

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, May 10, 2022** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:52p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess Bill Lucas, Burgess James Gaston, Burgess Sarah Phillips, Burgess Jared Modzelewski, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, Tree Warden Rob McCulloch and Clerk Ann Scaia.

Absent: Burgess Anthony Baiad

Also Present: 6 members of public.

Senior Burgess Gardner made a motion to accept the April 12, 2022 regular meeting minutes, seconded by Burgess Gaston and unanimously approved.

Warden's Report: Zoning Commissioner Doug Nelson presented a possible candidate for the Borough Zoning Enforcement position. The candidate conveyed he has multiple years of zoning and wetlands enforcement experience. He is DEEP certified and a member of CT Association of Zoning Enforcement Officers (CAZEO). The candidate is comfortable in the zoning enforcement environment and understands the intricacies and demands associated with the position.

Donald Studley, president of the Heritage Preservation Trust, the organization whose mission is to preserve and maintain the Meeting House, made a presentation for the proposal of donating \$25,000 from the ARPA funds to help with recent repairs to the Meeting House. He outlined the need for a new furnace and related costs after pipes freezing and the boiler blowing out this past February (see attached). Though the town's insurance policy covers the expenses, it has a \$25,000 deductible. Since COVID and the recent February event, revenues have diminished tremendously.

Warden Maher reported the federal government originally required a DUNS# prior to spending any ARPA funds. The federal government is now requiring the acquisition of a UEI# (Unique Entity ID). Warden Maher reported Glenn Nanavaty, the Borough Auditor, will assist the Borough in acquiring a UEI#. Once completed, future/present motions of ARPA expenditures will be released.

Burgess Gaston made a motion to add a discussion of a line item titled American Rescue Plan Act (ARPA) to the agenda at tonight's meeting, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to add to the 2021-2022 budget a line item titled, ARPA expenditures to which we will fund the ARPA funds provided by federal government in the amount of this year \$274,838.00 to which we will later vote on individual requests and such those will be taken out of the ARPA expenditures line item on the budget, seconded by Senior Burgess Gardner and unanimously approved.

Warden Maher presented an overview of the various entities who have made proposals requesting ARPA funds. Upon review, the following motions were carried for ARPA expenditures once the Borough acquires the necessary UEI#.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$15,977.00 as requested by the Newtown Hook & Ladder, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$5,650.00 as requested by the C.H. Booth Library, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$2,353.00 as requested by Trinity Day School, seconded by Burgess Lucas and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$34,000.00 as requested by Board of Managers of Edmond Town Hall for internet upgrade, seconded by Burgess Modzelewski and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$13,500.00 as requested by the Board of Managers of Edmond Town Hall for the installation of security cameras, seconded by Burgess Modzelewski and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$25,000.00 as requested by the Newtown Village Cemetery for partial repair of the dam, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Gaston made a motion to appropriate, from the ARPA line item, \$25,000.00 as requested by Heritage Preservation Trust of the Meeting House for the insurance deductible for the repair of boiler and heating system, seconded by Burgess Phillips and unanimously approved.

Tree Warden's Report: Tree Warden McCulloch reported he received a work order and the workload is picking up now that we are entering Spring. Warden Maher reported 4 trees were planted in the Borough – 18 Main Street, 45 Main Street, C.H. Booth Library and 14 Glover Avenue (see attached image of C.H. Booth tree planting). Tree Warden McCulloch suggested the pruning of trees on Main Street should be tended to in the near future. Tree Warden McCulloch will pursue an estimate from Al Potter and report his findings at the June Borough meeting.

Burgess Modzelewski asked if the arborvitae on Queen Street near Big Y entrance has been addressed. Warden Maher will contact the necessary people to have the arborvitae addressed.

Tax Collector's Report: Tax Collector Enriquez reported the following for May 2022: Taxes Collectable \$163,729.75; Current Taxes: \$165,609.22; Back Taxes: \$1,697.46; Interest: \$1,413.29; Liens & Fees: \$168.00. Total Submitted to Treasurer to Date: \$166,000.00. Current Taxes Collected: \$164,055.39 representing 100.20%. Please review attached report for May 2022.

Burgess Lucas made a motion to accept the Tax Collector's Report for May 2022, seconded by Senior Burges Gardner and unanimously approved.

Warden Maher reported Tax Collector Enriquez requested to attend Assessor's School at UConn. The cost for the course and room and board is a total of \$1,238.57.

Burgess Lucas made a motion to transfer \$1,238.57 from Contingency to Assessor line item, seconded by Burgess Gaston and unanimously approved.

Burgess Gaston made a motion to approve the use of \$1,238.57 from the Assessor's line item to be used for educational purposes noted above, seconded by Senior Burgess Gardner and unanimously approved.

Treasurer's Report: The May 2022 report presents: A deposit of \$61.63 was made from the Borough Zoning Office. There was a deposit of \$1,300.00 made from Tax Collector, Jodie Enriquez. A transfer of \$31,500.00 was made to cover last month's invoicing. There a transfer of \$1,361.63 into the ISC Account from the Borough Operating Account. A transfer of \$31,500.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 6 mo. CD was \$10.01 making a total of \$79,421.32. Please review attached report for May 2022.

