



**TOWN OF NEWTOWN**  
**Fairfield Hills Authority**  
**MINUTES**

**The Fairfield Hills Authority Planning Advisory Subcommittee held on July 6, 2017 in Shared Meeting Room 3 at the Municipal Center, 3 Primrose Street, Newtown CT 06470**

*These minutes are subject to the approval of the FHA Sub-committee at their next meeting.*

**Present:** Roger Cyr, Carl Samuelson, John Moore, Amy Mangold, Bob Rau, George Benson, Christal Preszler, Wes Thompson

**Absent:** Fred Hurley, Ross Carley, Terry Sagedy

**Public Participation:** none

**Also Present:** Kim Chiappetta (clerk)

The meeting was called to order at 9:02 am

**Public Participation:**  
none

**Minutes:**

Mr. Cyr asked for a motion to accept the minutes of June 14, 2017. Christal entertained. Amy seconded and all were in favor.

**Business:**

a. Review Long Term Goals:

Kim distributed copies of the "Long Term Goals" and Roger read them to the committee members. He explained that this list was developed based upon a memo from the First Selectman dated November 30, 2016. Afterward he asked if anyone had any questions or additions, and informed the group that they could email Kim with updates after the meeting.

b. Assign single point of contact:

Roger informed the subcommittee members that Kim volunteered to be single point of contact. Kim recommended having a spreadsheet of campus activities that would reside in a shared drive location that could be accessed by all, in place of communicating via emails. Members agreed that this would be a better option. Kim will contact the IT department to see if it is possible to have a shared drive location established.

c. Review of Parks & Rec responsibilities and accountability regarding campus maintenance.  
– Amy:

George asked if the group could discuss item number 5 “Campus Development and the Master Plan” from the “Long Term Goals” list. The group agreed. George explained that this concern probably arose from discussions regarding the Community Center at the time. Christal added that another driving factor could have been the police station moving to the Fairfield Hills campus.

Continuing the conversation of processes, Carl informed members that Parks & Rec currently manages fields used for approved sports groups which are categorized. These teams are non-profit and are composed of 80% Newtown residents. There are periods during the season when there is left over field time that can be used for premier and semi-pro teams. Parks & Rec can rent the fields to these teams, but don’t want to contradict campus regulations. Carl asked if campus fields are handled differently from event space. (Events on the Fairfield Hills campus are only extended to not-for-profit groups serving Newtown.) Wes added that changes should not be made that may negatively impact the Parks & Rec process. Carl expressed concerns with allowing teams that are not non-profit on other town fields, but not being able to have these team use the on campus fields. The rules should be consistent. Christal added that sports games are turning into events with additions such as food, music, etc. Carl mentioned the need for a master calendar for the Fairfield Hills campus activities. Wes asked if there were benefits to leveraging the existing Parks & Rec process, but Carl said it may not be best for everyone. The group discussed a municipal website software called Civic Lift, and members identified pros and cons of this newer software. Christal informed everyone that IT is assisting with a review.

Carl asked if it were possible to draft a group policy. When the Parks & Rec field use policy was drafted it took 2-years to identify contradictions and make revisions. Christal mentioned the increased popularity in campus events, but the campus does not have the staff to manage opening events to for profit groups. George explained to the group that only allowing not-for-profit groups is a zoning regulation which was made with the thought that the money should not be made off town lands. All campus permits are written in zoning regulations. Carl emphasized the need to ensure all groups are on the same page, and expressed that for profit teams can rent fields at Newtown High School. Wes mentioned an example of working with Edmond Town Hall to make it self-sustaining, and that the Borough regulations are written loosely to allow non-profits without a 501C3. He clarified that 501C has 11 categories. Christal mentioned the overall benefits of an established event area on campus that would then allow to open events to for-profit groups.

