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TOWN OF NEWTOWN

TOWN OF NEWTOWN LEGISLATIVE COUNCIL MEETING DECEMBER 20, 2017 NEWTOWN MUNICIPAL CENTER, NEWTOWN, CT

PRESENT: Kelley Johnson, Jordana Bloom, Chris Smith, Chris Eide, Robert Pickard, Judit DeStefano, Ryan Knapp, Dan Wiedemann, Paul Lundquist, Phil Carroll, Jay Mattegat, Dan Honan.

ALSO PRESENT: First Selectman Dan Rosenthal, Finance Director Bob Tait, 1 press.

CALL TO ORDER: Mr. Lundquist called the meeting to order with the Pledge of Allegiance at 7:30 pm.

VOTER COMMENT: None.

MINUTES: MR. EIDE MOVED TO APPROVE THE MINUTES OF THE DECEMBER 6, 2017 REGULAR MEETING. SECOND BY MR. HONAN. ALL IN FAVOR. MOTION PASSES. (12-0)

COMMUNICATIONS: Memo from Deborra Zukowski a topic for the ordinance committee, Board of Ed Financial Reports. (ATTACHMENT A and B)

FIRST SELECTMAN'S REPORT: First Selectman Rosenthal said that efforts are underway to get ready for budget season, he is meeting with Bob Tait and department staff, looking at department budget needs. The process will begin the first week in January. Regarding the CIP, he will have the CIP to the Board of Finance for their consideration at their next meeting, he hopes that the BOF will be in a position to act as was discussed at the last Legislative Council meeting. First Selectman Rosenthal noted that discussions regarding HRA, agreement almost final, state mandated refuse plan, Winters Brothers will assume responsibility

OLD BUSINESS

2018-2019 – 2022-2023 BOF accepted CIP – for discussion only, Mr. Lundquist asked First Selectman Rosenthal for an understanding of confirmation of timing, due to tight time frame for meetings and discussions of changes to the CIP. The Board of Finance will have the CIP for meeting next Thursday, and should be back to the Legislative Council for the January 3 meeting. First Selectman Rosenthal prefaced his comment responding to an article in the Newtown Bee regarding FOI and he checked and with Tom Hennick that there was no breach in violation posed at the last Legislative Council meeting, Mr. Lundquist confirmed the same. First Selectman Rosenthal said that they Board of Selectman has been steadfast and responsive with tight time schedule for CIP in an effort for adequate time for Legislative Council review. Mr. Knapp suggested special meeting dates, possibly be scheduled for January 10 for Legislative Council review and if not needed, it could then be canceled. Mr. Lundquist to check on schedule and advise. Mr. Lundquist referred to a note from Mr. Knapp to look at benchmarking performance metrics in the debt policy, 6 measures outlined. Mr. Tait to share this information with the Legislative Council.

LEGISLATIVE COUNCIL

First Selectman Rosenthal provided highlights of the changes in the CIP, he noted that the amounts in the bond forecast schedule did not really change, but reprioritized within those numbers. (ATTACHMENT C) which include: Increased capital road program; reduced bridge replacement program; reduced Edmond Town Hall bathroom access, reduced Edmond Town Hall theater renovations, with discussion of business plan for Edmond Town Hall; FFH building remediation, requested modifying that language for more flexibility of location for new police station; brownfields repurposing on Glen Road in conversation with George Benson and Rob Sibley, amount of money for open space; Phase II of Eichler's Cove bathrooms and changing rooms, favored keeping project alive yet consider using their special revenue account; Dickenson Pavilion work is hard to support at this time, yet asked for a business plan for future consideration.

Mr. Knapp said that the CIP is a planning document, supposed to be a vetting and prioritization document, many pages of detail for each project and intent, it is hard to plan and approve funds without concrete planning. First Selectman Rosenthal said that his objective is to drive down spending, there are amounts not appropriated yet and he is supportive going through a CIP process, and may need to get the funds redirected, redirect priorities in 2018-19, and create flexibility. Example of open space funding discussed, ability to have funding in place for grant application process. Mr. Knapp expressed concerns over phasing projects, debt service and bonding. First Selectman Rosenthal said they would not always bond, but consider an appropriation. Ms. DeStefano said in the past, the open space purchase, if not used every year, it accrued to offset bonding. Mr. Tait said that when you have an appropriation you can act quicker which may apply for land use amounts, if not used could be de-authorized. Mr. Lundquist wanted to establish guidelines, striving for flexibility, need to be clear on the parameters of possibilities and how amounts are to be spent, parameters need to be defined for Legislative Council.

Mr. Honan asked if the ADA requirements for Edmond Town Hall is the top priority. First Selectman Rosenthal added that the ETH Board of Managers will be able to address specifics and provide more detail.

Mr. Wiedemann questioned the change in the \$4 million for remediation to either remediate Cochran or purchase other land for the police department, Cochran still needs to come down. First Selectman Rosenthal said that was the site of the prior administration, trying to add flexibility, have more clarity by referendum time, and have a more public discussion, demonstrate cost savings on purchase of land or other alternative. Mr. Lundquist said that with the title change, it is not clear if the intent is for FFH or somewhere else, clarity requested.

Mr. Wiedemann said that it would be helpful to share detail of amount of \$350,000 requested for the library, adding a kitchen for example, he does not want to put municipal buildings in competition with each other. First Selectman Rosenthal said that the problem is that part of the \$350,000 is capital, part of that is maintenance, individually it knocks it out of the CIP.

