

Edmond Town Hall Board of Managers
Tuesday, January 9, 2018
Mary Hawley Room, Edmond Town Hall
45 Main Street, Newtown, CT
Chairman Margot Hall called the meeting to order at 6:30pm

Present: Marie Smith, Anna Wiedemann, Margot Hall, Jennifer Chaudhary, Jennifer Guman, Herb Rosenthal
Also Present: Operations Manager Sheila Torres, Theater Manager Tom Mahoney, Stephen Maxwell from National IPA, Mike Prindle and Al DiPaolo from Diakin

Public Participation – None

Report from Theater Coordinator – Mr. Mahoney reported that Christmas week was good. The 18th Cultural Arts is showing Citizen Kane. On Saturday the 20th there will be a comedy show to benefit the Education Connection. On Saturday the 27th they are having Mom's night out and they will be showing Brides Maids. The film next week is Daddy's Home 2. Mr. Mahoney also reported that he met with a coffee distributor but they have been non-responsive with pricing. It was decided that they will try a Keurig machine unless the demand is too much.

Ms. Chaudhary questioned if they are moving forward with the process with upcoming movies to Mr. Clure and Ms. Torres. Mr. Mahoney responded that he did e-mail Mr. Clure and in the future will also e-mail Ms. Torres.

Approval of Minutes – Ms. Wiedemann moved to approve the minutes of December 12, 2017 meeting. Ms. Chaudhary seconded, motion unanimously approved.

Correspondence – A donation for the cinema series was received.

Report from ORS Sub Committee – Ms. Chaudhary reported that they met earlier today and have revised job descriptions to be more in line with current business and where they see business going.

Report from Chairman – Ms. Hall thanked Ms. Torres for putting on a wonderful party for the employees. She and Ms. Torres met with the First Selectman and the Finance Director regarding the budget early today. They have also been asked to the LC meeting tomorrow to discuss the CIP request.

Report from Operations Manager – Ms. Torres reviewed her report (Attachment A). There was concern regarding the frozen water pipe and condensate pipes in the boiler room. Mr. Rosenthal articulated that Kaestle Boos should be contacted because this should not have been missed when they put in the boiler.

Presentation – Ms. Torres explained that she was looking into mini split ductless air conditioning units for the tenant spaces. She found Daikin in Brookfield that offers the type of unit they are looking for and they are part of National IPA which is a purchasing consortium for municipalities.

Al DiPaolo, District Manager with Daikin explained that they are major players in air conditioning. They handle the jobs from start to finish. Mike Prindle, Account Manager with Daikin explained their business.

Stephen Maxwell with National IPA then explained they are a national cooperative purchasing organization of which Daikin is a vendor. It can save time with putting a bid together and you can get pricing that is nationally leveraged. Each contract has been obtained through a RFP process by a Lead Agency.

Duane Langenwalter and Mary Fellows were not present to present.

Approval of monthly bills – Ms. Wiedemann moved to approve the bills for the building \$64,355.63 and \$9,084.19 for the theater for a total of \$73,439.82. Ms. Chaudhary seconded, motion unanimously approved.

UNFINISHED BUSINESS

VNA request to display a banner celebrating 100 years of service – Ms. Wiedemann is working with the VNA regarding the sign.

WiFi Silvermine Technologies proposals – Ms. Smith moved to accept proposal the from Silvermine Technology for WiFi support. Ms. Wiedemann seconded, motion unanimously approved.

NEW BUSINESS

Water softener system to serve the entire building – The water in the building is very hard. There is very expensive commercial equipment in the kitchen and because of the mineral build up, it is causing repairs or replacements. The building gets its water from Aquarion and is already treated. Mr. Rosenthal suggested contacting Aquarion because all the users on the line would have to have hard water. Ms. Chaudhary moved to table discussion regarding the water softener. Mr. Rosenthal seconded, motion unanimously approved.

Reconsideration of 2018/19 CIP projects – The current \$571,000 CIP was for the AC in the Alexandria Room and the Gym. It was a strong suggestion by the BOS and the BOF they do the AC in the Alexandria Room and the theater renovations and push off the gym AC. Mr. Rosenthal moved to change to the CIP as suggested. Ms. Chaudhary seconded, motion unanimously approved.

