

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, October 11, 2022** in the Old Court Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:32p.m.

Present: Warden Jay Maher, Senior Burgess Chris Gardner, Burgess Anthony Baiad, Burgess Sarah Phillips, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez and Clerk Ann Scaia.

Absent: Burgess James Gaston, Burgess Bill Lucas, Burgess Jared Modzelewski and Tree Warden Rob McCulloch.

Also Present: 1 member of public.

Senior Burgess Gardner made a motion to accept the September 13, 2022 annual meeting minutes, seconded by Burgess Phillips and unanimously approved.

Burgess Baiad made a motion to accept the September 13, 2022 regular meeting minutes, seconded by Senior Burgess Gardner and unanimously approved.

Warden's Report: Warden Maher reported the Sugar Street Sidewalk project drawings are approximately 73% complete. He intends to convene with the Ad Hoc Sidewalk Committee between October and November. Warden Maher also reported the survey has been completed for the crosswalk on Queen Street/Church Hill Road project and drawings will be forwarded to Warden Maher soon.

Tree Warden's Report: In the absence of the Tree Warden McCulloch, Warden Maher reported the pruning of trees along Main Street, Glover Avenue and Queen Street has been completed.

Tax Collector's Report: Tax Collector Enriquez reported the for September 2022: Taxes Collectable \$201,006.78; Current Taxes: \$190,032.84; Back Taxes: \$12.48; Interest: \$439.00; Liens & Fees: \$0.00. Total Submitted to Treasurer to Date: \$147,500.00. Current Taxes Collected: \$188,864.11 representing 93.96%. Please review attached for September 2022.

Burgess Baiad made a motion to accept the Tax Collector's Report for September 2022, seconded by Burgess Phillips and unanimously approved.

Treasurer's Report: The September 2022 report presents: No deposit was made from the Borough Zoning Office. A deposit of \$42,000.00 was made from Tax Collector, Jodie Enriquez. A transfer of \$52,353.00 was made to cover last month's invoicing. A deposit of \$8,800.00 was made to reverse overpayment into Operating Account for last month's invoices. There was a transfer of \$62,683.33 into the ISC Account from the Borough Operating Account. A transfer of \$52,353.00 was transferred from the ISC Account to the Borough Operating Account. A transfer of \$11,883.33 was transferred from 6 mo. CD into Operating Account for Sidewalk appropriation. Interest on the 6 mo. CD was \$6.53 making a total of \$67,587.40. Please review attached report for September 2022.

Senior Burgess Gardner made a motion to accept the Treasurer's Report for September 2022, seconded by Burgess Phillips and unanimously approved.

Zoning Officer's Report: Nothing new was reported. Due to COVID, Joseph Chapman has moved his start date as the new Zoning Enforcement Officer to October 17, 2022.

Historic District: Burgess Phillips presented a life size mockup of the design for the Borough "Welcome" signs (see attached). It was agreed to utilize an arm for posting the signs rather than two posts. Burgess Phillips also presented the cost to produce 5 "Welcome to the Borough" signs. The Board of Burgesses agreed to proceed with producing the signs.

Burgess Phillips made a motion to approve funds up to \$9,123.75 to be taken out of the ARPA line item to produce and install five "Welcome to Borough" signs, seconded by Senior Burgess Gardner and unanimously approved.

Burgess Phillips will request an invoice outlining deposit and final balance due.

Burgess Phillips reported three borough residents have agreed to be on the Bicentennial Committee. They are Maureen Crick Owen, Daina Smith and Jessica Ragusa. Burgess Phillips will be approaching a few more borough residents for the committee. She hopes to have the first committee meeting in January 2023.

Sidewalks: Warden Maher reported the estimated cost to have Benesch produce drawings and a survey would be \$8,200.00 (\$5,000.00 and \$3,200.00 respectively) for the crosswalk at the Currituck connector. Senior Burgess Gardner stated though he supported the project, he wanted to pursue the other two sidewalk projects (Sugar Street and the Intersection at Church Hill Road and Queen Street) further before pursuing an additional project at this time. Warden Maher stated he would present and discuss this project at the next Ad Hoc Sidewalk Committee meeting.

Streets & Parks: Senior Burgess Gardner reported the summer flag will be replaced by the winter flag on Saturday, October 29, at 8:00am.

New Business: None

Old Business: None.

Public Participation: None.

