

**BOROUGH OF NEWTOWN  
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, November 12, 2019** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:32 p.m.

**Present:** Warden Jay Maher, Senior Burgess Betsy Kenyon, Second Senior Burgess Chris Gardner, Burgess Bill Lucas, Burgess Anthony Baiad, Burgess Bill Eder, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman and Clerk Ann Scaia.

**Absent:** Burgess Jim Gaston and Tree Warden Rob McCulloch.

**Also Present:** 7 members of the public.

**Second Senior Burgess Gardner made a motion to accept the October 8, 2019 regular meeting minutes,** seconded by Burgess Baiad. Motion passed.

**Public Participation:** Diana Johnson, Chairwoman of the Ram's Pasture Holiday Tree Lighting and Luminaria Display spoke of expenses associated with the event and the different sources of revenue supporting the event. The committee is looking to create annual support from businesses/individuals to ensure continued financial support. She also presented the newest version of the Luminaria. Parks and Recreation are supplying plastic bags of sand for inside the Luminaria and the committee purchased battery operated flickering candles. This is a safe and cost effect solution to the Luminaria allowing it to be recycled for future years.

Michael Floros, of 32 Queen Street, wanted to express his appreciation of the new sidewalks in the center of town. Chris Fadus, of 5 Sunset Hill Road, inquired about the status of the signed petition for the Sugar Street proposed sidewalk. Warden Maher stated we have not received a copy of it from the O'Connors, of 12 Grand Place, but Treasurer Brinkman will request a copy. Deborra Zukowski suggested documents not be discussed until it is verified and submitted to the Board of Burgesses first. Warden Maher agreed to this suggestion for future documents.

**Warden's Report:** Clerk Scaia presented the meeting calendar for the Board of Burgesses for 2020.

**Second Senior Burgess Gardner made a motion to accept the Borough meeting calendar for 2020 as presented,** seconded by Senior Burgess Kenyon and unanimously approved.

Warden Maher discussed donating \$1,000.00 to the Newtown Town & Country Garden Club towards the cost of the new pathway for Island 2, found on the intersection of Queen Street and Glover Avenue. Second Senior Burgess Gardner asked if there was specific money allocated for

this donation. Warden Maher stated we did not, but proposed it be drawn from the Streets & Parks line item. It was stated there is approximately \$7,800.00 currently in the Streets & Parks budget. It was agreed no other future projects have monies allocated from Streets & Parks. It was agreed to utilize funds from the Streets & Parks line item.

**Second Senior Burgess Gardner made a motion to make a donation to the pathway at the Island at intersection of Glover Avenue and Queen Street for \$1,000.00 from the Streets and Parks line item,** seconded by Burgess Baiad and unanimously approved.

Warden Maher proceeded to give a summary of the October Ad Hoc Sidewalk Committee meeting (See attached in minutes). As a result of the meeting, eleven potential sidewalk projects were documented. Warden Maher described each potential project outlining the dimension, geographic location, estimated cost and where possible the probable impact of accessibility the sidewalk offered to the residents of the Borough and Town. Warden Maher stated a public meeting would occur in December or January allowing Borough residents the opportunity to discuss the potential projects presented in this meeting.

Laura Lerman, of 55 Main Street, stated she didn't understand the rationale of having a sidewalk on Church Hill Road from St. Rose to the Railroad Bridge since there is a sidewalk on the opposite side of the street.

Senior Burgess Kenyon asked if the Town Zoning had any pending applications that would dovetail with any of the potential sidewalk projects listed by Warden Maher. Warden Maher stated #5 on his list (Sidewalks at 1 and 3 Main Street) is anticipated to be sold and may impact the possibility of sidewalks. Deborra Zukowski, of 4 Cornfield Ridge Road, asked if any of the proposed sidewalks are a part of the Town Plan and would the Borough be working with the Town on the possible sidewalk projects. Warden Maher agreed this was a good point.

Michael Floros why does the proposed sidewalk on Queen Street from Glover to Borough Lane end at Borough Lane. Warden Maher explained beyond Borough Lane is outside the Borough. He also asked if there was a possibility of the sidewalk being on the East side of Queen Street. Senior Burgess Kenyon stated the possible reason is past discussions may have found the large decline in the road at the intersection of Wasserman Way and Queen Street were too difficult to create a sidewalk. Deborra Zukowski, of 4 Cornfield Ridge Road, also suggested the sidewalk be better suited on the East side because there are less roads and no telephone poles.

