

3 PRIMROSE STREET
NEWTOWN, CT 06470
TEL. (203) 270-4201
FAX (203) 270-4205
www.newtown-ct.gov



TOWN OF NEWTOWN

LEGISLATIVE COUNCIL

LEGISLATIVE COUNCIL MEETING COUNCIL CHAMBERS, 3 PRIMROSE STREET, NEWTOWN, CT SEPTEMBER 4, 2019

MINUTES

PRESENT: Chris Eide, Jordana Bloom, Robert Pickard, Judit DeStefano, Ryan Knapp, Dan Wiedemann, Paul Lundquist, Phil Carroll, Kelley Johnson, Jay Mattegat, Dan Honan.

ABSENT: Chris Smith.

ALSO PRESENT: First Selectman Dan Rosenthal, Finance Director Robert Tait, 1 press.

CALL TO ORDER: Mr. Lundquist called the meeting to order with the Pledge of Allegiance at 7:31 pm.

VOTER COMMENT: None.

MINUTES: MR. WIEDEMANN MOVED TO ACCEPT THE MINUTES OF THE AUGUST 21, 2019 LEGISLATIVE COUNCIL MEETING. SECOND BY MS. DESTEFANO. ALL IN FAVOR. MOTION PASSES. (11-0)

COMMUNICATIONS: Email received from Town Clerk regarding BOE contracts. (ATTACHMENT)

COMMITTEE REPORTS: None.

FIRST SELECTMAN'S REPORT: First Selectman Rosenthal said there was a BOS meeting last night to reject the first right of refusal for a small piece of property near Toddy Hill and Route 34, does not make or break the project under consideration in the area.

There will be informational meetings regarding Fairfield Hills, starting September 23, at NHS lecture hall. The subject that night will be an overview of Fairfield Hills, subsequent meeting topics will be costs, then options, then housing, 3-4 meetings. Limit to 1 hour 15 minute meetings. An email will be set up to submit questions. Questions relating to the evenings topics will be addressed and the document will be made public. This is a special meeting for the Board of Selectmen to cover only FFH.

3 tankers sold, 1986 got \$19,500, 1991 tanker got \$24,500 and other \$26,500. Hawleyville tanker will get similar. Spec endorsed is similar 4-man cab instead of 2-man cab.

Ms. Johnson asked about the work being done at Exit 11, First Selectman Rosenthal said another property vacated, once price agreed, can be vacated. Work will start in the woods first, grading. Exiting on Exit 11 has a blind curve. First Selectman Rosenthal said that will be widened. This work will be a phased approach.

NEW BUSINESS

2018-2019 Fiscal Year End Budget Transfer Requests

MR. WIEDEMANN MOVED TO TRANSFER \$131,210 TO VARIOUS ACCOUNTS. SECOND BY MR. CARROLL. ALL IN FAVOR. MOTION PASSES. (11-0)

LEGISLATIVE COUNCIL

Transfer: \$45,000 from various Communications account to Transfer Out-Capital Non-Recurring

MR. WIEDEMANN MOVED TO TRANSFER \$45,000 FROM VARIOUS COMMUNICATIONS ACCOUNT TO TRANSFER OUT-CAPITAL NON-RECURRING. SECOND BY MR. CARROLL. Computer aided dispatch. ALL IN FAVOR. MOTION PASSES. (11-0)
(ATTACHMENT)

Transfer: \$21,364 from various Fire accounts to Transfer Out-Capital Non-Recurring

MR. WIEDEMANN MOVED TO TRANSFER \$21,364 FROM VARIOUS FIRE ACCOUNT TO TRANSFER OUT-CAPITAL NON-RECURRING. SECOND BY MR. CARROLL. First Selectman Rosenthal said this is related to the tankers. ALL IN FAVOR. MOTION PASSES. (11-0)
(ATTACHMENT)

Transfer: \$8,165 from Contingency to Printing, Binding & Microfiching

MR. WIEDEMANN MOVED TO TRANSFER \$8,165 FROM CONTINGENCY TO PRINTING, BINDING, & MICROFICHING. SECOND BY MR. CARROLL. Mr. Lundquist said the Town code book was updated. Mr. Knapp said there was a backlog of ordinances that had not been updated in a while. ALL IN FAVOR. MOTION PASSES. (11-0)
(ATTACHMENT)

VOTER COMMENT: None.

