

THE FOLLOWING MINTUES ARE SUBJECT TO APPROVAL BY  
THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Tuesday, September 6, 2022. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:32p.m. and opened the meeting with salute to the flag.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

**ALSO PRESENT:** Finance Director Robert Tait, Deputy Director of Planning and Land Use Rob Sibley, Conservation Commission Chair Holly Kocet and two members of the public.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the special meeting minutes of August 22, 2022. Selectman Schierloh seconded. All in favor.

**COMMUNICATIONS:** none.

**FINANCE DIRECTORS REPORT:** will be incorporated into the Year End Transfer agenda item.

**NEW BUSINESS**

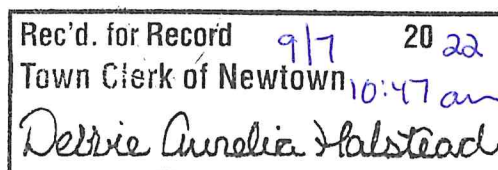
**Discussion and possible action:**

**1. Lot Line Revision, 78 & 82 Waterview Drive:** Rob Sibley gave an overview of the lot line revision program and explained that Planning & Zoning noted the subject lot line revision meets with the Town of Newtown Plan of Conservation and Development under section 8-24 of the Connecticut General Statutes (att.). The subject property was taken in a tax foreclosure associated with the water improvement system in the Alpine, Underhill and Waterview area. The property was transferred a few times, subsequently to Aquarion; the balance of the properties ended in Town ownership. Properties were being used by neighboring properties over the decades. Engineering and Public Works were involved in discussions. This is unused public land not assisting any Town agency. There is a personal impact to the one home without water. Selectman Crick Owen moved to accept the lot line revision for 78 & 82 Waterview Drive as presented (att.). Selectman Schierloh seconded. All in favor.

**2. Open Space Donation, 131 & 139 Riverside/Timber Trail:** Rob Sibley gave an overview of the open space program. This has been approved by the Conservation Commission and Planning & Zoning under 8/24 for consistency with the Newtown POCD (att.). This donation is in lieu of back property taxes. All property to the Northwest is owned by the Town. Selectman Crick Owen moved to accept the donation of open space located at 131 & 139 Riverside and Timber Trail. Selectman Schierloh seconded. All in favor.

**3. Fairfield Hills High Meadow Management Plan:** Rob Sibley and Holly Kocet were present to discuss the High Meadow Management Plan (att.) Site A went untouched, Site B, the Pollinator Meadow was seeded by the CT DEEP. The original evaluation was done by a botanist. The three year study has ended with a recommendation to revisit in another three years. The Conservation Commission believes an additional study can further enhance the knowledge for future meadow restorations. The cost of the study, 3-5 years is \$7,000. First Selectman Rosenthal said that if this is authorized to move forward the money would be encumbered now and would go through the Board of Finance and the Legislative Council before engaging on the project. This will be covered under the year-end transfer agenda item.

**4. Year End Transfers:** Bob Tait went over the estimated undesignated fund balance of 6/30/22. (att.) It is estimated there is approximately \$16.6 million in undesignated fund balance, which is \$1.1 million over the 12%



fund balance cap policy. The year-end budget transfer request was presented (att.). Selectman Crick Owen moved to approve the Town of Newtown 2021-22 Fiscal Year End Budget Transfer Request in the amount of \$819,856.02 with the set amount going into capital non-recurring with the following additional amounts designated, (total transfer amount approved is \$929,652.72), the ones as presented plus \$7,000 High Meadow Management Plan and \$100,000 for tree removal; undesignated will be changed to \$479,056.02 which is included in the total transfer amount of \$929,652.72. Selectman Schierloh seconded. All in favor.

**5. Visitor Guidelines for Sandy Hook Permanent Memorial:** First Selectman Rosenthal stated the Sandy Hook Permanent Memorial Commission had met to discuss language relative to visitor guidelines for the memorial. Language is still being considered relative to the body of water. Selectman Crick Owen moved to endorse the proposed list from the Sandy Hook Permanent Memorial Commission with regards to the sign including anything not specifically stated will fall under the Parks & Recreation rules and to add appropriate language relative to the water feature (att.) Selectman Schierloh seconded. All in favor.

**6. Amendment to a License Agreement for 7 Currituck Road:** Currently there is an agreement, from 2007, between the Town of Newtown and Debra Clark relative to the fence on the property that needs to be amended. The license agreement remains with the property, should it sell. The agreement requires proper maintenance of the fence. Selectman Crick Owen moved to amend the license agreement for 7 Currituck Road with regards to the changes in paragraph 6 (att.). Selectman Schierloh seconded. All in favor.

**7. Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved to appoint Sandy Rousass to the American Rescue Plan Working Group. Selectman Schierloh seconded. All in favor.

**8. Driveway Bond Release/Extension:** Selectman Crick Owen moved to release the driveway bonds for KASL, 12 Deer Hill Drive and 1 Deer Hill Drive, each in the amount of \$1,000 and to release the driveway bonds for David Smiley, 2 Valley Field Road South and Kirsten Gray, 94 Eden Hill Road, each in the amount of \$1,000. Selectman Schierloh seconded. All in favor.