Chris Fadus, of 5 Sunset Hill Road, stated she believed the proposed sidewalk from at 47 and 49 Church Hill Road completing the continuous sidewalk from the flagpole to the train bridge at the end of the Borough would serve many people.

Warden Maher concluded after having a public meeting to discuss plans for sidewalk, the end result would be the Ad Hoc Sidewalk Committee presenting the plans to the Board of Burgesses and request \$100,000.00+ to spend on these projects that would be realized in 2020.

**Tree Warden's Report:** In the Tree Warden McCulloch's absence, Warden Maher reported work orders from the town have been very slow which is expected this time of year. He also reported the following on the tree plantings on Main Street: *Call Before You Dig* has been out to tag the area; the Sugar Maple trees are in and he is hoping to be on schedule to plant this Saturday the 16th. Warden Maher and he, along with a couple homeowners, will meet at a couple locations to finalize planting locations before breaking ground.

**Tax Collector's Report:** Tax Collector Enriquez reported the following for October 2019: Taxes Collectable \$159,765.54; Current Taxes: \$159,657.57; Back Taxes: \$1,182.84; Interest: \$664.83; Liens & Fees: \$168.00. Total Submitted to Treasurer to Date: \$157,900.00. Current Taxes Collected: \$157,680.52 representing 98.61%. Please review attached report for October 2019.

**Burgess Baiad made a motion to accept the Tax Collector's Report for October 2019,**  
seconded by Second Senior Burgess Gardner and unanimously approved.

**Treasurer's Report:** The October 2019 report presents: A deposit of \$433.00 was made from the Borough Zoning Office. A deposit of \$2,900.00 was made from Tax Collector, Jodie Enriquez. A transfer of \$9,000.00 was made to cover last month's invoicing. Interest on the 12 mo. CD was \$116.88 making a total of \$77,376.35. Please review attached report for October 2019.

**Burgess Lucas made a motion to accept the Treasurer's Report for October 2019,** seconded  
by Burgess Eder and unanimously approved.

Treasurer Brinkman presented further details about the possible use of an ICS (Insured Cash Sweep) program which would expand the Borough's FDIC coverage. Treasurer Brinkman reiterated the \$250,00.00 in the Borough Operating Account as a money market account would have full FDIC coverage and would be sufficient funding for monthly Borough expenses. She further explained the remaining \$400,000.00+ in the operating account could go into the ICS account as an auxiliary account which sweeps in and out from various banks and has a FDIC coverage extends up to \$20,000,000. She further cited the approximate interest rate for an ICS account in the amount of \$25,000.00 is 1.46% APR. She also reiterated she had reviewed this option with the Borough accountant, Glen Nanavaty, and he felt it was a safe and effective program.

**Burgess Lucas made a motion to approve an ICS account with operating account funds (approximately \$400,000.00+),** seconded by Second Senior Burgess Gardner and unanimously approved.

**Zoning Officer's Report:** Zoning Officer Sibley stated the Borough Zoning Board of Appeals received one application and the Borough Zoning Commission received 2 applications. He reported a database is being created to house previous applications for both the Town Zoning and the Borough Zoning. He also stated he attended the Connecticut Resilience Kick Off Summit

discussing climate adaptation. As an overview, there were presentations about the structure and progress for the Resilient Connecticut project; learning about innovative resilience planning; and providing feedback on key planning and technical elements of the project. Zoning Officer Sibley stated various ideas/plans will come into fruition by 2024.

**Historic District:** Senior Burgess Kenyon had nothing new to report.

**Sidewalks:** Warden Maher stated the Borough covered the minimal cost of repair to a small portion of sidewalk in front of the Cyrenius Booth Library. Burgess Eder presented an estimate from Top Notch Paver Savers as it relates to the restoration to the existing stamped concrete and new brushed finish concrete sidewalks in the Borough (see attachment “Estimate #1126). Top Notch Paver Savers last serviced the sidewalks in 2014 and has since noticed wear and tear on the sidewalks and therefore submitted the estimate outlining the work and location of sidewalks. The project is estimated to cost \$45,192.40. Second Senior Burgess Gardner suggested they take a tour of the proposed sidewalks to assess the situation before further action is taken.

**Streets & Parks:** Burgess Eder requested an estimate from Top Notch Paver Savers for the cleaning (see attachment “Estimate 1124) and paver restoration (see attached “Estimate 1125) of the Victory and Peace Memorial Monument. Burgess Eder read the detail of work for both estimates. The estimated costs were: \$ 771.04 and \$3,892.41 respectively. Top Notch Paver Savers said cleaning needs to occur before any masonry work could be performed. Second Senior Burgess Gardner suggested we pursue a second estimate for comparison. Burgess Eder will pursue a second estimate from The Monument Company in Monroe. He will present his findings at the next meeting.