ANNOUNCEMENTS: Mr. Mattegat said the American Legion will be sponsoring an event on October 10 in the new Community Center, a cardiology event, speakers from different businesses in town, the event is free. Ms. DeStefano said the Governor's Horse Guard event is this weekend.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:51 pm.

Respectfully submitted,

June Sgobbo, Clerk

Attachments: Communication, Transfers.

**THESE MINUTES ARE SUBJECT TO APPROVAL BY THE LEGISLATIVE COUNCIL
AT THE NEXT MEETING.**

----- Forwarded message -----

From: **Debbie Halstead** <debbie.halstead@newtown-ct.gov>

Date: Tue, Sep 3, 2019 at 1:15 PM

Subject: Superintendent's Contract and Board of Education Administrative Contracts

To: Dan Rosenthal <dan.rosenthal@newtown-ct.gov>, Jeff Capeci <jeff@thecapecis.com>, Maureen Crick Owen <maureenowen.nvac@gmail.com>, <okjt@aol.com>, Keith Alexander <alexanderk.bof@gmail.com>, Ned Simpson <neds2124@gmail.com>, Sandy Roussas <sandyroussasbof@gmail.com>, <markbolandBOF@gmail.com>, <stevehindenbof@gmail.com>, <ppcarroll13@gmail.com>, Paul Lundquist <plundquist.newtown@gmail.com>, Judit DeStefano <juditnewtownlc@gmail.com>, Kelley Johnson <kellejtjohnson@gmail.com>, Dan Wiedemann <dgwo315@yahoo.com>, Ryan Knapp <knapp.newtown@gmail.com>, Daniel Honan <danielthonan@gmail.com>, <rpickard1013@gmail.com>, Christopher Eide <chriseide4newtown@gmail.com>, <jaymattegatnewtowncl@gmail.com>, <jordanabloom.newtown@gmail.com>, <chrissmith.newtown@gmail.com>, <clurea_boe@newtown.k12.ct.us>, <crusond_boe@newtown.k12.ct.us>, <deliad_boe@newtown.k12.ct.us>, <harriman-stitesr_boe@newtown.k12.ct.us>, Ku, Michelle <kum_boe@newtown.k12.ct.us>, <leidleind_boe@newtown.k12.ct.us>, <vourosj_boe@newtown.k12.ct.us>

Good afternoon,

As per Statute, I have posted the Superintendent's Contract and Board of Education Administrative Contracts on the town's website at:

<https://www.newtown-ct.gov/board-education>

[https://www.newtown-](https://www.newtown-ct.gov/sites/newtownct/files/uploads/board_of_education_employment_agreements_filed_9-3-19.pdf)

[ct.gov/sites/newtownct/files/uploads/board_of_education_employment_agreements_filed_9-3-19.pdf](https://www.newtown-ct.gov/sites/newtownct/files/uploads/board_of_education_employment_agreements_filed_9-3-19.pdf)

Best Regards,

Debbie Aurelia Halstead, MMC, MCTC
Town Clerk
Registrar of Vital Statistics
Municipal Veterans Representative
Webmaster

Newtown Municipal Center
3 Primrose Street
Newtown, CT 06470
203-270-4214

debbie.halstead@newtown-ct.gov

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Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 1 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Land Use	1-101-15-490-5350-0000	Prof. Services - Legal	15,000	
Selectmen	1-101-11-100-5350-0000	Prof. Services - Legal		15,000

EXPLANATION:

Legal services were over estimated in one account and under estimated in another. See detail attached.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Selectmen - Other	1-101-11-105-5531-0000	Postage	7,700	
Selectmen - Other	1-101-11-105-5443-0000	Copier Leasing		2,000
Selectmen - Other	1-101-11-105-5540-0000	Advertising		1,000
Selectmen - Other	1-101-11-105-5590-0000	Meeting Clerks		4,500
Selectmen - Other	1-101-11-105-5220-0000	Social Security Contributions		200
			7,700	7,700

EXPLANATION:

Inter-departmental transfer. Account amounts in this department vary year over year.

