

**BOROUGH OF NEWTOWN  
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, July 11, 2023** in the Lower Meeting Room at Edmond Town Hall, Newtown, CT. Warden Maher called the meeting to order at 7:38 p.m.

**Present:** Warden Jay Maher, Senior Burgess Chris Gardner, Burgess James Gaston, Burgess Maureen Crick Owen, Tax Collector Jodie Enriquez, Treasurer Paula Brinkman, Zoning Enforcement Officer Joe Chapman and Clerk Nicole Kullgren

**Absent:** Burgess Sarah Phillips, Burgess Jared Modzelewski, Tree Warden Rob McCulloch and Clerk Ann Scaia

**Also Present:** There were 2 members of public.

Burgess Maureen Crick Owen made a motion to accept the June 13, 2023 regular meeting minutes, seconded by Burgess James Gaston and unanimously approved. Burgess Chris Gardner abstained.

Greg Smith, 72 Main Street, representing The Newtown Village Cemetery Association attended the meeting to request funds for the Ram Pasture Foot Bridge from the ARPA Funds in the amount of \$38,500 (see attached documents presented to the Burgesses for review).

There was a short discussion about the design and that no other proposals for the use of the ARPA funds are before them.

Burgess James Gaston made a motion to appropriate \$38,500 from the ARPA funds to the Newtown Village Cemetery Association for the Ram Pasture Foot Bridge, seconded by Burgess Chris Gardner and unanimously approved.

**Warden's Report:** Warden Maher had nothing to report.

**Tree Warden's Report:** Due to Tree Warden McCulloch's absence, Warden Maher reported that Tree Warden McCulloch has contacted the state for the tree removal at 22 Main Street.

**Tax Collector's Report:** Tax Collector Enriquez reported that for the End of Fiscal Year June 2023: Taxes Collectable \$200,917.50; Current Taxes: \$202,210.23; Back Taxes: \$27.39; Interest: \$1,061.08; Liens & Fees: \$0.00. Total Submitted to Treasurer to Date: \$200,174.92. Current Taxes Collected: \$199,280.89 representing 99.19%. Please review attached for the End of Fiscal Year June 2023.

Burgess James Gaston made a motion to accept the Tax Collector's Report for End of Fiscal Year June 2023, seconded by Burgess Maureen Crick Owen and unanimously approved.

**Treasurer's Report:** The End of Fiscal Year June 2023 report presents: A deposit of \$218.00 was made from the Borough Zoning Office. A deposit of \$374.92 was made from Tax Collector, Jodie Enriquez. A transfer of \$53,800.00 was made to cover last month's invoicing. There was a transfer of -\$592.92 made into the ISC Account from the Borough Operating Account. A transfer of \$53,800.00 was transferred from the ISC Account to the Borough Operating Account. Interest on the 13 mo. CD was \$172.57 making a total of \$68,727.32. Please review attached report for End of Fiscal Year June 2023.

Burgess James Gaston made a motion to accept the Treasurer's Report for End of Fiscal Year June 2023, seconded by Burgess Maureen Crick Owen and unanimously approved.

Burgess Maureen Crick Owen made a motion to transfer \$1,944.73 from Data processing & \$208.32 from Trees & Maintenance to Street Lights, seconded by Burgess James Gaston and unanimously approved.

Burgess James Gaston made a motion to transfer \$8,278.23 from Sidewalks to Fire Hydrants, seconded by Burgess Chris Gardner and unanimously approved.

Burgess Chris Gardner made a motion to transfer \$825.00 from Legal Fees to Streets & Parks, seconded by Burgess Maureen Crick Owen and unanimously approved.

Burgess James Gaston made a motion to transfer \$285.00 from Advertising to Auxiliary, seconded by Burgess Chris Gardner and unanimously approved.

**Zoning Enforcement Officer's (ZOE) Report:** Zoning Enforcement Officer Joe Chapman gave a brief report about the miscellaneous variance applications recently received and enforcements being followed or that have been resolved. Burgess James Gaston requested an update on 13 Main Street, where the owner of the property was using the main level for his law business, but not habituating the upper level on a regular basis, as required by zoning regulation law. Mr. Chapman said he would discuss it with the Borough Zoning Commission and report back.

**Historic District:** Due to Burgess Phillips absence, there was nothing new to report.

**Sidewalks:** Warden Maher reported that at this time there is no update.

**Streets & Parks:** None

**New Business:** None

**Old Business:** None

**Public Participation:** None.

**The regular meeting of the Board of Burgesses will be held on Tuesday, August 8, 2023 at 7:30p.m.**

There being no further business, Burgess James Gaston made a motion to adjourn the meeting at 8:09 p.m., seconded by Burgess Chris Gardner and unanimously approved.

Respectfully submitted,

Nicole Kullgren  
Clerk

## Site Selection

### The mouth of Hawley Pond



#### Goal

To increase the accessibility of Ram Pasture, the Newtown Village Cemetery Association (NVCA) plans to erect a pedestrian footbridge across the brook to enable access to both sides of the pasture.

#### Background

The NVCA has maintained Ram Pasture since 1931 with a commitment to its preservation and public use. The Pasture is considered Newtown's central green, sitting at the intersection of routes 25 and 302. It serves as the foothold of Newtown's Historic District, and its preservation is linked to Mary Hawley's original intention with the property, where she had hoped to establish a public grounds similar to Elizabeth Park in Hartford. The Pasture is an untouched park where Newtown's children have always roamed.