Carl asked for clarification of commercial zoning on the Fairfield Hills campus for profit. George explained that the land can be leased for profit, but events are not for profit. Roger asked if regulations only pertains to fields, and George clarified the regulations also cover events. George further clarified that everything on campus is regulated by zoning specific to the Fairfield Hills campus. New fields would have to be go through the planning and zoning process, but events do not.

Kim explained the process for accepting applications and approving events on campus. She added that she is currently working with a third-party who manages the Fairfield Hills.org website to have it updated to route to the new Fairfield Hills Events and Information page on the town website. A discussion then ensued regarding the benefits of an event field.

Roger returned the conversation to using existing software to better coordinate cross-department processes. It was identified that there are actually 2 needs: 1. an internal tracking that would be used to better identify all campus activities, and 2. a calendar to identify campus activities open to the public.

The conversation was then directed to item number 1 of the Long Term Goals “Parks & Rec responsibilities and accountability regarding campus maintenance”. Amy distributed the Parks & Rec budget summary that was documented by Carl. This document summarized all expenses on the campus including athletic fields. Carl provided the example that the Streetscape plan did not include irrigation for the new plantings and that watering the plantings would become the responsibility of Parks & Rec. This will included added costs for extra- long hoses that may require frequent replacement. He added that he worked with LRM to have irrigation sleeves, (provided by Parks & Rec), installed while the areas were being dug out for the sidewalks. This will make it easier to install a watering system at a later date. Carl emphasized these additional types of tasks that are the responsibility of Parks & Rec, and asked that future projects better identify these needs.

The group then concluded the meeting discussing the importance of communication and the effect one group’s actions may have on others. Everyone agreed that it is necessary to document common needs and goals for the campus.

The group established that through to the end of July, it would meet every other week. After this period the Sub-committee will meet on a monthly basis. Do every other week for remainder of month. Next meeting Thursday, July 20<sup>th</sup> at 9 a.m.

**Adjournment:** With no further business, Roger Cyr made a motion to adjourn, Christal Preszler seconded and the meeting was adjourned at 9:58 am.

*Respectfully submitted,  
Kimberly Chiappetta, Clerk.*

3 Primrose Street  
Newtown, CT 06470  
Tel. (203) 270-4282  
Fax (203) 270-4205  
www.fairfieldhills.org



**TOWN OF NEWTOWN**

**Fairfield Hills Authority  
Planning Advisory Sub-Committee**

**Long Term Goals**

1. Parks & Rec responsibilities and accountability regarding campus maintenance
  - a. Review of Parks & Rec responsibilities/accountability - Amy
  - b. Share with FHA members– Co-chairs
  - c. Document to improve procedures and communication - TBD
2. Clarification of when Permits are required
  - a. Land Use
  - b. Events – Kim
  - c. Document procedures - TBD
3. Field Use Process
  - a. Sports related
  - b. Event related
4. Campus activity regulations
  - a. Events – Kim
5. Campus Development and the Master Plan
  - a. Process for evaluating proposals
  - b. Identify key players in process
  - c. Document process for both internal and applicants

Requested Event Date \_\_\_\_\_.

**Fairfield Hills Campus Use Application - Special Events**

**Town of Newtown, Fairfield Hills Authority**

**3 Primrose Street**

**Newtown, CT 06470**

**Attention: Kim Chiappetta**

**Phone (203) 270-4271 Fax (203) 270-4278 Email: kimberly.chiappetta@newtown-ct.gov**

For new large events, this application must be filed a minimum of 6-months prior to the event date. For all other yearly or smaller events, this application must be filed a minimum of 60 working days prior to the event date.

The completed application form will be reviewed and upon approval of the request, the applicant will be contacted in writing with formal approval for the event to take place.

