

American Rescue Plan Working Group  
Council Chambers, Newtown Municipal Center  
3 Primrose St Newtown Ct  
Monday, March 13<sup>th</sup>, 2023

Minutes

**Present:** Ed Schierloh, Sandy Roussas (remote), Matthew Mihalcik, & Michele Ku

**Absent:** Erica Sullivan and Charles Gardner

**Also Present:** First Selectman Dan Rosenthal, Finance Director Bob Tait, Chris Gardner Senior Burgess Borough of Newtown & Jay Maher III Borough of Newtown Warden

**Call to Order:** Dan Rosenthal called the meeting at 6:34 pm

**Vote Comments:** None

**Approval of Minutes:** Sandy Roussas made a motion to approve the minutes from February 13<sup>th</sup>, 2023. Seconded by Matt Mihalcik. All in Favor, motion passes (4-0)

**Old Business:**

Discussion and Possible action

1. Consideration of remaining request for funding including but not limited to Borough Sidewalks and Newtown Police Dept.
  - a. **Borough Sidewalks:** Chris Gardner and Jay Maher III presented on behalf of the Borough. The discussion about missing sidewalks started 8-9 years ago. There are 2 current projects 302 and Queen/Church Hill. The 302 section is 1450 linear feet on the northside of Sugar Street running west from the bridge towards Madison Drive. This section will serve about 60-70 homes in the Presidential neighborhoods as well as Juniper and Baldwin. While the Borough has had a couple good years of strong building permit revenue there is not enough in reserves to fund the project alone. The Borough has used some of its ARP funds to kick start the project and obtain engineered design plans. About 4 years ago Mr Maher identified 18 sidewalk projects in the Borough. The 302 project was identified to serve the most additional residents. The Queen/Church Hill section was identified as one with the most safety concerns. The project is 977 linear feet. While this section is smaller in scale there are many safety upgrades that need to be completed. The Queen/Church Hill will require parts of the intersection sidewalk handicap ramps be brought up to code because they were installed sometime ago. The 302 section will cost about \$194,000 the Queen/Church Hill section \$144,000 for a total of \$383,000. The Borough will use most of its remaining ARP funds \$138,000 and requests the balance \$200,000

from The Town. Mr Maher and Mr Chris Gardner highlighted that The Town and The Borough have partnered before on sidewalks. In 2001 The Town and The Borough funded a section on Glover, Queen and Main St for about \$150,000. Mr Rosenthal asked if there was a contingency built into both projects budget? Mr Chris Gardner responded yes. Mr Chris Gardner also said that both projects are engineered, and the 302 project is currently with the State of CT DOT for review. Mr Schierloh asked if there was a typo in the initial letter dated 1/11/2023. The answer was yes, the 4500 linear feet referred in the 1/11/2023 memo was a typo it should read 1450 linear feet and 4500 sqft. Ms Roussas asked if The Borough has investigated any grant funding for the projects. Mr Chris Gardner answered The Borough is looking into it. He also mentioned that there was some talk from The State about updating the handicap ramps on Church Hill when it was repaved a few years ago but was never done. Ms Ku asked if there will be a cross walk at Elm Dr on 302? Mr Maher had inquired about that and The State DOT is not in favor of crosswalks not at intersections. Ms Roussas inquired if The Borough has received any complaints from the Middle School about crossing behavior at Queen St/Church Hill Rd. Mr Maher said he is not aware of any complaints from the Middle School and that he has been in contact with the Middle School regarding sidewalk repairs in front of the Middle School. Ms Roussas asked how much of The Town ARP funds will be left if we approve the request? Mr Rosenthal said about \$738,000. Ms Roussas asked Mr Rosenthal if there are any other known projects that might be presented soon? He responded there are a couple other things pending. **Michele Ku moved that we make a recommendation to the Board of Selectman to start the appropriation process for \$200,000 to fund the Borough Sidewalk projects at 302 and Queen/Church Hill. Seconded by Sandy Roussas. All in Favor (4-0), motion passes)**

- b. **Newtown Police Dept:** Mr Ku asked if there was an updated from Cpt Bishop. Mr Tait said he has replied and will bring the answers to the groups next meeting.

