

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, April 13, 2021**. The meeting was held remotely due to COVID-19 mandates and precautions.

Warden Maher called the meeting to order at 7:32p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess Bill Lucas, Burgess Bill Eder, Burgess Jim Gaston, Burgess Anthony Baiad, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman and Clerk Ann Scaia.

Absent: Second Senior Burgess Betsy Kenyon, Tree Warden Rob McCulloch and Zoning Officer Rob Sibley

Also Present: 1 member of the public.

Senior Burgess Gardner made a motion to accept the March 9, 2021 regular meeting minutes, seconded by Burgess Baiad. Motion passed.

Budget: Warden Maher presented the proposed budget for 2021-2022. Several line items were discussed individually and the overall Borough budget shall be reduced from the previous year. The Proposed Mill Rate for 2021-2022 is set at 0.64%.

Burgess Baiad made a motion to present the proposed budget for approval at the May 11, 2021 meeting of property owners and/or electors, seconded by Senior Burgess Gardner and unanimously approved.

Warden's Report: Warden Maher reported the survey of the Sugar Street project has been invoiced and completed and will be received soon.

Tree Warden's Report: In absence of Tree Warden McCulloch, Warden Maher read a report sent from Tree Warden McCulloch. He reported tree removals on Glover Avenue, Main Street, 37 West Street, School House Hill and Taunton Lake Drive. Also two stumps were ground on The Boulevard. Warden Maher also reported a borough resident asking if any ordinances prohibiting tree removal on private property. Warden Maher conferred with Zoning Officer Sibley and learned there are no ordinances prohibiting removal of trees on private property. However, Burgess Gaston stated there is an ordinance for trees on Main Street. If a tree is on the Right of Way, they cannot be removed unless the owner who owns the land approves it.

Tax Collector's Report: Tax Collector Enriquez reported the following for March 2021: Taxes Collectable \$161,931.90; Current Taxes: \$161,092.89; Back Taxes: \$2,259.29; Interest:

\$1,523.57; Liens & Fees: \$236.00. Total Submitted to Treasurer to Date: \$164,900.00. Current Taxes Collected: \$160,966.24 representing 99.40%. Please review attached report for March 2021.

Burgess Gaston made a motion to accept the Tax Collector's Report for March 2021,
seconded by Burgess Lucas and unanimously approved.

Tax Collector Enriquez asked the Board for permission to attend a Ct Association of Assessing Officers (CAAO) course which costs \$325.00.

Burgess Gaston made a motion to approve the request to appropriate \$325.00 for the CAAO course, seconded by Burgess Lucas and unanimously approved.

Treasurer's Report: The March 2021 report presents: A deposit of \$13,485.00 was made from the Borough Zoning Office. There was no deposit made from Tax Collector, Jodie Enriquez. A transfer of \$21,000.00 was made to cover last month's invoicing. A transfer of \$13,485.00 was transferred into the ISC Account from the Borough Operating Account. A transfer of \$21,000.00 was transferred from the ISC Account to the Borough Operating Account. Due to renewal of the 12 mo. CD the cumulative interest will be post on 4/30/2021. The current total of the CD is \$79,227.23. Please review attached report for March 2021.

Burgess Baiad made a motion to accept the Treasurer's Report for March 2021, seconded by Burgess Eder and unanimously approved.

Zoning Officer's Report: Due to the absence of the Zoning Officer, there was nothing new to report.

Historic District: Warden Maher presented a proposed design for the Historic District Welcome sign. There were comments/suggestions made for adjustments. Warden Maher will present a few new options at the May Borough meeting.

Burgess Gaston reported the Historic District commission will be reviewing new fencing at 32 Main Street for a certificate of appropriateness.

Sidewalks: Warden Maher reviewed a suggestion from last month's Borough meeting regarding appropriating the \$10,000 allocated for sidewalks to be utilized towards the maintenance of the bomanite for the sidewalks starting in front of the Edmond Town Hall heading north to 65 Main Street. The Board agreed this would be an appropriate use of funds. The Board also agreed to have The Bee cover the completion of the work. Senior Burgess Gardner agreed to coordinate with The Bee for the coverage.