Ms. Johnson said she was uncomfortable with combining capital and maintenance, example of the library. She also said a resident asked her why we can't put the police station in the building (Woodbury House) that was just torn down. She also spoke to a safety report brought forth by Sheila Torres and wanted to make sure that information has been brought forth. First Selectman Rosenthal spoke to the Woodbury House and foundation demolition and is prime for economic development and possible revenue building.

LEGISLATIVE COUNCIL

Mr. Honan said that Cochran House is not an appropriate place to put a police station, it is too close to recreational fields. Mr. Eide pointed out that the net sum for the police station is \$13 million.

Mr. Knapp spoke to CIP approval process last year, bonding, building the budget on debt service, taxes on bonds that may not yet be used. Mr. Tait explained April is appropriated, bonds in February, if appropriated, he may not bond for 2 years, carry forward the bonding amounts to the next year.

Mr. Lundquist discussed a possible January 10th meeting for further discussion on the CIP and to hear from department heads.

Mr. Knapp asked about the timing of the police department and funds approved, First Selectman Rosenthal said discussions continue on a renovation or new construction, late spring likely, design firms have been narrowed down to two, will make recommendation soon.

NEW BUSINESS

Committee Assignments: Mr. Lundquist distributed the committee assignments. (ATTACHMENT D) Elect a chair, vice chair and/or secretary positions at the first meeting to convene on January 3, 2018, 7:00 – 7:30.

Appointment of Legislative Council Representative to the Public Safety Committee: Mr. Lundquist announced that the position has been appointed to Jay Mattegat.

VOTER COMMENT: None.

ANNOUNCEMENTS: Mr. Lundquist said that circling back to the open budget planning discussion, he will let everyone know when it is happening, but plan for the Board of Selectman and/or Board of Ed to attend on January 3 and/or January 17.

ADJOURNMENT: There being no further business the meeting adjourned at 8:46 pm.

Respectfully Submitted,

June Sgobbo
Clerk

Attachments: Correspondence, Board of Ed Financials, CIP changes, Committee Assignments.

These are draft minutes and as such are subject to correction by the Legislative Council at the next regular meeting. All corrections will be determined in minutes of the meeting at which they were corrected.

From: **Deborra Zukowski** <deborraz@gmail.com>

Date: Wed, Dec 13, 2017 at 3:57 PM

Subject: A Request to the Legislative Council re: Charter aberrations

To: Paul Lundquist <lundquist.paul@gmail.com>, Dan Wiedemann <dgw0315@yahoo.com>

Cc: Jeff and Tanya Capeci and Family <Jeff@thecapecis.com>, Judit DeSetfano <judit.destefano@gmail.com>, Ryan Knapp <ryan.w.knapp@gmail.com>

ATTACHMENT
A

Greetings,

As you all are fully aware, the Charter - as filed with the Secretary of the State Office - caused much confusion about the procedures surrounding the Board of Education race this past election season.

From my point of view, the interpretation for Board of Education election-related language diverged from what I and some others on the recent Charter Revision Commission expected. My understanding was that the election procedures for the Board of Education would be consistent with all other boards. Unfortunately, the board is governed by state statutes specific to Boards of Education that we were not made aware of at the time of crafting the language. The result was that Newtown electorate's ability to select the make-up of the board was compromised.

I respectfully request that the Legislative Council address the discrepancy between what, I believe, the Charter Revision Commission envisioned and the implementation of the revisions. Specifically, I recommend that appropriate legal language should be crafted that determines: 1) the number of candidates a party can nominate, 2) the number of candidates a Resident Elector can vote for, 3) how winners are decided, and 4) how vacancies affect the overall results. Also it would be nice if all of the above applied to all boards, as such consistency would likely alleviate any future confusions.

If another Charter Revision Commission is the only legal way to fix the problem, I would like to be considered a potential member.

Thank you,
Deborra Zukowski
4 Cornfield Ridge Rd

PS. Since being on the past Charter Revision Commission, I've been keeping a list of concerns with the Charter. While these issues are not necessarily as important as the Board of Education Election language, I offer them here so that they can be considered when appropriate.

1) The Charter speaks of Republicans, Democrats, and the unaffiliated when discussing members of Town Bodies. It is not clear how those who are registered with other parties, like Working Families, Independent, Libertarian, etc. fit in. Technically, as written, my reading is that such people cannot be used to fill board vacancies - unless there is a state statute that defines unaffiliated to include all non-Republicans and non-Democrats.

2) There may be confusion about which year appropriations apply to. For example, voters may think that CIP items in the Budget Referendum apply to the current year's CIP limits, especially if the town decides to start the project prior to the next fiscal year.

3) In 6.35, it states 'A "Special Appropriation" is any appropriation of additional funds made during a fiscal year that is supplemental to an adopted Town Budget or capital project.' One could read this as: appropriations for capital projects need not follow the process defined in the Charter for Special and Emergency Appropriations.

ATTACHMENT
B

**NEWTOWN BOARD OF EDUCATION
MONTHLY FINANCIAL REPORT
NOVEMBER 30, 2017**

SUMMARY

This fifth report for the 2017-18 school year continues to provide year to date actual expenditures, encumbrances, and anticipated obligations. Account-by-account analysis continues to update these estimates as operating conditions change. Beyond salaries, benefits, and energy, many of the anticipated obligations are listed as approximate full budget spend.