Second Senior Gardner offered an update on the Flagpole refurbishment process and fundraising for the project. He stated the new lights have been installed and the painter will either paint the flagpole this Fall or in early Spring. Second Senior Burgesses Gardner goal is to have the project paid for through fundraising. We have received a \$500.00 donation from the Lion’s Club and we are starting to received donations from individuals. He stated Steve Bennett from the Lions Club and Pat Llodra are on board to help fundraise and perhaps pursue corporate sponsorship. He also stated Dan Rosenthal called to say Bob Tate found a special fund in the budget specifically for the flagpole. It appears someone had willed a sum of money for the flagpole in the amount of approximately \$12,000.00-\$16,000.00. To conclude, Second Senior Burgess stated the combination of financial support from the Town, Borough appropriations, individual donations and corporate sponsorship should minimize if not eradicate any financial burden on the residents of the Borough.

**New Business:** None.

**Old Business:** Burgess Baiad inquired about the status of the algae in the pond at Ram's Pasture. Warden Maher stated he had spoken with Maureen Crick Owen and also made the Village Cemetery Association aware of this issue. Ted Welsh, of 4 King Street, suggested talking with a greens keeper for a solution. Warden Maher has a contact and will inquire with them.

**Public Participation:** Deborra Zukowski, of 4 Cornfield Ridge Road, suggested a maintenance estimate be associated with each proposed sidewalk project outlined in the Ad Hoc Sidewalk Committee list of sidewalk projects.

**The regular meeting of the Board of Burgesses will be held on Tuesday, December 10, 2019 at 7:30p.m. in the Old Court Room in Edmond Town Hall, Newtown, CT.**

**There being no further business, Burgess Lucas made a motion to adjourn the meeting at 8:55 p.m.,** seconded by Burgess Eder and unanimously approved.

Respectfully submitted,  
Ann Scaia  
Borough Clerk

# NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: OCTOBER 2019

<b>TOTAL TAXES DUE FOR GRAND LIST 2018:</b>	\$159,909.80
<b>LAWFUL CORRECTIONS:</b>	
INCREASE	\$3.45
DECREASE	-\$147.71
<b>TAXES COLLECTABLE:</b>	<u>\$159,765.54</u>

## AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$159,657.57
BACK TAX	\$1,182.84
INTEREST:	\$664.83
LIENS & FEES:	\$168.00
<b>TOTAL COLLECTED TO DATE:</b>	<u>\$161,673.24</u>

<b>TOTAL SUBMITTED TO TREASURER TO DATE:</b>	<b>\$157,900.00</b>
REFUND GIVEN FROM CURRENT YR TAX	\$1,542.81
REFUND GIVEN DUE FROM PRIOR YR	\$0.00
<b>TOTAL COLLECTIONS</b>	<u><b>\$159,442.81</b></u>

## TAX COLLECTION SUMMARY:

GL 2018	TAXES COLLECTED	\$159,657.57	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$33.16	
	BOUNCED CHECKS	-\$467.40	
	REFUNDS	-\$1,542.81	
	<b>TOTAL CURRENT TAX COLLECTED</b>	<u><b>\$157,680.52</b></u>	98.61%
	UNCOLLECTED TAXES	<u><b>\$2,085.02</b></u>	1.30%
	OVERPAYMENTS	\$19.78	

## NOTE:

BACK TAXES OUTSTANDING FOR LIST 2017 AND PRIOR:

UNCOLLECTE TAXES	<b>\$1,435.03</b>
OVERPAYMENTS FROM PRIOR YEARS	\$157.24
REFUND FROM PRIOR YEARS	0
TRANSFER FROM PRIOR TO CURRENT	-33.16
CREDIT FROM PRIOR YEARS	<u>\$124.08</u>

DATE:

12-Nov-19

SIGN: \_\_\_\_\_  
BOROUGH TAX COLLECTOR

**Borough of Newtown**  
 Newtown, CT  
 Monthly Treasurer's Report  
 For month ending October 31, 2019

**Beginning Balance ( October 1, 2019) \$673,344.54**

**OPERATING ACCOUNT**

**Income (Deposits)**

Date	Description	Amount
Oct. 9, 2019	Tax Collector (YTD: \$157,900)	\$2,900.00
Oct. 9, 2019	Building/Zoning Dept.	\$433.00