**9. Tax Refunds:** Selectman Crick Owen moved the tax refunds #4, 2022/23 in the amount of 1,740.25. Selectman Schierloh seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**EXECUTIVE SESSION:** Selectman Crick Owen moved to enter executive session for the purpose of strategy and negotiations relative to legal matters, Zeisler litigation, Docket #DBD-CV18-6025800-S. Selectman Schierloh seconded. All in favor. Executive session was entered into at 8:37p.m, with only the Board of Selectmen in attendance, and returned to regular session at 9:02p.m. with the following motion: Selectman Crick Owen moved to authorize the First Selectman to execute the stipulated judgement regarding motion for contempt. Selectman Schierloh seconded. All in favor.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting was adjourned at 9:03p.m.

*Att: Waterview Drive lot line revision; Open Space #21-01; High Meadow Management info; Estimated undesignated fund balance, 6/30/22; 2021-22 Fiscal Year End Budget Transfer request; SHPMC meeting minutes, 7/14/22; Debra Clark agreement amendment, 2022*

Respectfully submitted,  
Susan Marcinek

3 PRIMROSE STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4276



**TOWN OF NEWTOWN**  
PLANNING & ZONING COMMISSION  
Memorandum

TO: Board of Selectmen

FROM: Dennis Bloom, Chairman  
Planning and Zoning Commission

DATE: September 6, 2022

RE: **C.G.S. § 8-24 Referral from the Town of Newtown for approval of a lot line exchange for properties located at 78 & 82 Waterview Drive.**

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In conformance with Connecticut General Statutes, Section 8-24, at its regular meeting of September 1, 2022, the Town of Newtown Planning and Zoning Commission discussed the above proposal meets with the Town of Newtown Plan of Conservation and Development.

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT LAND USE

PROJECT: OS Donation - 131 & 139 Riverside/Timber Trail

PROPOSED SPECIAL APPROPRIATION AMOUNT: N/A

PROPOSED FUNDING:

BONDING	N/A
GRANT	N/A
CONTINGENCY	N/A
OTHER	N/A
	<u>\$ -</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget  
Attach spreadsheet(s) showing your calculation of the estimated impact

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		0	
PROFESSIONAL SERVICES		0	
CONTRACTED SERVICES		0	
REPAIRS & MAINTENANCE		0	
UTILITIES		0	
OTHER		0	
DEBT SERVICE (1st year)		0	
TOTAL IMPACT ON EXPENDITURES		<u>\$ -</u>	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES	38.36	
CHARGES FOR SERVICES (FEES)	0	
OTHER	0	
TOTAL IMPACT ON REVENUES	<u>\$ 38.36</u>	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ (38.36)

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

(0.0000) mills

**COMMENTS:**

Parcels are unbuildable lots.

PREPARED BY: Rob Sibley DATE: 9/2/2022

TO: BOS

Deputy Director  
Planning and Land Use

# TOWN OF NEWTOWN

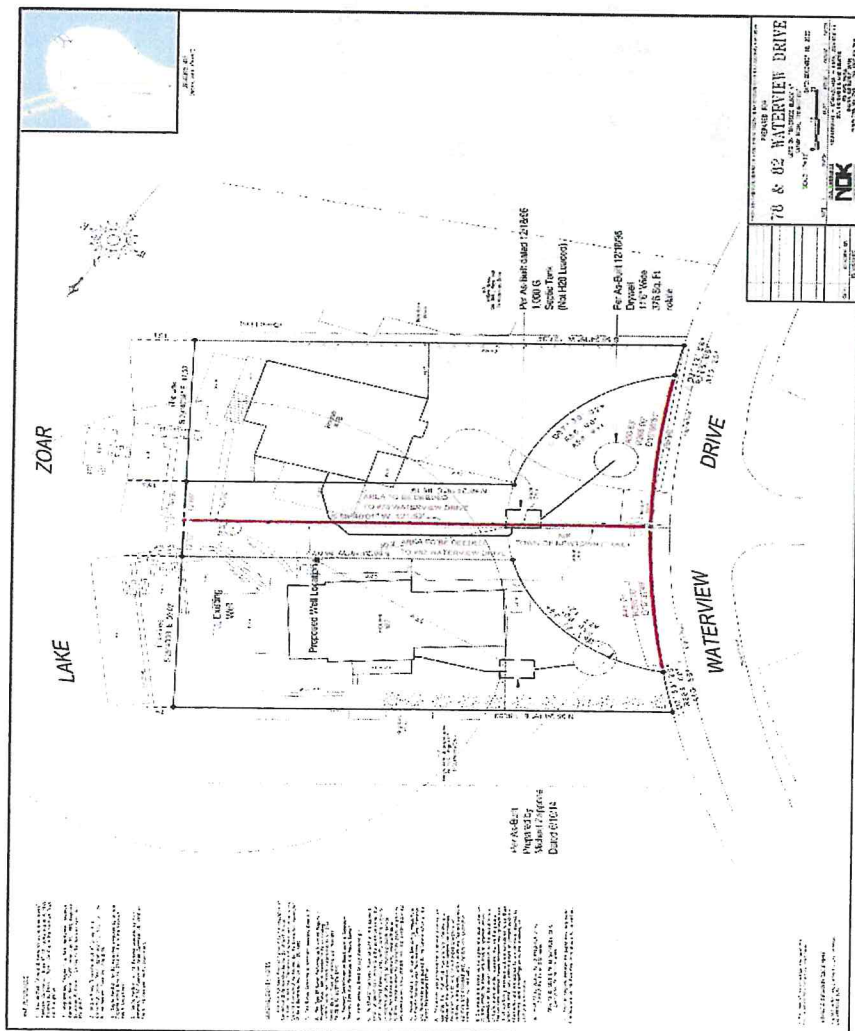
It is recommended that the Board of Selectmen accept the following changes of property in Newtown as proposed:

**78 & 82 Waterview Lotline revision:**

Total Acres – 0.250±

Location - 78 & 82 Waterview Drive

The site has been recommended for a lot line exchange. The parcel is comprised of existing driveways and improvements and positive recommendations from Town Staff. Currently the homeowners are waiting to install a new well necessary due to loss of potable water. The revision has been approved by P&Z under 8-24 for consistency with the Newtown POCD.