Burgess Gaston made a motion to accept the Treasurer's Report for May 2022, seconded by Burgess Modzelewski and unanimously approved.

Senior Burgess Gardner made a motion to transfer \$213.72 from Contingency to Office Supplies, seconded by Burgess Phillips and unanimously approved.

Zoning Officer's Report: Warden Maher and the Board of Burgesses reviewed the resumes submitted for the Zoning Enforcement Officer position. A final decision will be by Warden Maher within the next couple of months.

Historic District: Burgess Phillips had nothing new to report.

Sidewalks: Warden Maher reported Greg and Daina Smith inquired about the possibility of a crosswalk at the Currituck connector from the Soldiers & Sailors Monument to Summit Lane. Warden Maher suggested an RFP to assess the possible project.

Burgess Gaston made a motion to acquire an RFP for study for a possible crosswalk from the Soldiers & Sailors Monument to Summit Lane, seconded by Burgess Phillips and unanimously approved.

Streets & Parks: Warden Maher reported flags and luminaries will be presented at the Soldiers & Sailors Monument on the Memorial Day Weekend (see attached).

New Business: Burgess Gardner announced the winter flag will be replaced by the summer flag on the flagpole on Saturday, May 21st at 8am. The fire department will assist in this project.

Old Business: Warden Maher shared proposed “Welcome to Borough” signs. Burgess Phillips will spearhead this project. Warden Maher will share contact information for Signarama with Burgess Phillips who will then acquire estimates and further discuss creative designs.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, June 14, 2022 at 7:30p.m.

There being no further business, Burgess Lucas made a motion to adjourn the meeting at 9:17 p.m., seconded by Burgess Modzelewski and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THRU: **APRIL 2022**

TOTAL TAXES DUE FOR GRAND LIST 2020:	\$163,367.21
LAWFUL CORRECTIONS:	
INCREASE	\$387.50
DECREASE	-\$24.96
TAXES COLLECTABLE:	<u>\$163,729.75</u>

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$165,609.22
BACK TAX	\$1,697.46
INTEREST:	\$1,413.29
LIENS & FEES:	\$168.00
TOTAL COLLECTED TO DATE:	<u>\$168,887.97</u>

TOTAL SUBMITTED TO TREASURER TO DATE:	\$166,000.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
REFUND GIVEN DUE FROM PRIOR YR	\$0.00
	<u>\$166,000.00</u>

TAX COLLECTION SUMMARY:

GL 2020	TAXES COLLECTED	<u>\$165,609.22</u>	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$16.90	
	BOUNCED CHECKS	-\$372.34	
	REFUNDS	-\$1,198.39	
	TOTAL CURRENT TAX COLLECTED	<u>\$164,055.39</u>	100.20%
	UNCOLLECTED TAXES	RE \$0.00	0.00%
		RE - OVERPAYMENTS -\$368.55	
		PP \$42.91	0.03%
	TOTAL UNCOLLECTED	<u>-\$325.64</u>	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2019 AND PRIOR:

UNCOLLECTED TAXES	\$0.00
OVERPAYMENTS FROM PRIOR YEARS	-\$154.43

ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	-\$16.90
BOUNCED CHECK FROM BT PAID	-\$665.85

DATE:

29-Apr-22

SIGN: *Jodie Enriquez*
BOROUGH TAX COLLECTOR

BOROUGH OF NEWTOWN

Treasurer's Report Month Ending April 30, 2022

	ACCOUNT 673 Operating Account	ACCOUNT 2470-D Insured Cash Sweep	ACCOUNT 873 American Rescue Plan	TOTAL
BEGIN 4/1/2022	\$250,010.62	\$282,882.11	\$274,827.87	\$807,720.60
Interest Transfer	-\$10.62	\$10.62		\$0.00
Transfer to Clerk's Account Check #321	-\$31,500.00			-\$31,500.00
Transfer in from ICS	\$31,500.00	-\$31,500.00		\$0.00
Deposit: Bldg/Zoning Misc.	\$61.63	\$0.00		\$61.63
Deposit from Tax YTD:\$166,000	\$1,300.00	\$0.00		\$1,300.00
Transfer out to ICS Acct.	-\$1,361.63	\$1,361.63		\$0.00
Interest earned 4/30/2022	\$10.62	\$124.84	\$10.92	\$146.38
ENDING BALANCE 4/30/2022	\$250,010.62	\$252,879.20	\$274,838.79	\$777,728.61

	CD Acct 814 3 .10 % APY matures	
BEGIN 4/1/2022	\$79,411.31	
Interest earned 4/30/2022	.10 APY \$10.01	
ENDING BALANCE 4/30/2022	\$79,421.32	

Respectfully submitted 5/10/2022

NEWTOWN MEETING HOUSE
February 23, 2022 (updated 3/4/22)

BURST PIPES/WATER DAMAGE

Invoices already submitted to Brian:

Alarms by Precision
 Dismantle old \$ 235.00
 Install used 675.00

Edgerton (furnace work)
 Inv. # 627649
 627952
 627095
 627193
 627796
 628444
 628119
 628701 7,529.99

Peter's Home (wall restoration)
Improvement 3,250.97

Rob Rozz Plumbing
 Initial emergency call 626.00

Sub-Totals **\$12,316.96**

Estimates for completion of work:

Alarms by Precision
 New Panel + install \$ 4,446.00

Edgerton
 New boiler + install 34,000.00

Peter's Home Improvement
 Install new furnace room
 fire door to code 1,850.00

Graham Painting
 Paint small hallway 600.00

\$ 40,896.00

Claim \$ 53,212.96






American Legion Newtown Post 202 Memorial Day Luminary Tribute

Honor our veterans with luminaries to be displayed at the Soldiers & Sailors Monument from Sunday, May 29th at dusk to Tuesday, May 31st at sunrise.



\$5 EACH: Purchase at our tables around town or:

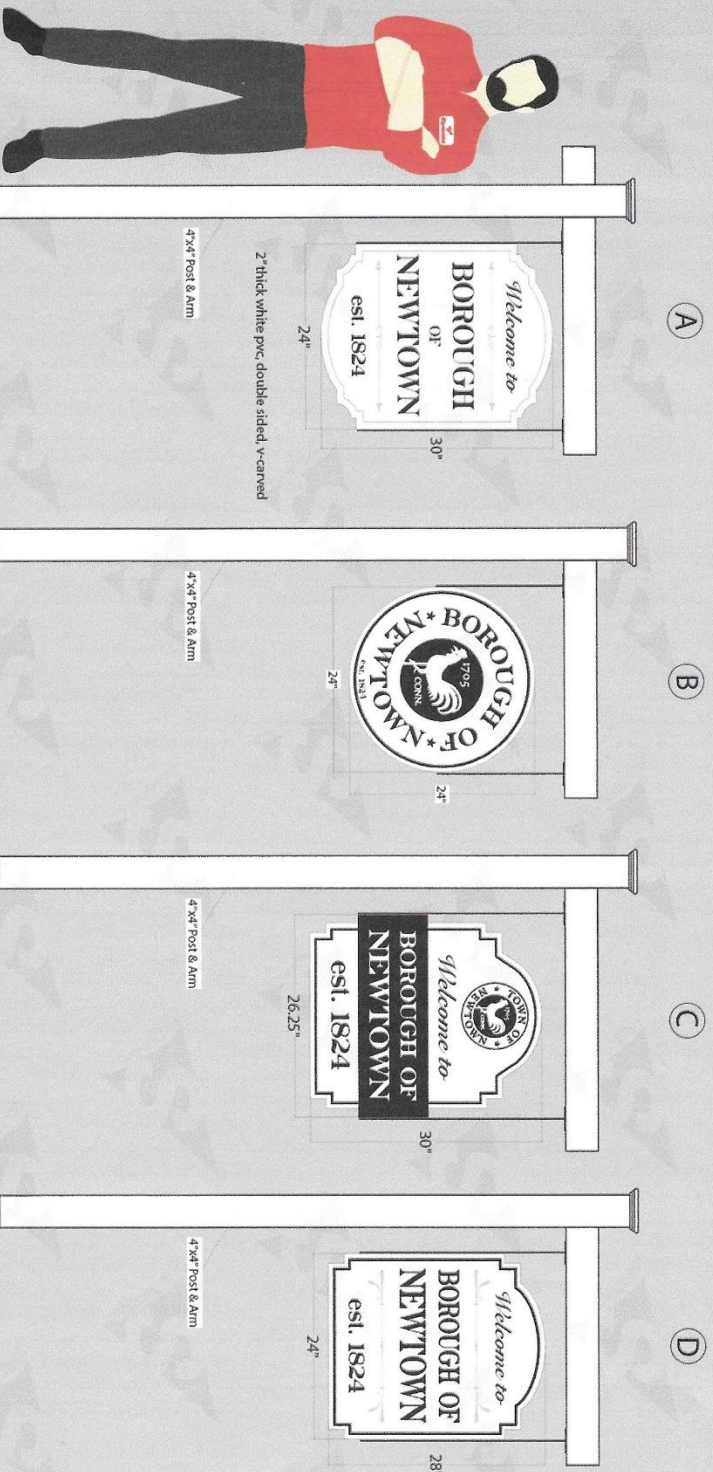
 venmo @AmerLeg202 Include luminary personalization in the Venmo comments section	<u>MAIL</u> Include luminary personalization on this form and mail form and check to: American Legion Post 202 PO Box 659 Newtown, CT 06470	<u>Newtown Municipal Center</u> 3 Primrose St, Newtown Monday – Friday 8:00am – 4:15pm Building Dept see Mary Pendergast Cash or check
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Name / personalization to be displayed on luminary:

Contact Information (optional): _____

Proceeds to support American Legion programs in the community.

For more information contact: Post Commander Donna A. Monteleone
AmericanLegionNewtown@gmail.com or (203) 577-9568



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Signarama

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