

THE FOLLOWING MINUTES RE SUBJECT TO APPROVAL BY THE BOARD OF SELECTMEN

The Board of Selectmen held a special meeting Wednesday, January 26, 2022. The meeting was held in the Council Chambers at the Newtown Municipal Center. First Selectman Rosenthal called the meeting to order at 7:32 p.m. and opened the meeting with salute to the flag.

PRESENT: First Selectman Daniel C. Rosenthal, Selectman Maureen Crick Owen and Selectman Ed Schierloh.

ALSO PRESENT: Finance Director Robert Tait

VOTER COMMENTS: none.

ACCEPTANCE OF THE MINUTES: Selectman Crick Owen moved to accept the regular meeting minutes of January 24, 2022. Selectman Schierloh seconded. All in favor.

COMMUNICATIONS: none.

FINANCE DIRECTORS REPORT: Mr. Tait reported there will be an S&P rating review on Feb. 7. The phone call will cover the prior year, the current year and the budget the Town is working on now. Findings will be released on Feb. 16; the bond sale will be on March 2. Mr. Tait reviewed the bonded amounts for projects.

OLD BUSINESS

Discussion and possible action:

1. First Selectman FY 2022-2023 Budget: Selectman Crick Owen moved to approve the Board of Selectmen budget in the amount of \$45,730,087 and authorized the Finance Director to make any changes relative to rounding numbers. Selectman Schierloh seconded. Selectman Crick Owen noted a reduction is needed in the Fire budget as the vehicle included for lettering & striping is not in this budget. Selectman Crick Owen moved to reduce the Fire Marshall budget, \$1,000 for vehicle lettering and striping and \$2,000 for vehicle lights and sirens for a total reduction of \$3,000. Selectman Schierloh seconded. All in favor. Selectman Crick moved the bottom line of the 2022-2023 Board of Selectmen budget in the amended amount of \$45,727,087. Selectman Schierloh seconded. All in favor. Selectman Crick Owen noted concern with some inconsistencies in the Library presentation. When she asked about the \$172,000 payroll protection grant the response was it was used for payroll and when Selectman Schierloh questioned the fund balance increase the response was that the payroll protection grant was in that account Ms. Dent stated the last treasurer report of the current budget is \$35,000 in deficit, which will need to come out of that account. The Library minutes of January 11 noted the expenses were under budget because of the timing of payroll but overall there is a net income of \$67,000. The minutes state the Library didn't overspend the budget and ended with a surplus. Fundraising is more than they are projecting, which is a good thing, but there has to be more transparency, as is requested of all departments. Selectman Crick Owen expressed confusion as to why the Library is using fund balance to pay for CIP items. Mr. Tait stated invoices were submitted that were not CIP items so the Library paid for them. First Selectman Rosenthal said the Library has gotten behind on some CIP items and agrees there is some confusion. The board chair has stated they are working on more clarity. Lastly, Selectman Crick Owen noted that the Library referenced a list of projects of \$1,000,000 but the Board of Selectmen didn't see the list. Selectman Crick Owen hopes that the Library can clear up some inconsistencies before presenting to the Board of Finance and Legislative Council. First Selectman Rosenthal said that the Town can offer help around the budget. Once a revenue item is approved it is all fungible. Selectman Schierloh said the Town has always supported the Library and will continue to support the Library but agreed there has to be better communication and clarity. Mr. Tait said as they are an outside agency, a not for profit, so being on the Town accounting system isn't mandatory. The Edmond Town Hall has a special revenue account and is on the Town accounting system. Mr. Tait will get them a template to

Rec'd. for Record 1/28 2021
Town Clerk of Newtown 8:12 am
Debbie Aurdia Halstead

Board of Selectmen
January 26, 2022

use and start working on how to make the accounting more transparent and provide clarity on the use of the fund balance, including a plan on how they plan to draw it down.

NEW BUSINESS

Discussion and possible action:

- 1. Appointments/Reappointments/Vacancies/Openings:** none.
- 2. Driveway Bond Release/Extension:** none.
- 3. Tax Refunds:** none.

VOTER COMMENTS: none.

ANNOUNCEMENTS: none.

ADJOURNMENT: Having no further business the special Board of Selectmen meeting was adjourned at 8:00p.m.

Att: Board of Selectmen Proposed 2022-2023 Annual Budget changes; 2022-2023 Summary by Function/Department.