**Interest income (October 31, 2019) \$28.52**

**Total income \$3,361.52**

**Expenses (checks written)**

Date	Payable To	Description	Amount
Oct. 9, 2019	Treasurer's Acct (331)	check #279	\$9,000.00

**Ending Cash Balance (October 31, 2019) \$667,706.06**

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

**RECONCILED BANK BALANCE (October 31, 2019) \$667,706.06**

**12 MONTH CD ACCOUNT (#814)**

Matures 2/28/2020

Beginning Balance (October 1, 2019) \$77,259.47

**Interest income (October 31, 2019) \$116.88**

**TOTAL \$77,376.35**

**Respectfully submitted on November 12, 2019**

**BOROUGH OF NEWTOWN**  
**P.O. BOX 164**  
**NEWTOWN, CT 06470**

The following is list of meetings of the Board of Burgesses for 2020. Meetings are held at the Borough Office located in Edmond Town Hall, 45 Main Street, Newtown, Connecticut, at 7:30 p.m.

January 14, 2020

February 11, 2020

March 10, 2020

April 14, 2020

May 12, 2020

June 9, 2020

July 14, 2020

August 11, 2020

September 8, 2020

October 13, 2020

November 10, 2020

December 8, 2020

January 12, 2021

Respectfully submitted,

Ann Scaia  
Borough Clerk

Note: If you are disabled, hearing impaired, require an interpreter or require assistance to attend this meeting, contact the Borough Clerk, Ann Scaia at 203-426-4282 at least forty-eight (48) hours prior to the meeting.

Borough of Newtown  
PO Box 164  
Newtown, CT 06470

November 12, 2019

Sidewalk Ad Hoc committee report #1  
from October 14, 2019 meeting

**Initial List of Proposed Projects:**

1.) 47 and 49 Church Hill Rd. North side 270' x 5'

Objective: To complete continuous sidewalk from the flagpole to the train bridge at end of the Borough. Estimated value; \$24,300.00

2.) North Main St at the Monument through to 72 Main St.

Objective: Create safe passage for pedestrians walking into town from Currituck Rd. Area. Crosswalk to be installed at Schoolhouse Hill.

400' x 5' Estimated value; \$50,000.00

3.) Sugar St. On north side of Sugar St. on west bridge to Madison Dr. 1400 x 5'

Objective: Create sidewalk system to the Borough residents west of Main St. Estimated to service 40+ homes. Estimated value of \$150,000.00

4.) Queen St at Church Hill Rd. at southeast corner. 180 x 5' and two handicap ramps.

Scope of work would include the installation of crosswalk on Queen St. Objective: Create a safer zone for a very busy pedestrian area. Estimated value; \$22,500.00

5.) Sidewalks at 1 and 3 Main St. The Pleasance and current police station.

325' x 5' Objective: Extend sidewalk at the southwest section of Main St.  
Estimated value; \$40,625.00

6.) The Boulevard: On the north side from existing section at Church Hill to School House Hill.

1950' x 5' Estimated value; \$195,000.00 Walkway would serve 35+ homes on Blvd and Bud Dr.

7.) Queen St. West side from Glover Ave. to Borough Lane 2350' x 5' Estimated value; \$235,000.00

Proposed walkway would serve 35+ homes.

8.) Main St. to Johnnie Cake. West side of Main St. from the Whelan residence to Martin St. and from Martin St to Johnnie Cake Lane. Estimated linear footage is 1500 ft. Estimated value: \$150,000.00. The objective is to create a safe passage half way up Mount Pleasant hill to an estimated 100 Borough residential homes.

9.) Church Hill Rd from St. Rose church to train bridge. 535' x 5' Estimated value; \$58,150.00

10.) West Street, south side from Main St. to intersection with Castle Hill. 763' x 5'  
Estimated value; \$68,670.00

11.) Hawley Lane Walkway on north side. Objective: To coordinate with existing walkway on south Main St. to provide walkway to Dickenson Park and activity at Ram Pasture. 566' x 5' \$50,940.00

Note:

Our meeting also included a casual discussion of the potential of coordinating and maintaining existing trails within the Borough and understanding how they connect with the Borough sidewalk system. An example would include the natural pathways at the Nettleton Preserve on Castle Hill and future walkways at West Street and Sugar Street.