During the month of November, the Board of Education spent approximately \$5.4M; \$3.8M on salaries and \$1.6M on all other objects.

The December estimate for the Excess Cost Grant has been calculated and submitted to the State based on the services currently provided to address the needs of this increased population. Overall, at a 75% reimbursement rate (provided it is not adjusted downward due to the State's fiscal concerns), this grant is expected to produce \$200,959 more than what was budgeted. This estimate is presented in the "Offsetting Revenue Schedule" following the expenditure detail. The total grant of \$1,574,986 will provide offsets to the eligible expenses reported, one-half of which should be received in February, subject to change.

The 'additional' grant revenue of \$200K will further reduce the following lines: Special Education Services salaries \$27,000; Professional Services \$46,000, Transportation \$23,000 and Out of District Tuition \$112,000 (all numbers approximate). There will be a loss of \$8,000 to the Paraeducators line because none of these expenses met the eligibility threshold.

This report includes transfer recommendations to adjust some salary accounts resulting from teacher program reassignment during the current budget development process, along with further balance transfers to assist with the needs for the Paraeducator account. Further needs for additional driving time for the Transitional (Community Partnership) Program are also recommended due to the growth of this program, and an additional transfer is recommended due to the loss of transition revenue tied to this program (a non-resident student withdrew). Balances have developed in the Special Education Services Salaries account due to an increase in the estimated excess cost grant receipts related to the additional costs associated with additional students, along with savings from position vacancies.

Overall, our financial position has improved since last month, and now appears to be more manageable.

On the revenue side we are showing receipts for local tuition and some additional miscellaneous fees.

The budget will be closely monitored with any important issues identified as soon as we become aware of them.

Ron Bienkowski
Director of Business
December 13, 2017

TERMS AND DEFINITIONS

The Newtown Board of Education's Monthly Financial Report provides summary financial information in the following areas:

- Object Code – a service or commodity obtained as the result of a specific expenditure defined by eight categories: Salaries, Employee Benefits, Professional Services, Purchased Property Services, Other Purchased Services, Supplies, Property, and Miscellaneous.
- Expense Category – further defines the type of expense by Object Code
- Expended 2016-17 – unaudited expenditures from the prior fiscal year (for comparison purposes)
- Approved Budget – indicates a town approved financial plan used by the school district to achieve its goals and objectives.
- YTD Transfers – identified specific cross object codes requiring adjustments to provide adequate funding for the fiscal period. This includes all transfers made to date. (None at this time)
- Current Transfers – identifies the recommended cross object codes for current month action. (None proposed at this time)
- Current Budget – adjusts the Approved Budget calculating adjustments (+ or -) to the identified object codes.
- Year-To-Date Expended – indicates the actual amount of cumulative expenditures processed by the school district through the month-end date indicated on the monthly budget summary report.
- Encumbered – indicates approved financial obligations of the school district as a result of employee salary contracts, purchasing agreements, purchase orders, or other identified obligations not processed for payment by the date indicated on the monthly budget summary report.
- Balance – calculates object code account balances subtracting expenditures and encumbrances from the current budget amount indicating accounts with unobligated balances or shortages.
- Anticipated Obligation - is a column which provides a method to forecast expense category fund balances that have not been approved via an encumbrance, but are anticipated to be expended or remain with an account balance to maintain the overall budget funding level. Receivable revenue (i.e., grants) are included in this column which has the effect of netting the expected expenditure.
- Projected Balance - calculates the object code balances subtracting the Anticipated Obligations. These balances will move up and down as information is known and or decisions are anticipated or made about current and projected needs of the district.

The monthly budget summary report also provides financial information on the State of Connecticut grant reimbursement programs (Excess Cost and Agency Placement Grants and Magnet Grant Transportation). These reimbursement grants/programs are used to supplement local school district budget programs as follows:

Excess Cost Grant – (Current Formula) this State of Connecticut reimbursement grant is used to support local school districts for education costs of identified special education students whose annual education costs exceed local prior year per pupil expenditure by 4 ½. Students placed by the Department of Child and Family Services (DCF) are reimbursed after the school district has met the prior year's per pupil expenditure. School districts report these costs annually in December and March of each fiscal year. State of Connecticut grant calculations are determined by reimbursing eligible costs (60%-100%) based on the SDE grant allocation and all other town submittals.

Magnet Transportation Grant – provides reimbursement of \$1,300 for local students attending approved Magnet school programs. The budgeted grant is \$62,400 for this year.

The last portion of the monthly budget summary reports school generated revenue that are anticipated revenue to the Town of Newtown. Fees and charges include:

- Local Tuition – amounts the board receives from non-residents who pay tuition to attend Newtown schools. Primarily from staff members.
- High school fees for three identified programs 1) high school sports participation fees, 2) parking permit fees and 3) child development fees.
- The final revenue is miscellaneous fees, which constitute refunds, rebates, prior year claims, etc.