## **Thomas Property OS#21-01:**

Bradley Thomas – Donation

Total Acres:       ±0.32

Location: 131 & 139 Riverside and Timber Trail

The sites have been recommended for acquisition through donation. The parcels are comprised of steep slope and mature woodland. The parcels are recommended by the Conservation Commission. The revision has been approved by P&Z under 8-24 for consistency with the Newtown POCD.



September 6, 2022

From: Holly Kocet, Chairman, Conservation Commission

To: Newtown Board of Selectman

Re: High Meadow Management Plan Report

In May of 2016, the Board of Selectman made a request of Land Use Agency staff to develop a Management Plan for the future of the High and East Meadows located on the Fairfield Hills Campus. In August, an ad hoc committee, the Study Group for the Restoration of High Meadow (SGRHM), under the Conservation Commission, was appointed to develop this Plan.

The High Meadow Management Plan was published on February 8, 2017. The purpose of the Plan is to assist the Land Use Agency staff in developing short and long-term strategies for High and East Meadows that would enhance habitat and overall health, diversity and vigor of those sites.

The Plan ensures that proper management techniques will expand educational and recreational opportunities for the High Meadow by providing opportunities to interact with nature in a healthy, positive, and cost-effective way. Management techniques will be useful in demonstrating management and conservation practices on other open space properties in Newtown. The Plan was executed as follows:

**Site A: Meadow Test Site** - This 5-acre section was chosen as a meadow “test plot” and left unmanaged for a period of three (3) years. An initial vegetation survey was done in August of 2017 by Bryan Connolly, PhD, Botanist. This initial survey provided good base line data for comparison with the follow-up vegetation survey to be done after three years.

**Site B: Pollinator Meadow** – This 6-acre plot was seeded with native wildflowers and warm-season grasses by CT DEEP in June 2017. Over time, native plants have been added on three separate occasions by Conservation Commissioners, volunteers and Master Gardeners. This area and the East Meadow have been mowed by the Park & Recreation staff in rotation to encourage spread of favorable native seed and to manage invasive plant species. We have no scientific data as proof of diversity and vigor of these sites since they were not part of the studies done in 2017 and 2021, however, observation does suggest the addition of native plants and grasses to Site B have enhanced pollinator habitat and esthetic value of the meadow.

**Follow-up Vegetation Survey on Site A**- This study was completed in September 2021. All indications show that the meadow is becoming more biologically diverse. Dr. Connolly’s recommendations include mowing once every 3 years in the early to mid-growing season coupled with selective invasive removal to allow high pollinator value species to further expand at the study site. An additional follow-up study may be useful in 3-5 years to assess the trajectory of the meadow. (Full report is posted on the CC website).

**Plans Moving Forward** - The test meadow (Site A) will now be mowed on a three-year cycle with monitoring and selective removal of invasive species. Continued vigilance of invasives cannot be overstated since they are a serious threat to meadows and the surrounding woodlands.

The Conservation Commission believes an additional study can further enhance our knowledge for future meadow restorations. Commissioners approved an additional vegetation study for both Sites A & B

within 3-5 years. Study of Site A would indicate if valuable plant species are encouraged to spread by mowing but without seeding or planting. A comparison study with Site B (already planted and mowed) would provide even more information. The Commission feels Dr. Connolly's knowledge of botany and keen observation skills for identifying plants as small as seedlings have provided valuable data. We would like to hire him back to do this additional study. It is our hope that the Board of Selectman will approve the sum of \$7,000 for:

- 1) Site A - Comparison Survey with 2021 Vegetative Survey
- 2) Site B - Comparison Study with 2017 Seed List and Plants added
- 3) Compare Vegetation Surveys of Sites A & B

Encl.

Bryan Connelly Proposal, April 2022

Map of High Meadow showing Sites A & B

## Newtown High Meadow Pollinator Follow Up Survey Proposal

Bryan A. Connolly Ph.D.

In 2018 and 2021 a study was conducted in the High Meadow area of the Fairfield Hills Campus in Newtown, CT, see 2021 report below. The data was collected for the field near the water cistern labeled area A on Figure 1. This field was not planted with any additional species and it has been allowed to go through succession from a hay field by allowing species to naturally seed in. Area B has not been surveyed but was seeded with meadow species. In 2-4 years (2024-2026) I would like to collect data again to monitor how the species trajectory is going for area A and to compare it with area B to see how their species composition differs. Additionally, for area B the current species diversity can be compared to the list of species seeded in and plug list from 2017 and 2018-2019 respectively. I would like to do a similar comparison in area B as the attached living roof article that compared the plant list with the species that remained on the roof ten years later. The comparison study for area B will reveal what species can persist after being directly placed in a hay field and can inform future meadow management.