Respectfully submitted,
Susan Marcinek, clerk

TOWN OF NEWTOWN
2022 - 2023 BUDGET - BOARD OF SELECTMEN ADJUSTMENTS TO FIRST SELECTMAN PROPOSED

MEETING DATE: 1/26/2022

FUNCTION / DEPARTMENT / ACCOUNT	2022-2023 BUDGET 1st SELECTMAN PROPOSED	BOARD OF SELECTMEN ADJUSTMENTS	2022-2023 BUDGET BOARD OF SELECTMEN PROPOSED	COMMENTS
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PUBLIC SAFETY

FIRE

CAPITAL

	101,371	(3,000)	98,371	Take out 1 vehicle lettering and striping & 1 vehicle lights and sirens. This is due to the fact that a new vehicle is not being purchased.
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Total Board of Selectmen budget

	45,730,087	(3,000)	45,727,087	
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SUMMARY BY FUNCTION / DEPARTMENT

					2022 - 2023 BUDGET					
					1st SELECTMAN	BOS	BOF	LC		
								PROPOSED	ADOPTED	
2019 - 2020	2020 - 2021	2021 - 2022		12/31 ACTUAL	PROPOSED	BOS	BOF	ADOPTED		
ACTUALS	ACTUALS	ADOPTED	AMENDED							
GENERAL GOVERNMENT										
SELECTMEN	397,335		B			A				
SELECTMEN - OTHER	148,555	425,211	447,760	447,760	197,920	453,065	-	-	-	
HUMAN RESOURCES	110,722	150,335	168,000	168,000	64,794	160,100	-	-	-	
TAX COLLECTOR	378,105	117,181	122,026	122,026	72,115	124,847	-	-	-	
PURCHASING	72,972	374,463	395,787	395,787	250,474	406,439	-	-	-	
PROBATE COURT	5,915	72,366	77,633	77,633	73,692	77,320	-	-	-	
TOWN CLERK	313,459	7,590	8,400	8,400	-	8,572	-	-	-	
REGISTRARS	163,558	297,638	309,439	311,589	183,902	312,829	-	-	-	
ASSESSOR	287,487	154,557	169,742	169,742	76,993	172,618	-	-	-	
FINANCE	539,106	284,834	352,754	352,754	166,196	346,593	-	-	-	
TECHNOLOGY DEPARTMENT	746,898	551,045	564,696	564,696	337,523	567,518	-	-	-	
UNEMPLOYMENT	28,332	825,377	816,186	816,186	442,845	817,934	-	-	-	
OPEB CONTRIBUTION	178,531	133	8,000	8,000	-	8,000	-	-	-	
PROFESSIONAL ORGANIZATIONS	40,658	179,285	181,663	181,663	181,663	184,113	-	-	-	
INSURANCE	1,098,943	33,481	40,658	41,108	41,108	41,108	-	-	-	
LEGISLATIVE COUNCIL	54,245	1,108,569	1,110,500	1,110,500	806,579	1,143,515	-	-	-	
DISTRICT CONTRIBUTIONS	4,029	44,963	46,000	46,000	46,000	47,000	-	-	-	
SUSTAINABLE ENERGY COMM		1,350	7,500	7,500	-	5,000	-	-	-	
FAIRFIELD HILLS AUTHORITY	44,000	-	300	300	-	300	-	-	-	
	4,612,851	40,000	40,000	40,000	-	40,000	-	-	-	
		4,668,378	4,867,044	4,869,644	2,941,804	4,916,872	-	-	-	

SUMMARY BY FUNCTION / DEPARTMENT (continued)

