

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF  
SELECTMEN

The Board of Selectmen held a special meeting Monday, August 22, 2022. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:30p.m. and opened the meeting with salute to the flag.

**PRESENT:** First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

**ALSO PRESENT:** Director of Land Use George Benson, Deputy Director for Economic & Community Development Christal Preszler, Economic Development & Fairfield Hills Coordinator Kim Chiappetta, Fairfield Hills Authority Chairman Ross Carley, Economic Development members Chairman Jeffrey Robinson and member Wes Thompson, Renee Tribert (remote) and Stacey Vairo (remote), Preservation Connecticut, Matthew Robayna (remote), Winn Development, Director of Public Works Fred Hurley and six members of the public.

**VOTER COMMENTS:** none.

**ACCEPTANCE OF THE MINUTES:** Selectman Crick Owen moved to accept the regular meeting minutes of July 18, 2022. Selectman Schierloh seconded. All in favor.

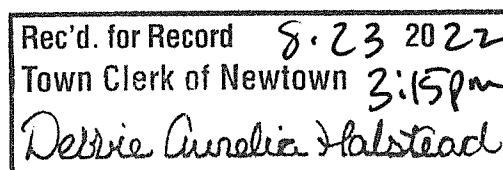
**COMMUNICATIONS:** There is solid interest in Town Hall South.

**FINANCE DIRECTORS REPORT:** none.

**NEW BUSINESS**

**Discussion and possible action:**

**1. Consideration of Historical Designation / Historic Tax Credits for the Fairfield Hills Campus:** The Legislative Council voted favorably to approve this. Selectman Crick Owen questioned what would happen if a building needed to be demolished. George Benson said SHPO (State Historic Preservation Office) will determine the boundaries of what is to be included in the historical designation. Matthew Robayna said that if a building is considered a threat to health and human safety and needs to come down SHPO would negotiate with the Town and would not outright prevent the building from being demolished. Selectman Schierloh believes this makes economic sense for the Town. If approved next steps include a nomination to the national register, working closely with Land Use to make sure everything is executed and submitted to SHPOs (6-9 mos.). The nomination will be reviewed and voted on at the state review board, with possible revisions. Once it is sent to national park services it takes 45-60 days for approval. Once approved the plan to develop two buildings can move forward. The project depends on the historic credits; it is not viable without the credits. Selectman Crick Owen moved to authorize the First Selectman to execute the application for the final historic district of Fairfield Hills campus as designated by SHPO. Selectman Schierloh seconded. All in favor.



**2. Amendment to the 2022-23 Legislative Approved CIP for a Public Works Front Bucket Loader (\$300,000 to be funded by the ARP funds):** First Selectman Rosenthal said the loader dollar value exceeds the threshold to be on the CIP. Mr. Hurley said the loader is one of the most expensive and most useful pieces of equipment. It's used for loading trucks for winter snow removal and, when needed throughout the year, for other departments. Any trade in value will be used for added equipment for the loader. Selectman Crick Owen to amend the 2022-23 Legislative Council approved CIP for the Public Works front bucket loader in the amount of \$300,000 to be funded by the ARP funds. Selectman Schierloh seconded. All in favor.

**3. American Rescue Plan (ARP) Appropriation related to Public Works, Student Tutoring, Child/Youth Enrichment:** First Selectman Rosenthal noted that Ryan Knapp, of the Legislative Council, pointed out the learning loss due to Covid. The teachers worked very hard through Covid. Some students struggled with remote learning; rescue plan money can fill some of that need. The administration is working with Human Services on tutoring and working with families. The United Way will assist in youth enrichment. Selectman Schierloh moved the resolution providing for an appropriation totaling \$420,000 to finance a Public Works front end bucket loader in the amount of \$300,000, a student tutoring support program in the amount of \$100,000 and a child/youth enrichment fund in the amount of \$20,000, to be funded from the American Rescue Plan (ARP) grant. Selectman Crick Owen seconded. All in favor.

**4. Appointments/Reappointments/Vacancies/Openings:** Selectman Crick Owen moved the re-appointment of Terry Sagedy, (U), to the Fairfield Hills Authority for a term to expire 7/31/25. Selectman Schierloh seconded. All in favor. Selectman Crick Owen moved the appointment of Ruchin Kansal, (U) to fill a vacancy on the C.H. Booth Library Board of Trustless for a term to expire 7/1/25. Selectman Schierloh seconded. All in favor.

**4. Driveway Bond Release/Extension:** Selectman Crick Owen moved to extend the driveway bond for James & Catherine Knippner, 6 Castle Meadow Road, M32, B7, L5-2 for six months to expire on February 16, 2023. Selectman Schierloh seconded. All in favor. Selectman Crick Owen moved to driveway release for GRC Construction, 16 Jo Mar Drive in the amount of \$1,000. Selectman Schierloh seconded. All in favor.