NEWTOWN BOARD OF EDUCATION

2017-18 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE	
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET						
GENERAL FUND BUDGET												
100	SALARIES	\$ 45,552,910	\$ 46,819,455	\$ (10,000)	\$ -	\$ 46,809,455	\$ 14,085,773	\$ 31,590,969	\$ 1,132,713	\$ 1,347,647	\$ (214,934)	
200	EMPLOYEE BENEFITS	\$ 11,471,657	\$ 11,630,322	\$ (13,000)	\$ -	\$ 11,617,322	\$ 5,865,682	\$ 4,588,066	\$ 1,163,574	\$ 1,194,477	\$ (30,903)	
300	PROFESSIONAL SERVICES	\$ 768,820	\$ 863,121	\$ -	\$ -	\$ 863,121	\$ 304,644	\$ 228,676	\$ 329,801	\$ 268,676	\$ 61,125	
400	PURCHASED PROPERTY SERV.	\$ 2,349,864	\$ 1,877,822	\$ -	\$ -	\$ 1,877,822	\$ 932,642	\$ 446,546	\$ 498,634	\$ 499,330	\$ (697)	
500	OTHER PURCHASED SERVICES	\$ 8,656,242	\$ 7,606,000	\$ 23,000	\$ -	\$ 8,660,481	\$ 4,130,426	\$ 4,973,612	\$ (443,556)	\$ (152,831)	\$ (290,725)	
600	SUPPLIES	\$ 3,832,662	\$ 3,573,732	\$ -	\$ -	\$ 3,573,732	\$ 1,257,169	\$ 117,416	\$ 2,199,147	\$ 2,205,466	\$ (6,319)	
700	PROPERTY	\$ 874,846	\$ 556,850	\$ -	\$ -	\$ 556,850	\$ 359,751	\$ 3,099	\$ 194,000	\$ 191,354	\$ 2,646	
800	MISCELLANEOUS	\$ 60,122	\$ 68,655	\$ -	\$ -	\$ 68,655	\$ 49,673	\$ 1,668	\$ 17,314	\$ 15,900	\$ 1,414	
TOTAL GENERAL FUND BUDGET			\$ 73,567,123	\$ 72,995,957	\$ -	\$ -	\$ 74,027,438	\$ 26,985,761	\$ 41,950,052	\$ 5,091,626	\$ 5,570,019	\$ (478,393)
TRANSFER NON-LAPSING		\$ 97,942										
GRAND TOTAL			\$ 73,665,065	\$ 72,995,957	\$ -	\$ -	\$ 74,027,438	\$ 26,985,761	\$ 41,950,052	\$ 5,091,626	\$ 5,570,019	\$ (478,393)

(Unaudited)

Additional "DUE" to Current Budget:

School Security Officer program - Transfer from Town	\$ 313,236										\$ 313,236	
Revised Total General Fund Budget	\$ 73,309,193	\$ -	\$ -	\$ 74,027,438	\$ 26,985,761	\$ 41,950,052	\$ 5,091,626	\$ 5,570,019	\$ (165,157)			

Additional Appropriation to Operating Budget 11/15/17

\$ 1,031,481

Balance After Adjustment \$ (165,157)