Date of Application \_\_\_\_\_

Name of Event & Nature of activity \_\_\_\_\_

\_\_\_\_\_

**Organization Information:**

Name of Organization \_\_\_\_\_

Type of Organization \_\_\_\_\_

Phone Number \_\_\_\_\_ (day) \_\_\_\_\_ (evening)

Website of organization or event \_\_\_\_\_

Non-Profit Tax Exempt Number \_\_\_\_\_

*(A copy of your organization's tax-exempt certificate must be provided with application.)*

**Contact Information:**

Name and Address of Applicant/Supervisor of activity \_\_\_\_\_

Phone number of Applicant/Supervisor of activity \_\_\_\_\_ (home) \_\_\_\_\_ (other)

Email address of Applicant /Supervisor of activity \_\_\_\_\_

**Event Details:**

**When:**

Set-up Dates & Time: Start: \_\_\_\_\_ (AM/PM) End: \_\_\_\_\_ (AM/PM)

Event Dates & Time: Start: \_\_\_\_\_ (AM/PM) End: \_\_\_\_\_ (AM/PM)

**Where:**

Location where activity will be held \_\_\_\_\_

*(Please also identify location on campus map.)*

**Attendance/Fees/Insurance:**

Estimated number of attendees \_\_\_\_\_ youth \_\_\_\_\_ adults

Are you requesting a donation or charging a fee or admission? **yes** / **no** Amount \$ \_\_\_\_\_

How will proceeds be used? \_\_\_\_\_

Insurance information provided? **yes** / **no** *(Certificate of insurance must be on file 30 days prior to event date.)*

Is event open to the general public? **yes** / **no**

**Please identify locations of the following on the campus map:**

**Food & Beverages:**

Do you request permission to serve food? **yes** /no

Will there be food trucks? **yes** /no If yes, please provide max. requested number: \_\_\_\_\_

Do you request permission to serve alcohol? (Special permit required.) **yes** /no

If yes to alcohol, please contact Kim Chiappetta – 203-270-4271 – [Kimberly.chiappetta@newtown-ct.gov](mailto:Kimberly.chiappetta@newtown-ct.gov).

**Vendors:**

Will there be vendors? **yes** /no If yes, please provide max. requested number: \_\_\_\_\_

**Portable Toilets:**

Will there be portable toilets? **yes** /no If yes, please provide max. requested number: \_\_\_\_\_

If yes to any of above, contact: Suzette LeBlanc - 203-270-4189 - [suzette.leblanc@newtown-ct.gov](mailto:suzette.leblanc@newtown-ct.gov).

**Tents:**

Will tents be set up? **yes** /no Size of tents: \_\_\_\_\_ square feet total.

If yes, contact: Lynn Kovack - 203-270-4261 - [lynn.kovack@newtown-ct.gov](mailto:lynn.kovack@newtown-ct.gov).

Will there be cooking under the tent(s)? **yes** /no

If yes, contact: Rich Frampton - 203-270-4370 - [richard.frampton@newtown-ct.gov](mailto:richard.frampton@newtown-ct.gov).

**Signage:**

Do you plan on posting signs? **yes** /no locations: \_\_\_\_\_

If yes, refer to "When to Contact Town of Newtown Departments" for contacts.

**Please review the "When to Contact Town of Newtown Departments" reference sheet to ensure you have all necessary approvals for the event.**

**PLEASE NOTE:**

1. **THE GROUNDS MUST BE LEFT IN THE CONDITION THEY WERE FOUND.**
2. Application must be received at a minimum of 60 days prior to proposed event date.
3. Certificate of Insurance from organization requesting event must be on file with the Fairfield Hills Authority office 30 days prior to the proposed event date.
4. Space availability must be verified by the Parks and Recreation Department.
5. **People must remain 15-feet away from buildings. This includes all related activities and set-up:** vendors, tents, food & beverage and portable toilets.
6. Locations, number and size of signs must be approved by the Land Use Agency.
7. Bathroom facilities and potable water are not available.
8. There is an applicable **Campus Use Fee** which is based upon estimated attendance. This Fee can be up to \$250.
9. Damage to Fairfield Hills property is the responsibility of the event organizer; this includes using spray paint on grass or pavement.
10. Services provided by Town departments for event support **may incur additional charges.**
11. **CHANGES REQUESTED TO LOCATION, OR ADDITION OF TENTS AND/OR FOOD MADE WITHIN DAYS PRIOR TO THE EVENT MAY NOT BE APPROVED.**