Copier leasing depends on number of pages printed; advertising depends on number of adverts due to bids etc;

meeting clerks depends on number of public meetings and their frequency; social security is tied to meeting clerks.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Human Resources	1-101-11-108-5210-0000	Group Insurance	110	
Selectmen	1-101-11-100-5210-0000	Group Insurance		5
Finance	1-101-11-200-5210-0000	Group Insurance		25
Children's Adv Ctr	1-101-11-410-5210-0000	Group Insurance		80
			110	110

EXPLANATION:

Group insurance life insurance is always off a bit due to changing employee ages and the resulting increase in premium.

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 2 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Human Resources	1-101-11-108-5580-0000	Dues, Travel & Education
Human Resources	1-101-11-108-5310-0000	Professional Services

<u>Transfers</u>	
<u>From</u>	<u>To</u>
200	
	200

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Highway	1-101-13-500-5110-0000	Salaries & Wages - Full Time
Tax Collector	1-101-11-140-5110-0000	Salaries & Wages - Full Time

<u>Transfers</u>	
<u>From</u>	<u>To</u>
8,000	
	8,000

EXPLANATION:

Prior transfer amount (\$31,160) out of tax collector salary account due to a long term disability was over estimated.
The employee came back sooner. There are funds available in highway salary account due to unfilled positions.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Registrars	1-101-11-180-5360-0000	Prof. Services - Election
Registrars	1-101-11-180-5220-0000	Social Security Contributions

<u>Transfers</u>	
<u>From</u>	<u>To</u>
350	
	350

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Police	1-101-12-310-5110-0000	Salaries & Wages - Full Time
Police	1-101-12-310-5117-0000	Salaries & Wages - Seasonal

<u>Transfers</u>	
<u>From</u>	<u>To</u>
200	
	200

EXPLANATION:

Inter-departmental transfer. Misc. adjustment

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 3 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Fire	1-101-12-320-5436-0000	Truck Repair	25,500	
Fire	1-101-12-320-5624-0000	Energy - Oil	10,000	
Fire	1-101-12-320-5749-0000	Capital	2,550	
Fire	1-101-12-320-5611-0000	Office Supplies	150	
Fire	1-101-12-320-5290-0000	Other Employee Benefits		14,500
Fire	1-101-12-320-5310-0000	Prof Serv - Administrative		750
Fire	1-101-12-320-5412-0000	Hydrants		7,000
Fire	1-101-12-320-5430-0000	Repair & Maintenance Services		3,500
Fire	1-101-12-320-5435-0000	Radio & Pager Service		450
Fire	1-101-12-320-5580-0000	Dues, Travel & Education		5,000
Fire	1-101-12-320-5622-0000	Energy - Electricity		7,000
			38,200	38,200

EXPLANATION:

Inter-departmental transfer. Typical rebalancing of Fire Commission accounts.

Other employee benefits mainly represents the Length of Service Awards Program funding. The contribution to this program depends on investment performance.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>	<u>Transfers</u>	
			<u>From</u>	<u>To</u>
Economic & Comm Dev.	1-101-11-740-5436-0000	Retirement Contributions	1,850	
Newtown Health Dist.	1-101-14-370-5230-0000	Retirement Contributions		1,800
Children's Adv Ctr	1-101-14-410-5230-0000	Retirement Contributions		50
			1,850	1,850

EXPLANATION:

Transfer due to new employees on the defined contribution retirement plan (not eligible for pension plan which is closed to new employees)

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 4 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
PW - Highway	1-101-13-500-5130-0000	Salaries & Wages - Overtime
PW - Highway	1-101-13-500-5430-0000	Repair & Maintenance Services
PW - Highway	1-101-13-500-5505-0000	Contractual Services
PW - Highway	1-101-13-500-5650-0000	Construction Supplies
PW - Highway	1-101-13-500-5651-0000	Street Signs
PW - Highway	1-101-13-500-5653-0000	Road Patching Materials

EXPLANATION:

Inter-departmental transfer.