**Voter Comments:** None

**Adjournment:** Matthew Mihalcik moved to adjourn the meeting at 7:22 pm. Seconded by Ed Schierloh, All in favor.

Respectfully submitted,

Matthew Mihalcik

**These minutes are subject to approval by the American Rescue Plan Working Group  
at the next meeting**

*Borough of Newtown*  
*PO Box 60*  
*Newtown, CT 06470*

March 13, 2023

**Formal request for ARPA funds from the Town of Newtown to realized two projects within the Borough of Newtown.**

**Presenters:** Jay Maher, Warden of the Borough of Newtown

Chris Gardner, Senior Burgess, Borough of Newtown

**Sugar Street:** 1450 linear feet of sidewalk on the northside of Sugar Street that run west from the bridge across from Elm Drive to Madison Drive. This future pedestrian pathway will serve over fifty homes.

**Status of Project:** Completed drawings are currently under review at the State, Department of Transportation. It is projected that a request for proposal may be submitted before June 1, 2023.

**Projected cost:** \$194,000.00

---

**Church Hill and Queen Street crosswalk:** Installation of 977 square feet of sidewalk on the east side of Queen St as it intersects with Church Hill Rd. Scope of work would include new handicap ramps at the four corners. All electrical equipment will be upgraded to state standard. Cross walk stripping to be installed on Queen St.

**Status of Project:** It is in the design phase

**Projected cost:** \$144,000.00

To: Members of the ARP Working Group

From: Borough of Newtown Board of Burgesses

Re: ARP Funding Request for Sidewalk Construction and Related Safety Improvements

Date: January 11, 2023

The Borough of Newtown Board of Burgesses is requesting to enter a funding partnership with the Town of Newtown to construct new sidewalks in the Borough. The total project cost is \$338,000. The Borough requests the Town of Newtown allocate \$200,000 of ARP money toward this project. The Borough would allocate the remaining \$138,000 from its ARP account.

Project #1 involves construction of approximately 4,500 linear feet of sidewalk along the north side of Sugar Street (Route 302) from The Pleasance to Madison Drive. Completion of this project would extend the downtown sidewalk network to more than five dozen homes on both the north and south sides of Sugar Street. Residents of these neighborhoods petitioned the Borough for construction of this sidewalk in 2016. As a result, the Board of Burgesses appointed a Sidewalk Subcommittee which reviewed approximately 18 sidewalk proposals in the Borough and deemed this project the #1 priority because of the number of residents it would serve and the opportunity to significantly extend the downtown sidewalk network. This project has an estimated cost of \$194,000. Engineered drawings have been prepared and filed with the Connecticut Department of Transportation.

Project #2 involves construction of 977 linear feet of sidewalk along the east side of Queen Street roughly between Caraluzzi's and Church Hill Road. That stretch of sidewalk was never completed when the downtown sidewalk network was built. It is heavily used by pedestrians, particularly in the afternoon when students are dismissed from Newtown Middle School. This project has an estimated cost of \$144,000, including \$40,097 for traffic and safety items related to crossing Church Hill Road on the east side of the intersection. Engineered drawings have been prepared.

The Borough of Newtown received \$359,320 in ARP funding. To date, \$175,953 has been disbursed to the following recipients:

Newtown Hook and Ladder: \$15,977

C.H. Booth Library: \$5,650

Trinity Day School: \$2,353

Edmond Town Hall: \$47,850

Newtown Village Cemetery Association: \$25,000

Heritage Preservation Trust (Newtown Meeting House): \$25,000

Engineering for Queen Street sidewalk: \$45,000

Welcome to the Borough signs: \$9,123

ARP funds remaining: \$183,367

NEWTOWN, CONNECTICUT  
PROJECT NO. 70739.00

PRELIMINARY DESIGN CONSTRUCTION COST ESTIMATE

December 13, 2022, REV JAN 2023

CALC'D BY: JHL  
CHK'D BY: RGS

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANT.	UNIT PRICE	COST
<b>HIGHWAY ITEMS</b>					
0202000	EARTH EXCAVATION	C.Y.	27	\$22.34	\$603
0202501	CUT CONCRETE PAVEMENT	L.F.	16	\$5.89	\$94
0202513	REMOVAL OF CONCRETE SIDEWALK	S.Y.	36	\$49.39	\$1,778
0202529	CUT BITUMINOUS CONCRETE	L.F.	621	\$3.09	\$1,919
0207000	BORROW	C.Y.	0	\$21.36	\$0
0212000	SUBBASE	C.Y.	0	\$51.68	\$0
0219001	SEDIMENTATION CONTROL SYSTEM	L.F.	212	\$7.22	\$1,531
0219050	CATCH BASIN SEDIMENT FILTER	EA.	1	\$185.76	\$186
0201501	RESET MAILBOX	EA.	0	\$540.00	\$0
0406170	HMA S1	TON	23	\$150.95	\$3,472
0406171	HMA S0.5	TON	23	\$122.47	\$2,817
0811001	CONCRETE CURBING	LF	225	\$41.09	\$9,245
0815091	REMOVAL OF BITUMINOUS CONCRETE LIP CURBING	L.F.	173	\$6.00	\$1,038
0921001	CONCRETE SIDEWALK	S.F.	977	\$13.48	\$13,170
0921005	CONCRETE SIDEWALK RAMP	S.F.	397	\$27.78	\$11,029
0921048	DETECTABLE WARNING STRIP	EA.	10	\$419.44	\$4,194
0922501	BITUMINOUS CONCRETE DRIVEWAY	S.Y.	0	\$66.86	\$0
0950005	TURF ESTABLISHMENT	S.Y.	36	\$2.09	\$75
0952049	SELECTIVE CLEARING AND THINNING	S.Y.	12	\$6.46	\$78
1209131	HOT-APPLIED PAINTED LEGEND, ARROWS AND MARKINGS	S.F.	523	\$1.24	\$649
1206036	RELOCATE SIGN	EA.	2	\$523.77	\$1,048
				<b>HIGHWAY SUBTOTAL:</b>	<b>\$52,925</b>
<b>TRAFFIC ITEMS</b>					
1002203	TRAFFIC CONTROL FOUNDATION- PEDESTAL-TYPE I	EA.	3	\$728.40	\$2,185
1008465	2" RIGID METAL CONDUIT	L.F.	75	\$56.15	\$4,211
1010021	CONCRETE HANDHOLE - TYPE II	EA.	2	\$600.15	\$1,200
1010054	CAST IRON HANDHOLE COVER, TYPE II	EA.	1	\$485.30	\$485
1101201	MODIFICATION OF TRAFFIC CONTROL FOUNDATION	EA.	1	\$5,000.00	\$5,000
1102002	8' ALUMINUM PEDESTAL	EA.	3	\$696.14	\$2,088
1106001	1 WAY PEDESTRIAN SIGNAL POLE MOUNTED	EA.	1	\$712.42	\$712
1106002	2 WAY PEDESTRIAN SIGNAL POLE MOUNTED	EA.	1	\$10,000.00	\$10,000
1106003	1 WAY PEDESTRIAN SIGNAL PEDESTAL MOUNTED	EA.	3	\$682.10	\$2,046
1107011	ACCESSIBLE PEDESTRIAN SIGNAL AND DETECTOR(TYPE A)	EA.	6	\$1,057.21	\$6,343
1113103	7 CONDUCTOR NO. 14 CABLE	L.F.	300	\$2.75	\$825
1118010	REMOVAL OF EXISTING TRAFFIC SIGNAL EQUIPMENT	LS	1	\$5,000.00	\$5,000
				<b>TRAFFIC SUBTOTAL:</b>	<b>\$40,097</b>
<b>PERCENTAGES</b>					
	MINOR ITEMS @ 15% of Highway, Traffic			MINOR ITEMS:	\$14,000.00
0201001	Clearing and Grubbing (1%)	LS	1	\$1,000.00	\$1,070
0971001	A Maintenance and Protection of Traffic (2%)	LS	1	\$1,000.00	\$2,140
0975004	Mobilization and Project Closeout (3.5%)	LS	1	\$2,000.00	\$3,746
0980001	A Construction Staking (1.0%)	LS	1	\$1,000.00	\$1,070
				<b>LUMP SUM ITEMS:</b>	<b>\$8,027</b>
	<b>SUBTOTAL (STRUCTURES + HIGHWAY +LANDSCAPING+ MINOR ITEMS + LUMP SUM ITEMS):</b>				<b>\$115,049</b>
					<b>\$6,000</b>
	INCIDENTALS @ 5%				<b>\$17,000</b>
	CONTINGENCIES @ 15%				
				<b>SUBTOTAL:</b>	<b>\$138,049</b>
	ESCALATION (1 Years @ 4%)				<b>\$5,521.94</b>
				<b>TOTAL:</b>	<b>\$144,000</b>