2018/19 ETH budget(Attachment B) – Mr. Rosenthal expressed concern regarding going to the BOS, BOF and the LC with such a large increase in their contribution. Last year was \$95,000 but they cut it back to \$10,000. Ms. Torres explained that one of the primary reasons for the increase was hiring new staff at market rate. Legal fees were budgeted at \$3000 but the past few years they used about \$800. They decided to decrease that line ½ to \$1,500.

Revenue was then discussed. The Town Historian has an office in the building and if the town wants him there, then they should pay. The space is prime reality and could be rented from \$12-\$15 per square foot. Having the Town Historian here costs ETH between \$10,000 and \$12,000 a year.

The current revenue line item for the Borough is Zero but last year they made a \$5,000 contribution. Mr. Rosenthal suggested putting \$5,000 in this year as well. He also suggested that a way to justify the ask to the town is show them what they believe is lost revenue.

Mr. Rosenthal moved to the adopt of the budget with the changes. Ms. Chaudhary seconded, motion unanimously approved.

Electronic payment/deposit service by Newtown Savings Bank – Ms. Torres explained that this will allow them to deposit the checks electronically. They would need to keep \$35,000 in the checking account for the service to be free. They keep \$25,000 in the checking account on a normal basis so they would need to move \$10,000 from savings to checking. Ms. Wiedeman motioned to move \$10,000 out of savings to checking to bring the account to \$35,000 so they will not be charge for electronic deposit. Ms. Chaudhary seconded, motion unanimously approved.

Create sub-committee to establish ETH Policies and Procedures –This is for policies and procedures for usage of the building. Ms. Smith moved to table setting up a sub-committee for policy and procures in the Edmond Town Hall. Mr. Rosenthal seconded, motion unanimously approved.

Changing/rescheduling Feb meeting date – Ms. Wiedemann move to cancel the February 13, 2018 and reschedule it for February 20, 2018. Ms. Guman seconded, motion unanimously approved.

COMMENTS from Board members - None

Having no further business meeting was adjourned at 9:18pm

Respectfully submitted,
Arlene Miles, Clerk

ETH MANAGER'S REPORT – January 9, 2018 – Sheila Torres

Highlights

- Frozen water pipe and condensate pipes in boiler room as result of cold weather. The new system was not designed with a heater to help offset the large amount of cold air that the boiler pulls in. McKinney expects to complete the repairs on 1/9/2018.
- Met with Selectman Dan Rosenthal to discuss budget. Suggestion was made to have financial processes brought under the town's umbrella and allowing staff time to be freed up for other needs. Selectman visited ETH on January 5th and saw the spaces, including the theater, gym, boiler room and rental spaces.
- The frigid weather has been a true challenge trying to keep attic pipes from freezing and never expecting the boiler room pipes to freeze, since this has never been an issue in the past. The boiler room temperature was always moderate with the old system.

Live Performances/Fundraisers/Theater Events Coming Up

- **Sat Jan 20** – Education Foundation Comedy Show Fundraiser
- **Sun Jan 21** – CVH Foundation Event, 1 pm to 3 pm
- **Sat Jan 27** – Mom's Night Out Event. Tom is working with Fisio Physical Therapy
- **Wed Feb. 14** – Treehouse Comedy (I am trying to get a sponsor. I called and spoke with one and they are open, but I have not closed the deal yet.)

In Progress

- **Liquor License** – Met with consultant, but have a lot to do to move this forward. Meanwhile went through the process of but consultant is hard to reach. I am trying to set up a meeting with him.
- **CIP**
- **Theater Team** – Spoke with Duane Langenwaller on phone but have not met with him yet, since we do not have a contract. He is on Board with the team approach.
- **On Back Burner:**
 - Cleaning solution system.
 - Electric dryers
 - Table replacement for Alex

Repairs

- Plan to turn water off on February 15 in order to complete plumbing repairs. That is the only day when we can close until 7 p.m.
- Had to repair the electric heaters in the hallways. They were running extremely hot. Also, had to have McKinney adjust the dampers on the new addition AC. The electric heaters will probably need to be replaced soon. They are missing parts, covers, etc and they do not have sensors.