I propose to record the species composition of each field by using 1M x 1M plots evenly spread throughout the area. See 2021 report. For area A I will again determine the species identity and cover in 40 plots, for area B that is slightly large I propose 50 1M x 1M plots. A meander survey will also be conducted in both areas to record any species missed in the plots.

### Deliverables:

- Data for 50 plots for area A, 60 plots in area B including plant Latin name and percent cover
- Photos of each plot to show vegetation structure
- List of additional species not seen in plots recorded in meander survey
- herbarium specimens of species seen in study area
- a comparison chart for area A of species found in 2018, 2021 and the new study
- a comparison chart for area B of the seed and plug lists and the new study

### Proposed cost:

\$4000 area A only

\$4000 area B only

\$7000 both areas

See CV and Living Roof Article attachments.

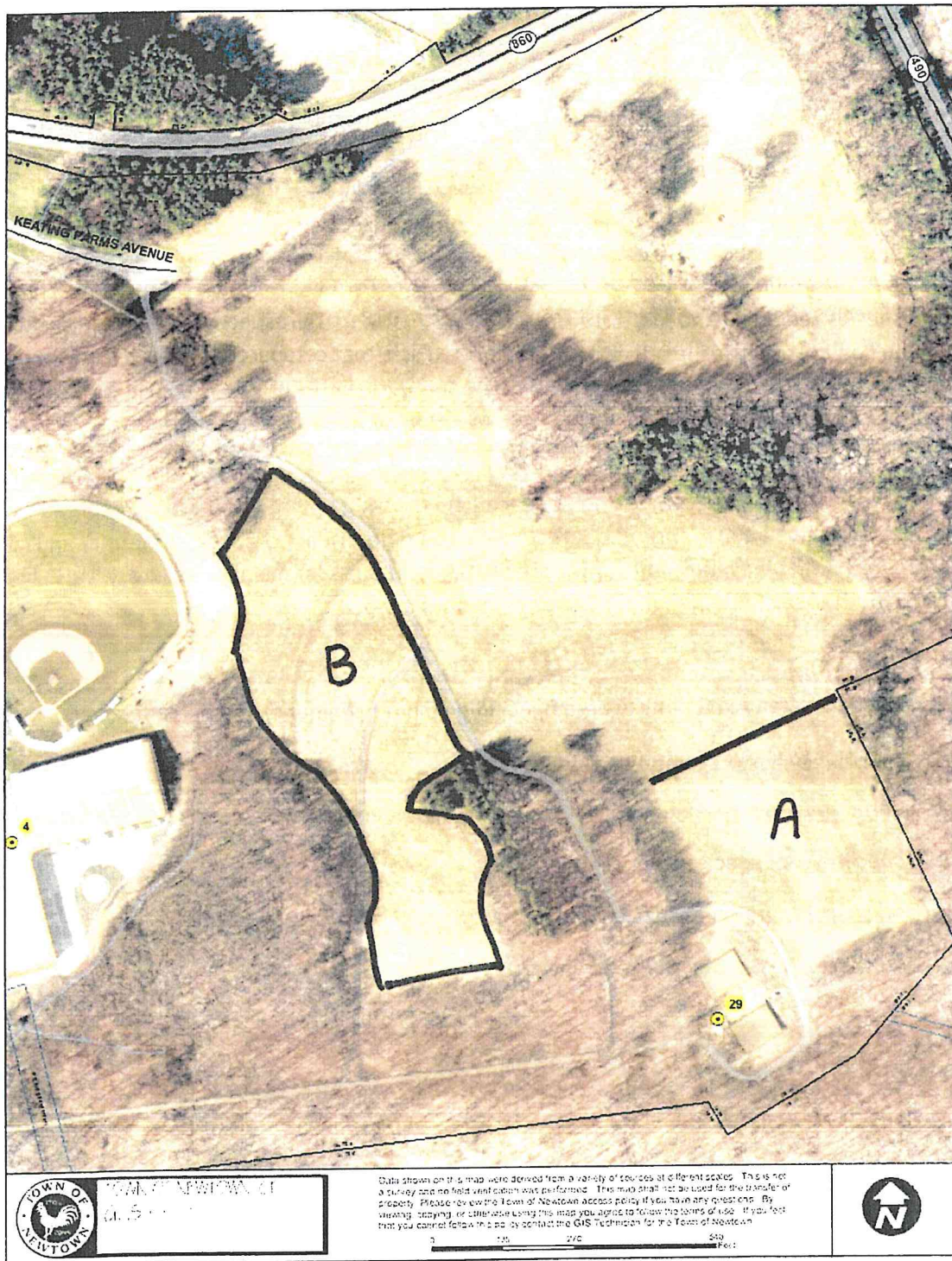


Figure 1. Meadow areas to be surveyed at Fairfield Hills campus. Areas delineated by Holly Kocet.

## Newtown, Connecticut, Fairfield Hills Campus, Highmeadow 2021 Vegetation Survey Report

Prepared by Bryan Connolly Ph.D. Consulting botanist November 7, 2021

On September 7, 2021 a follow up vegetation survey was conducted in the highmeadow area of the Fairfield Hills campus in Newtown, Connecticut. The data was collected to compare to the August 2017 study. Following the same procedure as in 2017 this year's survey was conducted using 50, 1M x 1M plots. Plots were spaced approximately 20 M apart and are marked by 3ft tall green metal posts, if further data is needed these posts can be left for an additional follow up survey. All species within the plot were identified and the area covered by each plant type was estimated. In addition to the structured sampling method an informal meander survey was conducted to capture any additional infrequent species missed by the plots. On October 3, representative herbarium specimens were collected of as many plant species as possible. A few species had too few individuals, or the only representative samples were within the plots, therefore no specimen was collected. Collections of infrequent species could change the results of future surveys.