**The regular meeting of the Board of Burgesses will be held on Tuesday, November 8, 2022
at 7:30p.m.**

**There being no further business, Senior Burgess Gardner made a motion to adjourn the
meeting at 8:12 p.m.,** seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

NEWTOWN BOROUGH TAX

MONTHLY REPORT THROUGH: SEPTEMBER 2022

TOTAL TAXES DUE FOR GRAND LIST 2021:		\$195,771.16
LAWFUL CORRECTIONS:	INCREASE	\$5,326.85
	DECREASE	-\$91.23
TAXES COLLECTABLE:		\$201,006.78

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$190,032.84
BACK TAX	\$12.48
INTEREST:	\$439.00
LIENS & FEES:	\$0.00
TOTAL COLLECTED TO DATE:	\$190,484.32

TOTAL SUBMITTED TO TREASURER TO DATE:	\$147,500.00
REFUND GIVEN FROM CURRENT YR TAX	\$0.00
BOUNCED CHECKS	\$0.00
	\$147,500.00

TAX COLLECTION SUMMARY:

GL 2021	TAXES COLLECTED	\$190,032.84	
	TAXES SUSPENDED	\$0.00	
	TRANSFERS	\$0.00	
	BOUNCED CHECKS	\$0.00	
	REFUNDS	-\$1,168.73	
	TOTAL CURRENT TAX COLLECTED	\$188,864.11	93.96%
	UNCOLLECTED TAXES	\$12,142.67	6.04%
	RE - OVERPAYMENTS	-\$1,815.34	

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2020 AND PRIOR:	
UNCOLLECTED TAXES	\$2.43
OVERPAYMENTS FROM PRIOR YEARS	-\$396.17
ADJUSTMENTS	\$0.00
TRANSFER (TO CURRENT YEAR)	\$0.00
BOUNCED CHECK FROM BT PAID	\$0.00

DATE:
10-Oct-22

SIGN: Jodie Enriquez
BOROUGH TAX COLLECTOR

			BOROUGH OF NEWTOWN					
			Treasurer's Report					
			Month Ending September 30, 2022					
			ACCOUNT 673	ACCOUNT 2470-D	ACCOUNT 873	TOTAL		
			Operating Account	Insured Cash Sweep	American Rescue Plan			
BEGIN 9/1/2022			\$250,021.23	\$279,474.99	\$237,439.69	\$766,935.91		
Interest Transfer			-\$21.23	\$21.23		\$0.00		
Transfer to Clerk's Account	check #328		-\$8,753.00			-\$8,753.00		
	check #330		-\$43,600.00			-\$43,600.00		
Transfer in from ICS Account			\$52,353.00	-\$52,353.00		\$0.00		
Deposit: from CD for sidewalk cleaning			\$11,883.33	\$0.00		\$11,883.33		
Deposit: overpayment reversal from CI			\$8,800.00					
Deposit from Tax Collector	YTD:\$182,000		\$42,000.00	\$0.00		\$42,000.00		
Transfer out to ICS Acct.			-\$62,683.33	\$62,683.33		\$0.00		
Interest earned 9/30/2022			\$21.92	\$527.90	\$20.82	\$570.64		
ENDING BALANCE 9/30/2022			\$250,021.92	\$290,354.45	\$237,460.51	\$769,036.88		
			CD ACCT 814 (3 month)					
			.30% APY matures 12/15/22					
BEGIN 9/1/2022			\$79,464.20					
transfer to Operating Acct			-\$11,883.33					
Interest earned 9/30/2022	.30 APY		\$6.53					
ENDING BALANCE 9/30/2022			\$67,587.40					
			Respectfully submitted 10/11/2022					



This is a color rendering of the design. Please note the colors are for viewing purposes only.
 Actual colors will be slightly different from colors shown.
 Changes to design may result in additional charges.

Proof 1 SP:js
22-04-11

JB: 30

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"Yes! We Do That."
 35 Eagle Rd. - Danbury, CT 06810
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Estimate

DATE	ESTIMATE NO.
9/22/22	22-04-11

NAME / ADDRESS
Borough of Newtown 45 Main Street POB 164 Newtown, CT 06470

Ship To

CONTACT / P.O.#		TERMS	DELIVERY	REP	PHONE	PROJECT	Send PROOF via:
SarahJean Phillips		50% / bal. COD	9/22/22			Historic District Si...	jaymaher1@ya...
QTY	ITEM	DESCRIPTION				COST	TOTAL
4/5 5 Sketch	carved hdu d/s	30" x 24" x 2" thick double sided hdu; v-carved Sign, White with Black , WELCOME TO BOROUGH OF NEWTOWN with gilded "Est. 1824"				980.00	4,900.00T
5	post & arm w...	4x4 x 10' wood post & arm; painted white; chamfered ends (to match previous order)				414.75	2,073.75T
	mes	message: Wood posts are breakaway per CT DOT					0.00T
10	hanging side s...	.25" x .75" x 28" hanging side strip black, Steel				75.00	750.00T
5	install	installation Assumes "normal digging conditions				230.00	1,150.00T
1	design	design charge (paid 9/26/22)				175.00	175.00T
1	sample	full size color print sample (paid 9/26/22)				75.00	75.00T
		Sales Tax				0.00	0.00

Orders cannot be cancelled or refunds issued after approval of art proof is received.

TOTAL \$9,123.75

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Accepted by: _____