

Board of Selectmen  
October 19, 2020

THE FOLLOWING MINUTES ARE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, October 19, 2020. The meeting was held in the Council Chamber at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30 p.m.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci (via phone).

**ALSO PRESENT:** Rob Sibley, Deputy Director of Planning and Land Use.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes October 6, 2020. Selectman Capeci seconded. All in favor.

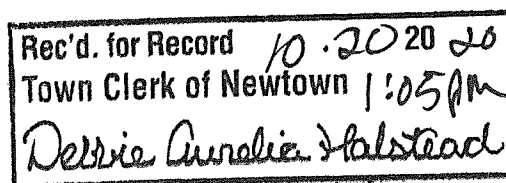
**COMMUNICATIONS:** The Police Department ribbon cutting will be on November 7, by invitation only, followed by an open house for the public. Selectman Crick Owen stated the American Foundation for Suicide Prevention (AFSP) presentation Talk Saves Lives will be held on November 5 and November 19 at 6:30p.m. Fliers will go out soon with registration information; there will also be banners, lawn signs and an article in the Bee. First Selectman Rosenthal shared the 2021-2022 budget timetable (att.).

**FINANCE DIRECTORS REPORT:** none.

**NEW BUSINESS**

**Discussion and possible action:**

- 1. Open Space Referral from Conservation Commission:** The property in question is 20 acres abutting Head O' Meadow School. The NFA (Newtown Forest Association) worked with the owner of the property and believes the owner would preserve the land. If moving forward an appropriation will be necessary. First Selectman Rosenthal will have further conversation with the NFA and report back. Rob Sibley will produce a map for the selectmen. The Conservation Commission used their ranking system to review the property. Following the Board of Selectmen, the process goes to Planning & Zoning, Board of Finance and Legislative Council. No action taken.
- 2. Lot Line Revision Recommendations – 4 Waterview Dr., Silver City Rd., 60 & 66 Waterview Dr.:** Rob Sibley was present to give an overview of the lot line revision recommendations (att.), noting that the Waterview properties will go through the bid process required by Charter. Only property abutters can bid. All properties were reviewed and endorsed by the Town Engineer and Fire Marshall. Selectman Crick Owen moved to approve the lot line revision, as presented (att.), for 4 Waterview Drive, total acreage of 0.245. Selectman Capeci seconded. All in favor. The Waterview properties were acquired by the Town through the friendly foreclosure to improve the water systems. Both neighbors at 60 & 66 Waterview are working together to split the property between them. Selectman Crick Owen moved to approve the lot line revision, as presented (att.) for 60 & 66 Waterview Drive, for total acreage .06. Selectman Capeci seconded. All in favor. Silver City Road is open space with an established driveway. This is an equal exchange of property. The Conservation Commission approves the lot line revision. Selectman Crick Owen moved to approve the line revision, as presented (att.), for 13 Silver City Road, 2,491 +/- square feet. Selectman Capeci seconded. All in favor



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**ADD TO AGENDA:** Selectman Crick Owen moved to add the ground agreement for the Ferris Road site to the agenda. Selectman Capeci seconded. All in favor. First Selectman Rosenthal reported this is a communication site and is part of the communications upgrade. SBA agreed to give the Town a shed on the property to house communications equipment. Action will add the Town to the lease and quit claim the shed. The monetary obligation is \$150/mos. Selectman Crick Owen questioned the dates on the amendment referencing the original site lease between Nextel and the property owner. First Selectman Rosenthal will double check with the Town Attorney, who did review the agreements prior. Selectman Capeci asked for confirmation that shed is of proper construction to store communications equipment. Selectman Crick Owen moved to approve the Amendment to Antenna Site License Agreement between SBA 2012 TC Assets, LLC and the Town of Newtown. Selectman Capeci seconded. All in favor. Selectman Crick Owen moved to approve the As-Is Bill of Sale between SBA 2012 TC Assets, LLC and the Town of Newtown. Selectman Capeci seconded. All in favor.