In 2021 a total of 52 species were observed in the highmeadow area. See summary table below. This is 16 more species than in 2017. Twenty-eight species were captured in the plots, the same number of species as in 2017, then 24 were seen in the meander survey 16 more than the previous study. The field is still dominated by European forage grasses, though they are giving way to weedy broad-leaved species such as wild madder (*Galium mollugo*), butter and eggs (*Linaria vulgaris*), and horsenettle (*Solanum carolinense*), these species themselves are not native but are also not invasive and produce flowers that are more useful to pollinators than the grasses.

Several native plants of high pollinator value are expanding and increasing in the meadow. Plants that were observed in 2021 and should be encouraged in the meadow include: White snakeroot *Ageratina altissima*, Common milkweed *Asclepias syriaca*, wild basil *Clinopodium vulgare*, grass-leaved goldenrod *Euthamia graminifolia*, Rabbit tobacco *Pseudognaphalium obtusifolium*, Short-toothed mountain mint *Pycnanthemum muticum*, narrowleaf mountainmint *Pycnanthemum tenuifolium*, giant goldenrod *Solidago gigantea*, wrinkleleaf goldenrod *Solidago rugosa*, and calico aster *Symphotrichum lateriflorum*.

Several species seen in 2017 were not present in 2021: *Viburnum dentatum*, *Ilex verticillata*, *Euonymus alatus*, *Allium vineale*, *Lonicera x bella*. It is not clear why these species were not seen, they may have declined or disappeared from the meadow, or they may have not been prominent due to the weather condition of 2021. Additionally, the deer are very active in the meadow, several of the woody plant species are heavily browsed, the deer may be responsible for the decline of some species at this location.

In summary, the meadow is becoming more biological diverse, and several plant species of high pollinator value are now present. But at the same time invasive plants are on the rise as well as woody plants. Management will be needed in the highmeadow area of the Fairfield Hills campus. If left on its own the meadow will likely become filled with invasive and woody species. I would recommend removal of all invasive species observed, see table below. Especially troubling is the appearance of mugwort

(*Artemisia vulgaris*) in the meadow, the current population of this species is small and should be removed immediately. A mowing plan should be developed to manage woody species. Mowing once every 3 years in the early to mid-growing season coupled with selective invasive removal may allow high pollinator value species to further expand at the study site. An additional follow up study may be useful in 3-5 years to assess the trajectory of the meadow.

**TOWN OF NEWTOWN**

**ESTIMATED UNDESIGNATED FUND BALANCE AT 06/30/2022 (UNAUDITED)**

**Beginning Undesignated Fund Balance @ 07/01/2021**

15,869,712.00

Add 2021-22 Revenues

124,321,185.50

Less 2021-22 Expenditures (budget basis):

Board of Selectmen

42,659,953.99

Transfer to Capital & Non-recurring (up for approval)

819,856.02

Board of Education (assuming non-lapsing approved)

79,697,698.00

Total Expenditures

123,177,508.01

Revenues over Expenditures

1,143,677.49 \*\*\*

Change in Fund Balance reserved for Encumbrances

(375,000.00)

**Estimated Undesignated Fund Balance @ 06/30/2022 (unaudited)**

16,638,389.49

\*\*\* Revenue amount exceeding budget amount

1,101,631.50

Expenditure amount under budget

42,045.99

(accounts for transfer to cap non recurring)

1,143,677.49

**12% UNDESIGNATED FUND BALANCE CAP CALCULATION:**

2022-23 Total budget amount

129,026,038.00

12% Undesignated Fund Balance Cap

15,483,124.56

Estimated Undesignated Fund Balance Over Cap

1,155,264.93

Town of Newtown 2021-22 Fiscal Year End Budget Transfer Request				PAGE 4 OF 4	
				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Various Departments	-----See Attached-----			819,856.02	
Other Financing Uses	101-25-860-0000-5870	Capital & Non-recurring Transfer Out			819,856.02
				819,856.02	819,856.02
	<b>Designated for:</b>				
		NUSAR operational boat			21,000.00
		Community Center reimbursement for soffit repairs.			48,500.00
		Emergency Operations Center new UPS			28,000.00
		Public Works new supervisor truck			40,000.00
		Monitoring wells at Fairfield Hills (per DEEP)			48,000.00
		Sandy Hook district contribution			7,500.00
		Dodgingtown Fire Co. reimbursement for repair of Town owned vehicle			7,800.00
		"Boot Camp" payroll training for new payroll employee (started July 2022).			8,000.00
		Repair vandalism damage to H.S. turf project			25,000.00
	<b>Undesignated</b>				586,056.02
					819,856.02
	<b>EXPLANATION:</b>				
	Amounts available due mainly to unfilled positions.				
<b>GRAND TOTAL</b>				Transfers	
				<b>From</b>	<b>To</b>
				929,652.72	929,652.72