NEWTOWN BOARD OF EDUCATION

2017-18 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET					
100	SALARIES										
	Administrative Salaries	\$ 3,433,535	\$ 3,506,802	\$ 56,863		\$ 3,563,665	\$ 1,400,283	\$ 2,160,081	\$ 3,301	\$ 3,300	\$ 1
	Teachers & Specialists Salaries	\$ 29,759,570	\$ 30,400,715	\$ (75,566)		\$ 30,325,149	\$ 8,222,434	\$ 22,021,162	\$ 81,553	\$ 80,447	\$ 1,106
	Early Retirement	\$ 84,500	\$ 32,000	\$ -		\$ 32,000	\$ 32,000	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ 81,761	\$ 94,578	\$ (4,746)		\$ 89,832	\$ 59,095	\$ 27,236	\$ 3,501	\$ 3,500	\$ 1
	Homebound & Tutors Salaries	\$ 192,562	\$ 256,604	\$ -		\$ 256,604	\$ 25,950	\$ 65,935	\$ 164,719	\$ 152,719	\$ 12,000
	Certified Substitutes	\$ 625,894	\$ 669,520	\$ (20,000)		\$ 649,520	\$ 170,976	\$ 187,035	\$ 291,509	\$ 286,296	\$ 5,213
	Coaching/Activities	\$ 552,865	\$ 579,338	\$ -		\$ 579,338	\$ 153,672	\$ 8,269	\$ 417,397	\$ 417,397	\$ -
	Staff & Program Development	\$ 125,840	\$ 178,469	\$ -		\$ 178,469	\$ 89,537	\$ 43,487	\$ 45,445	\$ 44,945	\$ 500
	CERTIFIED SALARIES	\$ 34,856,526	\$ 35,718,026	\$ (43,449)	\$ -	\$ 35,674,577	\$ 10,153,946	\$ 24,513,206	\$ 1,007,425	\$ 988,604	\$ 18,821
	Supervisors/Technology Salaries	\$ 777,355	\$ 791,595	\$ (13,329)		\$ 778,266	\$ 298,699	\$ 438,055	\$ 41,513	\$ 37,013	\$ 4,500
	Clerical & Secretarial salaries	\$ 2,127,342	\$ 2,193,704	\$ (14,618)		\$ 2,179,086	\$ 795,023	\$ 1,371,387	\$ 12,676	\$ 10,676	\$ 2,000
	Educational Assistants	\$ 2,223,841	\$ 2,327,687	\$ 104,990	\$ 13,000	\$ 2,445,677	\$ 755,390	\$ 1,670,813	\$ 19,474	\$ 19,804	\$ (330)
	Nurses & Medical advisors	\$ 725,625	\$ 737,830	\$ 2,767		\$ 740,597	\$ 201,710	\$ 516,088	\$ 22,799	\$ 21,999	\$ 800
	Custodial & Maint Salaries	\$ 2,914,019	\$ 3,029,989	\$ 964		\$ 3,030,953	\$ 1,177,531	\$ 1,839,840	\$ 13,582	\$ 10,200	\$ 3,382
	Non Certified Adj & Bus Drivers salaries	\$ -	\$ 71,792	\$ (60,092)	\$ 15,000	\$ 26,700	\$ 8,185	\$ -	\$ 18,515	\$ 18,389	\$ 126
	Career/Job salaries	\$ 159,845	\$ 204,168	\$ (28,079)	\$ 25,685	\$ 201,774	\$ (8,713)	\$ 167,271	\$ 43,216	\$ 40,149	\$ 3,067
	Special Education Svcs Salaries	\$ 1,073,371	\$ 1,119,853	\$ 44,581	\$ (53,685)	\$ 1,110,749	\$ 382,245	\$ 697,510	\$ 30,994	\$ 17,475	\$ 13,519
	Attendance & Security Salaries	\$ 320,558	\$ 317,169	\$ (14,672)		\$ 302,497	\$ 189,420	\$ 374,372	\$ (261,295)	\$ 4,732	\$ (266,027)
	Extra Work - Non-Cert	\$ 122,759	\$ 80,352	\$ 14,937		\$ 95,289	\$ 48,850	\$ 2,429	\$ 44,010	\$ 40,824	\$ 3,186
	Custodial & Maint. Overtime	\$ 225,822	\$ 191,290	\$ -		\$ 191,290	\$ 76,270	\$ -	\$ 115,020	\$ 113,000	\$ 2,020
	Civic activities/Park & Rec	\$ 25,847	\$ 36,000	\$ (4,000)		\$ 32,000	\$ 7,217	\$ -	\$ 24,783	\$ 24,783	\$ (0)
	NON-CERTIFIED SALARIES	\$ 10,696,384	\$ 11,101,429	\$ 33,449	\$ -	\$ 11,134,878	\$ 3,931,827	\$ 7,077,763	\$ 125,289	\$ 359,044	\$ (233,755)
	SUBTOTAL SALARIES	\$ 45,552,910	\$ 46,819,455	\$ (10,000)	\$ -	\$ 46,809,455	\$ 14,085,773	\$ 31,590,969	\$ 1,132,713	\$ 1,347,647	\$ (214,934)

NEWTOWN BOARD OF EDUCATION

2017-18 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET					
200	EMPLOYEE BENEFITS										
	Medical & Dental Expenses	\$ 8,829,669	\$ 8,835,482	\$ -		\$ 8,835,482	\$ 4,462,128	\$ 4,343,204	\$ 30,150	\$ 29,208	\$ 942
	Life Insurance	\$ 83,841	\$ 86,329	\$ -		\$ 86,329	\$ 35,191	\$ -	\$ 51,138	\$ 50,845	\$ 293
	FICA & Medicare	\$ 1,391,811	\$ 1,441,193	\$ -		\$ 1,441,193	\$ 474,970	\$ -	\$ 966,223	\$ 981,223	\$ (15,000)
	Pensions	\$ 611,619	\$ 662,888	\$ -		\$ 662,888	\$ 619,761	\$ 4,461	\$ 38,666	\$ 59,052	\$ (20,386)
	Unemployment & Employee Assist.	\$ 51,832	\$ 87,000	\$ -		\$ 87,000	\$ 11,032	\$ -	\$ 75,968	\$ 74,148	\$ 1,820
	Workers Compensation	\$ 502,885	\$ 517,430	\$ (13,000)		\$ 504,430	\$ 262,600	\$ 240,401	\$ 1,428	\$ -	\$ 1,428
	SUBTOTAL EMPLOYEE BENEFITS	\$ 11,471,657	\$ 11,630,322	\$ (13,000)	\$ -	\$ 11,617,322	\$ 5,865,682	\$ 4,588,066	\$ 1,163,574	\$ 1,194,477	\$ (30,903)
300	PROFESSIONAL SERVICES										
	Professional Services	\$ 575,862	\$ 614,472	\$ -		\$ 614,472	\$ 205,952	\$ 215,213	\$ 193,307	\$ 167,522	\$ 25,785
	Professional Educational Ser.	\$ 192,957	\$ 248,649	\$ -		\$ 248,649	\$ 98,692	\$ 13,463	\$ 136,494	\$ 101,154	\$ 35,340
	SUBTOTAL PROFESSIONAL SVCS	\$ 768,820	\$ 863,121	\$ -	\$ -	\$ 863,121	\$ 304,644	\$ 228,676	\$ 329,801	\$ 268,676	\$ 61,125
400	PURCHASED PROPERTY SVCS										
	Buildings & Grounds Services	\$ 706,299	\$ 713,100	\$ -		\$ 713,100	\$ 420,943	\$ 213,168	\$ 78,988	\$ 75,823	\$ 3,165
	Utility Services - Water & Sewer	\$ 124,917	\$ 127,464	\$ -		\$ 127,464	\$ 58,402	\$ -	\$ 69,062	\$ 75,862	\$ (6,800)
	Building, Site & Emergency Repairs	\$ 517,986	\$ 460,850	\$ -		\$ 460,850	\$ 187,309	\$ 107,399	\$ 166,143	\$ 166,143	\$ (0)
	Equipment Repairs	\$ 297,102	\$ 279,712	\$ -		\$ 279,712	\$ 122,393	\$ 21,031	\$ 136,288	\$ 134,002	\$ 2,286
	Rentals - Building & Equipment	\$ 263,619	\$ 272,923	\$ -		\$ 272,923	\$ 119,821	\$ 104,949	\$ 48,153	\$ 47,500	\$ 653
	Building & Site Improvements	\$ 439,942	\$ 23,773	\$ -		\$ 23,773	\$ 23,773	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PUR. PROPERTY SER.	\$ 2,349,864	\$ 1,877,822	\$ -	\$ -	\$ 1,877,822	\$ 932,642	\$ 446,546	\$ 498,634	\$ 499,330	\$ (697)

