

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, August 8, 2017** in the Borough Office at Edmond Town Hall, Newtown, CT. Warden Gaston called the meeting to order at 7:30 p.m.

Present: Warden James Gaston, Senior Burgess Joan Crick, Burgess Chris Gardner, Burgess Betsy Kenyon, Treasurer Paula Brinkman, Tax Collector Jodie Enriquez, Tree Warden Rob McCulloch, Zoning Officer Maureen Crick Owen and Clerk Ann Scaia

Absent: Second Senior Burgess Jay Maher, Burgess Bill Lucas and Burgess Anthony Baiad

Also Present: 4 members of the public.

Burgess Gardner made a motion to accept the July 11, 2017 regular meeting minutes,
seconded by Burgess Kenyon. Motion passed.

Burgess Kenyon made a re-motion to accept the June 13, 2017 regular meeting minutes,
seconded by Burgess Gardner. Motion passed.

Motions in July were not valid because the meeting wasn't noticed properly.

Public Participation: Dennis O'Connor and his wife Kimberly O'Connor, of 7 Baldwin Road, inquired how they could put in a formal request for sidewalks down Rt. 302. He is aware of a sidewalk being built at the bridge by the police station. He believed it would serve many neighborhoods and would allow safer foot traffic every day and during holiday events (Labor Day Parade, Tree Lighting, etc). Warden Gaston gave a brief overview of the typical costs of sidewalks and the Borough's budget for sidewalks. The O'Connor's asked if it would help to garner support from friends and neighbors. Warden Gaston suggested they write a letter outlining their proposal and have neighbors and friends sign it. Warden Gaston stated the proposed sidewalk will be on the agenda of the next Borough meeting on September 12 and suggested the O'Connor's present their letter with signatures. Melinda Cash, of 70 Main Street, asked whose jurisdiction is the speed limit down Main Street. Warden Gaston stated the Police Commissioner oversees speed limits.

Warden's Report: Warden Gaston read a letter received from Friends of Cyrenius H. Booth Library dated July 19th thanking the Borough for allowing a banner advertising their 42nd annual book sale to be displayed on Church Hill Railroad Bridge.

Tree Warden: Rob McCulloch reported stumps were grounded by the state. Burgess Chris Gardner will confirm if the tree on Mt. Pleasant has been cut down. There was one work order for 3 pine trees to be taken down at 36 West Street. Per the request at the last Borough meeting, Rob McCulloch acquired an estimate to have the trees and 20+ ornamental trees on Main Street. In 2010, only the trees were pruned at a cost of approximately \$16,500. To prune the trees and the ornamentals the cost would be approximately \$20,000. Typically, the job is completed in two stages (one side of Main Street in the Spring; other side of Main Street in the Fall). A contingency was placed in the quote of \$200/tree for replacing/repairing and broken cables. Lastly, the quote includes the trees in front of the Edmond Town Hall and the Cyrenius Booth Library. Rob McCulloch went on to say the ornamentals could be pruned during the winter, while the trees could be pruned in the Spring. Warden Gaston will revisit the project at the next Borough meeting on September 12. Rob McCulloch also mentioned the use of a Borescope which drills into a tree which reports on the consistency of the tree. The town's Borescope has been destroyed. However, he will contact the State Tree Warden and see if they have one and could the State Tree Warden assess our trees and removed as needed.

Tax Collector's Report: Tax Collector Enriquez reported the following for July 2017: Total Taxes Due for the List of 2016: \$189,140.85; Current Taxes: \$172,883.77; Back Taxes: \$0.00; Interest: \$135.93; Liens & Fees: \$24.00. Total Submitted to Treasurer to Date: \$35,900.00. Current Taxes Collected: \$172,883.77 representing 91.3%.

Burgess Gardner made a motion to accept the Tax Collector's Report for July 2017,
seconded by Burgess Kenyon and unanimously approved.

Burgess Kenyon made a re-motion from the July minutes to accept the Tax Collector's Report for June 2017, seconded by Burgess Gardner and unanimously approved

Treasurer's Report: Treasurer Paula Brinkman read the July 2017 report: A \$35,900.00 deposit was made from Tax Collector Jodie Enriquez making a total of \$35,915.62. A transfer of \$42,000.00 was made to cover last month's invoicing. Interest on the 15 mo. CD was \$72.51 making a total of \$74,666.06.

Senior Burgess Crick made a motion to accept the Treasurer's Report for July 2017,
seconded by Burgess Gardner and unanimously approved.

Burgess Kenyon made a re-motion from the July minutes to accept the Treasurer's Report for June 2017, seconded by Senior Burgess Crick and unanimously approved.

Senior Burgess Crick made a re-motion from the July minutes to transfer \$650.00 from Date Processing to Sidewalks, seconded by Burgess Gardner and unanimously approved.

