

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a regular meeting Monday, March 1, 2021. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30p.m.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Jeff Capeci

ALSO PRESENT: Finance Director Robert Tait

VOTER COMMENTS: none.

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the regular meeting minutes of February 16, 2021. Selectman Capeci seconded. All in favor.

COMMUNICATIONS: The COVID-19 vaccine roll out expanded today to include those 55 years and older, school staff and child care providers. Newtown continues to receive small allotments and is holding clinics at the Senior Center; currently the scheduled age is 70 years old. Residents are encouraged to schedule an appointment at any location they can secure.

FINANCE DIRECTORS REPORT: Mr. Tait reviewed the Grand List Analysis (att.). There will be a bond sale on March 3, 2021.

NEW BUSINESS

Discussion and possible action:

- 1. Transfer:** There was no action taken; more detail will be requested from the Director of Public Works, Fred Hurley.
- 2. Transfer:** Selectman Crick Owen moved to transfer \$3,332 from Contingency to EDC Professional Services (att.). Selectman Capeci seconded. All in favor.
- 3. Modification of Conservation Easement – 210 Brushy Hill Road:** The Conservation Commission reviewed the modification request and responded favorably. After further discussion on the existing easement and the modification of the easement Selectman Crick Owen moved to approve the modification of the conservation easement for property located at 210 Brushy Hill Road with the following provisions: the owner will place boulders along the new conservation easements to prohibit future expansion into the protected area to re-plant the disturbed area and remove any remaining materials placed inside of the conservation area by the previous owner and that all final costs of the transfer be the responsibility of the owner, GRC Construction, LLC. Selectman Capeci seconded. All in favor.
- 4. Town Building Inventory & Planning Work Group Establishment & Appointments:** First Selectman Rosenthal said the group will include members and staff. There is an extensive database from 2010 that will be updated. The Board of Education will be kept updated by Bob Gerbert, who will serve as a staff member, along with Fred Hurley and Robert Tait. Selectman Crick Owen moved to form the Town Building Inventory & Planning Work Group pursuant to purposes to the specific activities as listed on the attached document and to appoint Ned Simpson, Allen Adriani, David Schill, Zach Marchetti and Graham Clifford as members of the work group. Selectman Capeci seconded. All in favor.
- 5. Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved to appoint Charles Zukowski (U) to the Bike & Trails Committee. Selectman Capeci seconded. All in favor.

Rec'd. for Record	3/2	2021
Town Clerk of Newtown	3:01 pm	
Debbie Aurelia Halstead		

Board of Selectmen
March 1, 2021

6. Driveway Bond Release/Extension: Selectman Crick Owen moved to approve the driveway bond extension for Eleandro Construction, 4 Sunnyview Terrace, M41, B2, L9 for six months to expire on August 12, 2021 and to approve the driveway bond extension for Neil Forbes, 44 Housatonic Drive, M42, B6, L3, for six months to expire on October 10, 2021. Selectman Capeci seconded. All in favor.

7. Tax Refunds: Selectman Crick Owen moved to approve Tax Refund #14 in the amount of \$28,677.12. Selectman Capeci seconded. All in favor.

VOTER COMMENTS: none.

ANNOUNCEMENTS: An RFP for Fairfield Hills is being worked on to send out the development community relative to potential re-use of the property according to the special exception. Selectman Crick Owen announced there will be a virtual Suicide Prevention event on March 29 at 6:00 p.m., more information will be upcoming.

EXECUTIVE SESSION: Selectman Crick Owen moved to enter into executive session for discussion of potential acquisition of property for municipal purposes. Selectman Capeci seconded. All in favor. Executive session was entered into at 8:05 p.m. and returned to regular session at 8:24 p.m. with no motion taken.

ADJOURNMENT: Having no further business the regular Board of Selectmen meeting was adjourned at 8:24 p.m.

Att: Grand List Analysis; Transfer; modification of easement, 210 Brushy Hill Road; Town Building Inventory & Planning Work Group, Feb. 6, 2021

Respectfully submitted,

Susan Marcinek, clerk

[illegible]

	Increase in grand list provides approximately	\$	1,856,652	in new taxes	
	In current budget with \$3,268,796,611 as grand list amount:				
	Current year tax budgeted	3,166,890	2.90%		
	Comprises:				
	Budget increase	2,981,862	2.45%		
	Other revenues decrease	185,028	0.45%		
		3,166,890	2.90%		
	To be paid by:				
	Increase in grand list	1,856,652	1.70%		
	Increase in mill rate of 1.2%	1,310,238	1.20%		

MILL RATE CALCULATION - 2021 / 2022

TOTAL NET TAXABLE ASSESSMENT (LESS EXEMPTIONS) Before Board of Assessment Appeals
ADJUST FOR BOARD OF ASSESSMENT APPEALS ESTIMATED ADJUSTMENTS

2020 Grand List
3,268,796,611
(1,500,000)
<u>3,267,296,611</u>

AMOUNT TO BE RAISED BY TAXATION - (from "current year taxes" - revenue budget)

112,356,899

TAX LEVY - assuming a tax collection rate of

99.2%

(Tax Levy = billed amount = Amount to be Raised by Taxation divided by Collection Rate)

Add Tax Credits:

- * Newtown Elderly Tax Benefit (1,650,000 less 265,000 reserved)
- * State Elderly Circuit Breaker Program
- * Volunteer Fire, Ambulance and Underwater Rescue Personnel Tax Credit Program

1,385,000
154,000
120,000
<u>114,922,003</u>

ADJUSTED TAX LEVY

MILL RATE (= Tax Levy divided by (Taxable Net Assessment / 1,000))

35.17

EFFECTIVE TAX INCREASE

1.19%

PRIOR YEAR MILL RATE =

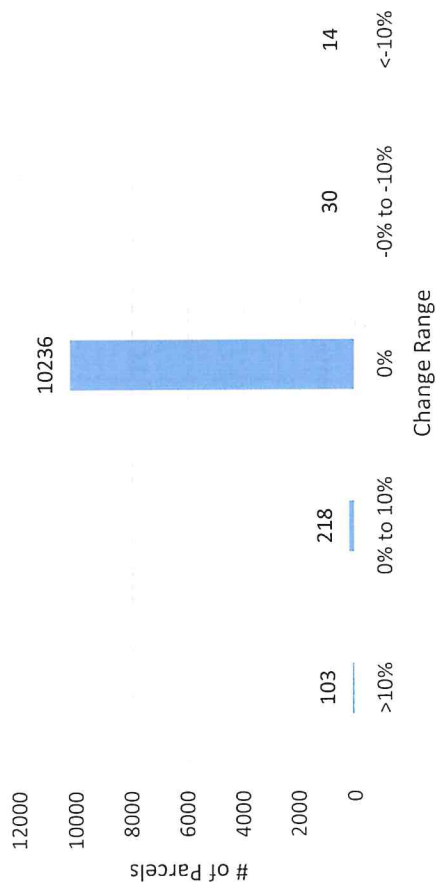
34.76

1 MILL =

3,220,130

Range	# of Parcels	Increase
>10%	103	0.97%
0% to 10%	218	2.06%
0%	10236	96.56%
-0% to -10%	30	0.28%
<-10%	14	0.13%
Total	10601	