NEWTOWN BOARD OF EDUCATION
2017-18 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET					
500	OTHER PURCHASED SERVICES										
	Contracted Services	\$ 468,842	\$ 575,152	\$ 10,000		\$ 585,152	\$ 356,299	\$ 71,316	\$ 157,537	\$ 154,837	\$ 2,700
	Transportation Services	\$ 4,196,264	\$ 4,212,681	\$ -		\$ 4,212,681	\$ 1,258,247	\$ 2,247,835	\$ 706,599	\$ 695,207	\$ 11,392
	Insurance - Property & Liability	\$ 381,160	\$ 399,012	\$ 13,000		\$ 412,012	\$ 233,500	\$ 175,156	\$ 3,355	\$ 2,148	\$ 1,207
	Communications	\$ 143,318	\$ 155,694	\$ -		\$ 155,694	\$ 69,517	\$ 75,536	\$ 10,640	\$ 9,685	\$ 955
	Printing Services	\$ 32,951	\$ 35,293	\$ -		\$ 35,293	\$ 6,063	\$ 6,977	\$ 22,254	\$ 21,669	\$ 585
	Tuition - Out of District	\$ 3,202,382	\$ 2,014,771	\$ -		\$ 3,046,252	\$ 2,135,146	\$ 2,298,757	\$ (1,387,651)	\$ (1,079,776)	\$ (307,875)
	Student Travel & Staff Mileage	\$ 231,325	\$ 213,397	\$ -		\$ 213,397	\$ 71,654	\$ 98,034	\$ 43,709	\$ 43,399	\$ 310
	SUBTOTAL OTHER PURCHASED S	\$ 8,656,242	\$ 7,606,000	\$ 23,000	\$ -	\$ 8,660,481	\$ 4,130,426	\$ 4,973,612	\$ (443,556)	\$ (152,831)	\$ (290,725)
600	SUPPLIES										
	Instructional & Library Supplies	\$ 834,174	\$ 777,524	\$ -		\$ 777,524	\$ 436,885	\$ 44,168	\$ 296,472	\$ 292,172	\$ 4,300
	Software, Medical & Office Sup.	\$ 222,049	\$ 156,753	\$ -		\$ 156,753	\$ 41,534	\$ 26,425	\$ 88,794	\$ 86,394	\$ 2,400
	Plant Supplies	\$ 393,852	\$ 411,000	\$ -		\$ 411,000	\$ 136,605	\$ 45,071	\$ 229,324	\$ 225,824	\$ 3,500
	Electric	\$ 1,282,498	\$ 1,318,911	\$ -		\$ 1,318,911	\$ 461,332	\$ -	\$ 857,579	\$ 885,708	\$ (28,129)
	Propane & Natural Gas	\$ 357,111	\$ 390,800	\$ -		\$ 390,800	\$ 64,357	\$ -	\$ 326,443	\$ 303,698	\$ 22,745
	Fuel Oil	\$ 202,843	\$ 278,980	\$ -		\$ 278,980	\$ 67,107	\$ -	\$ 211,873	\$ 211,873	\$ -
	Fuel For Vehicles & Equip.	\$ 198,134	\$ 213,742	\$ -		\$ 213,742	\$ 42,425	\$ -	\$ 171,317	\$ 182,452	\$ (11,135)
	Textbooks	\$ 342,002	\$ 26,022	\$ -		\$ 26,022	\$ 6,924	\$ 1,753	\$ 17,345	\$ 17,345	\$ (0)
	SUBTOTAL SUPPLIES	\$ 3,832,662	\$ 3,573,732	\$ -	\$ -	\$ 3,573,732	\$ 1,257,169	\$ 117,416	\$ 2,199,147	\$ 2,205,466	\$ (6,319)