**Borough of Newtown - Pedestrian Improvements - Sugar Street**

Project No.: 70681

Date: January 2023

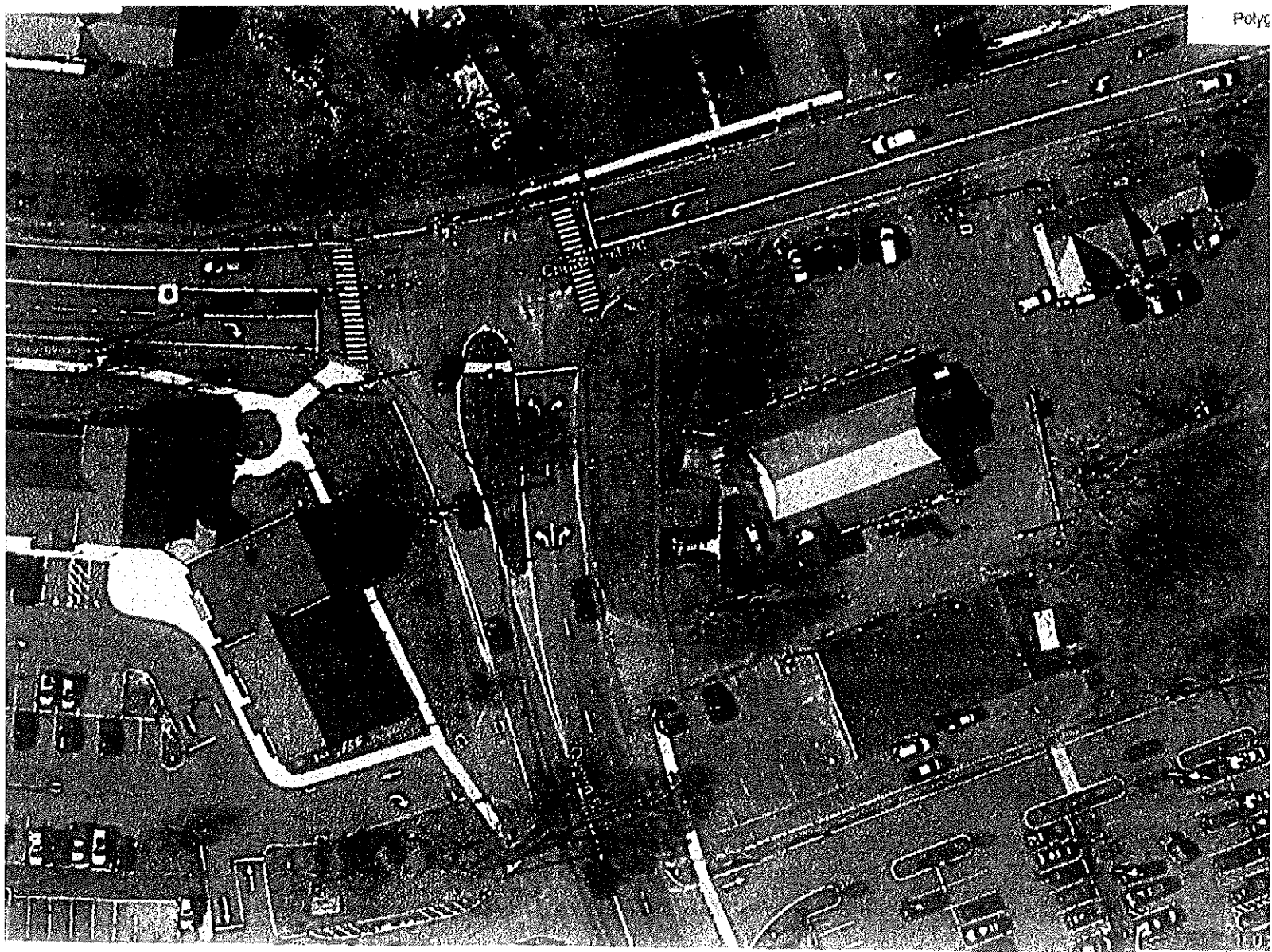
Newtown, CT

By: JHL

**Final Design Review**

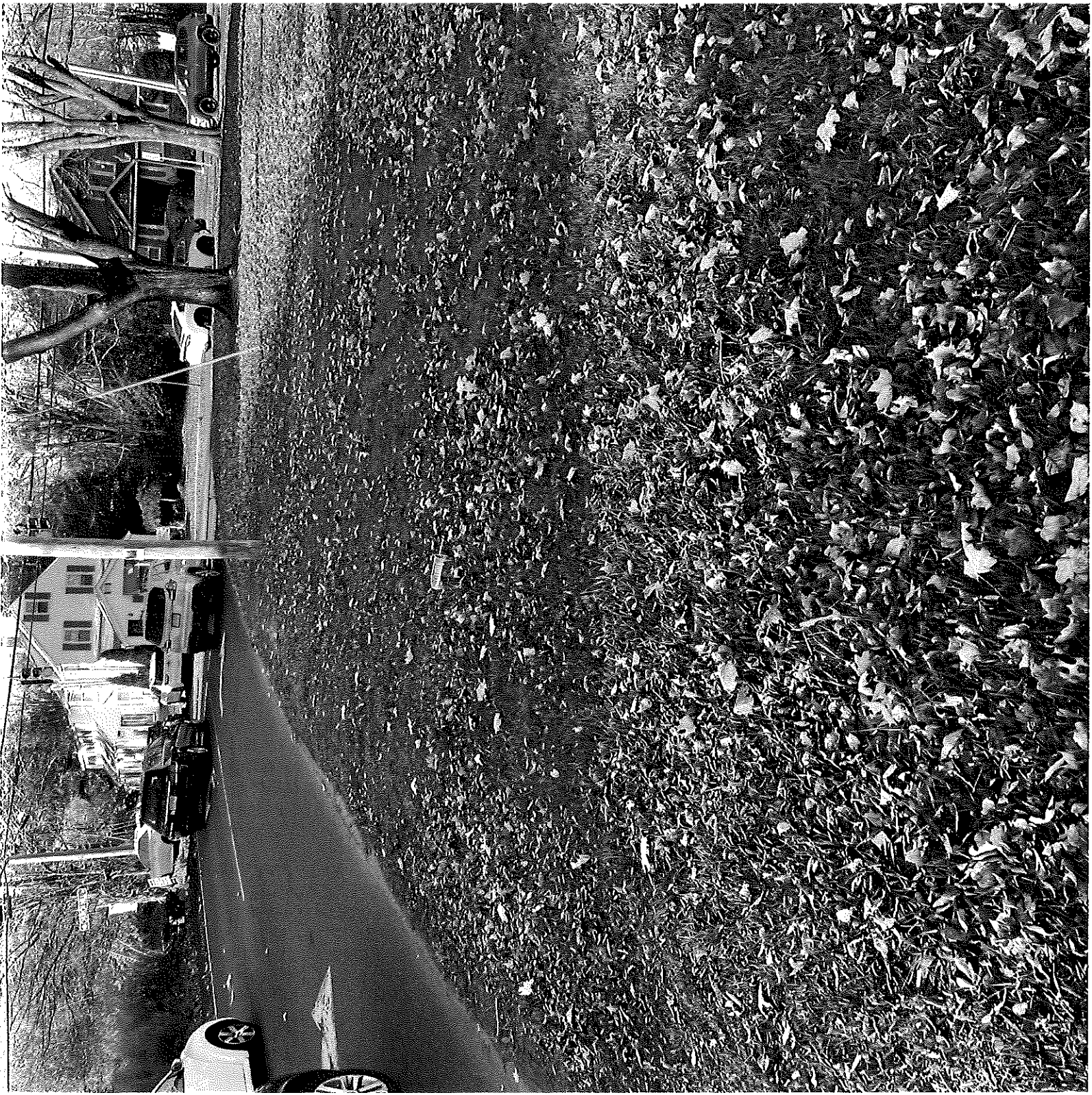
**Construction Cost Estimate**

ITEM NO.	ITEM DESCRIPTION	UNIT	QUANT.	UNIT PRICE	COST
<b>HIGHWAY ITEMS</b>					
0202000	EARTH EXCAVATION	C.Y.	45	\$5.89	\$265
0202501	CUT CONCRETE PAVEMENT	L.F.	10	\$54.80	\$548
0202513	REMOVAL OF CONCRETE SIDEWALK	S.Y.	14	\$49.39	\$691
0202529	CUT BITUMINOUS CONCRETE	L.F.	286	\$3.09	\$884
0207000	BORROW	C.Y.	89	\$21.63	\$1,925
0212000	Subbase	C.Y.	2	\$51.68	\$103
0219001	SEDIMENTATION CONTROL SYSTEM	L.F.	2582	\$7.22	\$18,642