Burgess Gaston made a motion to appropriate \$10,000.00 for washing and sealing the stamped concrete sidewalks on Main Street from Edmond Town Hall on the Northwest corner until 65 Main Street, seconded by Burgess Lucas and unanimously approved.

Streets & Parks: Warden Maher had nothing new to report.

New Business: None.

Old Business: Burgess Baiad asked when the center yellow line would be painted on The Boulevard. Warden Maher will contact Fred Hurley, Director of Public Works, to ascertain the timing and will report back. Warden Maher asked Senior Burgess Gardner if timing has been secured for the painting of the flagpole. Senior Burgess Gardner will contact the painter and report back. Warden Maher acknowledged this as Burgess Eder's last meeting and thanked him for his valued service. Warden Maher confirmed the Borough election is slated for Monday, May 3, 2021. Senior Burgess Gardner volunteered to contact The Bee to announce the upcoming election.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, May 11, 2021 at 7:30p.m.

**DUE TO THE COVID-19 PANDEMIC AND THE CURRENT STATE OF EMERGENCY
DECLARED BY THE GOVERNOR, THE MEETING WILL NOT BE IN-PERSON.
A PUBLIC CALL-IN PHONE NUMBER WILL BE AVAILABLE FOR REMOTE
PARTICIPATION.**

There being no further business, Burgess Gaston made a motion to adjourn the meeting at 8:32 p.m., seconded by Burgess Lucas and unanimously approved.

Respectfully submitted,
Ann Scaia
Borough Clerk

A recording of the meeting may be found here:

<https://us02web.zoom.us/rec/share/yFXpxW0fc5S6Gn73BgfF9IQylwtBFGg8Nsph0WW1ZK7Xg5mpWrxhchu3UeiBenL.N9qbiUOOWHsOxTG>

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: MARCH 2021

TOTAL TAXES DUE FOR GRAND LIST 2019:	\$160,258.65
LAWFUL CORRECTIONS:	
INCREASE	\$1,712.23
DECREASE	-\$38.98
TAXES COLLECTABLE:	\$161,931.90

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$161,092.89
BACK TAX	\$2,259.29
INTEREST:	\$1,523.57
LIENS & FEES:	\$236.00
TOTAL COLLECTED TO DATE:	\$165,111.75

TOTAL SUBMITTED TO TREASURER TO DATE:	\$164,900.00
REFUND GIVEN FROM CURRENT YR TAX	\$147.99
REFUND GIVEN DUE FROM PRIOR YR	\$0.00

TAX COLLECTION SUMMARY:

GL 2019	TAXES COLLECTED	\$161,092.89	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$21.34	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	-\$147.99	
	TOTAL CURRENT TAX COLLECTED	\$160,966.24	99.40%
	UNCOLLECTED TAXES	\$965.66	0.60%
	OVERPAYMENTS	\$0.00	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2018 AND PRIOR:	
UNCOLLECTED TAXES	\$242.09
OVERPAYMENTS FROM PRIOR YEARS	-\$151.33
ADJUSTMENTS	\$4.01
TRANSFER (TO CURRENT YEAR)	-\$21.34

DATE:
5-Apr-21

SIGN: Jodie Enriquez
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report Month Ending March 31, 2021

		ACCOUNT 673 Operating Account	ACCOUNT 2470-D Insured Cash Sweep	TOTAL
BEGIN 3/1/2021		\$250,009.59	\$361,683.32	\$611,692.91
Interest Transfer		-\$9.59	\$9.59	\$0.00
Transfer to Clerk's Account	check #301	-\$9,000.00		-\$9,000.00
	check #302	-\$12,000.00		-\$12,000.00
Transfer in from ICS		\$21,000.00	-\$21,000.00	\$0.00
Deposit from Bldg/Zoning		\$13,485.00	\$0.00	\$13,485.00
Deposit from Tax	YTD:\$164,400	\$0.00	\$0.00	\$0.00
Transfer out to ICS Acct.		-\$13,485.00	\$13,485.00	\$0.00
Interest earned 3/31/2021		\$10.62	\$14.99	\$25.61
ENDING BALANCE 3/31/2021		\$250,010.62	\$354,192.90	\$604,203.52
6 MONTH CD Account matures 9/10/2021				
BEGIN 3/1/2021		\$79,227.23		
Interest earned 3/31/2021	.25 APY	cumulative interest will post 4/30/21		
ENDING BALANCE 3/31/2021		\$79,227.23		