**5. Tax Refunds:** Selectman Crick Owen moved the tax refunds #2, 2022/23 in the amount of \$8,171.04 and tax refunds #3, 2022/23 in the amount of \$3,364.50. Selectman Schierloh seconded. All in favor.

**VOTER COMMENTS:** none.

**ANNOUNCEMENTS:** none.

**ADJOURNMENT:** Having no further business the special Board of Selectmen meeting was adjourned at 8:06p.m.

*Att: ARP appropriation – Public Works front end bucket loader, student tutoring, child/youth enrichment*

Respectfully submitted,  
*Susan Marcinek*

A resolution providing for an appropriation totaling \$420,000 to finance a Public Works front end bucket loader (\$300,000); a student tutoring support program (\$100,000); and a child/youth enrichment fund (\$20,000) . To be funded from the American Rescue Plan (ARP) grant.

\$420,000 requested appropriation was recommended by the ARP Working Group on 07/28/2022.

The ARP Working Group is comprised of the following:

Board of Selectmen

- Ed Schierloh \*

Board of Finance

- Open
- Erica Sullivan \*

Legislative Council

- Charles Gardner \*
- Matthew Mihalcik \*
- Michelle Ku \*

Ex-officio

- First Selectman, Dan Rosenthal \*

\* Present

Tim Whelan  
Fleet Foreman

203-270-4300  
203-426-9968 Fax



**TOWN OF NEWTOWN**  
**DEPARTMENT OF PUBLIC WORKS**  
4 Turkey Hill Road  
Newtown, CT 06470

To: Bob Tait

From: Tim Whelan

Re: Justification for ARP funding

Date: May, 23 2022

Public works has requested ARP funding to replace our front bucket loader. This loader is our primary machine that loads and unloads our fleet as well as all the contractors we hire throughout our season. This loader is responsible for loading our trucks with salt sand in the winter as well as stockpiling our salt and sand products. Used with our screening plant it recycles old materials to make new materials for various road jobs as well as supporting the everyday duties at the transfer station. This 16 year old front bucket loader has 29,000 operating hours; it suffers from very expensive repair costs, and frame/body rot due to years loading and stockpiling winter salt. This machine is the backbone of our operation. We would expect 15 to 20 years of service from this loader.

**ARPA Funds to the Department of Human Services (DHS) to support Newtown Residents:**

**Enrichment**

\$20,000 has been approved to supplement current funding to allow for Newtown children and youth to participate in enrichment activities, who would not otherwise be able to do so due to financial constraints in the household. Activities may include the creative arts, athletics, or academic enhancement. Participation in extracurricular, enrichment activities is directly related to the physical and emotional health of children. These opportunities were halted during the height of the pandemic. This aid will allow Newtown children and youth to participate in activities which promote overall health that were not available to them for months during the pandemic.

**Tutoring Program**

\$100,000 has been approved to create a tutoring program available to Newtown children and youth to address learning loss as a result of COVID 19. A Newtown student, with confirmed financial need, will be eligible for up to 16 sessions of tutoring per calendar year. Students who may benefit for academic support via tutoring will be identified by school staff or parent inquiry. The school district will assist DHS in promoting the program, providing program information/DHS contact to parents of potential recipients, and in identifying a tutor pool.

**TOWN OF NEWTOWN**  
**FINANCIAL IMPACT STATEMENT**  
(Per Town Charter 6-35(b), 6-40 & 7-25)

REQUESTING DEPARTMENT PUBLIC WORKS

PROJECT: FRONT END BUCKET LOADER

PROPOSED APPROPRIATION AMOUNT: \$ 300,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	300,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>300,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)			
TOTAL IMPACT ON EXPENDITURES		\$ -	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

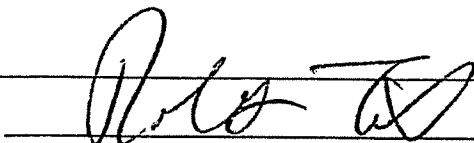
(using current year's information)

0.0000 mills

**COMMENTS:**

NO MATERIAL IMPACT ON THE BUDGET. THIS REPLACES A 16 YEAR OLD FRONT END BUCKET LOADER. THERE WILL BE LESS MAINTENANCE COSTS.