**3. Appointments/Reappointments/Vacancies/Opening:** Selectman Crick Owen moved the re-appointment of George Daniels, III (R), to the Design Advisory Board for a term to expire 11/01/22 and the appointment of Stacey Zimmerman (D), to the Lake Zoar Authority for a term to expire 01/06/23. Selectman Capeci seconded. All in favor.

**4. Driveway Bond Release/Extension:** Selectman Crick Owen moved the release of the driveway bond, for David Waite, Beaver Dam Road, M31, B4, L53 in the amount of \$1,000. Selectman Capeci seconded. All in favor. Selectman Crick Owen moved the release of the driveway bond for Prestigious Homes, LLC, Serene Way, M33, B7, L14 in the amount of \$1,000. Selectman Capeci seconded. All in favor.

**5. Tax Refunds:** Selectman Crick Owen moved the Oct. 19, 2020, Refund #5, 2020/21 in the amount of \$7,547.57. Selectman Capeci seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the regular Board of Selectmen meeting adjourned at 8:19 p.m.

Att.: 2021-2022 budget timetable; Lot line revision property information

Respectfully submitted,  
*Sue Marcinek, Clerk*



## TOWN OF NEWTOWN OFFICE OF THE FINANCE DIRECTOR

### \*\*\*\*\* 2021 - 2022 BUDGET TIME TABLE \*\*\*\*\*

October 26, 2020	Departments Receive Budget Instructions.
December 11, 2020	Completed Budget Forms to the Finance Director.
December 14 – January 08, 2021	First Selectman/Finance Director budget review with departments
January 11 – February 05, 2021	Departments meet with Board of Selectmen.
February 08, 2021 Finance	Board of Selectmen (& Board of Education) submit Budget to the Board of (no later than the 14 <sup>th</sup> )
February 11, 2021 (Thursday)	Board of Finance holds a public hearing on the Board of Selectmen and Board of Education proposed Budgets (no later than March 7 <sup>th</sup> ). (Publish 5 days prior to hearing: 2/05/21)
March 03, 2021	Board of Finance submits Budget to the Legislative Council (no later than March 14 <sup>th</sup> ).
March 17, 2021 (Wednesday)	Legislative Council holds a Public Hearing on the Proposed Board of Finance Recommended Budget (no later than March 28 <sup>th</sup> ). (Publish 5 days prior to hearing: 3/12/21)
April 07, 2021	Legislative Council Adopts Budget (no later than second Wednesday in April)
April 27, 2021 (Tuesday)	The Annual Budget Referendum (4 <sup>th</sup> Tuesday of April) (Publish 4/16/21)

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203-270-4351  
Fax: 203-270-4278  
rob.sibley@newtown-ct.gov



