

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY
THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, November 20, 2023. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:33p.m. and opened the meeting with salute to the flag.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

ALSO PRESENT: Finance Director Robert Tait and First Selectman Elect Jeff Capeci, Meri Jitsukawa, Emi and Ben Rosenthal.

VOTER COMMENTS: none

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the regular meeting minutes of November 6, 2023. Selectman Schierloh seconded. All in favor.

COMMUNICATIONS: none

FINANCE DIRECTORS REPORT: Mr. Tait will be going over department budgets with the department heads. The financial statement draft is due in a week. The Capital Improvement Plan goes to Board of Finance at the next meeting. Mr. Tait doesn't think it will have to go back to new Board of Selectmen as year one is a no bonding year

NEW BUSINESS

Discussion and possible action:

1. **Town Hall Union Contract:** The contract includes inflationary wage increases. The contract is retro to July 1, with a 2.75% wage increase. Next year 2.93% and 2.99%. This contract includes steps with some employees making a bit more and some making a bit less. Insurance will be 17% in the last year of the contract. Selectman Crick Owen moved to approve the contact between the Town of Newtown and Nutmeg – Newtown Town Hall Employees, July 1, 2023 – June 30, 2026. Selectman Schierloh seconded. All in favor.
2. **Transfer:** Selectman Crick Owen moved to approve the \$5,960 transfer request from various Salary & Wages – Full Time line items to other various Salary & Wages – Full Time line items as presented (att.). Selectman Schierloh seconded. All in favor.
3. **Driveway Bond Release/Extension:** Selectman Crick Owen moved to extend the driveway bond for Prestigious Homes, LLC for 8 Maranello Drive, M33, B5, L18.4 to May 13, 2024. Selectman Schierloh seconded. All in favor.
4. **Tax Refunds:** Selectman Crick Owen moved to approve Tax Refunds #30 in the amount of \$2,272.91. Selectman Schierloh seconded. All in favor.

RECEIVED FOR RECORD

2023 NOV 21 A 8:58

Debbie Annala Holstad
NEWTOWN TOWN CLERK

VOTER COMMENTS: **Jeff Capeci**, 52 Bear Hill Road, noted working closely with Dan and Maureen on the Board of Selectmen. He thanked the board for their service and encouraged them to enjoy their retirement.

ANNOUNCEMENTS: Dan said six years went in a flash, it's been an adventure with a lot of things to reflect on fondly. Maureen and Dan began working together seven years ago. They worked well with Jeff Capeci on Board of Selectmen; Ed Schierloh has been a great addition to the Board of Selectmen, having an effective two years. All discussions were respectful. Dan presented Maureen and Ed with gifts of gratitude. Dan is grateful for the opportunity to have served. Maureen said Dan served the town very well and it has been an honor to serve with both Jeff and Ed. Ed enjoyed the time on the board, with a mixed board acting in a nonpartisan manner. The job was easier with Dan in charge. Dan thanked his family for their support. Ed thanked Bob Tait for his hard work and also Sue Marcinek.

ADJOURNMENT: Having no further business the regular Board of Selectmen meeting was adjourned at
7:51p.m.

Attachments: \$5,960 transfer

Respectfully submitted,
Susan Marcinek

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2023 - 2024 **DEPARTMENT** Finance **DATE** 11/6/23

FROM:	Account	Amount	
tax coll	101111400000-5110SALARIES & WAGES - FULL TIME	(623)	USE NEGATIVE AMOUNT ↓
town clerk	101111700000-5110SALARIES & WAGES - FULL TIME	(123)	
assessor	101111900000-5110SALARIES & WAGES - FULL TIME	(229)	
grants	101117500000-5110SALARIES & WAGES - FULL TIME	(203)	
bldg off	101124600000-5110SALARIES & WAGES - FULL TIME	(601)	
sr svcs	101142200000-5110SALARIES & WAGES - FULL TIME	(345)	
land use	101154900000-5110SALARIES & WAGES - FULL TIME	(3,836)	
TO:			
SOC SVS	101111100000-5110SALARIES & WAGES - FULL TIME	290	USE POSITIVE AMOUNT ↓
finance	101112000000-5110SALARIES & WAGES - FULL TIME	362	
tech	101112050000-5110SALARIES & WAGES - FULL TIME	674	
fire	101123200000-5110SALARIES & WAGES - FULL TIME	298	
hwy	101135000000-5110SALARIES & WAGES - FULL TIME	68	
p & r	101165500000-5110SALARIES & WAGES - FULL TIME	518	
registrar	101111800000-5580DUES, TRAVEL & EDUCATION	500	
tax coll	101111400000-5580DUES, TRAVEL & EDUCATION	1,000	
econ dev	101117400000-5580DUES, TRAVEL & EDUCATION	2,000	
land use	101154900000-5290OTHER EMPLOYEE BENEFITS	250	

REASON:

Transfer to and from various accounts totaling \$5,960:

Transfer is due to the new Town Hall Employee contract. The salary account budget amounts started with an estimated 2.75% increase. The average salary increase for 2023-24 in the contract is 2.75%. Transfers are required due to the new salary structure affecting positions +/- 2.75%.

Larger amount transferred from land use is due mainly to savings from turn over.

AUTHORIZATION:

date:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

[Handwritten signatures and initials over authorization lines]

11/6/23
11-20-23
11-20-23

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF