

**BOROUGH OF NEWTOWN
NEWTOWN, CONNECTICUT**

Minutes of the regular meeting of the Borough of Newtown Board of Burgesses on **Tuesday, October 10, 2017** in the Borough Office at Edmond Town Hall, Newtown, CT. In the absence of Warden Gaston, Second Senior Burgess Jay Maher called the meeting to order at 7:33 p.m.

Present: Second Senior Burgess Jay Maher, Senior Burgess Joan Crick, Burgess Chris Gardner, Burgess Bill Lucas, Burgess Betsy Kenyon, Burgess Anthony Baiad, Treasurer Paula Brinkman, Zoning Officer Maureen Crick Owen and Clerk Ann Scaia

Absent: Warden James Gaston, Tax Collector Jodie Enriquez and Tree Warden Rob McCulloch

Also Present: 2 members of the public.

Burgess Kenyon made a motion to accept the September 12, 2017 annual meeting minutes, seconded by Burgess Lucas. Senior Burgess Crick and Burgess Baiad abstained. Motion passed. **Burgess Gardner made a motion to accept the September 12, 2017 regular meeting minutes,** seconded by Burgess Kenyon. Senior Burgess Crick and Burgess Baiad abstained. Motion passed.

Public Participation: None.

Warden's Report: No report due to Warden Gaston's absence.

Tree Warden's Report: No report due to Rob McCulloch's absence.

Tax Collector's Report: No report due to Jodie Enriquez's absence.

Treasurer's Report: Treasurer Paula Brinkman read the September 2017 report: A \$7,500.00 deposit was made from Tax Collector Jodie Enriquez making a total of \$179,100.00. A transfer of \$17,000.00 was made to cover last month's invoicing. Interest on the 15 mo. CD was \$70.31 making a total of \$74,808.95.

Burgess Lucas made a motion to accept the Treasurer's Report for September 2017, seconded by Burgess Baiad and unanimously approved.

Zoning Officer's Report: As a follow up to September's regular meeting, Zoning Officer Maureen Owen reported that 13 Main Street went to the Borough Zoning Commission regarding the Main Street village district. The Borough Zoning Commission determined that the property did not need to make an application for village district for the demolition of a one car garage and building a two car garage based on the fact that you cannot see the garage from the street.

Zoning Officer Maureen Owen is still attempting to clarify the placement of chairs and tables at the front of the Dere Street Restaurant. She is in communications with the owner and waiting for clarification.

Newtown Savings Bank has opened at 32 Church Hill Road and there were a few issues that were addressed. Zoning Officer Maureen Owen confirmed to the facilities manager the need for 20' length parking spaces. The

bank also corrected a measurement issue with curbing in the parking lot. Lastly an agreement was made on the approval of a height restriction sign.

Zoning Officer Maureen Owen is working with Dental Associates regarding the placement of an A frame sign. Zoning Officer Maureen Owen will be talking with Auerbach Pediatrics at 25 Church Hill Road regarding the placement of a banner.

Faith Food Pantry will hopefully be pulling their foundation permit and begin building on the St. Rose property. Claris Construction is now located at 53 Church Hill Road.

Zoning Officer Maureen Owen has suggested the Borough Zoning Commission provide a copy of the Borough Historic District regulations to all members of the Main Street Village District and the members of the Borough to help inform and clarify the regulations and their impact.

Zoning Officer Maureen Owen was approached on the prospect of a food truck parking and operating at the Holy Cow property. She requested clarification on the Borough's regulations in regards to allowing food trucks in the Borough. It was suggested she seek out Warden Gaston for his perspective on the matter.

Lastly, a fence has been erected near 11 Church Hill Road. Zoning Officer Maureen Owen will be looking into the history and approval of the fence.

Historic District: Burgess Kenyon had nothing new to report.

Sidewalks: Second Senior Burgess Maher measured the proposed sidewalk along Rt. 302 from the bridge at Elm Street to Madison Drive to be 1,400 linear feet with an estimated cost of \$100,00 for concrete (life span of 40 yrs) and \$70,000 for asphalt (life span of 20 yrs). He stated if this were to be considered a possible capital improvement it would take several years to complete. At this juncture we do not anticipate state funding however this would be further investigated. Second Senior Burgess Jay Maher will talk with Warden Gaston and George Benson for possible funding options and the logistics involved in executing the proposed sidewalk.

Burgess Gardner offered his support in researching sources to fund the Rt. 302 proposed sidewalk.

Second Senior Burgess Maher gave an overview of three currently proposed sidewalks:

- 1) 65 Main Street to Martin Street – 500 linear feet; estimate cost - \$40,000
- 2) 35 Main Street – replacement sidewalk; estimated cost - \$8,000
- 3) Rt. 302 (Elm St. to Madison Drive) – 1,400 linear feet; estimated cost - \$100,000

Second Senior Burgess Maher stated the Borough has an annual allowance of \$15,000 in the budget. Special appropriations have been made in the past when projects have exceeded the budget.

Streets & Parks: Senior Burgess Maher had nothing new to report.

New Business: Burgess Gardner stated the winter flag will be raised on October 28, 2017 with the help of the Newtown Hook & Ladder and the Lion's Club.

Old Business: Treasurer Paula Brinkman inquired as to the status of 48 Main Street. Burgess Kenyon stated the house is on the market. The owners have yet to set a price.

Public Participation: Mr. & Mrs. O'Connor inquired if a "Go Fund Me" page could be utilized to raise funding for the proposed sidewalk along Rt. 302. Second Senior Burgess Maher stated he would raise the question with Warden Gaston and pursue legal counsel's opinion. He will then communicate his findings to Mr. & Mrs. O'Connor.

The regular meeting of the Board of Burgesses will be held on Tuesday, November 14, 2017 at 7:30p.m. in the Borough Office in Edmond Town Hall, Newtown, CT.

There being no further business, Burgess Kenyon made a motion to adjourn the meeting at 8:23 p.m.,
seconded by Burgess Baiad and unanimously approved.

Respectfully submitted,

Ann Scaia
Borough Clerk

Borough of Newtown
Newtown, CT
Monthly Treasurer's Report
or month ending September 30, 2017

Beginning Balance (September 1, 2017) \$524,217.36

OPERATING ACCOUNT (#673)

Income (Deposits)

Date	Description	Amount
Sept. 14,2017	Tax Collector (YTD: \$179,100)	\$7,500.00

Interest income (September 30, 2017) \$22.08

Total Income \$7,522.08

Expenses (checks written)

Date	Payable To	Description	Amount
September 12,2017	Treasurer's Acct (331)	check #248	\$13,000.00
September 13,2017	Treasurer's Acct (331)	check #249	\$4,000.00

Total Expenses \$17,000.00

Ending Cash Balance (September 30, 2017) \$514,739.44

Outstanding Checks	Payable To	Description	Amount
	Total Outstanding Checks		\$0.00

RECONCILED BANK BALANCE (September 30, 2017) \$514,739.44

15 MONTH CD ACCOUNT (#814) matures 1/28/18 **\$74,738.64**

Interest income (September 30, 2017)	interest 1.15%	\$70.31
TOTAL		\$74,808.95

Respectfully submitted on October 10, 2017