Transfers	
<u>From</u>	<u>To</u>
3,400	
	1,300
	1,300
	100
	200
	500
3,400	3,400

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
PW - Transfer Station	1-101-13-515-5130-0000	Salaries & Wages - Overtime
PW - Transfer Station	1-101-13-515-5505-0000	Contractual Services
PW - Transfer Station	1-101-13-515-5622-0000	Energy - Electricity

EXPLANATION:

Inter-departmental transfer.

Transfers	
<u>From</u>	<u>To</u>
4,500	
	3,000
	1,500
4,500	4,500

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 5 OF 6

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Contingency	1-101-24-570-5899-0000	Contingency
PW - Building Maintenance	1-101-13-650-5110-0000	Salaries & Wages - Full Time
PW - Building Maintenance	1-101-13-650-5130-0000	Salaries & Wages - Overtime
PW - Building Maintenance	1-101-13-650-5411-0000	Water/Sewerage
PW - Building Maintenance	1-101-13-650-5749-0000	Capital
PW - Building Maintenance	1-101-13-650-5430-0000	Repair & Maintenance Services
PW - Building Maintenance	1-101-13-650-5615-0000	General Maintenance Supplies
PW - Building Maintenance	1-101-13-500-5622-0000	Energy - Electricity
PW - Building Maintenance	1-101-13-650-5624-0000	Energy - Oil

<u>Transfers</u>	
<u>From</u>	<u>To</u>
14,000	
4,600	
2,000	
18,000	
2,000	
	100
	500
	30,000
	10,000
40,600	40,600

EXPLANATION:

Inter-departmental transfer with an additional amount from contingency. Utility accounts underestimated.
Amount available in water/sewer due to paid off sewer assessment on town building.

<u>Department</u>	<u>Account Number</u>	<u>Account Name</u>
Parks & Recreation	1-101-16-550-5110-0000	Salaries & Wages - Full Time
Parks & Recreation	1-101-16-550-5117-0011	Wages - Seasonal - Swim
Parks & Recreation	1-101-16-550-5117-0012	Wages - Seasonal - Park Rangers
Parks & Recreation	1-101-16-550-5117-0013	Wages - Seasonal - Gate Attend.
Parks & Recreation	1-101-16-550-5115-0000	Salaries & Wages - Part Time
Parks & Recreation	1-101-16-550-5130-0000	Salaries & Wages - Overtime
Parks & Recreation	1-101-16-550-5505-0000	Contractual Services
Parks & Recreation	1-101-16-550-5610-0000	General Supplies
Parks & Recreation	1-101-16-550-5616-0000	Grounds Maintenance Supplies

<u>Transfers</u>	
<u>From</u>	<u>To</u>
3,500	
2,800	
3,000	
2,000	
	1,800
	4,300
	3,000
	200
	2,000
11,300	11,300

EXPLANATION:

Inter-departmental transfer (mainly between salary & wage accounts).