**Hold Harmless / Indemnity Clause:**

To the fullest extent permitted by law, the applicant will indemnify, defend and hold harmless the Town of Newtown, and all of its elected or appointed directors, officers, officials, agents, employees and members of all its boards and commissions, from and against any/all claims, actions, damages, losses and expenses, including but not limited to attorney's fees, for any actual or alleged injury to any person or persons, including death, or any damage to or destruction of property, arising out of or in connection with the applicant's use, conduct or management of the Fairfield Hills campus, or any condition created by the applicant in or about the Fairfield Hills campus, during the time that it was occupied or otherwise being used by the applicant.

The applicant's obligation to hold harmless, defend and indemnify the Town of Newtown, and all of its elected or appointed directors, officers, officials, agents, employees and members of all of its boards and commissions, extends to the use, conduct or management of the Fairfield Hills campus by any licensee, partner, director, agent, employee, volunteer, invitee or contractor of the applicant.

**Signature of applicant:** \_\_\_\_\_

**Date:** \_\_\_\_\_





| <b>Fairfield Hills Special Events - Approved Events</b><br><b>When to Contact Town of Newtown Departments....</b>                                                                                                                                                                                                                                                                                                        |                                          |                                        | Town Use Only                                                                                   |                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------------------|-------------------------------|
|                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |                                        | Event Name                                                                                      |                               |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |                                        | Event Date                                                                                      |                               |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |                                        | Estimated Event Size*                                                                           |                               |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |                                        | ___ Small (up to 150 attendees)<br>___ Medium (151-500 attendees)<br>___ Large (501+ attendees) |                               |
| * fire, EMS and / or police may be required based on event size and type                                                                                                                                                                                                                                                                                                                                                 |                                          |                                        | Alcohol? y___n___                                                                               | Athletic Event?* ___yes___no  |
|                                                                                                                                                                                                                                                                                                                                                                                                                          |                                          |                                        | Multiday? y___n___                                                                              | Nighttime Event?* ___yes___no |
| <b>All Star Transportation</b><br><input type="checkbox"/> setting up shuttle service if needed                                                                                                                                                                                                                                                                                                                          | <b>Rich Dufour</b>                       | <b>203-304-9778</b>                    | <b>rich.dufour@all-startransportation.com</b>                                                   |                               |
| <b>Borough Warden</b><br><input type="checkbox"/> hanging promotional banner across Queen Street                                                                                                                                                                                                                                                                                                                         | <b>James Gaston</b>                      | <b>203-426-2500</b>                    | <b>okjt@aol.com</b>                                                                             |                               |
| <b>Building Department</b><br><input type="checkbox"/> permits for generator use<br><input type="checkbox"/> permits for tents bigger than 900 sq. ft<br><input type="checkbox"/> set up inspection of stages, scaffolds, tents during business hours                                                                                                                                                                    | <b>John Poeltl</b><br><b>Lynn Kovack</b> | <b>203-4260</b><br><b>203-270-4261</b> | <b>john.poeltl@newtown-ct.gov</b><br><b>lynn.kovack@newtown-ct.gov</b>                          |                               |
| <b>Fairfield Hills</b><br><input type="checkbox"/> Certificate of Insurance<br><input type="checkbox"/> any changes to event details, layout<br><input type="checkbox"/> additional event questions                                                                                                                                                                                                                      | <b>Kim Chiappetta</b>                    | <b>203-270-4271</b>                    | <b>kimberly.chiappetta@newtown-ct.gov</b>                                                       |                               |
| <b>Health Department</b><br><input type="checkbox"/> permits for serving food other than prepackaged foods (must be approved at least two weeks prior to the event)<br><input type="checkbox"/> questions regarding port-a-potties<br><input type="checkbox"/> #, placement of trash receptacles / frequency of disposal (large or multiday events)<br><input type="checkbox"/> questions regarding handwashing station: | <b>Suzette LeBlanc</b>                   | <b>203-270-4189</b>                    | <b>suzette.leblanc@newtown-ct.gov</b>                                                           |                               |
| <b>Horse Guard</b><br><input type="checkbox"/> overflow parking                                                                                                                                                                                                                                                                                                                                                          | <b>Major Gordon J. Johnson</b>           | <b>203-426-9046</b>                    | <b>stonybrookfarm@charter.net</b>                                                               |                               |
| <b>Land Use</b><br><input type="checkbox"/> questions regarding approved uses on campus<br><input type="checkbox"/> access to fire hydrants for cooking purposes<br><input type="checkbox"/> determine if ambulance or fire department presence is necessary                                                                                                                                                             | <b>George Benson</b>                     | <b>203-270-4279</b>                    | <b>george.benson@newtown-ct.gov</b>                                                             |                               |
|                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Cathy Monckton</b>                    | <b>203-270-4354</b>                    | <b>cathy.monckton@newtown-ct.gov</b>                                                            |                               |
| <input type="checkbox"/> approval for promotional signage within the borough                                                                                                                                                                                                                                                                                                                                             | <b>Jean St. Jean</b>                     | <b>203-270-4277</b>                    | <b>n/a</b>                                                                                      |                               |