Residential - Change from 2019 to 2020



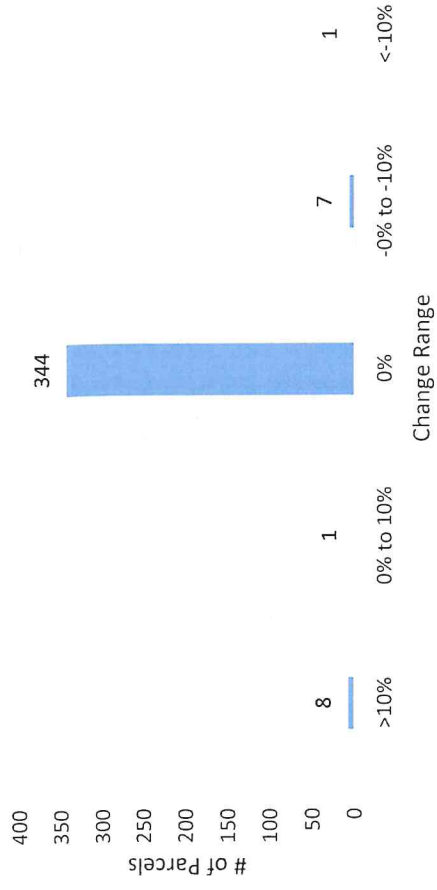
PID	Property Address	Owner	Use Descript	2020 Assessed	2019 Assessed	Difference
8794	56 POLE BRIDGE ROAD	ZHGABA NEVIANA & LLOMI ARDIAN	COMM BLDG	608,280	85,800	522,480
2521	146 SOUTH MAIN STREET	VOLL JOSEPH TR & PARENTE CLORINDA TR	COMM BLDG	1,587,210	1,434,070	153,140
1378	9 COVERED BRIDGE ROAD	COVERED BRIDGE NEWTOWN LLC	COMM BLDG	4,396,220	4,787,320	(391,100)
16603	126A SOUTH MAIN STREET	AQUARION WATER COMPANY	COMM LAND	0	117,600	(117,600)
889	3 TURNBERRY LANE	3 TURNBERRY LANE LLC	COMM WHSE	788,870	140,900	647,970
16386	405 BROOKSIDE COURT	BERRASSE MICHAEL	Condo	287,390	31,860	255,530
16383	401 BROOKSIDE COURT	EKPERIGIN VICTOR & SARAH R	Condo	244,240	27,550	216,690
15345	433 BROOKSIDE COURT	KIMBERLY JILL DAVIS TRUST	Condo	231,290	26,600	204,690
15347	431 BROOKSIDE COURT	STEINER BARBARA	Condo	229,040	26,600	202,440
15353	211 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	228,560	26,600	201,960
15388	237 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	228,560	26,600	201,960
15404	203 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	227,820	26,600	201,220
16385	403 BROOKSIDE COURT	MURPHY LAURA J & MURPHY TARA	Condo	226,180	25,740	200,440
15389	236 BROOKSIDE COURT	VETERI ANTHONY T & MAUREEN E	Condo	266,010	26,600	239,410
15393	232 BROOKSIDE COURT	MCGOWAN G LAURANCE & BRIGID M	Condo	255,940	26,600	229,340
15396	226 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	249,420	26,600	222,820
15391	234 BROOKSIDE COURT	CRONIN LOUISE	Condo	240,410	26,600	213,810
15399	223 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	231,290	26,600	204,690
15349	426 BROOKSIDE COURT	CZERNIK ROMAN & JOZEFA M	Condo	226,260	26,600	199,660
15352	201 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	225,440	26,600	198,840
15401	221 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	225,090	26,600	198,490
15346	432 BROOKSIDE COURT	MURRAY MARILYN A	Condo	220,180	26,600	193,580
15379	423 BROOKSIDE COURT	BARRETT JOSEPH GREGORY TR & TERRY ANN TR	Condo	219,900	26,600	193,300
15348	427 BROOKSIDE COURT	FRADKIN DAVID, FRADKIN LENORE &	Condo	217,640	26,600	191,040
15395	227 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	214,170	26,600	187,570
15397	225 BROOKSIDE COURT	TOLL CT III LTD PRTSHP	Condo	196,780	26,600	170,180
15341	437 BROOKSIDE COURT	LOEWY JOANN P	Condo	194,460	26,600	167,860
15381	421 BROOKSIDE COURT	BROWN PETER CALVIN SR &	Condo	194,460	26,600	167,860
15387	411 BROOKSIDE COURT	RUSZCZYK MARY F	Condo	184,910	26,600	158,310
8773	53 CHURCH HILL ROAD	53 CHURCH HILL ROAD LLC	IND OFFICE	3,395,000	3,615,910	(220,910)
11445	2 BOULEVARD	SHI III NEWTOWN OWNER LLC	NURSING HM	5,675,960	5,581,440	94,520
6482	107 CHURCH HILL ROAD	POOTATUCK RENTALS LLC	OFFICE	1,329,760	1,017,530	312,230
7784	282 SOUTH MAIN STREET	RGM NEWTOWN LLC	REST/CLUBS	235,910	181,440	54,470
8224	147 SOUTH MAIN STREET	GPCI LLC	RTL GAS ST	1,002,630	783,530	219,100
2203	121 BOGGS HILL ROAD	ZIKIAS ROBERT J & DEANNA	Single Family	387,290	1,630	385,660
16134	15 DEER HILL DRIVE	KASL LLC	Single Family	354,680	250	354,430
16625	6 MARANELLO DRIVE	REIRICK PAUL & MICHELE	Single Family	420,160	108,950	311,210
4220	75 POVERTY HOLLOW ROAD	GENTRY LILIANE F	Single Family	411,640	109,790	301,850
963	115 BRUSHY HILL ROAD	DEPASQUALE PETER T & RACHEL	Single Family	428,470	141,550	286,920
16424	96 TODDY HILL ROAD	WEINTRAUB DEVIN & RUZGA BARBARA	Single Family	352,880	67,300	285,580
16430	6 TURKEY ROOST ROAD	OCONNOR MICHAEL D & LAUREN J	Single Family	354,210	73,150	281,060
4079	58 BOTSFORD HILL ROAD	KARAS LIBOR	Single Family	455,970	178,730	277,240
16425	98 TODDY HILL ROAD	TURKEY RIDGE DEVELOPMENT LLC	Single Family	339,340	68,760	270,580
16433	10 TURKEY ROOST ROAD	DEMOURA JOAO M & ANN PAULA	Single Family	344,030	73,880	270,150
16431	8 TURKEY ROOST ROAD	WALLACH WILLIAM B & CASEY R	Single Family	345,550	79,780	265,770