0219050	CATCH BASIN SEDIMENT FILTER	EA.	3	\$185.76	\$557
0406170	HMA S1	TON	2	\$159.95	\$320
0406171	HMA S0.5	TON	2	\$122.47	\$245
0815091	REMOVAL OF BITUMINOUS CONCRETE LIP CURBING	L.F.	14	\$6.00	\$84
0921001	CONCRETE SIDEWALK	S.F.	6680	\$13.48	\$90,046
0921005	CONCRETE SIDEWALK RAMP	S.F.	206	\$27.78	\$5,723
0921048	DETECTABLE WARNING STRIP	EA.	3	\$419.44	\$1,258
0922501	BITUMINOUS CONCRETE DRIVEWAY	S.Y.	33	\$66.86	\$2,206
0950005	TURF ESTABLISHMENT	S.Y.	1148	\$2.05	\$2,353
0952049	SELECTIVE CLEARING AND THINNING	S.Y.	12	\$6.46	\$78
1209131	HOT-APPLIED PAINTED LEGEND, ARROWS AND MARKINGS	S.F.	168	\$1.24	\$208
1206036	RELOCATE SIGN	EA.	3	\$523.77	\$1,571
				<b>HIGHWAY SUBTOTAL:</b>	<b>\$127,709</b>
<b>PERCENTAGES</b>					
	MINOR ITEMS @ 15% of Highway			MINOR ITEMS:	\$19,000.00
0201001	Clearing and Grubbing (1%)	LS	1	\$1,000.00	\$1,000
0971001	A Maintenance and Protection of Traffic (2%)	LS	1	\$3,000.00	\$3,000
0975004	Mobilization and Project Closeout (3.5%)	LS	1	\$4,000.00	\$4,000
0980001	A Construction Staking (1.0%)	LS	1	\$1,000.00	\$1,000
				<b>LUMP SUM ITEMS:</b>	<b>\$9,000</b>
	<b>SUBTOTAL (STRUCTURES + HIGHWAY + LANDSCAPING + MINOR ITEMS + LUMP SUM ITEMS):</b>				<b>\$155,709</b>
	<b>INCIDENTALS @ 5%</b>				<b>\$8,000</b>
	<b>CONTINGENCIES @ 15%</b>				<b>\$23,000</b>
				<b>SUBTOTAL:</b>	<b>\$186,709</b>
	<b>ESCALATION (1 Years @ 4%)</b>				<b>\$7,468.37</b>
				<b>TOTAL:</b>	<b>\$194,000</b>