|                                    |                                                                                                                         |                                       |                              |                                        |
|------------------------------------|-------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------|----------------------------------------|
| <b>Parking</b>                     | <b>Reed Intermediate School</b>                                                                                         | <b>Bea Gellert</b>                    | <b>203-270-4880</b>          | <b>gellertb@newtown.k12.ct.us</b>      |
|                                    | <input type="checkbox"/> permission for parking or shuttle locations                                                    |                                       |                              |                                        |
|                                    | <input type="checkbox"/> use of parking lot lights if needed                                                            |                                       |                              |                                        |
|                                    | <b>Newtown High School</b>                                                                                              | <b>Mark Pompano, Dir. of Security</b> | <b>203-270-6121</b>          | <b>pompanom@newtown.k12.ct.us</b>      |
|                                    | <input type="checkbox"/> permission for parking or shuttle locations                                                    |                                       |                              |                                        |
|                                    | <input type="checkbox"/> use of parking lot lights if needed                                                            |                                       |                              |                                        |
|                                    | <b>Newtown Middle School</b>                                                                                            | <b>Sue Zimmerman</b>                  | <b>203-426-7639</b>          | <b>zimmermans@newtown.k12.ct.us</b>    |
|                                    | <input type="checkbox"/> permission for parking or shuttle locations                                                    |                                       |                              |                                        |
|                                    | <input type="checkbox"/> use of parking lot lights if needed                                                            |                                       |                              |                                        |
| <b>Parks and Recreation</b>        |                                                                                                                         | <b>Roseann Reggiano</b>               | <b>203-270-4373</b>          | <b>roseann.reggiano@newtown-ct.gov</b> |
|                                    | <input type="checkbox"/> Use of trail - unlock gates for access                                                         |                                       |                              |                                        |
| <b>Public Works</b>                |                                                                                                                         | <b>Arlene Miles</b>                   | <b>203-270-4301</b>          | <b>arlene.miles@newtown-ct.gov</b>     |
|                                    | <input type="checkbox"/> recycling receptacles                                                                          |                                       |                              |                                        |
|                                    | <input type="checkbox"/> miscellaneous - note: weekend work will incur an additional charge                             |                                       |                              |                                        |
| <b>Newtown Fire Marshal</b>        |                                                                                                                         | <b>Rich Frampton</b>                  | <b>203-270-4370</b>          | <b>richard.frampton@newtown-ct.gov</b> |
|                                    | <input type="checkbox"/> cooking under tents                                                                            |                                       |                              |                                        |
|                                    | <input type="checkbox"/> blocking / closing any roads                                                                   |                                       |                              |                                        |
|                                    | <input type="checkbox"/> using tents - tent certificates must match the tag on the tent                                 |                                       |                              |                                        |
|                                    | <input type="checkbox"/> inspection of any tent larger than 1,200 square feet                                           |                                       |                              |                                        |
| <b>Newtown Hook and Ladder</b>     |                                                                                                                         | <b>Ray Corbo</b>                      | <b>203-426-4155</b>          | <b>newtownfirechief@gmail.com</b>      |
|                                    | <input type="checkbox"/> determine if fire dept is required (required for all large or nighttime event)                 |                                       |                              |                                        |
|                                    | <input type="checkbox"/> determine costs for fire dept presence                                                         |                                       |                              |                                        |
| <b>Newtown Police Department</b>   |                                                                                                                         | <b>Sgt. Silver</b>                    | <b>203-270-5841</b>          | <b>jeffrey.silver@newtown-ct.gov</b>   |
|                                    | <input type="checkbox"/> determine if police presence is required (required for all races and large or nighttime event) |                                       |                              |                                        |
|                                    | <input type="checkbox"/> determine costs for police presence                                                            |                                       |                              |                                        |
| <b>Newtown Volunteer Ambulance</b> |                                                                                                                         | <b>Mike Collins</b>                   |                              | <b>chief@newtown-ambulance.org</b>     |
|                                    | <input type="checkbox"/> determine if ambulance presence is required (if not already required by the town)              |                                       |                              |                                        |
|                                    | <input type="checkbox"/> determine costs for ambulance presence                                                         |                                       |                              |                                        |
| <b>Newtown Youth Academy</b>       |                                                                                                                         | <b>Maggie Conway</b>                  | <b>203-426-0088 (main #)</b> | <b>mconway@nyasportsfitness.com</b>    |
|                                    | <input type="checkbox"/> for use of NYA facilities / parking                                                            |                                       |                              |                                        |
| <b>Helpful Tools</b>               |                                                                                                                         |                                       |                              |                                        |
|                                    | <input type="checkbox"/> 5K Mapmyrun.com                                                                                |                                       |                              |                                        |

