1- 9	
×	3/18/1	3/18/13 Art. VI Tax Abatement Fire, Amb., NUSAR 208 sec 19-24	24
×	2/22/1	2/22/10 BOFC Policy DOT Truck Inspections	
×	2/22/1	2/22/10 BOFC Factory Visits	
×	10/19/	10/19/09 BOFC Policy Food Reimbursement	
×	10/19/	10/19/09 BOFC Policy Training Funds	
	7/24/0	7/24/06 BOFC approved SOG's	
×	SOG 1	SOG 1 Secure Hose Storage	
	X SOG 2	SOG 2 Driver Training	
	X SOG 31	SOG 3 Response in Privately Owned Vehicle	
	X SOG 41	SOG 4 Emergency Vehicle Response Guidelines	
×	11/27/	11/27/06 BOFC Policy for Pick Up's and/or SUV	
×	No Dat	No Date LOSAP General Questions and Answers and Benefit Schedule	hedule
×	4/24/9	4/24/92 BOFC Policy & Procedure Respirator Use	
×	12/199	12/1997 Combined Fire Services Town of Newtown Incentive Awards Program handwritten on doc FINAL 2/23/98	wards Program handwritten on doc FINAL 2723/98
	X 6/22/8:	6/22/81 BOFC MA Policy In and Out of Town 2 diffenent pages	
×	6/27/8	6/27/86 BOFC Training Policy	
×	8/22/8	8/22/83 BOFC Pumper Policy	
×	6/27/8	6/27/83 BOFC Radio Policy	
X FM	No Date	No Date BOFC Requirements fo Building Renovated Over 60%/Commercial Buildings	Commercial Buildings
×	No Dat	No Date Newtown Fire Dept. Marshals Div. Appointments, Salary, Duties	ary, Duties
×	10/10/8	10/10/84 BOFC Policy Only OSHA Approved PPE Shall be Purchased	ased
XFM	7/18/94	7/18/94 Newtown Health Dept. Burning Permit Policy attached Regs Abatement of Air Pollution 2 pages	Regs Abatement of Air Pollution 2 pages
XFM	12/1/88	12/1/88 Newtown Health Dept. Policy on the Issuance of Burning Permits	ng Permits
X NUSAR	7/10/93	7/10/93 NUSAR Dispatch/Call Out Procedure	
X FM	2/25/95	2/25/95 BOFC Memo to All Gasoline/Fuel Dealers from Henry Stormer on filling procedure	tormer on filling procedure
	X 3/05 To	3/05 Town of Newtown Fire & Em's Infection Disease Guidelines	S

TO: Board of Fire Commissioners

FROM: BOF Truck Committee

DATE: 1/30/2018

RE: Tire replacement recommendation

The Newtown Board of fire commissioners truck committee is issuing a statement of exception to NFPA 1911 guidelines which states "tires shall be replaced at least every (7) years or more frequently"

This requirement lacks supporting scientific documentation. Due to the high capital costs, the decision for replacing fire apparatus tire's should be base on an objective decision making process. The required replacement of tires after (7) years would place an undue financial burden on this board and the individual fire companies.

A tire should be removed from service for multiple reasons: tread wear to minimum tread depth, tire damage, cuts, cracks, dry rot, bulges etc., improper inflation pressure and storage conditions.

In response to this recommendation we have developed a specific schedule for tire inspection and maintenance. This is a three part plan, the first is done weekly or monthly (depending on that companies sop's) by the fire companies assigned engineers, the second step is performed by the boards 3rd party vendor that performs the annual DOT inspections, the third step is a tire condition report performed by personal at the town garage during annual fire truck services, any tire issues will be reported to the truck committee and the tire concern will be corrected before the apparatus goes back into service. A copy of the tire inspection form is included.

The boards truck committee is confident this three part tire inspection process will keep us on top of any potential tire problems.

Reference material was taken from the Automotive Fire Apparatus Tire Inspection Report. This report was provide by the Fire Protection Research Foundation. This organization is an affiliate of NFPA

TIRE CONDITION REPORT

DATE		
APPERATUS		
TIRE MAKE/SIZE		
LF/32	DOT#	
/32 RF /32	DOT#	
LR	DOT#	
RR/32	DOT#	
REAR TANDEM		
/32 LR /32		
RR	DOT#	
TIRE CONDITION/WEAR		
OTHER NOTES	**************************************	
ALIGNMENT REQUIRED	YFS	NO

LAST 4 DIGETS OF DOT# INDICATE DATE; EXAMPLE 2516 TIRE WAS CONSTRUCTED IN THE 25TH WEEK OF 2016