PID	Property Address	Owner	Use Descript	2020 Assessed	2019 Assessed	Difference
6600	17 BOTSFORD HILL ROAD	SALVESEN ERIC	Single Family	360,160	97,630	262,530
212	4 SUNNY VIEW TERRACE	BAZILIO JOSIANE BASTOS	Single Family	307,720	46,090	261,630
16125	4 DEER HILL DRIVE	KASL LLC	Single Family	260,530	540	259,990
16429	4B TURKEY ROOST ROAD	KENNEY NATHAN & JESSICA	Single Family	357,020	99,670	257,350
16432	8A TURKEY ROOST ROAD	CARD JEREMY A & DAYAN RACHEL M	Single Family	338,620	82,040	256,580
11436	4 HUNDRED ACRES ROAD	TOBY BENJAMIN E & MICHELLE A	Single Family	354,820	100,250	254,570
16630	47 CASTLE MEADOW ROAD	KIM DAVID C & WOODS-KIM CYNTHIA L	Single Family	342,200	98,400	243,800
9086	9 SERENE WAY	GRASSY HILL BUILDERS LLC	Single Family	380,590	136,970	243,620
11066	13 BOTSFORD HILL ROAD	GALASSO ANGELO	Single Family	309,230	67,450	241,780
9436	95 LAKEVIEW TERRACE	DIETMAR DANIEL	Single Family	288,270	50,110	238,160
2066	10 CHARLIES CIRCLE	MICHAEL BURTON BUILDERS INC	Single Family	295,680	84,970	210,710
16683	22 OLD HAWLEYVILLE ROAD	PATCH SHAWN H & DAPHNE L	Single Family	273,470	68,390	205,080
16406	15 PALESTINE ROAD	GOLDEN JOSEPH & CARYN J	Single Family	295,880	111,510	184,370
5389	2A FIR TREE LANE	BRENNAN MICHAEL & ANNMARIE	Single Family	263,270	79,720	183,550
4561	130 BOGGS HILL ROAD	UNGER LOUIS A III & UNGER KAREN	Single Family	428,420	249,580	178,840
16180	64 PLATTS HILL ROAD	SAMAHA LLC	Single Family	255,210	88,320	166,890
9352	94 TODDY HILL ROAD	TURKEY RIDGE DEVELOPMENT LLC	Single Family	234,840	68,100	166,740
10118	34 OAK RIDGE DRIVE	CRONIN BRIAN T & CRONIN NANCY J	Single Family	259,870	102,140	157,730
8331	4 MERIDIAN RIDGE DRIVE	VONGSAROJ SUWON THAI & SABRINA JUNCO	Single Family	243,420	89,470	153,950
712	48 BRADLEY LANE	TUCKER ERIC & ALICIA	Single Family WAcc	377,890	243,520	134,370
9343	55 ALPINE DRIVE	OLMSTEAD DANNY & SHARON A	Single Family	168,670	43,890	124,780
1921	101 TURKEY HILL ROAD	MICHALKA GREGG	Single Family	180,970	59,620	121,350
8991	150B HANOVER ROAD	MARTENS RONALD F	Single Family WAcc	333,450	212,540	120,910
9134	101 CASTLE HILL ROAD	HANNA JEFFREY JR &	Single Family	281,290	163,470	117,820
5509	40 ALPINE CIRCLE	KAJTASI SABIT	Single Family	317,860	200,270	117,590
11036	15 HEMLOCK ROAD	BROWN JOSEPH & REBECCA	Single Family	285,350	174,210	111,140
8812	14 LITTLE BROOK LANE	KHAZADIAN GAREN & KHAZADIAN THERESA	Single Family	326,730	221,540	105,190
5065	13 LITTLE BROOK LANE	DOSSANTOS MARCIO T.R. & SIEMON ELIZABETH	Single Family	229,600	124,920	104,680
10346	109 LAKEVIEW TERRACE	SZYMAWSKI MICHAEL J	Single Family	340,870	243,530	97,340
16624	4 MARANELLO DRIVE	BARTEL JAMES A & JENELLE	Single Family	186,670	91,940	94,730
4778	52 MT NEBO ROAD	BARKWOOD PROPERTY GROUP LLC	Single Family	304,340	211,240	93,100
16179	66 PLATTS HILL ROAD	WILLIE MATTHEW & MULHOLLAND AMY	Single Family	353,250	260,240	93,010
5804	57 MARLIN ROAD	SOWERS ADAM & MOORE LAURA BETH	Single Family	422,360	330,440	91,920
1560	18 SERENE WAY	SKALKOS LEANN	Single Family WAcc	410,320	319,110	91,210
2021	1 OLD GREEN ROAD	KELLY WILLIAM & KELLY CHRISTOPHER	Single Family	271,060	187,800	83,260
11842	16 JOHNNY APPLESEED DR	DUSHI NIKOLL & LILANA	Single Family	250,600	167,560	83,040
8705	39 GREAT RING ROAD	SIBLEY ROBERT D & BARBARA S	Single Fam w/In-Law	375,800	295,970	79,830
4714	9 PILGRIM LANE	DUBOW DANIELLE E & MCHUGH KEVIN	Single Family	267,480	188,280	79,200
7114	30 EDGELAKE DRIVE	HANNA JACK	Single Family WF	244,400	168,270	76,130
2598	6 SERENE WAY	GOULET ZACHARY & RACHEL	Single Family	208,960	134,130	74,830
4252	1 LAKEVIEW TERRACE	MICHAEL BURTON BUILDERS INC	Single Family	299,790	226,200	73,590
16428	4A TURKEY ROOST ROAD	MILLER-JONES SEAN & SIMEK CIARA E	Single Family	331,390	261,430	69,960
8072	14 GLOVER AVENUE	WALCZAK BRUCE W & HOLLY Y	Single Family	248,020	185,420	62,600
9408	13 SERENE WAY	WENSTROM BRYAN & SARAH	Single Family	548,850	487,520	61,330
7968	18 OLD HAWLEYVILLE ROAD	PIEPHO TODD & LAMORTE GIOVANNA	Single Family	268,240	215,430	52,810

PID	Property Address	Owner	Use Descript	2020 Assessed	2019 Assessed	Difference	
6999	35 WEST STREET	ARCONTI CHRISTOPHER & MELISSA M	Single Family	239,230	188,980	50,250	
11078	11 OLD HAWLEYVILLE ROAD	GRC CONSTRUCTION LLC	Single Family	139,660	206,710	(67,050)	
10095	51 BANKSIDE TRAIL	COATES MICHAEL	Single Family WF	157,590	257,770	(100,180)	
5902	14 PALESTINE ROAD	NORBERG PATRICIA A & BOUZA RICK	Single Family	375,600	524,980	(149,380)	
5726	1 VINING ROAD	BUONAIUTO ANDREW J & MCCREIGHT LAURA A	Single Family	80,150	234,030	(153,880)	
11239	10 GREENLEAF FARMS ROAD	DEVENEY SIOBHAN M	Single Family	687,380	915,710	(228,330)	
4278	13 OLD GREEN ROAD	AQUARION WATER COMPANY OF CONNECTICUT	Single Family	240,090	642,020	(401,930)	8,783,540
2919	26 HAWLEYVILLE ROAD	NEMCO LLC	STORE/SHOP	664,370	368,970	295,400	
9143	10 WASHINGTON AVENUE	FARRELL COMMUNITIES AT SANDY HOOK LLC	Two Family	2,319,120	108,800	2,210,320	APARTMENTS
6725	37 LAKEVIEW TERRACE	MURPHY WILLIAM F+ELIZABETH H TRUSTEES OF	Vac WF Unbid	10,820	113,120	(102,300)	
16123	2 DEER HILL DRIVE	KASL LLC	Vacant Lnd	92,080	640	91,440	
9130	2 POLE BRIDGE ROAD	SOPA GONDZE	Vacant Lnd	76,060	1,130	74,930	
11339	19 DUSTY LANE	SPATH CHARLES TR & JEANNE TR	Vacant Lnd	47,910	130,730	(82,820)	
3835	18 TAUNTON LAKE ROAD	MCCHORD KENDALL C & HORCH MICHAEL R	Vacant Lnd	98,260	290,860	(192,600)	
16127	6 DEER HILL DRIVE	KASL LLC	Vacant W/ OB	92,030	200	91,830	
1715	17 MORRIS ROAD	LEAHY JAMES D	Vacant W/ OB	207,560	260,830	(53,270)	
2143	94 SOUTH MAIN STREET	PRITHVI REAL ESTATE MANAGEMENT LLC	VET. HOSPITAL	1,355,110	266,600	1,088,510	VET. HOSPITAL
						18,300,970	82%

Range	# of Parcels	Increase
>10%	8	2.22%
0% to 10%	1	0.28%
0%	344	95.29%
-0% to -10%	7	1.94%
<-10%	1	0.28%
Total	361	

Commercial - Change from 2019 to 2020



MAJOR COMMERCIAL CHANGES :