TOWN HALL SOUTH  
3 MAIN STREET  
NEWTOWN, CT 06470  
TEL. (203) 270-4340  
FAX (203) 270-4333



CARL SAMUELSON  
ASSISTANT DIRECTOR, PARKS

## TOWN OF NEWTOWN

### PARKS AND RECREATION DEPARTMENT

**Faifield Hills Summary Budget: The following are accurate representations of annual hours and expenditures based upon years of managing the grounds of the FFH campus.**

\$47,500 – Approximate breakout of annual mowing contract, facilitated and paid by Parks and Recreation.

\$22,000 – Materials such as salt, topsoil, grass seed, mulch, dog bags, garbage bags, vandalism repair materials.

\$18,645 – Snowplowing overtime, 3 guys x 12 average events x 14 hours each.

\$ 1,855 – Post event clean up overtime. 10 events, 2 guys x 2.5 hours each.

\$ 7,500 – Administrative labor hours. 200 hours annually. Event meeting attendance, Contract administration, post event inspections.

\$54,406 – Regular labor hours. 2200 hours x 24.73

- 520 Hours annually– Daily garbage, trail check, dog bags, salting or cleaning walks in winter. 10 hours per week x 52 weeks.
- 160 Hours annually – Fall leaf removal. 4 guys, 5 days.
- 80 hours annually – Spring clean up, curb pick up, sand sweeping off of grass. Plow damage repair.
- 300 hours annually– Storm clean up. Average 5 summer or fall storms when 4 guys spend 2(16 hours) days cleaning up debris, branches etc.
- 50 hours annually – Victory garden general maintenance
- 40 hours annually – Vandalism repair. Benches, waste cans, bag stations, fencing.
- 520 hours annually - Athletic field grooming and painting. High Meadow Field, Glander 1&2, FFH softball.
- 336 hours annually – 12 hours weekly mowing athletic fields not part of contract, 28 week season.
- 150 hours annually – Cultural practices on community spaces and athletic fields. Aerating, seeding, fertilizing, pest control, renovation after events.

\$152,006.00 Annual Campus maintenance cost to Parks and Recreation

The cost is representative of actual labor and materials cost. It does not take into account the equipment needed to complete these tasks.

\$80,000 - cost  
care + custody FFHills

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CARL SAMUELSON  
ASSISTANT DIRECTOR, PARKS

## TOWN OF NEWTOWN

### PARKS AND RECREATION DEPARTMENT

Response summary for sidewalk snow removal:

New Canaan: 15 miles of sidewalk, 4 hours initial removal, 6-8 hours post storm clean up

