



TOWN OF NEWTOWN

COMMUNITY CENTER ADVISORY COMMITTEE

JULY 26, 2017

7:00 PM

TOWN HALL SOUTH, NEWTOWN, CT

PRESENT: Bill Buchler, Brian Hartgraves, Carla Kron, Brian Leidlein (7:11), Amy Mangold.

Also present: Larry Passaro, Commission on Aging, Christene Freedman, Riverbrook Regional YMCA, 1 press.

ABSENT: Andy Clure, Nicole Hockley, Maureen Crick Owen, Kinga Walsh, David Wheeler.

CALL TO ORDER: Mr. Buchler called the meeting to order with the Pledge of Allegiance at 7:03 pm.

VOTER COMMENT: None.

MINUTES: MR. BUCHLER MOVED TO APPROVE THE MINUTES OF THE JUNE 14, 2017 MEETING. SECOND BY MS. KRON. ALL IN FAVOR.

COMMUNICATIONS: None.

OLD BUSINESS:

Subcommittee reports:

Organizational Subcommittee: None.

Grants Donations & Funding Subcommittee: None.

Design Subcommittee: Ms. Kron and Ms. Mangold reviewed administrative office space options and office location for recreation staff. Discussion of current recreation staff offices and future of Town Hall South, the police station is planned to relocate to Fairfield Hills. Organization structure of the community center currently under discussion. Mr. Buchler said that the committee may consider making a recommendation of office location for staff overseeing the community center. Mr. Leidlein said that he would have a big issue of squeezing offices into the community center, taking away space from the community center for offices for people other than those who directly run the community center. Mr. Buchler suggested to decide on an organizational structure by August 9 and provide a recommendation by the first meeting in September.

Communications Subcommittee: None.

Review of Draft Time Line of Activities

Ms. Walsh had developed a time line of activities for review. ATTACHMENT A.

Coordination/Collaboration with Other Groups – no updates.

NEW BUSINESS:

Insights from Christene Freedman, YMCA Design Updates to Center's Offices

Mr. Buchler introduced Ms. Freedman, Development and Marketing Director, Riverbrook Regional YMCA. Ms. Freedman was invited to attend the meeting and share information regarding overall operating structure as the committee looks to gather information about development, fundraising, and marketing from established community centers in other towns in Connecticut. Ms. Freedman provided an overview of program fundraising, annual fund, overall development initiatives. The committee members brought up the need for a development component. Ms. Freedman discussed private fundraising, public and private grant support, STEAP grants, and strengths resulting in relationship building. Ms. Freedman shared event management as a component of fundraising and assessment of multiple events vs. one event. The committee discussed the management and distribution of scholarships, a financial aid committee review, and state model used for consideration of scholarships. Discussion of challenges for the need to raise funds. Organization chart and structure discussed. Ms. Freedman suggested looking at philanthropy.com, and others, she will send resources to the committee also referring to YMCA jobnet for job description overview. Ms. Freedman said that she is available for advice and offered her assistance going forward.

VOTER COMMENT: Mr. Passaro commented about the key locations for HVAC considerations and construction timeline.

ANNOUNCEMENTS: None.

ADJOURNMENT: THERE BEING NO FURTHER BUSINESS MR. HARTGRAVES MOVED TO ADJOURN. SECOND BY MR. BUCHLER. ALL IN FAVOR. Meeting adjourned at 8:26 pm.

Respectfully submitted,

June Sgobbo, Clerk

Attachment: Fall 2017 Timeline.

These are draft minutes and as such are subject to correction by the Community Center Advisory Committee at the next regular meeting. All corrections will be determined in the minutes at which they were corrected.

	w/o 7/31	7-Aug	14-Aug	21-Aug	28-Aug	4-Sep	11-Sep	18-Sep	25-Sep	October	November	Dec-17	Jan-18
GROUND BREAKING:	Possibly happening												
	Invite GE												
	Promote email, FB, press												
	Create "future home of.." sign (QA)												
Construction:	Estimates available												
	Finalize ground breaking date												
	Attend PB&SC++ meetings												
Fundraising Subcommittee*:	begin discussions												
Management Structure:	Finalize and present reco to BOS												
	Begin posting/search to fill position(s)												
	Expected start date												

* Per C&W, Pat Llodra, George Benson and QA, donations should be in cash versus material or "time". Logistical issues learned when building SHS led to this request.

++ PB&SC Meetings (per town website): 4th Tuesday of each month; at Reed School; 7pm