Town of Newtown
2018-19 Fiscal Year End Budget Transfer Request

PAGE 6 OF 6

GRAND TOTALS

Transfers	
<u>From</u>	<u>To</u>
131,210	131,210

Legal Expenses

Fiscal Year 2018-2019

<u>Dept</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
100 COHEN & WOLF		Board of Selectmen Legal Retainer	60,000.00
100 COHEN & WOLF		140923-520-COMM CTR	40,448.60
100 COHEN & WOLF		C & W Cases under \$2,500 (22)	27,089.36
490 COHEN & WOLF		140923-542 LOF Joel	25,263.20
490 COHEN & WOLF		140923-506 Ostrowsky	23,712.00
490 COHEN & WOLF		140923-540 Ostrosky	15,632.40
100 KAINEN ESCALERA AND MCHALE		DISPATCH UNION NEG	15,325.56
490 COHEN & WOLF		Land Use Legal Retainer	13,855.00
100 KAINEN ESCALERA AND MCHALE		PUBLIC WORKS UNION NEG	11,274.54
100 COHEN & WOLF		140923-572-GANNON EST	11,167.00
100 PULLMAN & COMLEY		079167-0001	8,358.80
490 COHEN & WOLF		140923-405 Gaydosh	7,378.00
100 KAINEN ESCALERA AND MCHALE		K E & M Cases under \$2,500 (4)	6,496.10
100 OTHER		Other cases under \$2,500 (6)	6,057.86
100 COHEN & WOLF		140923-563-SHARPE	5,776.40
100 KAINEN ESCALERA AND MCHALE		Local 1303-200 Council4,	5,199.72
100 COHEN & WOLF		140923-486-WALGREEN	4,570.40
100 COHEN & WOLF		140923-567-HILARIO EST.	4,099.60
100 PULLMAN & COMLEY		079167-0002-WOLFGANG	3,496.80
100 PULLMAN & COMLEY		079167-0004-GENERAL	3,450.40
100 CTDOL CONN-OSHA		OSHA inspection	3,235.00
100 COHEN & WOLF		140923-559-TAUNTON	2,959.60
490 BEE PUBLISHING CO		P&Z/ZBA LEGAL AD	2,576.85
			<u>307,423.19</u>
		Board of Selectmen	219,005.74
		Land Use Department	88,417.45
		Total	<u>307,423.19</u>
		Land Use	74,562.45
		Legal retainer	73,855.00
		Workplace	46,844.02
		Community Center	40,448.60
		Other small cases (32)	39,643.32
		Assessments	28,573.00
		Other	3,496.80
		Total	<u>307,423.19</u>

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR

2018 - 2019

DEPARTMENT **Fire**

DATE

6/30/19

	<u>Account</u>	<u>Amount</u>	
FROM:	1-101-12-320-5110-0000SALARIES & WAGES - FULL TIME	(1,700)	USE NEGATIVE AMOUNT ↓
	1-101-12-320-5115-0000SALARIES & WAGES - PART TIME	(3,300)	
	1-101-12-320-5220-0000SOCIAL SECURITY CONTRIBUTIONS	(470)	
	1-101-12-320-5436-0000TRUCK REPAIR	(3,000)	
	1-101-12-320-5621-0000ENERGY - NATURAL GAS	(500)	
	1-101-12-320-5623-0000ENERGY - BOTTLED GAS	(2,000)	
	1-101-12-320-5624-0000ENERGY - OIL	(1,000)	
	1-101-12-320-5745-0000FIRE EQUIPMENT	(3,000)	
	1-101-12-330-5505-0000CONTRACTUAL SERVICES	(6,394)	
TO:	1-101-25-860-5870-0000TRANSFER OUT - CAPITAL NON-RECURRING	21,364	USE POSITIVE AMOUNT ↓
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REASON:

Transfer request will enable reimbursement to various fire companies for certain capital/equipment expenditures. See attached for detail. All transfers are inter-departmental except for \$6,394 which comes from the emergency management department.

AUTHORIZATION:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

date:

8.1.19

8/1/19

8/19/19

8/19/19

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF



Steve Murphy <steve.murphy@newtown-ct.gov>

budget 2018-2019

1 message

Steve Murphy <steve.murphy@newtown-ct.gov>

Thu, Aug 1, 2019 at 9:51 AM

To: Robert Tait <robert.tait@newtown-ct.gov>

Bob, the Fire Commission has outstanding invoices from 3 fire companies that total \$21,364. The remaining balance in our budget is approximately \$18,000. We would like to be able to reimburse the fire companies for their expenses. Please advise on our best course of action. Thank you.

Steve Murphy
Deputy Fire Marshal
Town of Newtown, CT
203-270-4370

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Botsford Fire Rescue

May 16, 2019

559 Invoice

The following changes were paid for with company funds.

2 additional ground lights on body	\$462.00
Additional water gauge in cab	\$468.00
Parking brake guard	\$164.00
Aluminum cover plate on officers side for radio wiring	\$194.00
Stainless steel trim on driver and passenger cab compartment to protect paint	\$212.00
Bulkhead and flooring in front of tank for storage	\$1973.00
2 Slide out trays in cab compartment	\$1164.00
2 Pegboard dividers (1 for each slide out tray)	\$810.00
Hose trough on drivers side of body for 3 inch hose	\$782.00
Hosebed divider on top of tank for 5 inch hose	\$1147.00
Additional ¾ inch reflective striping on sides of the truck	\$1460.00
Additional lettering to match existing trucks	\$2066.00
Total	\$10902.00