|                                            |               |           |
|--------------------------------------------|---------------|-----------|
| 3 Bombardier tracked sidewalk plows/brooms | \$150,000 ea. | \$450,000 |
| 2 Toro Polar Tracks                        | \$ 50,000 ea. | \$100,000 |
| 2 Kubota UTV with plows/sanders            | \$ 35,000 ea. | \$ 70,000 |
| 1 Skid Steer loader with snow blower       | \$ 90,000 ea. | \$ 90,000 |
| Total:                                     |               | \$710,000 |

Average 1.9 miles for each unit or .5 mph

Average 11 hours of use per storm

Equipment investment of \$47,333.00 per mile of sidewalk

Glastonbury: 7 miles of sidewalk, 8 hours initial removal, 8 hours post storm clean up

|                                        |               |           |
|----------------------------------------|---------------|-----------|
| 1 Hustler Excel 4 wd with snow blower  | \$ 49,000 ea. | \$ 49,000 |
| 1 Bobcat Tool Cat 5610 with plow/broom | \$ 75,000 ea. | \$ 75,000 |
| 1 Trackless MT                         | \$130,000 ea. | \$130,000 |
| 1 Ventrac 4500 with plow and broom     | \$ 65,000 ea. | \$ 65,000 |
| Total:                                 |               | \$319,000 |

Average 1.75 miles for each unit or .25 mph (Trackless .625 mph)

Average 16 hours of use per storm

Equipment investment of \$45,571 per mile of sidewalk

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FAX (203) 270-4333



CARL SAMUELSON  
ASSISTANT DIRECTOR, PARKS

## TOWN OF NEWTOWN

### PARKS AND RECREATION DEPARTMENT

#### Current snow removal staffing

FFH Campus – 2 Park Maintainers, 2 Trucks (was 3 of each)  
SHES, SHVFR, Senior Center – 1 Park Maintainer, 1 Truck, 1 BOE and 1 PW  
NHS – 1 Park Maintainer, 1 Truck, 1 BOE  
HOM, DFD – 1 Park Maintainer, 1 Truck  
MG, BFD – 1 Park Maintainer, 1 Truck  
RIS, Shop – 1 Park Maintainer, 1 truck  
ETH, NPD, LIB, HLF – 1 Park Maintainer, 1 Truck  
School push back, FFH push back – 1 10 Wheel heavy truck  
Fire lanes, park entrances, water tank, ambulance garage – 1 POS, 1 truck

Following initial storm clearing staff clears gates, clears dry and pressurized hydrants, moves snow from campus, clears snow from sightlines, plows fire lanes at all parks, plows teen center, plows Treadwell Park, plows well points, plows FFH water tank.

Day to day drift and ice removal from all walks on and off campus.