Property Address	Owner	Use Descript	2020 Assessed Parcel Value	2019 Assessed Parcel Value	Diff
94 SOUTH MAIN STREET	PRITHVI REAL ESTATE MANAGEMENT LLC	VET. HOSPITAL	1,355,110	266,600	1,088,510
3 TURNBERRY LANE	3 TURNBERRY LANE LLC	COMM WHSE	788,870	140,900	647,970
56 POLE BRIDGE ROAD	ZHGABA NEVIANA & LLOMI ARDIAN	COMM BLDG	608,280	85,800	522,480
107 CHURCH HILL ROAD	POOTATUCK RENTALS LLC	OFFICE	1,329,760	1,017,530	312,230
26 HAWLEYVILLE ROAD	NEMCO LLC	STORE/SHOP	664,370	368,970	295,400
147 SOUTH MAIN STREET	CPCI LLC	RTL GAS ST	1,002,630	783,530	219,100
146 SOUTH MAIN STREET	VOLL JOSEPH TR & PARENTE CLORINDA TR	COMM BLDG	1,587,210	1,434,070	153,140
2 BOULEVARD	SHI III NEWTOWN OWNER LLC	NURSING HM	5,675,960	5,581,440	94,520
282 SOUTH MAIN STREET	RGM NEWTOWN LLC	REST/CLUBS	235,910	181,440	54,470
					3,387,820

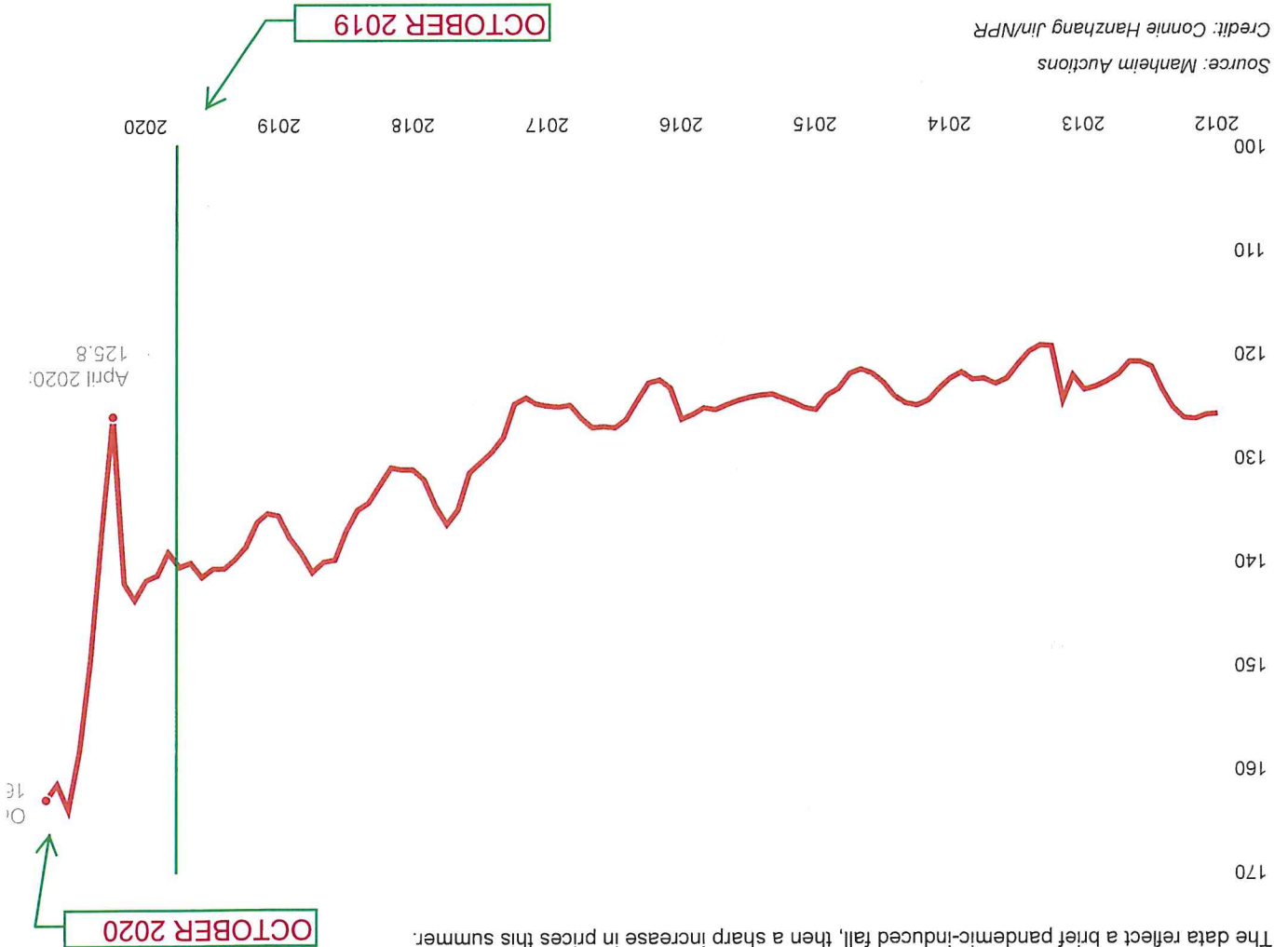
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[illegible]

[illegible]

Wholesale Used-Car Prices Soar

The [Manheim Used Vehicle Value Index](#) tracks wholesale used-vehicle prices over time, based on millions of transactions per year. The data reflect a brief pandemic-induced fall, then a sharp increase in prices this summer.



Source: Manheim Auctions

Credit: Connie Hanzhang Jin/NPR

According to Cox Automotive, as of September, wholesale used-vehicle values were up 15% compared with last year. And listings on CarGurus are now averaging \$22,470, which is over \$1,800 more than at the start of 2020.

The rate of growth appears to have calmed down, but prices remain remarkably high. "Anybody who tracks them ... would be shocked, I think. Almost flabbergasted," says Ivan Drury, the senior director of insights at Edmunds, the automotive information company.

<u>FISCAL YEAR</u>	2020 - 2021	<u>DEPARTMENT</u>	EDC	<u>DATE</u>	2/22/21
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[illegible]

LC approved the Neglected Cemetery grant on 12/02/2020 for \$3,332. A local match of \$3,332 was requested. This is for the Cold Spring Cemetery clean up at 41 Botsford Hill Road.

date:

- (1) DEPARTMENT HEAD
- (2) FINANCE DIRECTOR
- (3) SELECTMAN
- (4) BOARD OF SELECTMEN
- (5) BOARD OF FINANCE
- (6) LEGISLATIVE COUNCIL

Rust Tux

$$\frac{2}{2} \cdot \frac{2}{2}$$

FIRST 335 DAYS	>>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5) >>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS	>>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

**CERTIFIED RESOLUTION
ACCEPTING**

WHEREAS, the State of Connecticut Office of Policy and Management has the capacity to extend financial assistance for this Neglected Cemetery Account Grant Program under Section 19a-308b of the Connecticut General Statutes (CGS); and

WHEREAS, it is desirable and in the public interest that the Town of Newtown enter into an agreement with the State of Connecticut for a \$3,332 grant for the Cold Spring Cemetery cleanup project at 41 Botsford Hill Road;

NOW THEREFORE, BE IT RESOLVED by the Town of Newtown Legislative Council:

1. That is cognizant of the conditions and prerequisites for the State Assistance imposed by C.G.S. 19a-308b.
2. That the acceptance of State financial assistance by The Town of Newtown in an amount not to exceed \$3,332 is hereby approved and that Daniel C. Rosenthal, First Selectman is directed to execute an agreement with the Connecticut Office of Policy and Management, to provide such additional information, to execute such other documents as may be required, to execute any amendments, decisions and revisions thereto, and to act as the authorized representative of the Town of Newtown, Connecticut.

Paul J. Lundquist, Chair, Legislative Council

Certified a true copy of a resolution duly adopted by the Town of Newtown, Connecticut at a meeting of its Legislative Council on December 2, 2020 and which has not been rescinded or modified in any way.

