

George Ferguson, Chair
Anthony Filiato, Vice Chair
Dan Amaral
Mary Ann Jacob
Ryan Knapp
Paul Lundquist



TOWN OF NEWTOWN

3 Primrose Lane
Newtown, CT. 06470
Tel. (203) 270-4210
www.newtown-ct.gov

Legislative Council Finance and Administration Committee

The Legislative Council Finance and Administration Committee held a special meeting at the Newtown Municipal Center, 3 Primrose Street, Newtown, CT, on October 18, 2017 at 6:30 p.m. in Council Chambers.

Minutes

Call to Order The meeting was called to order at 6:45 p.m.

Roll Call All members were in attendance and Bob Tait, Town Treasurer and Finance Director was also in attendance.

Voter Comment There was no voter comment.

Minutes A motion to approve the minutes of the meeting held September 20, 2017, was made by Mr. Lundquist and seconded by Mr. Amaral and were approved unanimously.

Communications There were no communications to report.

Discussion and Possible Action:

New Business

Discussion was held concerning a review of the Town of Newtown Capital Improvement Plan ("CIP") Policy. Specifically, discussion was held concerning modifications recently suggested by the Board of Finance ("BOF") pursuant to a charge issued by the Legislative Council (Council"), issued at its October 4, 2017, meeting, and represented by the source document presented at the aforementioned meeting.

Ms. Jacob began the discussion by noting that she believed that the modifications presented by the BOF went beyond the charge passed to them by the Council. There was general agreement on the point. The Committee then concentrated on section 310-6(j), which it believed was the only section of the CIP that was in question in the Council's charge. It was generally agreed that the BOF's suggested modifications were on point, but required some clarification.

Language was discussed at some length, particularly in regard to properly reflecting section 310-6(j)(1) to clarify consideration of multi-phase projects wherein each phase might not in and of itself reach a level requiring it to be sent to referendum, but the project in its entirety would.

UPON THE MOTION OF MS. JACOB AND SECONDED BY MR. LUNDQUIST LANGUAGE WAS UNANIMOUSLY AGREED TO BE RECOMMENDED TO THE COUNCIL BY THE COMMITTEE AS REFLECTED IN THE MARKED-UP (RED-LINE) VERSION OF THE CIP ATTACHED TO THESE MINUTES.

Further discussion was held regarding any further suggested changes to the CIP at this time. Considering the time line, it was agreed that further changes to the CIP should be taken up by the Committee and the Council at a later date.

UPON THE MOTION OF MR. LUNDQUIST AND SECONDED BY MR. FERGUSON, THE COMMITTEE UNANIMOUSLY AGREED THAT NO FURTHER MODIFICATION TO THE CIP POLICY WERE TO BE RECOMMENDED TO THE COUNCIL AT THIS TIME.

Old Business None

Voter Comment None

Announcements None

Motion: The Committee adjourned at 7:15 p.m. upon the motion of Mr. Filiato and seconded by Mr. Lundquist.

George Ferguson
Chair

J.

Once the CIP is adopted by the Legislative Council, the projects identified for year one and their associated costs will be considered final in terms of bonding and any appropriations actions.

The Legislative Council shall apply the following guidelines when recommending capital items to be acted upon:

(1)

Capital items that are one phase of a multi-phase project that are expected to exceed Council authority in total should receive priority consideration for referendum

(2)

Significant consideration shall be given to the most costly of the remaining capital items and should go to referendum

(3)

Items that are time sensitive or a public safety concern should receive priority consideration for referendum