NEWTOWN BOARD OF EDUCATION
2017-18 BUDGET SUMMARY REPORT
FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET					
700	PROPERTY										
	Capital Improvements (Sewers)	\$ 218,541	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Technology Equipment	\$ 528,360	\$ 547,650	\$ -		\$ 547,650	\$ 355,230	\$ 1,774	\$ 190,646	\$ 188,000	\$ 2,646
	Other Equipment	\$ 127,945	\$ 9,200	\$ -		\$ 9,200	\$ 4,521	\$ 1,325	\$ 3,354	\$ 3,354	\$ 0
	SUBTOTAL PROPERTY	\$ 874,846	\$ 556,850	\$ -	\$ -	\$ 556,850	\$ 359,751	\$ 3,099	\$ 194,000	\$ 191,354	\$ 2,646
800	MISCELLANEOUS										
	Memberships	\$ 60,122	\$ 68,655	\$ -		\$ 68,655	\$ 49,673	\$ 1,668	\$ 17,314	\$ 15,900	\$ 1,414
	SUBTOTAL MISCELLANEOUS	\$ 60,122	\$ 68,655	\$ -	\$ -	\$ 68,655	\$ 49,673	\$ 1,668	\$ 17,314	\$ 15,900	\$ 1,414
	TOTAL LOCAL BUDGET	\$ 73,567,123	\$ 72,995,957	\$ -	\$ -	\$ 74,027,438	\$ 26,985,761	\$ 41,950,052	\$ 5,091,626	\$ 5,570,019	\$ (478,393)

(Unaudited)

Addition "DUE" to Current:	\$ 313,236
Balance After Adjustment	\$ (165,157)

NEWTOWN BOARD OF EDUCATION

2017-18 BUDGET SUMMARY REPORT

FOR THE MONTH ENDING - NOVEMBER 30, 2017

OBJECT CODE	EXPENSE CATEGORY	EXPENDED 2016 - 2017	YTD				YTD EXPENDITURE	ENCUMBER	BALANCE	ANTICIPATED OBLIGATIONS	PROJECTED BALANCE
			APPROVED BUDGET	TRANSFERS 2017 - 2018	CURRENT TRANSFERS	CURRENT BUDGET					
<hr/>											
							2017-18 APPROVED BUDGET	RECEIVED	BALANCE	% RECEIVED	
<u>BOARD OF EDUCATION FEES & CHARGES - SERVICES</u>											
LOCAL TUITION							\$30,800	\$12,674	\$18,126	41.15%	
<u>HIGH SCHOOL FEES</u>											
PAY FOR PARTICIPATION IN SPORTS							\$7,370	\$7,370	\$0	100.00%	
PARKING PERMITS							\$20,000	\$20,000	\$0	100.00%	
CHILD DEVELOPMENT							\$8,000	\$8,000	\$0	100.00%	
							\$35,370	\$35,370	\$0	100.00%	
MISCELLANEOUS FEES							\$4,000	\$3,997	\$3	99.92%	
<hr/>											
TOTAL SCHOOL GENERATED FEES							\$70,170	\$52,041	\$18,129	74.16%	

NEWTOWN BOARD OF EDUCATION

BUDGET SUMMARY REPORT
FOR THE MONTH ENDING - NOVEMBER 30, 2017

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	REVISION	REVISED BUDGET	1ST ESTIMATED	FEB RECEIVED	MAY RECEIVED
100	SALARIES	\$ (29,301)	\$ -	\$ (29,301)	\$ (48,814)	\$ -	\$ -
200	EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
300	PROFESSIONAL SERVICES	\$ (10,490)	\$ -	\$ (10,490)	\$ (56,686)	\$ -	\$ -
400	PURCHASED PROPERTY SERV.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES	\$ (2,365,717)	\$ 1,031,481	\$ (1,334,236)	\$ (1,469,486)	\$ -	\$ -
600	SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL GENERAL FUND BUDGET		\$ (2,405,508)	\$ 1,031,481	\$ (1,374,027)	\$ (1,574,986)	\$ -	\$ -
100	SALARIES						
	Administrative Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Teachers & Specialists Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Early Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Continuing Ed./Summer School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Homebound & Tutors Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Certified Substitutes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Coaching/Activities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Staff & Program Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	CERTIFIED SALARIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Supervisors/Technology Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Clerical & Secretarial salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Educational Assistants	\$ (12,715)	\$ -	\$ (12,715)	\$ (4,732)	\$ -	\$ -
	Nurses & Medical advisors	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Non Certified Salary Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Career/Job salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Special Education Svcs Salaries	\$ (16,586)	\$ -	\$ (16,586)	\$ (44,082)	\$ -	\$ -
	Attendance & Security Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Extra Work - Non-Cert	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Custodial & Maint. Overtime	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Civic activities/Park & Rec	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	NON-CERTIFIED SALARIES	\$ (29,301)	\$ -	\$ (29,301)	\$ (48,814)	\$ -	\$ -
	SUBTOTAL SALARIES	\$ (29,301)	\$ -	\$ (29,301)	\$ (48,814)	\$ -	\$ -
200	EMPLOYEE BENEFITS						
	SUBTOTAL EMPLOYEE BENEFITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