PREPARED BY:



DATE: 8/1/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT NEWTOWN HUMAN SERVICES DEPARTMENT

PROJECT: STUDENT TUTORING SUPPORT PROGRAM

PROPOSED APPROPRIATION AMOUNT: \$ 100,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	100,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>100,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)			
TOTAL IMPACT ON EXPENDITURES		\$ -	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

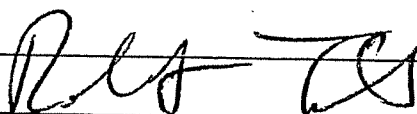
(using current year's information)

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**COMMENTS:**

NO MATERIAL IMPACT ON THE BUDGET. ADMINISTRATION OF THE PROGRAM WILL BE SUPPORTED BY CURRENT STAFF. IF IT IS FOUND THAT ADDITIONAL STAFF IS NEEDED THEN AN ADDITIONAL APPROPRIATION WILL BE REQUESTED FROM ARP FUNDS.

PREPARED BY:



DATE: 8/1/2022

**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT NEWTOWN HUMAN SERVICES DEPARTMENT

PROJECT: CHILD/YOUTH ENRICHMENT FUND

PROPOSED APPROPRIATION AMOUNT: \$ 20,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	20,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	\$	<u>20,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:	**FOR BRACKETS USE NEGATIVE SIGN BEFORE NUMBER**	(POSITIVE IMPACT) / NEGATIVE IMPACT	Attachment #
SALARIES & BENEFITS		***	
PROFESSIONAL SERVICES			
CONTRACTED SERVICES			
REPAIRS & MAINTENANCE			
UTILITIES			
OTHER			
DEBT SERVICE (average)			
TOTAL IMPACT ON EXPENDITURES		\$ -	

REVENUE CATEGORY:	POSITIVE IMPACT / (NEGATIVE IMPACT)	Attachment #
PROPERTY TAXES		
CHARGES FOR SERVICES (FEES)		
OTHER		
TOTAL IMPACT ON REVENUES	\$ -	

TOTAL FINANCIAL IMPACT ON OPERATING BUDGET \$ -

EQUIVALENT MILL RATE OF TOTAL IMPACT

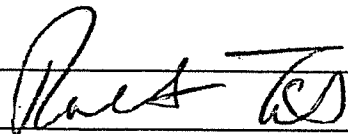
(using current year's information)

0.0000 mills

**COMMENTS:**

NO MATERIAL IMPACT ON THE BUDGET. THIS IS AN EXTENSION OF A PROGRAM ALREADY ADMINISTERED BY THE HUMAN SERVICES DEPARTMENT (USING UNITED WAY ALICE ENRICHMENT FUNDS).

PREPARED BY:



DATE: 8/1/2022



**TOWN OF NEWTOWN  
FINANCIAL IMPACT STATEMENT  
(Per Town Charter 6-35(b), 6-40 & 7-25)**

REQUESTING DEPARTMENT SENIOR CENTER / COMMUNITY CENTER

PROJECT: 14 SEAT PASSENGER BUS

PROPOSED APPROPRIATION AMOUNT: \$ 90,000

PROPOSED FUNDING:

BONDING	\$	-
GRANT	\$	90,000
LOCAL MATCH	\$	-
OTHER	\$	-
CONTINGENCY	\$	-
IN KIND	\$	-
	<u>\$</u>	<u>90,000</u>

**ANNUAL FINANCIAL IMPACT ON OPERATING BUDGET (GENERAL FUND):**

List any financial impact your request will have on the Town's annual operating budget.  
Attach spreadsheet(s) showing your calculation of the estimated impact.

EXPENDITURE CATEGORY:

\*\*FOR BRACKETS USE NEGATIVE SIGN  
BEFORE NUMBER\*\*

(POSITIVE IMPACT) /  
NEGATIVE IMPACT

Attachment  
#

SALARIES & BENEFITS  
PROFESSIONAL SERVICES  
CONTRACTED SERVICES  
REPAIRS & MAINTENANCE  
UTILITIES  
OTHER  
DEBT SERVICE (average)  
TOTAL IMPACT ON EXPENDITURES

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REVENUE CATEGORY:

POSITIVE IMPACT /  
(NEGATIVE IMPACT)

Attachment  
#

PROPERTY TAXES  
CHARGES FOR SERVICES (FEES)  
OTHER  
TOTAL IMPACT ON REVENUES

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\$ -

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**TOTAL FINANCIAL IMPACT ON OPERATING BUDGET**

\$ -

**EQUIVALENT MILL RATE OF TOTAL IMPACT**

(using current year's information)

0.0000 mills

**COMMENTS:**

EXCEPT FOR ROUTINE MAINTENANCE, NO MATERIAL IMPACT ON THE BUDGET. GASOLINE COULD BE CALCULATED IN THE COST OF A TRIP AND INCLUDED IN THE TRIP FEE (ACCOUNTED FOR IN THE SENIOR SPECIAL REVENUE FUND). COMMUNITY CENTER RELATED TRIPS WILL BE PAID FOR OUT OF THE COMMUNITY CENTER SPECIAL REVENUE FUND.

PREPARED BY: 

DATE: 5/16/2022