



**TOWN OF NEWTOWN**  
**Fairfield Hills Authority**  
**SPECIAL MEETING MINUTES**

**The Fairfield Hills Authority held a Meeting on March 29, 2021**

This meeting was held remotely due to COVID-19 mandates and precautions.

*These minutes are subject to the approval of the FHA at their next meeting.*

**Present:** Ross Carley, Michael Holmes, Walt Motyka, Brook Clark, Melissa Beylouni, Renata Adler

**Absent:** Terry Sagedy, Andrew Philbin

**Public Attendance:** none

**Also Present:** Kim Chiappetta (clerk)

The meeting was called to order at 7:04 p.m.

**Public Participation:** None

**Acceptance of Minutes:**

Chairman Ross Carley asked for a motion to accept the minutes of the meeting held January 25, 2021. Mike Holmes entertained. Walt Motyka seconded and all were in favor.

**Chairman's Report:**

**Update on Fairfield Hills campus:**

Chairman Carley explained to members that the special meeting was being held to update the Authority on the status of the Request for Proposals (RFP) for the campus. Last Monday (3/22) an estimated 40 representatives from 18 – 20 different companies interested in the campus attended a walk-through of available vacant buildings. There were a few different interests expressed during the tour. Ross told members of his shock with how much more the buildings have deteriorated and been vandalized over this past year. The walk through went well, and the next step is to receive formal proposals. The RFP was publicized on the town website, through the State and via various publications. Interested businesses came from all over the state as well as outside of the state. Wes expressed that he was looking forward to seeing what proposals will be received. Ross reminded members that the town cannot sell the property and the developer will have a lease with terms and conditions regarding public use of the campus including events and sports. Ross explained that he is assisting the town in gathering history blueprints and maps of the buildings for developers to reference. The group discussed the status of the historic drawings that were located in the engineer's house. Ross added that in a separate meeting it was noted that developers will be stripping the insides of the buildings so much of the mapping will not be relevant. Walt Motyka asked what process has been set-up to review proposals. Ross explained that proposals will first go to Land Use to ensure the proposal meets zoning requirements. He then explained that the land lease will be brought to the FHA and BOS for review.

**FHA ordinance:**

Ross made members aware that he has brought the FHA ordinance forward to the ordinance review committee. He asked members to review the ordinance and identify items that have been shifted to other town departments. Once the FHA ordinance is updated it will be submitted to the First Selectman's office for review.

Melissa Beylouni agreed with updating the ordinance and questioned the purview of the FHA. The group continued to discuss the changes in the role of the FHA over the past few years. Melissa questioned if the issue was that the FHA didn't have the funds. Walt said he believed that it was decided to move funds to other departments. Renata said she recalled that the FHA was going to be abolished. Authority members are to review the FHA ordinance and note their updates.

**Member Updates:**

Brook Clark let members know that in the area of NewSylum cars are parking on trees which will kills them. Ross said he will follow up. Ross then informed members that the NewSylum patio design had been approved.

**Staff Update:**

**Events:**

Kim Chiappetta told the group that there are currently 11 events on the calendar, and she has been contacted about another 5K. The first event to kick-off the season is the *Good Dogs Great Listeners Storywalk* being held by the Charlotte Helen Bacon Foundation from Saturday, April 10<sup>th</sup> through Sunday, April 18<sup>th</sup>. This is event is composed of pages from the book, *Good Dogs Great Listeners – The Story of Charlotte, Lily and the Litter*.

**Adjournment:**

With no further business, Melissa Beylouni motioned to adjourn, Mike Holmes seconded and the meeting was adjourned at 7:42 p.m.

*Respectfully submitted, Kimberly Chiappetta, Clerk.*