Robert Sibley  
Deputy Director  
Planning and Land Use

## TOWN OF NEWTOWN

From: Rob Sibley, Land Use Deputy Director

Date: September 17, 2020

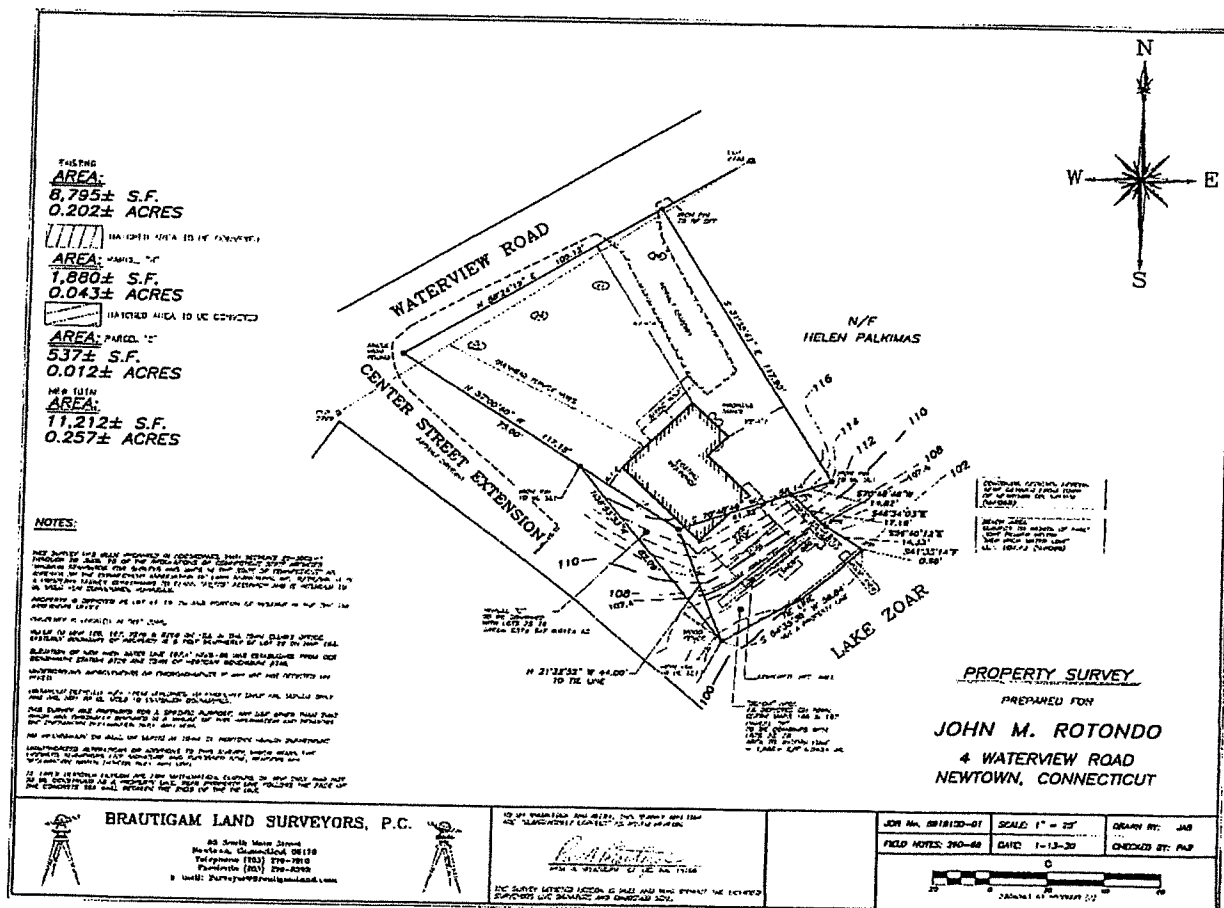
RE: Parcels recommended for acquisition and revision

### 4 Waterview Drive – Lot-line revision:

Total Acres – 0.245±

Location – Waterview Drive

This revision is part of a program to revert selective Town-owned areas to non-conforming zoning private parcels. This area is currently owned by the TON and is adjacent to a pre-existing non-conforming zoned lot. This lot-line revision would create a more conforming zoned residential parcel. Town agency staff has endorsed this revision.



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT LAND USE

PROJECT: Lotline revision - 4 Waterview

PROPOSED SPECIAL APPROPRIATION AMOUNT:

N/A

PROPOSED FUNDING:

BONDING

N/A

GRANT

N/A

CONTINGENCY

N/A

OTHER

N/A

\$ -

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS

0

PROFESSIONAL SERVICES

0

CONTRACTED SERVICES

0

REPAIRS & MAINTENANCE

0

UTILITIES

0

OTHER

0

DEBT SERVICE (1st year)

0

TOTAL IMPACT ON EXPENDITURES

\$ -

REVENUE CATEGORY:

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
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PROPERTY TAXES

385

CHARGES FOR SERVICES (FEES)

0

OTHER

0

TOTAL IMPACT ON REVENUES

\$ 385.00

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET

\$ (385.00)

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

(0.0001) mills

COMMENTS:

parcels pre-existing non-conforming lots.