Attachment 15

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET SUMMARY - PROPOSED BUDGET FISCAL YEAR 2017-2018 (draft 1.8.18)

The Board participated in six planning sessions to develop a vision for the Edmond Town Hall. As part of this work they are developing: a new fee schedule, an employee handbook, By-Laws, key policies, a vendor process and a plan to improve and strengthen the foundation of ETH and increase revenue by bringing performing arts, greater fees and other activities to our building. A five-year business plan is being developed to support the vision and the Board is reviewing and refining the restructuring work started in 2011 in light of changing needs based on the vision. During the past fiscal year the Board submitted a five-year CIP focused on preparing the building for new uses. They also increased movie prices by 33% for the first time in 20 years. The Board expects to roll out the vision, five year plan and related activities in FY 17/18. The 15/16 fiscal year saw a small profit due in large part to deferred maintenance. As unexpected expenses arose, priorities had to shift and not all planned work was completed. That deferred work must be done, however, and we are requesting greater assistance from the town to help us make these repairs. This year we plan to put aside and begin to fund a \$200,000 contingency fund to deal with unexpected emergencies and temporary payroll shortfalls.

	2014 /2015 ACTUAL 00's	2015 /2016 ACTUAL 00's	2016 /2017 ACTUAL 00's	ESTIMATED 2017/2018 00's	PROPOSED 2018/2019 00's	
BUILDING OPERATIONS						
EVENT REVENUE	128,335	159,761	163,700	164,600	168,600	
LEASE REVENUE	34,600	35,930	32,482	33,500	29,400	Declining due to Indecision regarding overlay district
OTHER REVENUE	32,793	14,208	13,495	13,700	20,200	Soda Machine, Incidentals, Seats
TOTAL BUILDING REVENUE:	195,728	209,899	209,677	211,800	218,200	
BUILDING EXPENDITURES						
TOTAL PERSONNEL EXPENSE	182,116	180,270	202,110	193,500	239,600	PT Thr position + substitute vacation/sick pay and increases
TOTAL UTILITIES	68,451	60,026	60,080	58,700	74,500	Used prepaid oil during FY 16/17
BUILDING MAINTENANCE	76,446	43,313	66,592	60,900	59,400	
MAINTENANCE CONTRACTS	32,611	12,730	13,308	15,800	26,400	Greater HVAC coverage; New Boiler and Gutters, Web Maintnnc.
INSPECTIONS	2,428	2,289	4,578	2,300	3,800	
TOTAL BUILDING MAINTENANCE	362,052	298,628	346,668	331,200	403,700	
TOTAL BUILDING REPAIRS	62,874	15,648	15,726	24,500	33,000	
TOTAL BUILDING IMPROVEMENTS	67,516	22,144	18,867	2,300	3,500	
FEES AND PROFESSIONAL SERVICES	3,935	9,795	6,061	3,800	4,700	Legal, Real Estate, Planning, Theater and other pros.
TOTAL BUILDING EXPENDITURES	496,377	346,215	387,321	361,800	444,900	
GROSS OPERATING PROFIT (LOSS) - BUILDING	(300,649)	(136,316)	(177,644)	(150,000)	(226,700)	
THEATRE OPERATIONS						
THEATRE REVENUE	303,495	288,286	349,934	318,200	358,000	
THEATRE EXPENDITURES	(242,574)	(232,844)	(283,532)	(272,500)	(306,900)	
GROSS OPERATING PROFIT (LOSS) - THEATRE	60,921	55,442	66,403	45,700	51,100	
OTHER REVENUE						
INVESTMENT INCOME	47,531	41,359	34,880	34,400	38,100	
DESIGNATED FUNDS - DONATIONS	0	0	5,226	0	0	
	47,531	41,359	40,105	34,400	38,100	
TOTAL GROSS OP PROFIT/LOSS (BLDG + THR)	(197,197)	(99,515)	(71,136)	(69,900)	(137,500)	
TOWN CONTRIBUTION	50,000	35,000	75,000	85,000	137,500	Amount necessary to break even
GRAND TOTAL PROFIT/(LOSS)	(142,197)	(4,515)	3,864	15,100	0	

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET - FISCAL YEAR 2018-2019 CONTROL DRAFT (BOM Approved ?????)