FOR THE MONTH ENDING - NOVEMBER 30, 2017

OFFSETTING REVENUE INCLUDED IN ANTICIPATED OBLIGATIONS

OBJECT	EXPENSE CATEGORY	BUDGETED	REVISION	REVISED BUDGET	1ST ESTIMATED	FEB RECEIVED	MAY RECEIVED
300	PROFESSIONAL SERVICES						
	Professional Services	\$ (10,490)	\$ -	\$ (10,490)	\$ (56,686)	\$ -	\$ -
	Professional Educational Ser.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL PROFESSIONAL SVCS	\$ (10,490)	\$ -	\$ (10,490)	\$ (56,686)	\$ -	\$ -
400	PURCHASED PROPERTY SVCS						
	SUBTOTAL PUR. PROPERTY SER.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	OTHER PURCHASED SERVICES						
	Contracted Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Transportation Services	\$ (311,657)	\$ -	\$ (311,657)	\$ (334,335)	\$ -	\$ -
	Insurance - Property & Liability	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Printing Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Tuition - Out of District	\$ (2,054,060)	\$ 1,031,481	\$ (1,022,579)	\$ (1,135,151)	\$ -	\$ -
	Student Travel & Staff Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL OTHER PURCHASED SER.	\$ (2,365,717)	\$ 1,031,481	\$ (1,334,236)	\$ (1,469,486)	\$ -	\$ -
600	SUPPLIES						
	SUBTOTAL SUPPLIES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
700	PROPERTY						
	SUBTOTAL PROPERTY	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
800	MISCELLANEOUS						
	Memberships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	SUBTOTAL MISCELLANEOUS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL LOCAL BUDGET	\$ (2,405,508)	\$ 1,031,481	\$ (1,374,027)	\$ (1,574,986)	\$ -	\$ -

Difference LC Reappropriation 11/15/17 \$ (1,031,481)

Difference, Reappropriation to First Estimate \$ (200,959)

Excess Cost and Agency placement Grants are budgeted at 75%.

The 1st Anticipated is at 75% on eligible expenditures for this year.

The Final Received is at XX% which equals (\$0) less in anticipated grant revenue than was previously estimated.

2017 - 2018
NEWTOWN BOARD OF EDUCATION
TRANSFERS RECOMMENDED
DECEMBER 19, 2017

12/14/2017

AMOUNT	FROM		TO		REASON
	CODE	DESCRIPTION	CODE	DESCRIPTION	
ADMINISTRATIVE					
\$168,083	100	TEACHERS & SPECIALISTS SALARIES	100	TEACHERS & SPECIALISTS SALARIES	TRANSFERS TO ADJUST FOR CHANGES IN TEACHING ASSIGNMENTS
\$3,000	100	CAREER/JOB SALARIES	100	CAREER/JOB SALARIES	TO COVER TUITION LOSS FOR THE TRANSITIONAL PROGRAM
\$22,685	100	SPECIAL EDUCATION SERVICES SALARIES			
\$15,000	100	SPECIAL EDUCATION SERVICES SALARIES	100	VAN DRIVERS SALARIES	TO PROVIDE AN ADDITIONAL VAN DRIVER FOR THE TRANSITIONAL PROGRAM
\$13,000	100	SPECIAL EDUCATION SERVICES SALARIES	100	EDUCATIONAL ASSISTANTS	TO FUND REQUIRED EDUCATIONAL ASSISTANTS FOR SPECIAL EDUCATION

Adjustments to the Board of Finance recommended 2018-19 to 2022-23 CIP:

ATTACHMENT
C

2018-19 Year One:

1. Increased capital road program by \$500,000 to \$3,500,000 of which 1,500,000 will be funded by bonding and 2,000,000 will be funded by the general fund.
2. Reduced the bridge replacement program by \$400,000 resulting in a balance of -0-. 2017-18 CIP bridge amount still to be appropriated and current bridge projects will keep public works busy.
3. Reduce Edmond town hall bathroom handicap access by \$50,000 resulting in a balance of -0-. This amount will be in the capital non-recurring request in the 2018-19 budget.
4. Edmond town hall theatre renovations reduced by \$252,000 resulting in a balance of -0-. The 2017-18 CIP amount for the Edmond town hall of 571,000 (not yet appropriated) will be recommended and put forward by the First Selectman. The use of the 571,000 may be changed to reflect current priorities. The 2017-18 CIP would have to be amended. Edmond town hall projects in year 1, 2, 4 and 5 will be moved forward (year 1 to year 2; year 2 to year 4 and year 5 out to the next CIP).
5. The "FFH building remediation/demolition/infrastructure" project description is changed to "Building/land purchase /remediation/demolition/infrastructure".
6. The Brownfields remediation/re-purposing-7/28A Glen road amount is increased by \$450,000 bringing the amount to 650,000.
7. The "Brownfields remediation/re-purposing-7/28A Glen road" project description is changed to "Brownfields remediation/re-purposing-7/28A Glen road/open space"
8. The funding for the Eichler's Cove improvements phase II is changed from 200,000 bonding and 200,000 Eichler's Cove special fund to 400,000 Eichler's special revenue fund. The special revenue fund is estimated to have \$470,000 in fund balance at the end of fiscal year 2017-18.

ATTACHMENT D

			Admin &			
		<u>Muni Ops</u>	<u>Finance</u>	<u>Education</u>	<u>Ordinance</u>	
Bloom	Edu, Ord			X	X	
Caroll	Fin, Edu		X	X		
DeStefano	Muni, Edu	X		X		
Eide	Fin, Ord		X		X	
Honan	Muni, Edu	X		X		
Johnson	Fin, Ord		X		X	
Knapp	Fin, Ord		X		X	
Lundquist	Fin, Edu		X	X		
Mattegat	Muni, Ord	X			X	
Pickard	Muni, Fin	X	X			
Smith	Muni, Ord	X			X	
Weidemann	Muni, Edu	X		X		