Date

Debbie A. Halstead, Town Clerk

**TOWN OF NEWTOWN
FINANCIAL IMPACT STATEMENT
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT ECONOMIC & COMMUNITY DEVELOPMENT

PROJECT: Neglected Cemetery Grant 2020: Cold Spring Cemetery

PROPOSED APPROPRIATION AMOUNT: \$ 6,664

PROPOSED FUNDING:

BONDING	
GRANT	\$ 3,332
OTHER	\$ 3,332
	<u>\$ 6,664</u>

ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):

List any financial impact your request will have on the Town's annual operating budget.
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER		3,332	
DEBT SERVICE (1st year)			
TOTAL IMPACT ON EXPENDITURES		<u>\$ 3,332</u>	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES		

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ 3,332

EQUIVALENT MILL RATE OF TOTAL IMPACT

(using current year's information)

0.0011 mills

COMMENTS:

We are hoping for a 1-to-1 match on this \$3,332 grant.

PREPARED BY: _____ **DATE:** _____

TO: BOF, LC

Land Use Agency
3 Primrose Street
Newtown, CT 06470
Tel (203) 270-4276
Fax (203) 270-4278
www.newtown-ct.gov



TOWN OF NEWTOWN
CONSERVATION COMMISSION

Date: February 17, 2021

To: Dan Rosenthal, First Selectman

From: Holly Kocet, Chairman, Conservation Commission

Re: Request for Modification to Newtown Conservation Easement
210 Brushy Hill Road

The Conservation Commission has reviewed the letters, supporting documents and site plan for the request for modification to Newtown Conservation Easement at 210 Brushy Hill Road.

The Conservation Commission has accepted the recommendation for the modification of the conservation easement totally .071 acres with the final costs of the transfer be the responsibility of the correspondent, GRC Construction.

cc: Rob Sibley, Deputy Director of Planning & Land Use

3 Primrose Street
Newtown, CT 06470
203-270-4351
Fax: 203-270-4278
rob.sibley@newtown-ct.gov



Robert Sibley
Deputy Director
Planning, Land Use
and Emergency Management

TOWN OF NEWTOWN

Date: January 12, 2021

To: Daniel Rosenthal, First Selectman

From: Rob Sibley, Deputy Director Planning, Land Use and Emergency Management

RE: Request for modification to Newtown Conservation Easement

Please find attached a request to the Town for the modification of an existing Conservation Easement.

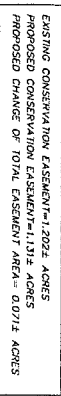
In 2004 (#04-38) the Inland Wetlands Commission approved an application for Ron and Doris Botsford, to construct a single family home at 210 Brushy Hill Rd. after a lengthy public hearing process. The Commission's decision included conditions of approval, including an endorsement of recording of a Conservation Easement offered by the applicant.




The subsequent decision was appealed by Dana Nuzzo of 4 Dug Hill Road as being insufficient to protect the wetlands. (attached) The appeal was denied in court and the IWC decision upheld.

The applicant/owner recorded the conservation easement as offered and is on record. (attached)

Subsequently, the property has been acquired by a new owner and the current owner does not want the existing conservation easement to be in its original configuration. Since the easement is an asset for the Town of Newtown valued at less than \$20,000, an action by the Selectman is allowed by charter.

This Agency is neither endorsing nor dissuading this request. However, we ask, if approved that all final costs of any transfer be the responsibility of the correspondent.



	= EXISTING CONSERVATION EASEMENT 10/10 REMAINS UNCHANGED
	= PROPOSED CONSERVATION EASEMENT 10/10 AC ADDED (10/10A 5/7)
	= EXISTING CONSERVATION EASEMENT 10/10 AC REMOVED (10/10B 5/7 & 2, 10/10C 5/7)

NOTES:

BRAUTIGAM LAND SURVEYORS, P.C.

TO BY KNOWLEDGE AND BELIEF THIS SLAVEY AND MAP
ARE SUBSTANTIALLY CORRECT AS NOTED HEREON.

Paul A. Breunlein

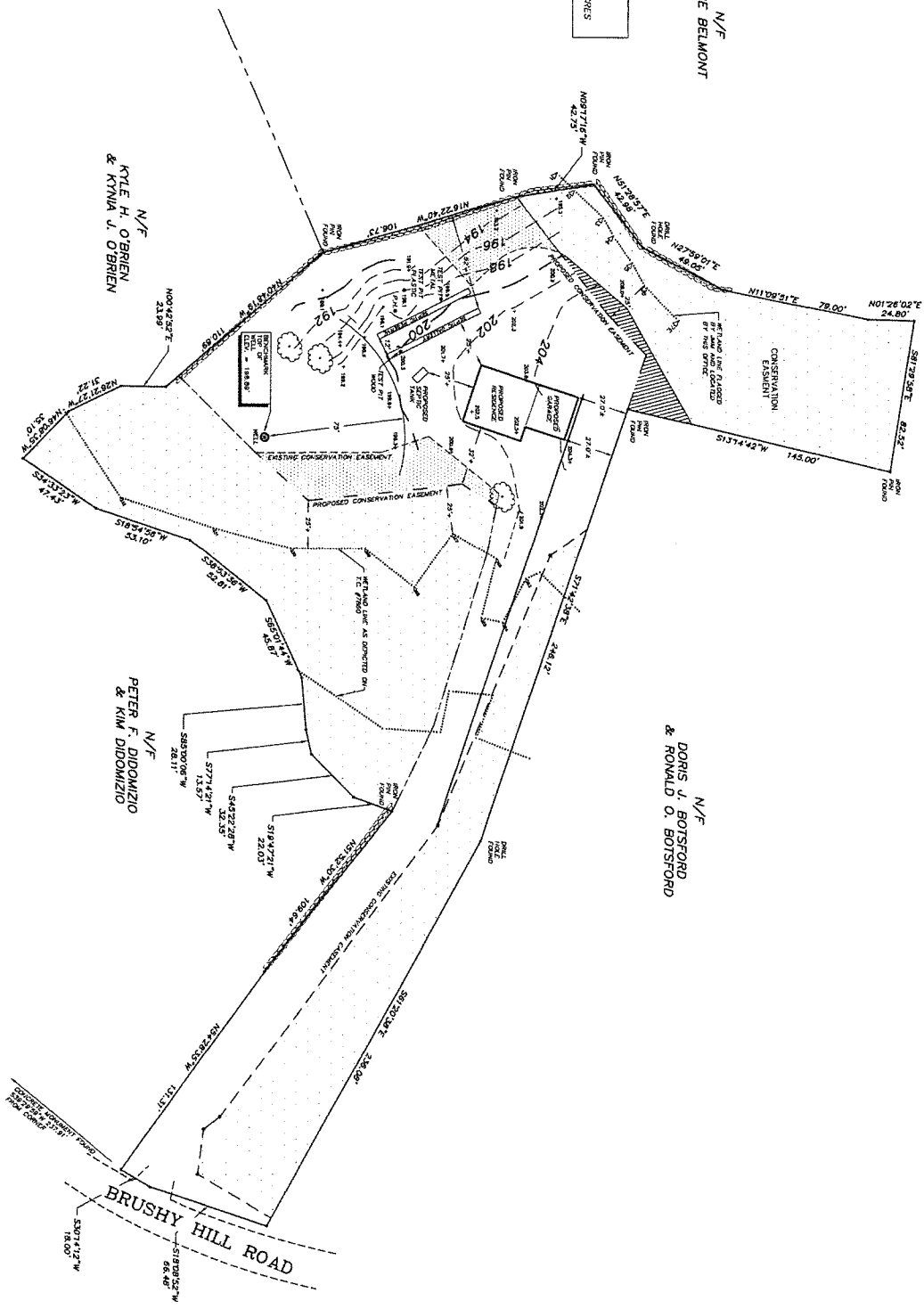
PAUL A. BREUNLEIN, CT. REG. NO. 15185

THE SLAVEY DEPICTED HEREON IS REAL AND TRUE WITHOUT THE LICENSED

JOB No. 5920038-01	SCALE 1" = 30'	DRAWN BY: SHW	NO.	DATE
FIELD NOTES: 282/88	DATE: 10/15/2000	CHECKED BY: PAB		

REVIEWS

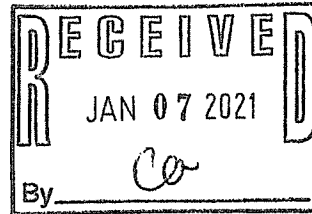
COMPILATION PLAN
PREPARED FOR
G.R.C. CONSTRUCTION LLC
210 BRUSHY HILL ROAD
LUTHER, MISSISSIPPI 39091





203-948-5301
gcarnrick@yahoo.com

49 Marlin Road
Sandy Hook, CT 06482



To Whom It May Concern,

I am writing to request an exchange of conservation area on a property located at 210 Brushy Hill Road recorded on 11/13/2006 in Volume 891 Page 1191.