Submitted by committee members;

Chris Gardener  
Lynne Farah  
Charles Zukowski  
Bill Eder  
Jay Maher

Top Notch Landscaping, LLC  
6 Botsford Lane  
CT  
(203) 426-1191  
topnotch1191@gmail.com



## Estimate

### ADDRESS

Town Newtown

ESTIMATE # 1126

DATE 10/31/2019

### ACTIVITY

### AMOUNT

#### Hardscape Restoration

Restoration to existing stamped concrete and new brushed finish concrete sidewalks to include:

0.00T

- 1) Cut edge of all grass where overlapping sidewalks, remove and discard debris off site
- 2) Supply and apply bio degradable concrete and masonry cleaners to sidewalks.
- 3) Supply water, clean sidewalks using surface cleaner and hot water, rinse with clean water
- 4) Seal sidewalks using Surebond HG solvent base sealer with shark grip for slip resistant surface ( 2 coats ) on all stamped concrete surfaces
- 5) Seal sidewalks using Surebond Salt guard water blocking, invisible penetrating sealer on all brushed concrete

#### Areas to be cleaned and sealed:

1) Flagpole to Monument 5625'sq (\$1.65/sq')  
\$9281.25 (last done in 2014)

2) Flagpole to Glover Ave 7900'sq (\$1.65/sq')  
\$13035.00 (Last done in 2014)

3) Flagpole to Ambulance garage 11339'sq (\$1.65/sq')  
\$18709.90 (most likely last done at original install)

4) Flagpole to Police Station 2525'sq (\$1.65/sq')  
\$4166.25 (Most likely last done at original install)

5) Flagpole to Newtown Bee. (Need to re-measure footage to include new area installed in 2014)  
(Last done in 2014)

45,192.40

Sales Tax included on Services if applicable

ACTIVITY

AMOUNT

REPAIR MAIN ROADS FOR PROTECTION AGAINST SALT DAMAGE  
Maine 15 - Clearing and water surface marker. Add to  
road with water surface. Standard revision of 100 ft. 100 ft.  
Standard. New 100 ft. Standard. 100 ft. 100 ft.  
Standard. 2 coat minimum.

Library Sidewalks Natural Stone surface: ( Front ) 1576'sq Would need to re-  
visit site

\*All Cost subject to CT State Sales Tax of 6.35%

\*Town official reserves the right to cancel contract within 3 days of signing

Approx Start Date: When Ready

Approx Completion Date : 1 - 4 weeks after start

Signature of Town official \_\_\_\_\_

Signature of Contractor \_\_\_\_\_

SUBTOTAL	0.00
TAX (6.35%)	0.00
TOTAL	<b>\$0.00</b>

Accepted By

Accepted Date

Sales Tax included on Services if applicable

Top Notch Landscaping, LLC  
6 Botsford Lane  
CT  
(203) 426-1191  
topnotch1191@gmail.com



## Estimate

### ADDRESS

Town Newtown

ESTIMATE # 1125

DATE 10/31/2019

### ACTIVITY

### AMOUNT

#### Hardscape Restoration

3,660.00T

Victory & Peace Memorial - Paver Restoration: 620'sq

Edge grass off paver edges around perimeter of paver walks.  
Lift and level sunken pavers and put back to grade throughout entire area.

Clean Pavers with hot water surface cleaner and vac recovery system,  
removing old joint sand, weeds, moss from paver joints as deep as possible  
to allow for new joint sand installation.

Supply and install new polymeric joint lock sand and compact into place

Seal pavers with color enhancing solvent base sealer. Sealer will enhance  
the paver appearance and appear as if they were wet highlighting the color,  
protect the paver surface from any further surface deterioration and add a bit  
of rigidity to the new joint sand.

The goal here is to restore the surrounding interlocking paver area as close to  
"like new" condition as possible

Payment: Due Upon Completion of work  
Town of Newtown reserves the right to cancel within 3 days of signing  
contract

Signature of acceptance

SUBTOTAL	3,660.00
TAX (6.35%)	232.41
<b>TOTAL</b>	<b>\$3,892.41</b>

Accepted By

Accepted Date

Sales Tax included on Services if applicable

Top Notch Landscaping, LLC  
6 Botsford Lane  
CT  
(203) 426-1191  
topnotch1191@gmail.com



## Estimate

### ADDRESS

Town Newtown

ESTIMATE # 1124

DATE 10/31/2019

ACTIVITY	AMOUNT
<b>Hardscape Restoration</b>	725.00T
Victory & Peace Memorial Cleaning - Clean Memorial statue and granite with chlorinated water to remove organic staining. Final rinse with hot water.	
Payment: Due Upon Completion of work	
Town of Newtown reserves the right to cancel within 3 days of signing contract	
Signature of acceptance	

SUBTOTAL	725.00
TAX (6.35%)	46.04
<b>TOTAL</b>	<b>\$771.04</b>

Accepted By

Accepted Date

Sales Tax included on Services if applicable