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PAGE 3 OF 4

**Town of Newtown**  
**2021-22 Fiscal Year End Budget Transfer Request**

PAGE 2 OF 4

				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Selectmen - Other	101-11-105-0000-5443		Copier Leasing	3,000	
Selectmen - Other	101-11-105-0000-5540		Advertising	1,600	
Selectmen - Other	101-11-105-0000-5531		Postage		4,600
				4,600	4,600
<b>EXPLANATION:</b>	Inter-department transfer. Postage over due to redistricting notices.				
				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Contingency	101-24-570-0000-5899		Contingency	2,500	
Human Resources	101-11-108-0000-5310		Professional Services		2,500
				2,500	2,500
<b>EXPLANATION:</b>	Overage due to new employee pre-employment exams (more than usual hires).				
				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Outside Agencies	101-14-415-0000-5820		Contributions	3,600	
Probate Court	101-11-255-0000-5310		Professional Services		3,600
				3,600	3,600
<b>EXPLANATION:</b>	Probate court budget amount is an estimate. Probate court payment request is at the end of the fiscal year representing actual expenditures. This year there were some capital expenditures (office equipment).				
				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Police	101-12-310-0000-5110		Salaries	5,702	
Police	101-12-310-0000-5130		Overtime		5,702
				5,702	5,702
<b>EXPLANATION:</b>	Inter-department transfer. Addition overtime necessary due to vacancies.				
				Transfers	
<b>Department</b>	<b>Account Number</b>		<b>Account Name</b>	<b>From</b>	<b>To</b>
Fire	101-12-320-0000-5115		Parttime	4,500.00	
Fire	101-12-320-0000-5310		Professional Services	4,500.00	
Fire	101-12-320-0000-5435		Radio & Pager Service	1,131.94	
Fire	101-12-320-0000-5412		Fire Hydrands		1,085.02
Fire	101-12-320-0000-5623		Energy - Electricity		1,507.55
Fire	101-12-320-0000-5290		Other Employee Benefits		4,150.29
Fire	101-12-320-0000-5621		Natural Gas		3,389.08
				10,131.94	10,131.94
<b>EXPLANATION:</b>	Inter-departmental transfer. Typical rebalancing of Fire Commission accounts.				

Town of Newtown 2021-22 Fiscal Year End Budget Transfer Request					PAGE 1 OF 4
GROUP INSURANCE ACCT			TRANSFERS		
ORGANIZATION	ORGANIZATION TITLE	ACCOUNT	FROM	TO	
101-12-310-0000	POLICE	5210	1,750.61		
101-11-150-0000	PURCHASING	5210	3,696.78		
101-13-500-0000	HIGHWAY	5210		5,104.96	
101-11-190-0000	ASSESSOR	5210		101.04	
101-25-230-0000	T.H.B.O.M.	5210		90.20	
101-11-140-0000	TAX COLL	5210		68.89	
101-11-110-0000	SOCIAL SVS	5210		65.18	
101-11-100-0000	SELECTMEN	5210		12.68	
101-11-108-0000	HUMAN RES	5210		4.44	
			5,447.39	5,447.39	
<b>EXPLANATION:</b>		Inter-account transfer. Account is group insurance. Life insurance amounts can change mid fiscal year when employees age changes. Enough budget amounts in account to make transfer.			
RETIREMENT CONTRIBUTIONS ACCT			TRANSFERS		
ORGANIZATION	ORGANIZATION TITLE	ACCOUNT	FROM	TO	
101-11-108-0000	HUMAN RES	5230	1.07		
101-11-110-0000	SOCIAL SVS	5230	4.97		
101-11-150-0000	PURCHASING	5230	3,748.12		
101-11-170-0000	TOWN CLERK	5230	7.42		
101-11-190-0000	ASSESSOR	5230	36.13		
101-11-200-0000	FINANCE	5230	11.53		
101-11-205-0000	TECH	5230	1,686.86		
101-14-220-0000	SENIOR SVS	5230	44.15		
101-12-300-0000	ECC	5230	1,361.82		
101-12-320-0000	FIRE	5230	266.41		
101-12-340-0000	ANIMAL CONTROL	5230	150.27		
101-14-370-0000	HEALTH DIST	5230	7,099.00		
101-12-460-0000	BUILDING OFFICIAL	5230	191.36		
101-15-490-0000	LAND USE	5230	69.76		
101-16-550-0000	P & R	5230	2,474.02		
101-13-650-0000	BLDG MAINT	5230	1,640.00		
101-12-310-0000	POLICE	5110	29,015.48		POLICE SALARIES ACCOUNT
101-12-310-0000	POLICE	5230		32,120.95	
101-14-410-0000	CHILD ADVENT. CTR.	5230		3,534.98	
101-13-500-0000	HIGHWAY	5230		11,164.32	
101-13-515-0000	TRANSFER STA	5230		485.28	
101-14-670-0000	LIBRARY	5230		502.84	
			47,808.37	47,808.37	
<b>EXPLANATION:</b>		Inter-account transfer. Account is retirement contributions. Defined contribution amounts can change mid fiscal year due to new employees. The large police amount needed (due to new officers) is mostly covered by savings in police salary account.			