It is my understanding that during the approval process in 2006 there were strong objections by an abutting owner at 4 Silver Brook Lane who wished to maintain his privacy. As a compromise, significant conservation restrictions were placed over areas of the property. Upon approval, the property was subsequently listed for sale and the abutting owner, who was still dissatisfied with the possibility of a home constructed behind his home, purchased the property.

In May of 2018, the owner of 4 Silver Brook Lane sold his home. Maguire Capitol LLC acquired the vacant lot in August 2019. Despite multiple meetings with staff at the land use department, Maguire Capitol LLC removed all the trees and performed grading inside a portion of two areas of the conservation easements. Maguire Capitol LLC subsequently abandoned the project.

Prior to my purchase in May of 2020, I notified the Land Use department about the disturbance to the conservation area as well as my intention to work with their department to rectify the situation. I retained Brautigam Land Surveyors and JMM Wetlands Consulting to determine the best course of action.

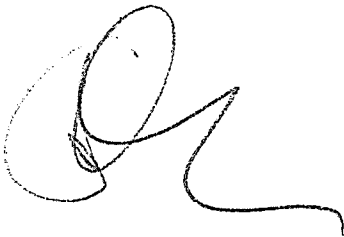
I have enclosed a compilation plan and report for your consideration. Jim McManis re-flagged the intermittent watercourse in the North Western corner marked #1 - #7 on the compilation plan. The original conservation easement provided a 13' buffer at its narrowest point. Since

Maguire Capitol LLC removed all of the trees and topsoil intended to protect this area of wetlands, the 13' buffer will not provide the protection originally intended by the commission. My proposal would increase the wetlands buffer to 25' by exchanging a portion of the easement intended to provide a visual buffer.

The proposed conservation area in the center of the lot provides a 25' buffer and is approximately the current limit of clearing. As noted in the attached report, "the original conservation easement within this portion of the site was laid out not so much as to provide a protective buffer to the resources, but rather as a measure that would discourage development of the lot." The original approved septic system was located just outside of the conservation easement. I was able to locate better receiving soils on the western side of the property and have preliminary approval from the Health Department to move the septic system into the area as shown on the compilation plan. This new location provides increased separation from the wetlands in that area.

As part of the approval, I will agree to place boulders along the new conservation easements to prohibit future expansion into the protected area. I will also work with the Land Use department to re-plant the disturbed area, and remove any remaining materials placed inside of the conservation area by the previous owner.

Thank you for the consideration.

A handwritten signature in black ink, appearing to read 'Greg Carnrick', with a stylized, looping initial 'G' and a trailing flourish.

Greg Carnrick

GRC Construction LLC

203-948-5301

JMM WETLAND CONSULTING SERVICES, LLC

23 Horseshoe Ridge Road
Newtown, CT 06482

Phone: 203-364-0345
Mobile: 203-994-3428
james@jmmwetland.com
jmmwetland.com

November 9, 2020

Mr. Greg Carnick
GRC Construction, LLC
49 Marlin Road
Sandy Hook, CT 06482

RE: *Site Investigation/Delineation*
210 Brushy Hill Road, Newtown, Connecticut
JMM Job # 20-2627-NWT-7

Dear Mr. Carnick:

Per your request, Mr. James McManus of JMM Wetland Consulting Services, LLC (JMM) conducted a site visit at the above-referenced site on June 19th, 2020. The purpose of the investigation was to re-delineate the regulated wetland areas located in the northwestern portion of the site in accordance with the State of Connecticut Statutes (i.e., CGS Sec. 22a-36 ff) and to review the remainder of the site's upland and wetlands. The wetland delineations performed by JMM was within an area where trees and understory vegetation had been recently removed by a previous owner. This removal of vegetation took place within and adjacent to the existing conservation easement.

The subject site is located west of Brushy Hill Road, in Newtown, CT. This +/- 2.0-acre site is currently an undeveloped residentially-zoned parcel with an existing dirt access way, forested upland and wetland areas, and the aforementioned cleared area.

After a careful review of the site, which included the wetland areas in the proposed development area, as well as the locations of the existing and proposed conservation easement areas, it is JMM's professional opinion, that the regulated wetland/watercourse resources will be more than adequately protected in the long-term, and will continue to provide functions and values at similar levels as would have been provided with the prior conservation easement

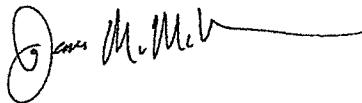
configuration. The primary reason for this assessment is due to the fact that the original conservation easement within this portion of the site was laid out not so much as to provide a protective buffer to the resources, but rather as a measure that would discourage development of the lot.

We note that the regulated resources at this location are not high functioning or particularly sensitive. With diligent monitoring of erosion and sediment control, and the 25-foot setback afforded to these wetlands, there will be no significant adverse short-term (construction) or long-term (water quality/habitat) impacts upon the regulated resources with the re-configuration of the conservation easement.

Please call us if you have any questions on the above or need further assistance.

Respectfully submitted,

JMM WETLAND CONSULTING SERVICES, LLC

A handwritten signature in black ink, appearing to read 'James M. McManus', followed by a long horizontal flourish.

James M. McManus, MS, CPSS
Certified Professional Soil Scientist (No. 15226)



TOWN OF NEWTOWN

November 5, 2004

Mr. & Mrs. Botsford
208 Brushy Hill Road
Newtown, CT 06470

RE: **#04-38** Ronald & Doris Botsford, 210 Brushy Hill Road; Map#32, Block#3, Lot#3; application to improve existing driveway access, construct new dwelling, septic system & well.

Dear Mr. Hoffman:

At the regular meeting of October 27, 2004 of the Conservation Commission, your application for a license to conduct regulated activities on the above referenced property was APPROVED by a vote of 5-0 in accordance with Section 11.1 of the Inland Wetland Regulations of the Town of Newtown.

The regulated activities for which a license has been granted are only those indicated on the application and the map submitted with your application and described above.

The license was granted with the following condition.

1. Erosion and Sediment Controls as illustrated on the plan and where deemed necessary by the Conservation Official be installed prior to construction and maintained until all disturbed soils have been stabilized.
2. A preconstruction conference with the Conservation Official one-week prior to the commencement of any activity.
3. A copy of the approved plans will be on the site at all times.
4. A Conservation Easement is to be filed at the office of the Town Clerk and the Conservation Office following the approval by the Planning & Zoning Commission.
5. The Conservation Commission Recommends to the Planning & Zoning Commission that if this subdivision is approved it require that the applicant include in the approved subdivision map all wetland mapping and/or conservation easements.
6. The applicant is requested to modify the site plan to include the easements before any other municipal permits have been obtained.
7. The applicant is requested to install permanent markers for the conservation easements prior to construction.


8. This license shall not be valid until the applicant has obtained approval from the Conservation Official after reviewing the approved lot from Planning & Zoning.
9. Building of the lot shall not commence until the driveway has been stabilized and has been inspected by the Conservation Official **8**. This license is not valid until all other municipal permits have been obtained.