P O Box 90
230 Industrial Park Rd
Meyersdale, PA 15552

Voice: (814)634-8373
Fax: (814)634-0076

INVOICE

Invoice Number: 18033
Invoice Date: Sep 5, 2018
Page: 1

Bill To:

SANDY HOOK VOL FIRE & RESCUE
18-20 RIVERSIDE ROAD
SANDY HOOK, CT 06482

Ship to:

F-3120
JON CARES

Customer ID	Customer PO	Payment Terms	
SANDY HOOK		Net 15 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
			9/20/18

Quantity	Item	Description	Unit Price	Amount
		ADDITIONS & DELETIONS TO YOUR NEW TANKER PER LETTER DATED JULY 24, 2018		7,272.00
		ADD ADJUSTABLE DIVIDERS ON THE FLOOR OF THE DRIVERS SIDE REAR COMPARTMENT PER LETTER DATED APRIL 19, 2018		678.00
		INSTALL SS CAB STEP TRIM		162.00
	<i>* 12451 Paid in full Rep [Signature] 9/20/18</i>			
Subtotal				8,112.00
Sales Tax				
Freight				
Total Invoice Amount				8,112.00
Payment/Credit Applied				
TOTAL				8,112.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Dodgingtown Fire

May 14, 2019

229 Invoice

The following extras were paid for with company funds-

2 additional ground lights on body	\$462.00
Additional water gauge in cab	\$468.00
Parking brake guard	\$164.00
Aluminum cover plate on officers side for radio wiring	\$194.00
Stainless steel trim on driver and passenger cab compartment to protect paint	\$212.00
2 Pegboard dividers (1 for each slide out tray)	\$850.00

Total \$2350

**TOWN OF NEWTOWN
APPROPRIATION (BUDGET) TRANSFER REQUEST**

FISCAL YEAR 2018 - 2019 **DEPARTMENT** Communications **DATE** 6/30/19

	Account	Amount	
FROM:	1-101-12-300-5130-0000SALARIES & WAGES - OVERTIME	(5,000)	USE NEGATIVE AMOUNT
	1-101-12-300-5442-0000RENTAL OF EQUIPMENT	(28,000)	
	1-101-12-300-5501-0000OTHER PURCHASED SERVICES	(4,000)	
	1-101-12-300-5580-0000DUES, TRAVEL & EDUCATION	(1,000)	
	1-101-12-310-5505-0000CONTRACTUAL SERVICES	(7,000)	
	.		
	.		
	.		
TO:	1-101-25-860-5870-0000TRANSFER OUT - CAPITAL NON-RECURRING	45,000	USE POSITIVE AMOUNT
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REASON:

Transfer request is to provide funds to participate in a new upgraded CAD system partnering with Tolland County dispatch. See attached for more detail.
Transfer is inter-departmental except for \$7,000 which comes from the police budget.

AUTHORIZATION:

- (1) DEPARTMENT HEAD
- (2) FINANCE DIRECTOR
- (3) SELECTMAN
- (4) BOARD OF SELECTMEN
- (5) BOARD OF FINANCE
- (6) LEGISLATIVE COUNCIL

M. L. Hill
[Signature]
[Signature]
[Signature]
[Signature]
[Signature]

date:
8/5/19
8/6/19
8/19/19
8/19/19

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)
>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF
AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF

Afternoon Mr. Tait:

I am requesting \$45,000 from 2018-2019 for the upgrade of software for my New World CAD system. I am partnering with Tolland County dispatch to piggyback on their CAD which is an upgraded version of what I have. New World has told me that the current version that I am on will not be supported in the near future, Tolland has the upgraded version and is willing to work with us to share that CAD as well as support and maintenance, something that I currently have.

Normally I pay for support/maintenance from my grant, however with the move to the new facility I have had to set aside funding to purchase the furniture and other costs not covered to ensure a smooth transition.

This partnership with Tolland is mutually beneficial to both of us and will drive costs down as we do not have to pay for cloud services as we do now, or upgraded servers.