vey Limits





Town of Newtown the American Rescue Plan Act of 2021 (ARP) ARP Working Group Worksheet					3/13/2023
ARP award amount		7,674,294			
Possible Uses:			Recommended	Approved	
line	General Government:				
1	Fairfield Hills - Replace Water Distribution System	1,500,000	✓	1/27/2022	✓
2	Fairfield Hills Campus Safety Improvements	20,000	✓	12/12/2022	✓
3	Edmond Town Hall Building Improvements	125,000	✓	9/22/2022	✓
4	Public Works:				
5	Multi-purpose Building Roof	190,000	✓	1/27/2022	✓
6	Public Works 6 Wheel 8 Ton Dump Truck	240,000	✓	12/12/2022	✓
7	Public Works Front & Bucket Loader	300,000	✓	7/28/2022	✓
8	Truck Washing Station - Design	50,000			
9	Transfer Station Site Improvements	200,000	✓	4/11/2022	✓
10	Municipal Building Improvements	100,000	✓	4/11/2022	✓
11	Sandy Hook Side Walks				
12	section #1 - Glen Road	215,000	✓	9/22/2022	✓
13	Public Safety:				
14	Fire Commission Fire Suppression Tank Repair	50,000	✓	1/27/2022	✓
15	Fire Company Grants (4 x \$15,000); NUSAR (\$15,000);	90,000	✓	1/27/2022	✓
16	Ambulance (\$15,000)				
17	Board of Fire Commissioners (5 x \$50,000) + \$50,000 (training)	300,000	✓	1/9/2023	
	Police - New firearms, Equipment and Ammunition	60,000			
18	Recreation & Leisure:				
19	Parks & Recreation Truck with lift gate	90,000	✓	4/11/2022	✓
20	Treadwell Park Disc Golf Course	40,000			
21	Dickinson Park New Pavilion (Refurbishment)	150,000	✓	4/11/2022	✓
22	Dickinson Park New Pavilion (Refurbishment) - add'l amount	50,000	✓	9/22/2022	✓
23	Bike Park at Fairfield Hills	75,000	✓	9/22/2022	✓
24	The Art Walk at Fairfield Hills	50,000			
25	Health & Welfare:				
26	Housing Stabilization Fund	20,000	✓	9/22/2022	✓
27	Senior/Community Center 14 passenger bus	90,000	✓	5/9/2022	✓
	Additional Amount Required (due to current quote)	20,000	✓	2/13/2023	
28	COVID supplies/expenses	40,000	✓	1/27/2022	✓
29	Child/Youth Enrichment Fund (Newtown Human Services Dept.)	20,000	✓	7/28/2022	✓
30	Community Center:				
31	Community Center Generator (75,000)	passed			
32	Community Center Outside Storage Building	75,000	✓	4/11/2022	✓
33	Community Center Patio	155,000	✓	4/11/2022	✓
34	Community Center Outdoor Spray Features (200,000)	passed			
35	Community Center/Senior Center Handicap Doors	16,000	✓	4/11/2022	✓
36	Education:				
37	Hawley School HVAC/Ventilation project	2,500,000	✓		✓
38	Student Tutoring Support Program (Newtown Human Services Dept.)	100,000	✓	7/28/2022	✓
39	Middlegate School Playground	33,000	✓	2/13/2023	
40	Project Adventure Course Installation & Upgrade	94,000	✓	2/13/2023	
	Borough:				
	Sidewalk Construction and Related Safety Improvements	200,000			
41	Function Wide:				
42	Reimburse the Town Medical Self Insurance Fund				
43	for COVID Expenses (since 3/3/2021)	325,000	✓	1/27/2022	✓
		appropriated			
		6,736,000			
	Amount Available after Appropriated	938,294			
✓	Recommended by the ARP Working Group. To go through the Town appropriation process (BOS/BOF/LC)				
✓	Appropriated by Legislative Council				
	Appropriation In process				