If any changes are made which differ from the information filed in support of this license, new information must be filed with this Commission accompanied by a letter detailing all changes, including but not limited to, changes in lot lines, changes to proposed locations of streets, drainage and easements; changes to location of proposed dwellings and septic systems, changes in proposed cuts and fills, and/or changes to licensed activities.

Changes in proposed licensed activities or new activities requiring licensing will require reapplication to this Commission. The Commission reserves the right to determine what effect, if any, such changes will have on wetlands, watercourses and/or regulated activities. If it comes to the attention of the Commission at the start of construction that the Commission records do not reflect the most recent revised plans, THIS LICENSE IS AUTOMATICALLY REVOKED.

No activity may be performed, AND THIS LICENSE IS NOT IN EFFECT UNTIL ALL OTHER NECESSARY APPROVALS AND PERMITS ARE SECURED FROM OTHER APPLICABLE TOWN AGENCIES. This license and the referenced maps should be submitted to those Town Agencies.

Sincerely,



Sally O'Neil, Chairman
Conservation Commission

SM: AM.

.....

P. O. Box 55365
Bridgeport, CT 06610
(203) 368-4944
Fax (203) 330-1493


210 Brushy Hill Rd., LLC

November 13, 2006

Attn: Robert Sibley – Conservation Official
Re: 210 Brushy Hill Rd.

I have instructed my engineer, Stuart Somers, Inc. to install the conservation easement markers on the above referenced property and was informed that it would be done within thirty (30) days of the date of this letter. Please feel free to contact me if you have any questions.

Sincerely,


✓ Frank Nuzzo
Member



[Click **here** and type slogan]

.....

DECLARATION OF CONSERVATION RESTRICTIONS

The Declarant, 210 Brushy Hill, LLC for the consideration of One Dollar (\$1.00) and other valuable consideration, does hereby establish a conservation restriction as defined in Section 47-42a(a) of the Connecticut General Statutes upon the following described property in the Town of Newtown, County of Fairfield and State of Connecticut, hereafter called the Conservation Area, for the benefit of the Town of Newtown:

The area designated as "Conservation Easement Area 'A'" containing 14,273+/- square feet, "Conservation Easement Area 'B'", containing 25,928+/- square feet and "Conservation Easement Area C" containing 12,149+/- square feet located on and within Parcel B 2.05+/- acres, on that certain map entitled "Compilation Map depicting Proposed Conservation Easement, Assessor's Map 32 Block 3 Lot 3, 210 Brushy Hill Road, Newtown, Connecticut" Prepared for Frank Nuzzo by Stuart Somers Co., LLC, dated October 31, 2006, which map is to be filed in the office of the Newtown Town Clerk.

The Declarant agrees to include in any deed conveying said Parcel B, a reference to this Declaration of Conservation Restrictions, which shall run with the land as to such Parcel B.

It is the purpose of this Conservation Restriction to ensure that the Conservation Area remains in its present, natural and open condition, and to prevent any activity or use of the Conservation Area this is inconsistent with that condition or that will significantly impair or interfere with the ecological, conservation or open space values of the Conservation Area.

The Conservation Restrictions shall apply only within the Conservation Area. The Conservation Restrictions shall include the following limitations of the use of land within the Conservation Areas: no building or structure of any kind, including sewage disposal systems, wells, driveways or utilities shall be constructed or erected, nor shall the ground be excavated, graded or otherwise disturbed, and no top soil, sand, gravel, rocks or minerals may be removed, and no natural or existing watercourses or drainage may be altered without the written permission of the Newtown Conservation Commission. The purpose of the Conservation Restriction is to maintain the Conservation Area in its natural condition and to prevent its development and use except for passive recreational uses thereon by the owners of the lot containing the Conservation Area.

The prohibition against structures shall include fences, and subsurface structures including sewage disposal systems and storm water drainage systems, and shall also apply to the storage of any equipment or the use or storage of any vehicles. The prohibition on excavating, grading or disturbing the ground shall include any changes in the topography of the land from its present conditions, filling of land, the cutting of trees with the exception of removal of dead trees, removal of topsoil, sand, gravel or rocks, or

any change to the natural drainage patterns. The dumping of ashes, trash, sawdust or any similar material, and any use of pesticides or fertilizer in the Conservation Area is prohibited.

Any water detention basins, drainage ditches or similar structures on the Conservation Area shall be maintained by the owner of said Parcel B in accordance with the conditions imposed in any licenses or approval granted by the Conservation Commission.

The owner of the land restricted by the Conservation Restriction can continue to use the Conservation Area for all purposes not inconsistent with this restriction, including passive recreation (but excluding any operation of vehicles of any kind), providing screening by the planting of trees, and limited pruning or trimming of vegetation which does not have a significant adverse impact upon the Conservation Area. Provided that written permission is obtained from the Conservation Commission, the Declarant or its successor may construct utility lines across the Conservation Area. The imposition of the Conservation Restriction shall not change the charter of private ownership of the Conservation Area, and the public shall not have the right to use the area.

The Conservation Commission or its agent may enter the area restricted by the Conservation Restriction at all reasonable times for the purposes of inspecting the Conservation Area to determine compliance with the terms hereof, and shall have the authority to enforce any violation of the above stated restrictions by injunction or proceedings in equity under sections 47-42b and 47-42c of the Conn. General Statutes, and to recover any costs in enforcing this declaration, including attorneys fees and costs of suit from the owner of the property containing the Conservation Area.

This Conservation Restriction shall run with the land and shall be binding upon the Grantor / Declarant, his (its) heirs, successors and assigns, and shall be irrevocable without the written consent of the Conservation Commission.

In witness whereof, the grantor / declarant, has set its hand this 10th day of November, 2006.

James Ball
James Ball
Notary Public
Notary Public

210 Brushy Hill, LLC

By Frank Nuzzo, Its Member

STATE OF CONNECTICUT)

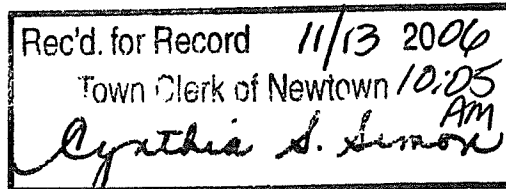
COUNTY OF FAIRFIELD)

ss: Shelton

On this 10th day of November, 2006, personally appeared Frank Nuzzo, Member of 210 Brushy Hill, LLC signer and sealer of the foregoing instrument, who acknowledged the same to be his free act and deed and the free act and deed of the limited liability company before me.

Commissioner

Commissioner of the Superior Court
Notary Public



FROM :

FAX NO. :

Jun. 20 1999 12:04AM P1

Robert A. Fuller
Attorney at Law
75 East Meadow Road
Wilton, CT 06897
203-762-5888
Fax: 203-762-5894

Rob Sibley, Conservation Officer
Land Use Office
31 Peck's lane
Newtown, CT 06470

July 14, 2005

By fax

Re: TP Properties

The conservation restriction is acceptable and the map can be recorded.

Very truly yours,

A handwritten signature in black ink, appearing to read "Robert A. Fuller", with a long, sweeping horizontal line extending to the right.

Robert A. Fuller

4 FAIRFIELD CIRCLE SOUTH
NEWTOWN, CONNECTICUT 06470
TEL. (203) 270-4350
FAX (203) 270-1528



INLAND WETLAND AGENCY

TOWN OF NEWTOWN

CONSERVATION COMMISSION

December 1, 2004

TO: HERBERT ROSENTHAL, FIRST SELECTMAN
FROM: SALLY O'NEIL, CHAIRMAN, CONSERVATION COMMISSION *Sally O'Neil*
RE: DANA NUZZO VS. THE CONSERVATION COMMISSION OF THE
TOWN OF NEWTOWN

The Conservation Commission is requesting funding to proceed with this lawsuit.

Enc.