The NVCA's annual maintenance of the Pasture includes mowing, tree work, pond maintenance, weed management and brush cutting, in addition to holding insurance and general administrative responsibilities.

A footbridge was proposed by the board in 2021 and the project was undertaken by Scudder & Greg Smith, where designs and site location were selected. Scudder served on the board of the NVCA for decades. We intend to dedicate this bridge to him, in remembrance of his lifelong care of the cemetery and Pasture, and a gesture to someone who built bridges across our community throughout his entire life.

**Project Design Specifications:**

Material: pressure treated pine

Dimensions: 20 ft long by 6 feet wide

Additional needs: cement footings, wood stain

**Estimated Cost:**

Contractor: Larry Miller

Materials: \$23,500

Labor: \$15,000

-----  
Total: \$38,500

**Proposed Design**  
Arched Garden Bridge



# NEWTOWN BOROUGH TAX

END OF FISCAL YEAR JUNE 2023

|                                      |          |              |
|--------------------------------------|----------|--------------|
| TOTAL TAXES DUE FOR GRAND LIST 2021: |          | \$195,771.16 |
| LAWFUL CORRECTIONS:                  | INCREASE | \$5,336.90   |
|                                      | DECREASE | -\$190.56    |
| TAXES COLLECTABLE:                   |          | \$200,917.50 |

## AMOUNTS COLLECTED TO DATE:

|                          |              |
|--------------------------|--------------|
| CURRENT TAX:             | \$202,210.23 |
| BACK TAX                 | \$27.39      |
| INTEREST:                | \$1,061.08   |
| LIENS & FEES:            | \$0.00       |
| TOTAL COLLECTED TO DATE: | \$203,298.70 |

|  |              |
|--|--------------|
| TOTAL SUBMITTED TO TREASURER TO DATE:    | \$200,174.92 |
| REFUND GIVEN FROM CURRENT & PRIOR YR TAX | \$3,123.78   |
| BOUNCED CHECKS                           | 0            |
|  | \$203,298.70 |
| BALANCE CHECKING                         | \$0.00       |

## TAX COLLECTION SUMMARY:

|         |                             |              |        |
|---------|-----------------------------|--------------|--------|
| GL 2021 | TAXES COLLECTED             | \$202,210.23 |        |
|         | TAXES SUSPENDED             | \$0.00       |        |
|         | TRANSFERS                   | \$53.41      |        |
|         | BOUNCED CHECKS              | \$0.00       |        |
|         | REFUNDS                     | -\$2,982.75  |        |
|         | TOTAL CURRENT TAX COLLECTED | \$199,280.89 | 99.19% |
|         | UNCOLLECTED TAXES           | \$1,636.61   | 0.81%  |
|         | TOTAL SUSPENSE              | -\$32.91     |        |
|         |                             | \$1,603.70   |        |
|         | OVERPAYMENTS                | -\$123.58    |        |

## NOTE:

|   |            |          |
|---|------------|----------|
| BACK TAXES OUTSTANDING FOR LIST 2020 AND PRIOR: |            |          |
| UNCOLLECTED TAXES                               |            | \$0.00   |
| OVERPAYMENTS FROM PRIOR YEARS                   |            | \$100.71 |
| ADJUSTMENTS                                     | \$116.63   |          |
| TRANSFER (TO CURRENT YEAR)                      | -\$53.41   |          |
| BOUNCED CHECK FROM BT PAID                      | \$0.00     |          |
| REFUNDS   | (\$141.03) |          |

DATE:

30-Jun-23

SIGN: Jodie Enriquez  
BOROUGH TAX COLLECTOR



# BOROUGH OF NEWTOWN

Treasurer's Report  
Fiscal Yr End June 30, 2023

|  | ACCOUNT 673<br>Operating Account | ACCOUNT 2470-D<br>Insured Cash Sweep | ACCOUNT 873<br>American Rescue Plan | TOTAL        |
|--|----------------------------------|--------------------------------------|-------------------------------------|--------------|
| BEGIN 6/1/2023                               | \$250,106.63                     | \$184,810.29                         | \$45,780.37                         | \$480,697.29 |
| Interest Transfer                            | -\$106.63                        | \$106.63                             |                                     | \$0.00       |
| Transfer to Clerk's Account                  |                                  |                                      |                                     |              |
| Check #343                                   | -\$15,000.00                     |                                      |                                     | -\$15,000.00 |
| Check #344                                   | -\$38,800.00                     |                                      |                                     | -\$38,800.00 |
| Transfer in from ICS Account                 | \$53,800.00                      | -\$53,800.00                         |                                     | \$0.00       |
| Deposit from Tax Collector YTD: \$200,174.92 | \$374.92                         | \$0.00                               |                                     | \$374.92     |
| Deposit Bldg/Zoning/Misc                     | \$218.00                         | \$0.00                               |                                     | \$218.00     |
| Transfer out to ICS Acct.                    | -\$592.92                        | \$592.92                             |                                     | \$0.00       |
| Interest earned 6/30/2023                    | \$89.06                          | \$922.85                             | \$50.47                             | \$1,062.38   |
| ENDING BALANCE 6/30/2023                     | \$250,089.06                     | \$132,632.69                         | \$45,830.84                         | \$428,552.59 |

## CD ACCOUNT 814

matures 1/15/24

|                                  |             |
|----------------------------------|-------------|
| BEGIN 6/1/2023                   | \$68,554.75 |
| Interest earned 6/30/2023 3% APY | \$172.57    |
| ENDING BALANCE 6/30/2023         | \$68,727.32 |

Respectfully submitted 7/11/2023

Paula Brinkman