Zoning Officer's Report: Maureen Crick Owen is the new Zoning Officer. She has an office set up in the municipal building in the Land Use department. Documents created will now be stored on the town server for safe keeping. A dedicated email has been created for both Borough Zoning Commission and the Borough Zoning Appeals. She is looking for feedback from a Borough perspective to improve the process. Set hours will be set up by September which will be reported in the newspaper. Zoning Officer Maureen Owen has begun fielding a couple of sign requests, one of which is Dental Associates. There is a public hearing on Wednesday, August 9, 2017 in the lower meeting room in the Edmond Town Hall on the Church Hill Village. Since the project is in the village district it will be reviewed by Hugh Sullivan, the architect on behalf of the Borough. Ron Bolmer will also be reviewing the project. There will most likely be another open public hearing regarding the project. There are 10 buildings with single level units accommodating approximately 70-75 occupants. In the Zoning Board of Appeals, we have 2 applications for hearing on August 30th (one on Main Street, the other on West Street). Lexington Gardens is moving along. Zoning Officer Maureen Owen will be meeting with Trinity Episcopal Church to replace signs. If there is a change in design, then Zoning Officer Maureen Owen will have the Historic District Commission review the designs.

Historic District: Burgess Kenyon reported that 3 more Alternates are needed. Burgess Kenyon and Stephanie Gaston will be reviewing candidates and will announce the alternates within the next 2 months.

Burgess Kenyon made a motion to reappoint Chuck Fulkerson as Commissioner of the Historic District, seconded by Senior Burgess Joan Crick and unanimously approved.

Sidewalks: No report due to Second Senior Burgess Maher's absence.

Streets & Parks: No report due to Second Senior Burgess Maher's absence.

New Business: Treasurer Paula Brinkman asked on the behalf of a friend if anyone would be willing to post a sign advertising the Yogafest on August 26th. Burgess Kenyon agreed to have a sign posted on her property. Treasurer Paula Brinkman will tend to its placement. Burgess Gardner reported the flagpole was painted and weeded. He also reported the need to replace a light on the flagpole. A work order will be placed with Eversource to replace the bulb. Burgess Gardner also will be coordinating the replacement of another bulb replacement that shines up on the south side. Senior Burgess Crick suggested we dress up Main Street. Warden Gaston suggested Senior Burgess Crick approach the two garden clubs in town to see if they would like to participate in further beautification of Main Street.

Old Business: None.

Public Participation: None.

The regular meeting of the Board of Burgesses will be held on Tuesday, September 12, 2017 at 7:30p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Kenyon made a motion to adjourn the meeting at 8:34 p.m., seconded by Burgess Gardner and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk



Friends of the C.H. Booth Library

25 Main Street • Newtown, CT 06470

203.426.4533

July 19, 2017

Warden James Gaston
Borough of Newtown
18 Main Street
Newtown, CT 06470

Dear Warden Gaston,

On behalf of the Friends of the C.H. Booth Library, I wish to thank you and your staff for the support offered to our 42nd Annual Summer Book Sale. Displaying our banner on the Church Hill Road railroad bridge provides valuable advertising for the book sale, and we appreciate your assistance.

The annual book sale is a community event involving approximately 100 volunteers working in conjunction to provide our town's public library with \$120,000 in donations, which serve to enhance its book and media collections, underwrite adult and children's programs, fund technology upgrades, and generally support library services.

All involved appreciated and acknowledged this support. We consider you and your staff a valued partner and true "Friends."

Kind regards,

Jim Maher
President
Friends of the C.H. Booth Library

NEWTOWN BOROUGH TAX

MONTHLY REPORT FOR: JULY 2017

TOTAL TAXES DUE FOR GRAND LIST 2016: \$189,140.85

AMOUNTS COLLECTED TO DATE:

CURRENT TAX:	\$172,883.77
BACK TAXES:	\$0.00
INTEREST:	\$135.93
LIENS & FEES:	\$24.00

TOTAL COLLECTED TO DATE:  \$173,043.70

CURRENT REFUNDS:

TOTAL SUBMITTED TO TREASURER TO DATE: \$35,900.00

TAX COLLECTION SUMMARY:

CURRENT TAXES COLLECTED:	 \$172,883.77 	91.3%
OVERPAYMENTS:	(\$180.65)	
CURRENT TAXES PENDING:	\$16,682.89 	8.8%

NOTE:

BACK TAXES OUTSTANDING FOR LIST 2015 AND PRIOR:	\$2,264.84
OVERPAYMENTS FROM PRIOR TAXES YEARS:	-1227.84

DATE:
8-Aug-17

SIGN: _____
BOROUGH TAX COLLECTOR

Borough of Newtown
Newtown, CT
Monthly Treasurer's Report
For month ending July 31, 2017

Beginning Balance (July 1, 2017) \$394,976.65

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
July 12, 2017	Tax Collector (YTD: \$35,900)	\$35,900.00

Interest income (July 31, 2017) \$15.62

Total Income \$35,915.62

Expenses (checks written)

Date	Payable To	Description	Amount
July 12, 2017	Treasurer's Acct (331)	check #246	\$42,000.00

Total Expenses \$42,000.00

Ending Cash Balance (July 31, 2017) \$388,892.27

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (July 31, 2017) \$388,892.27

15 MONTH CD ACCOUNT (#814) matures 1/28/18 **\$74,593.55**

Interest income (July 31, 2017)	interest 1.15%	\$72.51
TOTAL		\$74,666.06

Respectfully submitted on August 8, 2017