	(A) ACTUAL FY 2016-17 THRU 6/30/17	(B) APPROVED BUDGET 2017-18 00's	(C) ESTIMATED ACTUAL (EA) 2017-18 00's	(D) PROPOSED BUDGET (PB) 2018 -19 00's	Updated	FOOTNOTES
BUILDING REVENUE						
BUILDING RENTAL REVENUE - EVENTS						
ALEXANDRIA ROOM	50,963	33,100	53,000	55,000		Similar to previous year because we are at capacity
GYMNASIUM	43,413	44,200	47,100	44,200		
THEATRE	52,388	65,100	50,300	54,400		Fewer live performances
MEETING ROOMS	16,583	9,500	14,000	15,000		
MISCELLANEOUS	355	0	200	0		
TOTAL BUILDING EVENT REVENUE	163,700	151,900	164,600	168,600		
BUILDING RENTAL REVENUE - MONTHLY LEASES						
CHAMBER OF COMMERCE	4,168	4,000	4,100	4,100		
FORMER PARENT CONNECTION	163	4,000	200	0		Awaiting Borough Overlay approval
LOCAL ARTIST	2,778	4,000	4,100	0		Awaiting Borough Overlay approval
LATHROP SCHOOL OF DANCE	13,834	13,600	13,800	13,800		
ENRICHMENT CLUB	8,040	7,200	7,800	8,000		
BOROUGH OFFICE	3,500	3,500	3,500	3,500		
VNA THRIFT SHOP	0	0	0	0		
HISTORIAN OFFICE	0	0	0	0		Awaiting Borough Overlay approval
VAULT SPACE	0	0	0	0		Awaiting Borough Overlay approval
TOTAL BUILDING LEASE REVENUE	32,482	36,300	33,500	29,400		Lease revenue declining due to Indecision
OTHER REVENUE						
SALE OF THR SEATS/ SEAT ADOPTIONS	2,466	22,800	1,900	12,900		
ADVERTISING INCOME	0	0	0	0		
LIVE EVENTS	9,806	0	8,200	8,200		
BAR SALES	1,053	0	1,100	1,100		
SODA MACHINE	171	1,000	300	1,300		
GRANT INCOME	0	0	0	0		Mary Hawley Society not fully staffed
RESTORATION DONATIONS	5,226	4,000	2,200	6,000		
TOTAL OTHER REVENUE	18,721	27,800	13,700	20,200		
TOTAL BUILDING REVENUE	214,903	216,000	211,800	218,200		Revenue generated from space/event rentals business
THEATRE REVENUE						
TICKET SALES	157,946	114,200	153,300	160,000		
CONCESSIONS	160,285	160,500	130,300	160,300		
GIFT CERTIFICATES	1,665	2,100	1,700	1,700		
ON-SCREEN ADVERTISING	16,538	10,000	22,000	24,000		
SPECIAL EVENTS	13,441	0	10,900	12,000		
MISCELLANEOUS/ CONC. REFUNDS	59	100	0	0		
TOTAL THEATRE REVENUE	349,934	286,900	318,200	358,000		
NET OPERATING REVENUE (BLDG + THR)	564,837	502,900	530,000	576,200		Revenue generated from movie business

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET - FISCAL YEAR 2018-2019 **CONTROL DRAFT** (BOM Approved ??????)

Updated

FOOTNOTES

	(A) ACTUAL FY 2016-17 THRU 6/30/17	(B) APPROVED BUDGET 2017-18	(C) ESTIMATED ACTUAL (EA) 2017-18	(D) PROPOSED BUDGET (PB) 2018 -19	
OTHER REVENUE					
INVESTMENT INCOME					
HAWLEY TRUST	34,717	47,400	34,200	38,000	
BANK INTEREST	162	200	200	100	
TOTAL INVESTMENT INCOME	34,880	47,600	34,400	38,100	
GRAND TOTAL REVENUES	599,717	550,500	564,300	614,300	
BUILDING EXPENDITURES					
PERSONNEL					
SALARIES	190,692	180,600	181,300	216,300	Vacation coverage, unemployment and overtime 7.5% of salaries per town guidance
PAYROLL TAXES & UNEMPLOYMENT	11,418	12,400	12,200	16,223	
PERSONNEL CONTINGENCY	0	8,000	0	7,100	
TOTAL PERSONNEL EXPENSE	202,110	201,000	193,500	239,623	
BUILDING UTILITIES					
ELECTRICITY	32,899	40,600	31,100	36,467	Used stored oil instead of gas, in FY 15/16
GAS	20,160	33,700	20,600	30,082	
WATER	3,004	3,400	3,000	2,800	
TELEPHONE/INTERNET/CABLE	4,017	5,200	4,000	5,200	
TOTAL BUILDING UTILITIES	60,080	82,900	58,700	74,549	
BUILDING MAINTENANCE					
ADVERTISING/MARKETING	2,133	5,000	1,900	2,000	
BUILDING EQUIPMENT	2,898	3,000	4,800	3,000	
GENERAL MAINTENANCE	9,127	16,500	6,100	6,000	
PIANO TUNING	275	800	300	600	
CREDIT CARD CHARGES	1,343	2,500	1,700	899	
WEB DESIGN/SECURITY	0	1,000	0	3,000	
REFUSE REMOVAL	5,056	6,200	4,600	4,998	
BUILDING SUPPLIES	30,001	25,000	29,800	18,500	
SEASONAL DECORATIONS	291	1,100	100	1,000	
SCREEN PROTECTION/STOVE HOOD CLEANER	0	0	0	0	Moved to required inspections line 83 Infrastructure in CIP
INSTALL 15 WATER SAVING TOILETS	4,150	3,000	100	3,000	
PAINT 8 DORMERS	6,500	2,500	0	0	
ALEX - PAINT, GENERAL MNTCE	110	100	400	200	
LANDSCAPING	2,224	3,000	2,200	3,000	
INDOOR PAINT	0	0	0	8,000	
ELECTRICAL	2,410	0	2,500	0	
OFFICE SUPPLIES/NEEDS	5,546	5,000	6,400	5,200	
SUB TOTAL BUILDING MAINTENANCE (A)	72,063	74,700	60,900	59,397	
CONTRACTS - BUILDING MAINTENANCE					
HVAC MAINTENANCE	5,018	3,300	5,000	4,091	
GENERATOR MAINTENANCE	807	1,000	0	900	