					2022 - 2023 BUDGET			
	2019 - 2020	2020 - 2021	2021 - 2022		1st SELECTMAN	BOS	BOF	LC
	ACTUALS	ACTUALS	ADOPTED	AMENDED	PROPOSED	PROPOSED	RECOMMENDED	ADOPTED
PUBLIC SAFETY			B			A		
EMERGENCY COMMUNICATIONS	1,095,890	1,146,130	1,180,474	1,180,474	1,233,847	1,233,847	-	-
POLICE	6,923,831	7,088,043	7,398,311	7,398,311	7,519,522	7,519,522	-	-
ANIMAL CONTROL	163,886	151,043	172,566	174,066	174,491	174,491	-	-
FIRE	1,380,099	1,390,247	1,413,106	1,415,956	1,425,575	1,425,575	-	-
EMERGENCY MANAGEMENT/N.U.S.A.R.	52,666	59,603	63,645	63,645	64,445	64,445	-	-
LAKE AUTHORITIES	45,776	46,947	53,735	53,735	64,892	64,892	-	-
N.W. SAFETY COMMUNICATION	11,363	11,489	11,590	11,590	11,590	11,590	-	-
EMERGENCY MEDICAL SERVICES	270,000	270,000	270,000	270,000	270,000	270,000	-	-
NW CONNECTICUT EMS COUNCIL	-	-	250	250	250	250	-	-
BUILDING DEPARTMENT	400,016	400,689	434,828	436,928	440,766	440,766	-	-
	10,343,527	10,564,190	10,998,505	11,004,955	11,205,378	11,202,378	-	-
PUBLIC WORKS								
HIGHWAY	7,517,439	7,802,296	8,232,627	8,232,627	8,638,504	8,638,504	-	-
WINTER MAINTENANCE	703,374	675,990	625,144	625,144	677,071	677,071	-	-
TRANSFER STATION	1,556,385	1,447,268	1,545,653	1,545,653	1,823,517	1,823,517	-	-
PUBLIC BUILDING MAINTENANCE	821,694	778,643	847,861	847,861	904,051	904,051	-	-
	10,598,892	10,704,198	11,251,285	11,251,285	12,043,143	12,043,143	-	-
HEALTH AND WELFARE								
SOCIAL SERVICES	269,349	317,487	331,971	331,971	335,727	335,727	-	-
SENIOR SERVICES	303,566	315,176	325,030	325,030	349,389	349,389	-	-
NEWTOWN HEALTH DISTRICT	403,337	408,441	420,348	420,348	434,879	434,879	-	-
NEWTOWN YOUTH & FAMILY SERVICES	301,436	301,597	302,466	302,466	303,447	303,447	-	-
CHILDREN'S ADVENTURE CENTER	139,338	143,188	141,465	141,465	142,853	142,853	-	-
OUTSIDE AGENCY CONTRIBUTIONS	63,842	63,592	83,945	83,945	83,945	83,945	-	-
	1,480,868	1,549,482	1,605,225	1,605,225	1,650,240	1,650,240	-	-

SUMMARY BY FUNCTION / DEPARTMENT (continued)										
	2019 - 2020	2020 - 2021	2021 - 2022		12/31 ACTUAL	1st SELECTMAN	2022 - 2023 BUDGET			
	ACTUALS	ACTUALS	ADOPTED	AMENDED		PROPOSED	BOS	BOF	LC	
PLANNING			B				A			
LAND USE	678,228	683,247	722,457	724,557	414,291	740,542	740,542	-	-	-
ECONOMIC & COMMUNITY DEVELOPMENT	128,787	134,613	136,672	136,672	65,194	140,809	140,809	-	-	-
GRANTS ADMINISTRATION	26,233	27,655	28,255	28,255	14,779	28,836	28,836	-	-	-
NW CONSERVATION DISTRICT	1,040	-	1,040	1,040	1,040	1,040	1,040	-	-	-
	834,288	845,515	888,424	890,524	495,305	911,228	911,228	-	-	-
RECREATION & LEISURE										
PARKS AND RECREATION	2,431,629	2,291,400	2,480,660	2,480,660	1,573,153	2,546,558	2,546,558	-	-	-
LIBRARY	1,382,059	1,423,908	1,407,621	1,407,621	598,506	1,432,152	1,432,152	-	-	-
NEWTOWN CULTURAL ARTS COMM	-	-	-	-	-	-	-	-	-	-
NEWTOWN PARADE COMMITTEE	1,090	-	1,400	1,400	-	1,400	1,400	-	-	-
	3,814,777	3,715,308	3,889,681	3,889,681	2,171,659	3,980,110	3,980,110	-	-	-
CONTINGENCY										
CONTINGENCY	-	-	115,000	103,850	-	115,000	115,000	-	-	-
DEBT SERVICE										
DEBT SERVICE	9,246,142	9,485,797	9,711,658	9,711,658	5,948,363	9,711,232	9,711,232	-	-	-
OTHER FINANCING USES										
TOWN HALL BOARD OF MANAGERS	179,608	180,345	195,034	195,034	194,849	196,884	196,884	-	-	-
RESERVE FOR CAP & NON-REC.EXP.	2,484,175	2,907,625	-	-	-	1,000,000	1,000,000	-	-	-
TRANSFER OUT - TO OTHER FUNDS	127,192	10,375	-	-	-	-	-	-	-	-
	2,790,975	3,098,345	195,034	195,034	194,849	1,196,884	1,196,884	-	-	-
TOTAL BOARD OF SELECTMEN BUDGET	43,722,321	44,631,212	43,521,856	43,521,856	26,482,942	45,730,087	45,727,087	-	-	-