Respectfully submitted 4/13/21



Proof 3 SP: sh
21-03-111

JB: 15

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Changes to design may result in additional charges.*

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**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Notice is hereby given that the Borough Meeting of the property owners and/or electors of the Borough of Newtown will be held at 7:30pm on May 11, 2021, in the Theater at the Edmond Town Hall for the purpose of voting on the proposed budget for the fiscal year 2021-22. Estimated Budget recommended by the Board of Burgesses of the Borough of Newtown is hereby set below in accordance with the General Statutes of the State of Connecticut.

**DUE TO THE COVID-19 PANDEMIC AND THE CURRENT STATE OF EMERGENCY
DECLARED BY THE GOVERNOR, ALL COVID PROTOCOLS WILL BE FOLLOWED
FOR IN-PERSON ATTENDANCE AT THE SPECIAL MEETING. PLEASE NOTE:
EDMOND TOWN HALL REQUIRES A MASK BE WORN TO ENTER THE BUILDING.
A PUBLIC CALL-IN PHONE NUMBER AND ZOOM LINK ARE AVAILABLE FOR
REMOTE VIEWING/LISTENING, BUT NOT FOR VOTING. TO VOTE, YOU MUST
ATTEND IN PERSON AND BRING PROPER IDENTIFICATION:**

Call in number – 646 558 8656 Meeting ID number – 899 1210 0108

Or

Join Zoom Meeting <https://us02web.zoom.us/j/89912100108>

**Public comments and/or materials may be submitted via jaymaher1@yahoo.com no later than
Friday, May 7th**

	<u>Expenditure 2019-2020</u>	<u>Estimated Budget 2020-2021</u>	<u>Proposed Budget 2021-2022</u>
ADVERTISING	1,007	2,000	2,000
AUDIT	6,500	6,500	6,700
AUXILIARY HELP	3,405	3,000	3,000
BONDS & INSURANCE	120	200	200
CULTURAL ARTS	0	0	0
CONSULTING	638	1,500	1,500
CONTINGENCY	3,500	3,000	3,000
DATA PROCESSING	3,392	4,000	4,000
ELECTION	0	3,000	0
FIRE HYDRANT	70,949	64,000	69,000
FIRE DEPARTMENT	6,500	6,500	6,500
HEALTH DISTRICT	0	10	10
HISTORIC DISTRICT	0	100	100
LEGAL FEES	19,603	15,000	15,000
SIDEWALKS	1,500	10,000	10,000
STREET LIGHTS	25,095	30,000	27,000

Money to be raised from taxes $\$216,720 - \$54,789 = \$161,931$

98.5% Tax Collection Rate

$1.015 \times \$161,931 = \$164,360$

$\$164,360$ divided by $\$255,354,850$ (1000's Grand List - Mill) = 0.64

2021-2022 Proposed Mill Rate = 0.64

Note: Pre-Revaluation

2014-2015 MILL RATE - 0.87

2015-2016 MILL RATE - 0.85

2016-2017 MILL RATE - 0.86

2017-2018 MILL RATE - 0.85

2018-2019 MILL RATE - 0.95

2019-2020 MILL RATE - 0.67

2020-2021 MILL RATE - 0.66

Joseph M. Maher III

Warden, Borough of Newtown

BOARD OF BURGESSES

Christopher Gardner, Senior Burgess

Betsy Kenyon, Second Senior Burgess

Anthony P. Baiad, Jr., Burgess

James O. Gaston, Burgess

William J. Lucas, III, Burgess

William E. Eder, Burgess