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET - FISCAL YEAR 2018-2019 CONTROL DRAFT (BOM Approved ?????)

	(A) ACTUAL FY 2016-17 THRU 6/30/17	(B) APPROVED BUDGET 2017-18	(C) ESTIMATED ACTUAL (EA) 2017-18	(D) PROPOSED BUDGET (PB) 2018 -19	Updated	FOOTNOTES
ELEVATOR MAINTENANCE	1,320	1,200	1,300	5,000		
ALARM SYSTEM MAINTENANCE	1,424	0	900	0		
PEST CONTROL	1,860	2,000	1,900	1,852		
COMPUTER SUPPORT	2,080	3,000	2,300	6,000		
SNOW REMOVAL	1,920	4,100	1,900	5,000		
BOILER WATER TREATMENT	1,300	7,000	2,000	2,060		
WEB HOSTING	700	1,500	500	1,545		
TOTAL CONTRACTS - MAINTENANCE (B)	16,428	23,100	15,800	26,448		
BUILDING INSPECTIONS - REQUIRED						Increased due to fire marshall requirement
FIRE SUPPRESSION SYSTEM	195	0	200	1,500		
BOILER	240	0	200	240		
ELEVATOR	0	500	0	398		
KITCHEN HOOD SAFETY	395	400	400	600		
FIRE EXTINGUISHERS	448	400	400	1,055		
ALARM/PANIC MONITORING	500	600	1,100	3,793		
TOTAL INSPECTIONS - REQUIRED (C)	1,778	1,900	2,300	89,638		
TOTAL BUILDING MAINTENANCE (A + B + C)	111,485	99,700	79,000			
BUILDING REPAIRS						Infrastructure in CIP
BUILDING REPAIRS	9,191	5,000	5,200	7,000		
BUILDING REPAIRS - UNANTICIPATED	6,535	15,000	14,500	7,000		
IN-WALL DOWN SPOUTS	0	0	0	0		
2 WATER FOUNTAINS - MAIN LEVEL & GYM	6,005	5,000	300	0		
INSTALL PUMP IN SINK CLOSET	0	0	0	0		
REWIRE/MODERNIZE INDOOR LIGHTS	0	0	0	0		
INSTALL BALCONY SEATS	492	0	100	1,675		Infrastructure in CIP
REPAIR /REFINISH GYM FLOOR	0	13,000	0	0		Install dedication tags and numbers
REPAIR/INSTALL ALEX RM FLOOR	0	11,000	0	0		Infrastructure in CIP
ELECTRICIAN / FAN SYSTEM	0	0	0	5,000		
REPAIR ROOF TILES	0	6,000	0	3,000		
HVAC REPAIRS	4,350	10,000	3,600	4,000		
ALARM SYSTEM REPAIRS	0	0	800	800		Gym alarm repairs needed
PLUMBING	907	2,000	0	3,500		
ELECTRICIAN	0	0	0	1,000		
REPAIR/INSTALL ELECTRIC CLOCK	0	8,000	0	0		
POINTING OF S & W WALLS, CHMNY, 2 WNDWS	0	0	0	0		CIP
TOTAL BUILDING REPAIRS	27,480	75,000	24,500	32,975		

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET - FISCAL YEAR 2018-2019 CONTROL DRAFT (BOM Approved ?????)