WO/am

Cc: Atty. Robert Fuller, with copy of summons

SUMMONS - CIVIL

(Except Family Actions)

JD-CV-1 Rev. 1-2000

C.G.S. § 51-345, 51-347, 51-349, 51-350, 52-45a,
52-48, 52-259, P.B. Secs 3-1 thru 3-21, 8-1

STATE OF CONNECTICUT SUPERIOR COURT

www.jud.state.ct.us



INSTRUCTIONS

1. Type or print legibly: sign original summons and conform all copies of the summons.
2. Prepare or photocopy conformed summons for each defendant.
3. Attach the original summons to the original complaint, and attach a copy of the summons to each copy of the complaint. Also, if there are more than 2 plaintiffs or 4 defendants prepare form JD-CV-2 and attach it to the original and all copies of the complaint.
4. After service has been made by a proper officer, file original papers and officer's return with the clerk of court.
5. The party recognized to pay costs must appear personally before the authority taking the recognizance.
6. Do not use this form for actions in which an attachment, garnishment or replevy is being sought. See Practice Book Section 8-1 for other exceptions.

TO: Any proper officer; BY AUTHORITY OF THE STATE OF CONNECTICUT, you are hereby commanded to make due and legal service of this Summons and attached Complaint.

"X" ONE OF THE FOLLOWING:
Amount, legal interest or property
in demand, exclusive of interest
and costs is:

- ☐ less than \$2,500
☐ \$2,500 through \$14,999.99
☐ \$15,000 or more
("X" if applicable)

☒ Claiming other relief in addition to or in lieu of money or damages.

RETURN DATE (Mo., day, yr.) (Must be a Tuesday) **12/14/04**

CASE TYPE (See JD-CV-1c)

Major **A** Minor **00**

TELEPHONE NO. (w/area code) **(203) 207-8600**

☒ JUDICIAL DISTRICT ☐ HOUSING SESSION ☐ G.A. NO. **Danbury** AT (Town in which writ is returnable) (C.G.S. 51-346, 51-349)
ADDRESS OF COURT CLERK WHERE WRIT AND OTHER PAPERS SHALL BE FILED (No., street, town and zip code) (C.G.S. 51-346, 51-350) **146 White Street, Danbury, CT 06810**

PARTIES	NAME AND ADDRESS OF EACH PARTY (No., street, town and zip code)	NOTE: Individuals' Names: Last, First, Middle Initial	<input type="checkbox"/> Form JD-CV-2 attached	PT NC
FIRST NAMED PLAINTIFF	Nuzzo, Dana: 4 Dug Hill Road, Newtown, CT 06470			0
Additional Plaintiff				0
FIRST NAMED DEFENDANT	Conservation Commission of the Town of Newtown: 45 Main Street, Newtown, CT 06470, c/o Sally J. O'Neil, Chairman, 13 Fox Hollow Lane, Sandy Hook, CT 06482			50
Additional Defendant	Newtown Town Clerk: Cynthia S. Simon, Edmund Town Hall, 45 Main Street, Newtown, CT 06470			51
Additional Defendant	Botsford, Ronald O.: 208 Brushy Hill Lane, Newtown, CT 06470			52
Additional Defendant	Botsford, Doris J.: 208 Brushy Hill Lane, Newtown, CT 06470			53

NOTICE TO EACH DEFENDANT

1. YOU ARE BEING SUED.
2. This paper is a Summons in a lawsuit.
3. The Complaint attached to these papers states the claims that each Plaintiff is making against you in this lawsuit.
4. To respond to this Summons, or to be informed of further proceedings, you or your attorney must file a form called an "Appearance" with the Clerk of the above-named Court at the above Court address on or before the second day after the above Return Date.
5. If you or your attorney do not file a written "Appearance" form on time, a judgment may be entered against you by default.
6. The "Appearance" form may be obtained at the above Court address.
7. If you believe that you have insurance that may cover the claim that is being made against you in this lawsuit, you should immediately take the Summons and Complaint to your insurance representative.
8. If you have questions about the Summons and Complaint, you should consult an attorney promptly. The Clerk of Court is not permitted to give advice on legal questions.

DATE **11/18/04** SIGNED (Sign and "X" proper box) ☒ Comm. of Superior Court ☐ Assistant Clerk TYPE IN NAME OF PERSON SIGNING AT LEFT **Michael C. Jankovskay**

FOR THE PLAINTIFF(S) PLEASE ENTER THE APPEARANCE OF:

NAME AND ADDRESS OF ATTORNEY, LAW FIRM OR PLAINTIFF IF PRO SE (No., street, town and zip code) **Quatrella & Rizio, LLC, One Post Road, Fairfield, CT 06824** TELEPHONE NUMBER **203-255-9928** JURIS NO. (If atty. or law firm) **413628**

NAME AND ADDRESS OF PERSON RECOGNIZED TO PROSECUTE IN THE AMOUNT OF \$250 (No., street, town and zip code) **Louis C. Zowine, 1087 Broad Street, Bridgeport, CT 06604**

PLFS. # DEFS. # CNTS. SIGNED (Official taking recognizance; "X" proper box) ☒ Comm. of Superior Court ☐ Assistant Clerk

FILE DATE

IF THIS SUMMONS IS SIGNED BY A CLERK:

1. The signing has been done so that the Plaintiff(s) will not be denied access to the courts.
2. It is the responsibility of the Plaintiff(s) to see that service is made in the manner provided by law.
3. The Clerk is not permitted to give any legal advice in connection with any lawsuit.
4. The Clerk signing this Summons at the request of the Plaintiff(s) is not responsible in any way for any errors or omissions in the Summons, any allegations contained in the Complaint or the service thereof.

hereby certify I have read and understand the above: SIGNED (Pro Se Plaintiff) DATE SIGNED DOCKET NO.

A TRUE COPY
ATTEST: **FRANK R. DELUCIA**
STATE MARSHAL, FAIRFIELD COUNTY

Town of Newtown

Establishment of a

Town Building Inventory & Planning Work Group

Purpose

The Building Inventory & Planning Work Group would establish a simple information system to inventory town buildings, their major components, the expected useful life of components and use(s) of this information for planning including the Capital Improvement Plan (CIP.)

Specific activities

1. Identify current methods for keeping building and building component inventory as well as warranty periods, maintenance requirements, and useful life.
2. Determine building components to track such as: Roofs, Boilers, Air handling and conditioning, Parking Lots, Solar, Plumbing, Emergency systems.
3. Investigate how other towns monitor and manage their buildings.
4. Design a spreadsheet or other simple digital system to capture, store and report building data. Alternatively investigate availability of commercial systems to meet these needs.
5. Design an annual Town Building Dashboard to be presented to the Board of Selectmen and Board of Education as input to their CIP preparations. Dashboard would also be available to the Board of Finance.
6. Establish the Newtown building inventory system and oversee the initial population of building data.
7. Recommend responsibilities and basic process for maintaining timely and accurate building data
8. Recommend other uses or extensions to the building inventory.
9. Periodically report progress, findings and system design to the BOS.

Membership

The need for building component replacement is non-partisan and apolitical. This Work Group will guide establishment of an information system to unburden the BOS and BOE of the need to identify what building maintenance related Capital Asset Projects need to be included in the CIP.

- (D) Ned Simpson, Chair (Board of Finance member) *
- (U) Allen Adriani, P.E. (Public Building & Site, and Sustainable Energy Committee member) *
- Fred Hurley, Director Public Works
- Bob Gerbert, P.E. Director of Facilities
- (R) David Schill, P.E. (C H Booth Library Trustee) *
- (U) Zach Marchetti*
- {person with IT and Excel skills}
- {person as liaison with BoE}
- Robert Tait, Director of Finance, Ex Officio
- Other town staff, commission/committee members and elected officials will be consulted.

Work Plan

The work group is expected to complete their activities by the fall 2021

* Affiliation in parenthesis are for information, not a representation role