

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting - The Gathering Room
Tuesday, December 11, 2018

Present: Gregory Branecky, Christene Freedman, Laura Goldstein, Thomas Long, Douglas Lord, Raymond Irrera, William McCarthy, Anne Rothstein, Donna Rahtelli, Matthew Mihalcik

Absent: Mark Principi, Thomas D'Agostino, Beth Hamilton, Colleen Honan, Walter Motyka, John Reed, Amy Dent

Guests: Denise Kaiser, Amy Schumann

The meeting was called to order at 7:03 pm by William McCarthy

Consideration of Minutes:

Matthew Mihalcik made a motion to accept the November 13, 2018 minutes. Christene Freedman seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements:

In January the Executive Committee will be meeting once again with the Executive Committee of the Friends.

Treasurer's Report:

William McCarthy presented the proposed budget draft for the 2019-2020 year. A review and discussion ensued regarding particulars in the budget.

Matthew Mihalcik made a motion to accept the budget as presented with minor changes to fundraising income for the 2019-2020 year. Gregory Branecky seconded the motion. All in favor, motion passed.

Library Director's Report:

A comprehensive report was circulated to the Board in advance of the meeting with news provided by each Department Head. A new maintenance person has been hired, and there are currently no vacancies in positions in the library,

Committee Reports:

Governance - There is a proposed change to the bylaws to allow for remote participation in meetings. The change to 6.3 is as follows: All board members are expected to attend all meetings. For purposes of these bylaws, attendance shall be defined as participating in person, or by remote means with prior notice to the President or Secretary. If you are unable to attend, please notify the President or Secretary.

Development - Thomas Long, Matthew Mihalcik, and John Godin met to discuss the pros and cons of possible changes to the Turkey Trot. The annual appeal was mailed and should have been received at this point. The spring fundraising committee is discussing a change of venue for the Mad Hatter event.

Finance - A meeting will be set up with Donald Studley, accountant, and the trustees to discuss the two trusts.

Long Range Planning - No report

Building and Grounds - No report

Art and Historical - No report

Friends of the Library Liaison - The Friends voted at their last meeting to accept the resignation of Jim Maher, president of Friends. Kay Brix has been approved as the new President and Toni Earnshaw as Vice President. The Holiday Gift Sale was very successful. The Friends have released the second installment of \$46,804 to the library.

Old Business: No Report

New Business:

Presentation and Vote on the proposed budget for 2019-2020 as noted in the Treasurer's Report.

Discussion on the proposed amendment to the bylaws to allow for remote participation by board members as presented by the Governance committee.

A motion was made to adjourn the meeting by Matthew Mihalcik and seconded by Anne Rothstein. All in favor and motion passed.

Meeting adjourned at 8:51 p.m.

Respectfully submitted,

Donna Rahtelli
Vice-President
C.H. Booth Library Board of Trustees

THESE MINUTES ARE SUBJECT TO APPROVAL BY THE C. H. BOOTH LIBRARY BOARD OF TRUSTEES AT THE NEXT MEETING.