	(A) ACTUAL FY 2016-17 THRU 6/30/17	(B) APPROVED BUDGET 2017-18	(C) ESTIMATED ACTUAL (EA) 2017-18	(D) PROPOSED BUDGET (PB) 2018 -19	Updated	FOOTNOTES
BUILDING IMPROVEMENTS / SPECIAL PROJECTS						
ALEXANDRIA ROOM IMPROVMENTS	0	0	1,000	0		Security Needs
SECURITY CAMERAS - THEATER	0	3,500	0	3,500		Security
INSTALL CONCESSION PANIC BUTTON	1,300	0	1,300	0		
INSTALL GYM AND HANDICAP DOORS	0	0	0	0		
RENOVATE BATHROOMS	0	0	0	0		
THEATER SAFETY IMPROVEMENTS	0	0	0	0		
INSTALL ELECTRIC HAND DRYERS - BTHRMS	0	5,000	0	0		
TOTAL BUILDING IMPROVEMENTS	1,300	8,500	2,300	3,500		
FEES AND PROFESSIONAL SERVICES						
MEETING MINUTES	2,000	1,800	2,000	1,658		
MEETING FACILITATION	3,285	0	400	0		
REALTOR SERVICES	0	0	0	0		Pending zoning changes
SECURITY EXPENSE	0	0	600	3,000		
LEGAL SERVICES	776	2,500	800	4,658		
TOTAL LEGAL AND PROFESSIONAL SERVICES	6,061	4,300	3,800	0		Contribution toward recurring expenses
RECURRING EXPENSES						
TOTAL BUILDING EXPENDITURES	387,300	471,400	361,900	444,943		
THEATRE EXPENDITURES						
FILM RENTALS	67,571	50,000	64,100	70,000		Increased at same ratio as revenue
CONCESSIONS	57,016	68,800	45,600	69,000		Based on 3 year rolling average to smooth variables
SALES & USE TAX	10,648	13,500	8,600	10,135		
SALARIES	101,845	111,000	97,700	128,997		7.5% of salaries per town guidance
PAYROLL TAXES	10,177	11,000	9,700	9,675		
ADVERTISING	15,857	9,000	16,700	8,827		
DIGITAL PROJECTOR SUPPORT	7,225	4,700	8,000	8,000		
SUPPLIES	683	200	200	699		
EQUIPMENT	5,063	0	16,600	0		
SPECIAL EVENTS	4,519	600	3,100	1,579		
MISCELLANEOUS/FILM TRANSPORT	2,948	500	2,200	306,912		
TOTAL THEATRE EXPENDITURES	283,552	269,300	272,500	751,854		
GRAND TOTAL EXPENDITURES	670,852	740,700	634,400	(137,554)		
TOTAL GROSS OPERATING PROFIT/LOSS (BLDG + THR)	(71,135)	(190,200)	(70,100)	137,500		
TOWN CONTRIBUTION	75,000	50,000	85,000	(54)		
GRAND TOTAL PROFIT / (LOSS)	3,865	(140,200)	14,900			

EDMOND TOWN HALL BOARD OF MANAGERS BUDGET - FISCAL YEAR 2018-2019 CONTROL DRAFT (BOM Approved ?????)

	(A) ACTUAL FY 2016-17 THRU 6/30/17	(B) APPROVED BUDGET 2017-18	(C) ESTIMATED ACTUAL (EA) 2017-18	(D) PROPOSED BUDGET (PB) 2018 -19	Updated	FOOTNOTES
	AUDITED 06/30/17	ACTUAL 06/30/17	ESTIMATED 06/30/18	ESTIMATED 2017-18		
FUND BALANCES						
RESTORATION/SAFETY (Operations)	15,600	15,600				
UNDESIGNATED FUNDS (Contingency)	227,574	227,574				
DESIGNATED FUNDS (Donations)	34,180	34,180				
	<u>277,354</u>	<u>277,354</u>	<u>-</u>	<u>-</u>		