

The Cyrenius H. Booth Library Minutes
Board of Trustees Meeting
September 12, 2017

Present: Robert Geckle, Amy Dent, William McCarthy, Donna Rahtelli, Laura Goldstein, Raymond Irrera, Colleen Honan, Thomas D'Agostino, Matthew Mihalcek, Anne Rothstein, Beth Hamilton, Steven Meeker, Christene Freedman, Beryl Harrison

Absent: Walter Motyka, Mark Principi

Guests: Denise Kaiser, Claudia Dapp, Kay Brix

Meeting called to order at 7:02PM by Robert Geckle

Consideration of Minutes: Amy Dent motioned to accept the July 2017 minutes with revisions. Colleen Honan seconded the motion. All approved. Motion passed.

Public Participation: None

President's Announcements: Robert Geckle read a thank you letter from Friends for the July 8th opening meal at the Book Sale.

Treasurer's Report: William McCarthy reviewed the presented report.

Report of the Library Director: Beryl Harrison presented the Directors monthly report to the Board. She also reported that the new book totes are free to all new patrons and it will be advertised in the Newtown Bee. She reported that 34 brick orders have been received and that repairs will take place at the same time as placement.

Committee Reports:

Governance – All comments from the staff on the handbook will return to the committee to evaluate before the first Tuesday of October. There is one open Board of Selectman appointed spot on the board. The Governance committee will interview the 3 candidates and make their recommendation.

Development – The turkey trot is in full swing with 13 sponsors to date. New sponsors have come forward as well as new contacts are being made by the committee. At this point, 72 runners and 16 walkers have signed up to participate.

Long Range Planning – The capital improvement 5 year plan was submitted to the Board of Selectman with a review scheduled for September 18th. Meetings were conducted with regard to best use space to support strategic plan initiatives. A matrix of options was presented to the board and other attendees.

Building and Grounds Committee – The committee met with the staff to discuss options and actions to address building maintenance issues. A meeting was conducted with McKinney Mechanical to discuss a possible maintenance package for the winter. Long term projects include: roof repairs, possible addition of a talented technical person to enhance the day to day operations, The Capital Improvement Plan for 2017-18 is frozen due to the state budget. It is determined to move forward using our own funding to address critical HVAC issues/

Art and History – No report

Friends of the Library Liaison – Anne Rothstein reported that the trailer located at the town landfill has been closed. A concern exists over the best way to address space needs for the Friends operations.

Old Business: None

New Business: None

A motion was made to adjourn the meeting by Amy Dent. Colleen Honan seconded the motion. The motion was passed unanimously.

Meeting adjourned at 8:27PM

Respectfully submitted,
Donna Rahtelli
Secretary
C.H. Booth Library Board of Trustees