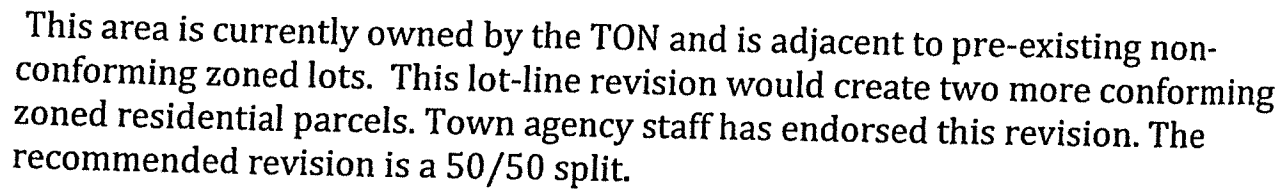
PREPARED BY:

Rob Sibley

DATE:

9/24/2020

TO: BOS



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT LAND USE

PROJECT: Lotline revision - 60 Waterview

PROPOSED SPECIAL APPROPRIATION AMOUNT:

N/A

PROPOSED FUNDING:

BONDING

N/A

GRANT

N/A

CONTINGENCY

N/A

OTHER

N/A

\$ -

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

**EXPENDITURE CATEGORY:**

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS

0

PROFESSIONAL SERVICES

0

CONTRACTED SERVICES

0

REPAIRS & MAINTENANCE

0

UTILITIES

0

OTHER

0

DEBT SERVICE (1st year)

0

TOTAL IMPACT ON EXPENDITURES

\$ -

**REVENUE CATEGORY:**

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
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PROPERTY TAXES

2100

CHARGES FOR SERVICES (FEES)

0

OTHER

0

TOTAL IMPACT ON REVENUES

\$ 2,100.00

**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ (2,100.00)

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(0.0005) mills

(using current year's information)

**COMMENTS:**

3 parcels pre-existing non-conforming lots.

PREPARED BY:

Rob Silley

DATE:

9/24/2020

TO: BOS

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT LAND USE

PROJECT: Lotline revision - 66 Waterview

PROPOSED SPECIAL APPROPRIATION AMOUNT:

N/A

PROPOSED FUNDING:

BONDING

N/A

GRANT

N/A

CONTINGENCY

N/A

OTHER

N/A

\$ -

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS

0

PROFESSIONAL SERVICES

0

CONTRACTED SERVICES

0

REPAIRS & MAINTENANCE

0

UTILITIES

0

OTHER

0

DEBT SERVICE (1st year)

0

TOTAL IMPACT ON EXPENDITURES

\$ -

REVENUE CATEGORY:

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
#

PROPERTY TAXES

2100

CHARGES FOR SERVICES (FEES)

0

OTHER

0

TOTAL IMPACT ON REVENUES

\$ 2,100.00

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET

\$ (2,100.00)

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

(0.0005) mills

COMMENTS:

Parcels pre-existing non-conforming lots.

PREPARED BY:

Rob Sibley

DATE:

9/24/2020

TO: BOS

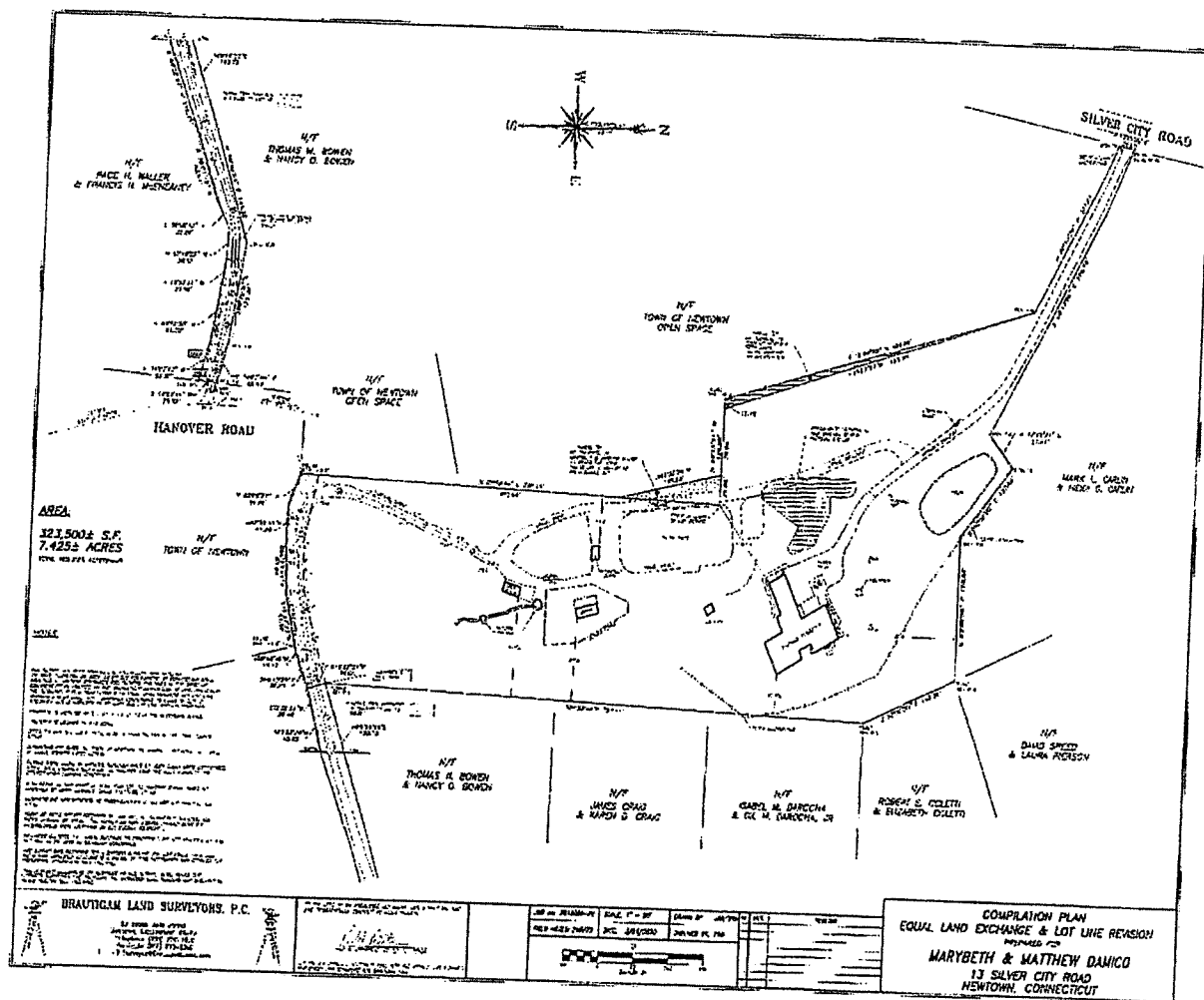


# 13 Silver City Road – OS Lot-line revision:

SqFt – 2,491±

Location – Silver City Road

This parcel abut, current Town-owned open space. The parcel had a portion of a private driveway established on it about 10 years ago. The CC is recommending a property revision vs. having the private owner remove the drive through legal action. This is an equal swap of land.



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-100)**

REQUESTING DEPARTMENT LAND USE

PROJECT: Lotline revision - 13 Silver City

PROPOSED SPECIAL APPROPRIATION AMOUNT: N/A

PROPOSED FUNDING:

BONDING	N/A
GRANT	N/A
CONTINGENCY	N/A
OTHER	N/A
	<u>\$ -</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS	<u>0</u>	<u>          </u>
PROFESSIONAL SERVICES	<u>0</u>	<u>          </u>
CONTRACTED SERVICES	<u>0</u>	<u>          </u>
REPAIRS & MAINTENANCE	<u>0</u>	<u>          </u>
UTILITIES	<u>0</u>	<u>          </u>
OTHER	<u>0</u>	<u>          </u>
DEBT SERVICE (1st year)	<u>0</u>	<u>          </u>
TOTAL IMPACT ON EXPENDITURES	<u>\$ -</u>	<u>          </u>

REVENUE CATEGORY:

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
#

PROPERTY TAXES	<u>0</u>	<u>          </u>
CHARGES FOR SERVICES (FEES)	<u>0</u>	<u>          </u>
OTHER	<u>0</u>	<u>          </u>
TOTAL IMPACT ON REVENUES	<u>\$ -</u>	<u>          </u>

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

0.0000 mills

COMMENTS:

Os equal exchange of land 2,419SqFt.

PREPARED BY: Rob Seibley

DATE: 9/24/2020

TO: BOS