

C. H. Booth Library Minutes  
Board of Trustees Meeting  
April 13, 2017

**Present:** Bob Geckle, President; Michelle Rosenthal; Vice-President, Bill McCarthy, Treasurer, Tom D'Agostino, Christene Freedman, Steve Meeker, Matt Mihalcik, Anne Rothstein, Julie Starkweather, Karen Tatarka

**Absent:** Amy Dent, Colleen Honan, Laura Goldstein, Ray Irrera, Walt Motyka, Mark Principi, Donna Rahtelli

Bob called the meeting to order at 7:07 pm.

Bob welcomed Steve Meeker to the Board.

**Consideration of Minutes:** *Julie motioned to accept the February 14, 2017 minutes, Bill seconded the motion, all approved. Motion passed.*

**Public Participation:** None

**President's Announcements:** Bob read a note from Beryl thanking the Board for the roses sent to her as a thank you for her services as Acting Library Director. Staff Appreciation Day set for June 9<sup>th</sup> to be held at the Geckle home.

**Treasurer's Report:** Please see attached: C.H.Booth Library, Board of Trustees Meeting, April 13, 2017, Treasurer's Report. At the conclusion of the Treasurer's Report, Julie motioned to "move \$40,000 from the Turkey Trot account to the reserve account". Motion was seconded by Christene, all in favor, motion passed.

**Report of the Library Director:** Please see attached Director's Report. Highlights: Battle of the Books, March circulation up from last March, Candace leaving 4/21 to take a position in Washington, DC (Board to present her with a brick for her 15 years of service), celebrating Pat Martin's 10 years of service, changing service – taking steps to not lose Internet during switchover.

**Committee Reports:**

**Governance Committee:** Working on handbook. Postponed discussion of bylaws until May meeting.

**Development Committee:** 1) **Brick campaign** continuing. \$100 per brick. Logo coming. Kick off May 1. 2) **Turkey Trot**: Jack Weber on board again. Surveying past runners (asking information about fundraising and if they're interested in purchasing additional running clothing, etc). Advertising will be in Town Hall, Library, schools, eblasts, Bee. 3) **Grants** – Anne, Christene, Karen, Andy and Candace focus areas: textile, archives, special needs, STEM, seniors, and construction. 4) **Social Campaign**: Library working on increasing friends and followers, Giving Tuesday, FCCF giving day. 5) **Capital Campaign**: Working on developing relationship with donors. 6) **Fashion Show**: Discussed to see another fashion show or something similar is worth doing again. Consensus yes. Decide by August. Show set for spring 2018.

**Finance Report:** Covered in Treasurer's report.

**Long Range Planning:** Discussed space planning with Maxine and Robert (From Maxine Bleiweis & Associates). Input from committee and department heads are being incorporated into the plan. Prioritizing changes based on finances. The committee is evaluating Library's collections and how to incorporate them into the plan. The Maker Space area is hoping to be done by the end of June and ready for summer programs. They're getting ready to construct the prosthetic hands.

**Building, Grounds, and Interior:** Tom reported: Locksmiths working on some locks. Boiler being worked on.

**Art and History Committee:** no report this month

**Friends of the Library:** Julie reported that 4/21 is Donation Day at the Library from 12-5. The Friends are working diligently getting ready for the July book fair. Michelle reported that the Vision Project recipients for this year have been decided and will be voted on by the Friends at their meeting next week.

**Old Business:** None

**New Business :** None

*Julie moved to adjourn the meeting, Matt seconded, all approved.*  
Meeting adjourned at 8:39 pm.

Respectfully submitted,

Michelle Rosenthal  
Vice President