TRANSFER TO CAP NON REC DETAIL

ORGANIZATION	ACCOUNT	DEPT	BALANCE	Sub-Total	
SALARIES - REGULAR					P. 1 OF 3
101-12-320-0000	5110	FIRE	1,101.56		
101-12-300-0000	5110	ECC	1,399.57		
101-14-220-0000	5110	SENIOR SVS	1,415.81		
101-11-750-0000	5110	GRANTS ADMIN	1,594.01		
101-11-140-0000	5110	TAX COLL	2,008.34		
101-11-205-0000	5110	TECH	7,466.92		
101-11-200-0000	5110	FINANCE	9,111.90		
101-11-150-0000	5110	PURCHASING	12,275.57		
101-11-170-0000	5110	TOWN CLERK	18,983.74		
101-12-460-0000	5110	BUILDING OFFICIAL	22,490.65		
101-16-550-0000	5110	P & R	26,143.68		
101-11-190-0000	5110	ASSESSOR	27,158.12		
101-13-650-0000	5110	BLDG MAINT	29,805.17		
101-13-515-0000	5110	TRANSFER STA	47,598.24		
101-13-500-0000	5110	HIGHWAY	49,220.57		
101-12-310-0000	5110	POLICE	180,000.00	437,773.85	
SALARIES - PART TIME					
101-11-180-0000	5115	REGISTRARS	4,884.93		
101-11-140-0000	5115	TAX COLL	4,998.00		
101-16-550-0000	5115	P & R	20,258.03	30,140.96	
SALARIES - SEASONAL					
101-16-550-0011	5117	P & R	6,400.00		
101-16-550-0013	5117	P & R	6,578.24		
101-16-550-0012	5117	P & R	7,261.87		
101-11-180-0000	5117	REGISTRARS	8,853.25		
101-16-550-0014	5117	P & R	29,447.95	58,541.31	
SALARIES - OVERTIME					
101-13-515-0000	5130	TRANSFER STA	1,255.89		
101-11-140-0000	5130	TAX COLL	3,501.41		
101-13-650-0000	5130	BLDG MAINT	3,705.34		
101-12-300-0000	5130	ECC	9,213.17	17,675.81	
SOCIAL SEC CONTRI					
101-11-150-0000	5220	PURCHASING	1,753.99		
101-11-140-0000	5220	TAX COLL	1,998.27		
101-11-170-0000	5220	TOWN CLERK	2,269.77		
101-11-180-0000	5220	REGISTRARS	2,479.44		
101-11-200-0000	5220	FINANCE	2,505.31		
101-12-460-0000	5220	BUILDING OFFICIAL	2,761.58		
101-15-490-0000	5220	LAND USE	2,885.54		
101-13-650-0000	5220	BLDG MAINT	2,970.83		
101-11-205-0000	5220	TECH	3,363.00		
101-11-190-0000	5220	ASSESSOR	3,912.31		
101-13-515-0000	5220	TRANSFER STA	5,041.12		
101-16-550-0000	5220	P & R	9,147.29		

## TRANSFER TO CAP NON REC DETAIL

ORGANIZATION	ACCOUNT	DEPT	BALANCE	Sub-Total	
101-13-500-0000	5220	HIGHWAY	9,482.21		
101-12-310-0000	5220	POLICE	25,696.77	76,267.43	P. 2 OF 3
OTHER EMPL BENEFITS					
101-13-500-0000	5290	HIGHWAY	1,342.05		
101-12-300-0000	5290	ECC	2,000.00		
101-16-550-0000	5290	P & R	1,942.80		
101-12-340-0000	5290	ANIMAL CONTROL	2,195.21		
101-13-515-0000	5290	TRANSFER STA	2,807.57	10,287.63	
FEES & PROF SERVICES					
101-11-110-0000	5301	SOCIAL SVS	1,290.87		
101-13-500-0000	5301	HIGHWAY	3,750.00		
101-11-205-0000	5301	TECH	13,245.72		
101-12-330-0000	5310	EMERG MGT	2,300.00		
101-15-490-0000	5340	LAND USE	910.00	21,496.59	
WATER/SEWERAGE					
101-13-650-0000	5411	BLDG MAINT	12,983.97	12,983.97	
REPAIR & MAINTENANCE SERV					
101-12-320-0000	5430	FIRE	3,109.29		
101-13-650-0000	5430	BLDG MAINT	7,882.90	10,992.19	
RENTAL OF EQUIPMENT					
101-12-300-0000	5442	ECC	3,043.97	3,043.97	
SOFTWARE/HARDWARE MAINT F					
101-11-205-0000	5445	TECH	2,107.76		
101-12-310-0000	5445	POLICE	2,653.23	4,760.99	
OTHER PURCHASED SERVICES					
101-12-310-0000	5501	POLICE	1,494.43	1,494.43	
CONTRACTUAL SERVICES					
101-13-650-0000	5505	BLDG MAINT	1,122.58		
101-13-500-0000	5505	HIGHWAY	1,383.29		
101-16-550-0000	5505	P & R	6,576.83		
101-12-330-0000	5505	EMERG MGT	3,800.58		
101-13-510-0000	5505	WINTER MAINT	6,619.44		
101-15-490-0000	5505	LAND USE	3,594.84	23,097.56	
INSURANCE, OTHER THAN EMP					
101-14-442-0000	5520	NEWTOWN PARADE	1,400.00		
101-11-350-0000	5520	INSURANCE	5,116.89	6,516.89	