Maureen

Maureen A. Will, CPE

Maureen A. Will - CPE
Director of Communications
Newtown Emergency Communications Center
3 Main Street
Newtown, Conn. 06470
Phone: 203.270.4296
Email: maureen.will@newtown-ct.gov

TOWN OF NEWTOWN APPROPRIATION (BUDGET) TRANSFER REQUEST
--

7/23/19

FROM: Account
1-101-24-570-5899-0000CONTINGENCY

Amount
(8,165)

USE NEGATIVE
AMOUNT

TO: 1-101-11-170-5550-0000PRINTING, BINDING & MICROFICHING

8,165

USE POSITIVE
AMOUNT

REASON:

Transfer required to change and update Town Code book for amendment of Chapter 595, Zoning and amendment adding a Reusable Checkout Bag Initiative chapter as well as a new Chapter 124, Elections.

AUTHORIZATION:

(1) DEPARTMENT HEAD

(2) FINANCE DIRECTOR

(3) SELECTMAN

(4) BOARD OF SELECTMEN

(5) BOARD OF FINANCE

(6) LEGISLATIVE COUNCIL

date:

7-23-19

4/2/2

7-30-19

8/19/19

AUTHORIZATION SIGN OFF

FIRST 335 DAYS >>>>WITH IN A DEPT.>>>>LESS THAN \$50,000>>>> (1), (2) & (3) SIGNS OFF; MORE THAN \$50,000>>>> (1), (2), (3) & (5)

>>>>ONE DEPT TO ANOTHER>>>>LESS THAN \$200,000>>>>ALL EXCEPT (6); MORE THAN \$200,000>>>>ALL SIGN OFF

AFTER 335 DAYS >>>>(1), (2), (3), (5) & (6) ANY AMOUNT FROM CONTINGENCY>>>> ALL SIGN OFF



A Member of the ICC Family of Companies

Estimate

TO: Debbie Halstead, MMC, MCTC
debbie.halstead@newtown-ct.gov

FROM: Kayleigh Westermann, Client Services
kwestermann@generalcode.com

CLIENT: Town of Newtown, CT
(NE0077)

DATE: 07/03/2019

PHONE: (203) 270-4210

Supplement No. 6.4 Estimate (Electronic-only supplement)

Source Files:

We have reviewed the amendment adding a Reusable Checkout Bag Initiative Chapter as well as a new Chapter 124, Elections, for an update to the Town Code.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Update to eCode360

Additional Information Requested:

Please provide the adoption dates for the following:

Addition of Reusable Checkout Bag Initiative Chapter: _____

Addition of an Elections Chapter: _____

Price:

Not to exceed \$690

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Authorization:

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature _____ Date _____



A Member of the ICC Family of Companies

Estimate

TO: Debbie Halstead, MMC, MCTC
debbie.halstead@newtown-ct.gov

FROM: Kayleigh Westermann, Client Services
kwestermann@generalcode.com

CLIENT: Town of Newtown, CT
(NE0077)

DATE: 07/03/2019

PHONE: (203) 270-4210

Supplement No. 6.5 Estimate (Zoning Electronic-only supplement)

Source Files:

We have reviewed the amendment of Chapter 595, Zoning, for an update to the Town Code.

Supplementation:

General Code will codify and supplement the legislation listed above which includes but is not limited to:

- Analysis of the new legislation and proper placement in the Code
- Removal of repealed or superseded provisions
- Updates to the Officials Page, Table of Contents, Disposition List, Appendixes, Index, Histories, Tables, Charts, and other items as necessary
- Review of statutory citations regarding the new legislation
- Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the municipality for resolution prior to publication
- Insertion of cross reference and editor's notes, as appropriate
- Update to eCode360

Price:

Not to exceed \$7,475

The final invoice will follow completion of the supplement.

- Any missing legislation received may result in additional costs.
- Any newly adopted legislation received after authorization for this supplement will be held until the next supplement, unless otherwise noted.

Authorization:

To authorize the supplement, sign this ESTIMATE and FAX (585-328-8189) or EMAIL (ezsupp@generalcode.com) it back to us.

I authorize General Code to proceed with the supplement as outlined above. This order is subject to General Code's Codification Terms and Conditions, which are available at www.generalcode.com/TCdocs.

Signature _____ Date _____