TRANSFER TO CAP NON REC DETAIL

ORGANIZATION	ACCOUNT	DEPT	BALANCE	Sub-Total	
DUES, TRAVEL & EDUCATION					
101-12-300-0000	5580	ECC	1,034.23		P. 3 OF 3
101-11-150-0000	5580	PURCHASING	2,077.56		
101-13-500-0000	5580	HIGHWAY	2,568.11		
101-16-550-0000	5580	P & R	1,621.79		
101-11-110-0000	5580	SOCIAL SVS	3,976.16		
101-11-205-0000	5580	TECH	5,748.65	17,026.50	
OFFICE SUPPLIES					
101-11-205-0000	5611	TECH	7,004.83	7,004.83	
SUPPLIES					
101-16-550-0000	5614	P & R	2,361.72		
101-16-550-0000	5616	P & R	2,102.03	4,463.75	
ENERGY - GASOLINE/DIESAL					
101-13-500-0000	5625	HIGHWAY	11,296.08	11,296.08	
STREET LIGHTS					
101-13-500-0000	5626	HIGHWAY	7,535.96	7,535.96	
TREATED SALT					
101-13-510-0000	5661	WINTER MAINT	1,009.32	1,009.32	
MACH & EQUIP - TECHNOLOGY					
101-11-205-0000	5744	TECH	8,043.47	8,043.47	
CAPITAL OUTLAY					
101-12-320-0000	5749	FIRE	8,463.50		
101-13-500-0000	5749	HIGHWAY	22,353.53	30,817.03	
OTHER EXPENDITURES					
101-12-310-0000	5800	POLICE	1,085.50		
101-11-730-0000	5803	DISTRICT CONTRI	7,500.00	8,585.50	
CONTRIBUTIONS TO OUTSIDE					
101-14-415-0000	5820	OUTSIDE AGENCIES	9,000.00	9,000.00	
GRAND TOTAL				819,856.02	
% RELATING TO SALARY AND BENEFITS				77%	



## **Sandy Hook Permanent Memorial Commission**

### **THESE MINUTES ARE SUBJECT TO APPROVAL BY THE PERMANENT MEMORIAL COMMISSION**

The Sandy Hook Permanent Memorial Commission held a special meeting on Thursday, July 14, 2022, in Council Chamber of the Newtown Municipal Center. Chairman Krauss called the meeting to order at 7:05p.m. and began with a moment of silence to remember those lost and the reason for the memorial as well as the recent loss of Chief William Halstead.

**PRESENT:** Dan Krauss, Alan Martin, JoAnn Bacon, Brian Engel, Pat Llodra, Donna Van Waalwijk, Tricia Pinto (remote) and Sarah Middeleer,

**ABSENT:** Agni Pavilidou Kyprianou, Joanne Brunetti

**ALSO PRESENT:** First Selectman Dan Rosenthal

**ACCEPTANCE OF MINUTES:** A. Martin moved to accept the minutes of May 27, 2021. S. Middeleer asked if the sacred soil description was circulated after the last meeting. First Selectman Rosenthal confirmed it was D. Van Waalwijk seconded. All in favor.

**PUBLIC PARTICIPATION:** none.

**Discussion & Possible Action on Memorial Rules, Guidelines and Expectations:** The commission discussed possible wording for signage in the parking lot area informing visitors of general guidelines while visiting the memorial. It is important to note this will be a place of reverence, for quiet reflection, while respecting the space of other visitors. Visitors may not read the entire sign if it is a long list of restrictions. Alternately, the expectations should not be left to interpretation. First Selectman Rosenthal noted that the police cannot enforce violations if not noted on the sign. A 'No Dogs' sign will be posted closer to the entrance. Points that were considered: this is not a park, children must be supervised at all times, do not climb on, or throw coins in the memorial, be respectful of the landscape, walk only on paths, leave all plants, including flowers, undisturbed; any items left behind will be collected and disposed of; please only leave your thoughts; exit before the closing time. There was brief discussion about cameras and monitoring. The heading will read Memorial Etiquette with the first points being *this is a place for reverence and quiet reflection. Please be considerate while sharing this space with other visitors. Be respectful with your language and tone and allow space for private contemplation* and continue with the following list to be referred to the Board of Selectmen:

- Please do not climb on, or throw anything into the water feature
- Please be respectful of the landscaping, walk only on paths and leave all plantings, including flowers, undisturbed
- Children must be supervised at all times
- Any items left behind will be removed and disposed of on a daily basis. Please, only leave your thoughts
- Gates will be closed and locked at sunset
- Security cameras are in use (First Selectman Rosenthal to follow up with Chief Kullgren on wording)

Anything not specifically stated above falls under the Newtown Parks & Recreation Rules

**ADJOURNMENT:** P. Llodra moved to adjourn the special meeting at 8:05p.m. A. Martin seconded. All in favor.

Respectfully submitted,  
Sue Marcinek, clerk

3 Primrose Street  
Newtown, CT 06470  
Tel. (203) 270-4276  
Fax (203) 270-4278

George Benson



George Benson  
Director of Planning

**TOWN OF NEWTOWN**  
**Planning Department**

Debra Clark Agreement Amendment 2022

DRAFT

Existing text from 2007 Agreement:

6. The Town agrees that in the future it will not terminate this agreement with Debra Clark due solely to the reason or claim that the wall was built closer to the roadway than originally permitted.

Replace number 6 in the original 2007 Agreement with the following:

6. The Town agrees that in the future it will only terminate this agreement with Debra Clark for the following reasons: 1.) for the sole purpose if it determines in its sole and absolute discretion that termination is required to complete of completing any necessary infrastructure and/or road improvements to Currituck Road and/or Academy Lane, including without limitation, road, sewer and/or water improvements; and/or 2.) if it determines in its sole and absolute discretion that termination is required to carry out any other municipal purpose as determined by the Town.